



# WEBB COUNTY, TEXAS

---

## COMMISSIONERS COURT

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2018 OCT 19 AM 8:41

WEBB COUNTY, TEXAS

BY *Ramirez* DEPUTY

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
OCTOBER 22, 2018  
9:00 a.m.

#### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action to approve the following new bond(s) in the amount of Three Thousand Dollars (\$3,000) for the newly appointed County Commissioner for Pct. 4, Cynthia Y. Liendo; and any other matters incident thereto.
4. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management); Minutes for September 24, 2018, October 9, 2018; and any other matters incident thereto.
5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**6. Auditor**

- a. Discussion and possible action to approve the following carry over and increase FY2019 Budget Fund 2183 State Forfeiture in the amount of \$1,656.44; and any other matters incident thereto. Amount available to appropriate has been verified by County Auditors. **[Requested by Mike Villarreal, Constable Pct. 2]**

<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
2183-3180-461006	Canine Expenditures	\$1,556.44

**Issue:** These State Forfeiture funds were unused from the prior physical year, and funds were not carried over to the new budget.

**Solution:** Solution will be to approve this request to increase the account fund by \$1,656.44.

**Result:** The Department will have funds available for Canine Expenses.

- b. Discussion and possible action to approve the following carry over and increase FY2019 Budget Fund 2724 Law Enforcement Officer Standards and Education (LEOSE) in the amount of \$1,949.95; and any other matters incident thereto. Amount available to appropriate has been verified by County Auditors. **[Requested by Mike Villarreal, Constable Pct. 2]**

<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
2724-3180-461006	Training & Education	\$1,949.95

**Issue:** These LEOSE funds were unused from the prior physical year, and funds were not carried over to the new budget.

**Solution:** Solution will be to approve this request to increase the account fund by \$1,949.95.

**Result:** The Department will have funds available for Training & Education Expenses.

- c. Discussion and possible action to approve the following grant budget amendment (line item transfer) within Grant funds; and any other matters incident thereto. **[Requested by Javier Ramirez, C.A.A. Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-463802	Household Crisis	\$681,465	\$400,000	\$660,324.27	\$260,324.27
To:	2362-5360-521-463804	Utility Assistance	\$681,465	\$400,000	\$106,177.77	\$506,177.77

**Issue:** Increase budget to cover current and future grant expenditures.

**Solution:** Appropriate expenditures to be used for the purpose of program expenditures.

**Result:** There will be sufficient funds in all budget line items.

- d. Discussion and possible action to approve the following carry over and increase FY 2018 Budget Fund 2724 Law Enforcement Officer Standards and Education (LEOSE) from the Texas Comptroller of Public Accounts in the amount of \$35,286.13 within Special Revenue Funds; and any other matters incident thereto. Available funds are in the amount of \$35,286.13 from Account # 2724-259700. Amount available to appropriate has been verified by the Webb County Auditor. This is the annual allocation payment from the LEOSE account and may only be used as necessary for continuing education by a licensed person under Chapter 1701 of the Occupations code. **[Requested by Martin Cuellar, Webb County Sheriff; Account #2724]**

Acct. Number	Acct. Name	Amount
2724-4070-001-0456205	Training & Education	\$35,286.13

**Issue:** Increase of expenditure budget under Training and Education will allow the Webb County Sheriff's Office to utilize training courses that are needed for our law enforcement officials.

**Solution:** Seek authorization from the court to increase/carry over the budget for Training and Education.

**Result:** The Sheriff's Office will have funds available for Training and Education.

- e. Discussion and possible action to approve the following budget amendment (line item transfer) by increasing Fund #2736-4050-001-432001- Professional Services account in the amount of \$4,968.56 from revenues received from the Drug Court Program Fees and Court Costs (Code of Crim. Proc. Art. 102.0178) that have been collected. These expenditures are allowable as costs for the "development and maintenance of the drug court programs operated within the county" as required under this code. **[Requested by 406th District Court]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2736-259700	Fund Balance	\$21,837.62	\$4,968.56	\$11,672.13	\$6,703.57
To:	2736-4050-001-432001	Professional Services	\$0.00	\$4,968.56	\$0.00	\$4,968.56

**Issue:** Frequent Drug and Alcohol Testing is part of the 10-Key components of a Drug Court Program as indicated by the National Association for Drug Court Professionals Organization. Drug testing services are rendered to all participants of the Drug Court Program.

**Solution:** The Drug Court Program Fees allows expenditures to be utilized for services provided to the Drug Court Program, specifically Drug and Alcohol Testing services.

**Result:** Continue drug testing all participants for drug and alcohol to monitor abstinence and compliance while participating in the 406th Adult Drug Court Program.

- f. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. **[Requested by Arnold Lozano, County Court at Law 2, DWI Court Program Project Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2356-2070-003-410000	Payroll	\$107,000	\$18,000	\$105,039.20	\$87,039.20
	2356-2070-003-422000	Fica	\$8,186	\$1,377	\$8,038.81	\$6,661.81
	2356-2070-003-423000	Retirement	\$12,594	\$2,119	\$12,363.21	\$10,224.21
	2356-2070-003-425000	Unemployment	\$888	\$212	\$873.10	\$661.10
	2356-2070-003-426000	Worker's Comp.	\$716	\$120	\$702.86	\$582.86
	2356-2070-003-459020	Other	\$5,176	\$2,609	\$5,176	\$2,567
				\$24,437		
To:	2356-2070-003-421000	Insurance	\$14,820	\$5,200	\$14,435	\$19,635
	2356-2070-003-432001	Professional Services	\$10,260	\$12,500	\$10,260	\$22,760
	2356-2070-003-461000	Materials & Supplies	\$1000	\$7	\$1000	\$1,007
	2356-2070-003-460021	Surveillance Supplies	\$0	\$1,396	\$0	\$1,396
	2356-2070-003-460105	Minor Tools & Apps.	\$0	\$5,334	\$0	\$5,334
				\$24,437		

**Issue:** The DWI Court Program requires necessary equipment and supplies to operate for the remainder of the year, and to cover the new cost of the Case Manager position.

**Solution:** SAMHSA allows grantees to move funds where necessary without their prior approval, and with approval from the Auditor's Department, not to exceed 25% of the total budget. The total budget is \$400,000, so exceeding 25% would be exceeding \$100,000 in transfers. This item has been reviewed, and approved by the Auditor's Office.

**Result:** The DWI Court Program will be able to accomplish goals and operations of the program.

- g. Discussion and possible action to approve the following budget amendment for Grant Funds to carry over grant balances into new fiscal year (October 2018) for Fund 2469. **[Requested by Martin Cuellar, Sheriff; Account #2469]**

Budget Sub-Category	Acct. Number	Acct. Name	Amount	End Bal.
<b>Sheriff Office: Peace Officers</b>				
	2469-3010-001-413000	Overtime	\$663,725.31	\$663,725.31
	2469-3010-001-422000	FICA County Share	\$50,775.64	\$50,775.64
	2469-3010-001-423000	Retirement County Share	\$78,120.27	\$78,120.27

	2469-3010-001-425000	Unemployment Tax	\$5,044.60	\$5,044.60
	2469-3010-001-426000	Worker Compensation	\$11,615.33	\$11,615.33
	2469-3010-001-441805	Internet Service	\$5,000.00	\$5,000.00
	2469-3010-001-443000-090	Repairs & Maintenance Helicopter	\$5,525.00	\$5,525.00
	2469-3010-001-443000-075	Repairs & Maintenance Vehicles (ATV)	\$2,499.01	\$2,499.01
	2469-3010-001-443000-076	Repairs & Maintenance Skybox	\$9,000.00	\$9,000.00
	2469-3010-001-443000-077	Repairs & Maintenance StrongWatch	\$19,000.00	\$19,000.00
	2469-3010-001-443000-078	Repairs & Maintenance TerraHawk	\$17.68	\$17.68
	2469-3010-001-462605	Fuel & Lubricants (Mileage)	\$46,448.03	\$46,448.03
	2469-3010-001-462605-015	Fuel & Lubricants Dept (Helicopter)	\$6,000.00	\$6,000.00
			\$902,770.87	\$902,770.87
<b>Sheriff Office: Dispatchers</b>				
	2469-4070-001-413000	Overtime	\$48,950.04	\$48,950.04
	2469-4070-001-422000	FICA County Share	\$3,744.91	\$3,744.91
	2469-4070-001-423000	Retirement County Share	\$5,761.66	\$5,761.66
	2469-4070-001-425000	Unemployment Tax	\$371.83	\$371.83
	2469-4070-001-426000	Worker Compensation	\$856.41	\$856.41
			\$59,684.85	\$59,684.85
<b>Constable, Precinct 1</b>				
	2469-3150-001-413000	Overtime	\$78,579.02	\$78,579.02
	2469-3150-001-422000	FICA County Share	\$6,011.36	\$6,011.36
	2469-3150-001-423000	Retirement County Share	\$9,249.08	\$9,249.08
	2469-3150-001-425000	Unemployment Tax	\$596.95	\$596.95
	2469-3150-001-426000	Worker Compensation	\$1,375.22	\$1,375.22
	2469-3150-001-462605	Fuel & Lubricants (Mileage)	\$4,923.27	\$4,923.27
			\$100,734.9	\$100,734.9
<b>Constable, Precinct 2</b>				
	2469-3180-001-413000	Overtime	\$80,092.58	\$80,092.58
	2469-3180-001-412010	Part Time Grant	\$9,797	\$9,797
	2469-3180-001-422000	FICA County Share	\$6,876.12	\$6,876.12

	2469-3180-001-423000	Retirement County Share	\$10,580.25	\$10,580.25
	2469-3180-001-425000	Unemployment Tax	\$683.13	\$683.13
	2469-3180-001-426000	Worker Compensation	\$1,573.50	\$1,573.50
	2469-3180-001-462605	Fuel & Lubricants (Mileage)	\$3,866.78	\$3,866.78
			\$113,469.36	\$113,469.36
<b>Constable, Precinct 3</b>				
	2469-3160-001-413000	Overtime	\$47,964.22	\$47,964.22
	2469-3160-001-422000	FICA County Share	\$3,668.93	\$3,668.93
	2469-3160-001-423000	Retirement County Share	\$5,645.30	\$5,645.30
	2469-3160-001-425000	Unemployment Tax	\$364.98	\$364.98
	2469-3160-001-426000	Worker Compensation	\$839.63	\$839.63
	2469-3160-001-462605	Fuel & Lubricants (Mileage)	\$7,779.03	\$7,779.03
			\$66,262.09	\$66,262.09
<b>Constable, Precinct 4</b>				
	2469-3170-001-413000	Overtime	\$82,466.78	\$82,466.78
	2469-3170-001-422000	FICA County Share	\$6,308.75	\$6,308.75
	2469-3170-001-423000	Retirement County Share	\$9,706.40	\$9,706.40
	2469-3170-001-425000	Unemployment Tax	\$626.53	\$626.53
	2469-3170-001-426000	Worker Compensation	\$1,443.11	\$1,443.11
	2469-3170-001-462605	Fuel & Lubricants (Mileage)	\$18,000	\$18,000
			\$118,551.57	\$118,551.57
<b>Sheriff's Office: M&amp;A</b>				
	2469-5150-001-413000	Overtime	\$3,868.26	\$3,868.26
	2469-5150-001-422000	FICA County Share	\$295.50	\$295.50
	2469-5150-001-423000	Retirement County Share	\$455.04	\$455.04
	2469-5150-001-425000	Unemployment Tax	\$29.02	\$29.02
	2469-5150-001-426000	Worker Compensation	\$67.48	\$67.48
			\$4,715.30	\$4,715.30
<b>Total Expenditures</b>			<b>\$1,366,188.94</b>	<b>\$1,366,188.94</b>
<b>Total Revenue</b>				
	2469-3010-330300	Grant Revenue	<b>\$1,366,188.94</b>	<b>\$1,366,188.94</b>

**Issue:** Year end balances must be carried over and entered into the system in order to continue the availability of these grant funds.

**Solution:** Commissioner's Court authorization for a Budget Amendment in order to carry over year end balances for the grant.

**Result:** Continued availability of grant funds for Sheriff's Office and Offices of the Constables, Pct. 1-4.

- h. Discussion and possible action to approve the following budget amendment (line item transfer) within 2013 Bond Series (funds: Capital Outlay & Interest Income to fund: Juvenile Drug Rehab & Deox 2013); and any other matters incident thereto. **[Requested by Auditor's Office]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3190-7220-001-470000	Capital Outlay Series 2013	\$114,584	\$11,649.18	\$38,665.00	\$27,016.20
	3200-259700	Interest Income Series 2013	\$0.00	\$31,533.07	\$31,533.07	\$0.00
				\$43,182.25		
To:	3140-2450-001-470000-030	Juvenile Drug Rehab & Detox 2013	\$127,509	\$43,182.25	\$127,509.00	\$170,691.25

**Issue:** Funding needed to cover architectural expenses for the Webb County Youth Village Rehabilitation Center. Increase Juvenile Drug Rehab & Detox Series 2013 fund budget.

**Solution:** Transfer out from funds 3200 & 3190 to transfer in fund 3140 to appropriate expenditures to be used for the purpose of the Webb County Youth Village Rehabilitation Center expenditures.

**Result:** There will be sufficient funds in the account to pay architectural expenses.

- i. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant funds. **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2357-5200-531-410000	Payroll Costs	\$89,704.42	\$89,704.42	\$0.00
	2357-5200-531-422000	FICA County Share	\$13,044.70	\$33,420.18	\$20,375.48
			\$102,749.12		
To:	2357-5150-531-410000	Payroll Cost	\$34,852.47	\$(34,852.47)	0.00
	2357-5150-531-421000	Health Life Insurance	\$11,222.01	\$(11,222.01)	0.00
	2357-5150-531-422000	FICA County Share	\$1,714.32	\$(1,714.32)	0.00
	2357-5150-531-423000	Retirement County Share	\$7,127.93	\$(7,127.93)	0.00
	2357-5150-531-426000	Worker Compensation	\$311.67	\$(311.68)	0.00
	2357-5200-531-421000	Health Life Insurance	\$38,356.32	\$(38,356.32)	0.00
	2357-5200-531-423000	Retirement County Share	\$5,948.11	\$(5,948.11)	0.00
	2357-5200-531-426000	Worker Compensation	\$3,216.28	\$(3,216.28)	0.00
			\$102,749.12		
	Early Head Start				
From:	2361-5200-531-410000	Payroll Costs	\$1,570.40	\$82,095.34	
			\$1,570.40		
To:	2361-5150-531-410000	Payroll Costs	\$209.50	\$(209.50)	0.00

	2361-5150-531-421000	Health Life Insurance	\$835.63	\$(835.63)	0.00
	2361-5150-531-422000	FICA County Share	\$26.67	\$(26.67)	0.00
	2361-5150-531-423000	Retirement County Share	\$486.37	*486.37)	0.00
	2361-5150-531-426000	Worker Compensation	\$12.23	(12.23)	0.00
			\$1,570.40		
	EHS CCP				
From:	2367-5150-531-410000	Payroll Costs	\$7,202.81	\$7,202.81	0.00
	2367-5150-531-421000	Health Life Insurance	\$5,888.10	\$5,888.10	0.00
	2367-5150-531-422000	FICA County Share	\$2,725.54	\$2,725.54	0.00
	2367-5150-531-423000	Retirement County Share	\$3,621.75	\$4,791.88	\$1,170.13
			\$19,438.20		
To:	2367-5200-531-410000	Payroll Costs	\$14,228.40	\$(14,228.40)	0.00
	2367-5200-531-421000	Health Life Insurance	\$3,171.93	\$(3,171.93)	0.00
	2367-5200-531-422000	FICA County Share	\$504.61	\$(504.61)	0.00
	2367-5200-531-423000	Retirement County Share	\$1,533.26	\$(1,533.26)	0.00
			\$19,438.20		

**Issue:** Need to reallocate funds to several payroll and fringe benefits accounts to close out the fiscal year.

**Solution:** Approve Line Item Transfer request.

**Result:** All accounts will be appropriately closed.

- j. Discussion and possible action to ratify the following budget amendment (line item transfer) within Grant funds. **[Requested by Javier Ramirez, CAA Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2021-6360-521-441205	Utilities	\$17,000	\$200	\$15,474.08	\$15,274.08
To:	2021-6360-521-456005	Postage and Courier Services	\$0	\$200	\$0	\$200.00

**Issue:** Funds needed for postage to send certified letters required by Texas Department of Housing and Community Affairs related to Self-Help Center Environmental Clearance Amendment.

**Solution:** Ratify the Line Item Transfer to fund the postage line item.

**Result:** The Postage Line Item will be adequately funded.

## 7. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 22, 2018.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2860	Groundskeeper	\$13.07 - 9/A



**Issue:** Groundskeeper slot 2860 became vacant August 30, 2018.

**Solution:** Fill vacant slot.

**Result:** This action will allow Parks & Grounds department to continue to function efficiently and effectively.

**8. Civil Legal Division**

- a. Discussion and possible action to approve a (6) month professional services contract for the performance period of (December 1, 2018 through May 31, 2019) with Sigifredo Gonzalez, Jr. to provide specialized training for law enforcement personnel, pursuant to Texas Local Government Code §262.024 (a)(4), in an amount not to exceed \$9,000.00 dollars to be paid at a rate of One Thousand Five Hundred Dollars (\$1,500.00) per month. Forfeiture funds will be utilized for the payment of services. Therefore, there will be no impact to the General Fund; and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Account #2152-3010-001-432001 (Professional Services- Forfeiture Funds)]**

**Issue:** Webb County Sheriff requests specialized law enforcement training and other law enforcement services.

**Solution:** Contract services to assist with specialized training for members of the Sheriff's Office.

**Result:** Secure recommendations on standard operating procedures, specialized training, and any other matters that pertain to the mission and goals of the Webb County Sheriff's Office as directed and approved by the Webb County Sheriff.

- b. Discussion and possible action to enter into a twelve (12) month (October 22, 2018 through September 30, 2019) Maintenance Contract between Toshiba Business Solutions and Webb County for the Webb County Constable, Precinct 4, for a Toshiba E-Studio 3055C Copier at a cost of Thirty Three Dollars and Fifty Five Cents (\$33.55) per month for a total yearly amount of Four Hundred Two Dollars and Sixty Cents (\$402.60), subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Harold Devally, Webb County Constable, Precinct 4; Account # 1001-3170-001-443000-035 (Repairs and Maintenance Equipment)]**
- c. Discussion and possible action to enter into a Twenty Three (23) month (October 22, 2018 through September 21, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Economic Development Department for a Toshiba E-Studio 3518A Digital Copier at a cost of Two Hundred Thirty Nine Dollars and Seventeen Cents (\$239.17) per month and a total amount of Five Thousand Five Hundred Dollars and Ninety-One Cents (\$5,500.91) over the term of the agreement, subject to annual budget appropriating, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by James Flores, Director, Webb County Economic Development; Account #1001-6010-001-443000-035 (Repairs and Maintenance Equipment)]**

- d. Discussion and possible action to approve a Professional Services Contract for Engineering Services between Webb County and Porrás-Nance Engineering pursuant to their proposal submitted in response to "RFQ 2018-005 GPS Utility Survey Engineering Services" for Water & Sewer Distribution System Mapping for the Rio Bravo/El Cenizo Water/Wastewater Treatment Plant, in the amount of \$78,000.00 and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Funding Source Water Account #7220-7270-001-432001 (2016 Bond Series, Wastewater Professional Services-Requested by Adrian Montemayor-Director/Webb County Utilities Dept.)]**
- e. Discussion and possible action to enter into a One (1) Year (October 1, 2018 through September 30, 2019) Independent Contractor Agreement between Environmental Systems Research Institute, Inc. and Webb County for software maintenance for the Planning Department at a total cost of Eight Thousand Four Hundred Sixty Three Dollars (\$8,463.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rhonda Tiffin, Planning Department; Account #2007-7020-001-457004]**
- f. Discussion and possible action to enter into a Twelve (12) month (December 04, 2018 through November 30, 2019) Self-Service Storage Rental Agreement between South Meadow Self Storage and the Webb County for the Webb County Public Defender for a 10 x 20 Storage Unit (Space number 131) at a cost of ONE HUNDRED FORTY FIVE DOLLARS (\$180.00) per month for a total amount of ONE THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$1,450.00) over the term of the agreement paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Virginia Aranda, Webb County Public Defender; Acct. #1001-1130-001-444100 (Space Rental)]**
- g. Discussion and possible action to approve a commercial office space lease agreement amendment by and between 1802 Victoria, LLC., as Lessor and Webb County as Lessee, for use and occupancy by the Webb County Public Defender's Office, to increase the square footage of the office space currently being rented from Lessor which will be increased from 3,216 sq. ft. to 3,466 sq. ft., commencing October 1, 2018 thru September 30, 2020 increasing the monthly rental rate of \$3,116.00 per month to \$3,366.00. Said property, 3,466 sq. ft., being described as Lot One (1), Block One Hundred Sixty-Six (166), situated in the Western Division, City of Laredo, Webb County, Texas and commonly known as 1802 Victoria St., Laredo, Texas 78040, subject to annual budgetary appropriations, and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Virginia Aranda, Public Defender; Account #1001-1130-001-444100 (Space Rental) and Account #2702-2280-001-444100 (Space Rental)]**
- h. Discussion and possible action to enter into a Seven (7) month (October 1, 2018 through May 3, 2019) Non-Financial Memorandum of Understanding (MOU) between Laredo College (LC) and Webb County. This MOU provides an opportunity for LC Work-Study students to be employed at Webb County offices that will be fully paid by LC under the Texas Work-Study Program. Students will be allowed to work a total of 15 hours per week through the term of the MOU; and any other matters incident thereto. **[Requested by Dr. Pedro Alfaro, Administrator, Webb County Risk Management Department]**
- i. Discussion and possible action to enter into a Twenty Three (23) month (October 22, 2018 through September 21, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Head Start Program for two (2) Lexmark XM1242 MFP Digital Copiers at a cost of Two Hundred One Dollars and Thirty-Six Cents (\$201.36) per month and a total amount of Four Thousand Six Hundred Thirty One Dollars and Twenty-Eight Cents (\$4,631.28) over the term of the agreement, subject to annual budget

appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #'s 2367-5190-531-444500 and 2367-5190-531-443000-035]**

- j. Discussion and possible action to enter into a twelve (12) month (October 22, 2018 through September 30, 2019) Maintenance Agreement between Toshiba Business Solutions and Webb County for the 406th District Court for a Lexmark XS466DE Printer/Scanner at a total cost of Two Hundred Fifty Dollars (\$250.00) over the term of the agreement, subject to annual budget appropriating and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Oscar Hale, 406th District Court; Account #1001-2040-001-443000-035 (Repairs and Maintenance Equipment)]**
- k. Discussion and possible action to approve Professional Services Contract for Engineering Services and Materials Testing between Webb County and Howland Engineering pursuant to prior approval and award of "RFQ 2018-003 Materials Testing for Pueblo Nuevo Colonia Street Improvements Project" in an amount not to exceed \$5,000.00, in accordance with Texas Government Code Chapter 2254 (Professional and Consulting Services, and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by James Flores, Economic Development Department Director; Funding Source: Texas Community Development Block Grant/Texas Dept. of Agriculture: Account #3521-7230-001-432001]**
- l. Discussion and possible action to approve a Professional Services Contract for Engineering/Surveying services between Webb County and Don Durden, Inc., d/b/a Civil Engineering Consultants (C.E.C.), pursuant to prior approval and award of "RFQ 2018-004 Survey Services for Pueblo Nuevo Colonia Street Improvements Project" in an amount not to exceed \$5,000.00, in accordance with Texas Government Code Chapter 2254 (Professional and Consulting Services and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by James Flores, Economic Development Department Director; Funding Source: Texas Community Development Block Grant/Texas Dept. of Agriculture - Account #3521-7230-001-432001]**
- m. Discussion and possible action to enter into a maintenance agreement (Agreement No. 1990969-2019 DIR-TSO-3937) between Appriss Safety and Webb County. The agreement is by and through the State of Texas, Department of Information Resources for products and related services with Appriss, Inc. and will provide appropriate maintenance to the software used with VINE (Victim Information and Notification Everyday Program). The renewal will provide services through August 31, 2019. The total cost of \$28,546.78 will be paid by the Office of The Attorney General. There is no cash match, and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff, Account #2712-3010-001-443000-035]**
- n. Discussion and possible action to approve, and authorizing the County Judge to sign the following 2018-2019 Third Party Funding Agreements and any other matters incident thereto.

<b>THIRD PARTY CONTRACTS GENERAL FUND</b>	<b>HOTEL MOTEL OCCUPANCY TAX</b>	<b>HEALTH &amp; WELFARE-GENERAL FUND</b>
Sacred Heart Children's Home	Webb County Heritage Foundaiton Inc.	Laredo Animal Protective Society
Boys and Girls Clubs of Laredo	The Laredo Center for the Arts	Ruth B. Cowl Rehabilitation Center
Greater Laredo Development Foundation	Laredo Chamber of Commerce	Gateway Community Health Center, Inc.

Border Area Nutrition Council	Washington's Birthday Celebration Association	Mercy Ministries of Laredo
Laredo Crime Stoppers Inc.	Border Olympics, Inc.	
Laredo Regional Food Bank, Inc.	Laredo Children's Museum DBA, Imaginarium of South Texas	
Webb County Soil and Water Conservation District # 337	Society of Martha Washington	
Bethany House of Laredo, Inc.	Pincess Pohahontas Council Inc. of Laredo, Texas	
South Texas Food Bank	League of United Latin American Citizens-Lulac Council #12	
Children's Advocacy Center of Laredo-Webb County k	League of United Latin American Citizens-Lulac Council #7	
Literacy Volunteers of Laredo	Laredo International Fair & Exposition	
Casa de Misericordia	Latin American International Sports Hall of Fame	
Habitat for Humanity of Laredo Inc.	Laredo Main Street El Centro de Laredo Farmers Market	
Border Region MHMR Community Center DBA Border Region Behavioral Health Center	Laredo Main Street JAMBOOZIE	
Area Health Education Center of the Mid Rio Grande Border Area of Texas Inc.	Special Olympics Texas-Area 21 Laredo	
Communities in Schools of Laredo, Inc.	USA Savate/Boxe Francaise & Canne de Combat Commission Inc.	

## 9. Economic Development

- a. Discussion and possible action to authorize the acceptance of a Fiscal Year 2019 Local Border Security Program (FY 19 LBSP) grant award in the amount of \$135,000 from the Office of Homeland Security Grants Division (HSGD) as specifically developed, written, and submitted by and for the Webb County Sheriff's Office for its peace officers' overtime and applicable fringe benefits to provide enhanced border security in the Laredo/Webb County area, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Account #352]**

**Issue:** The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

**Solution:** Grant award to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

**Result:** Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

- b. Discussion and possible action to authorize the submission of a grant application and accept a grant award as developed, prepared, written, and submitted by the Webb County Sheriff's Office to the State Farm Foundation for a grant the amount of \$7,000 to provide challenge coins to citizens of the Laredo/Webb County community; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match; and, thus, has no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Due to recent and widely disseminated national, state, and local incidents between federal/state/local law enforcement personnel and the community members they are sworn to protect, citizens have recently grown wary of interactions with law enforcement officials, including routine traffic stops. The corrosive effect of these negative, highly publicized, and sometimes deadly interactions is a dangerous paradigm shift because public trust in law enforcement by citizens is a foundational principle by which law enforcement officials provide important safety measures and protections to the constituents within their jurisdiction.

**Solution:** Among other efforts and utilizing State Farm Foundation grant funds, develop/design, procure, and disseminate challenge coins to the citizens of the Laredo/Webb County area so that they may experience positive interactions with deputies from the Webb County Sheriff's Office.

**Result:** Citizens of Webb County will be provided with a nice symbolic token and experience positive interactions with officers from the Webb County Sheriff's Office.

- c. Discussion and possible action to authorize the acceptance of a FY 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Hiring Grant, in the amount of \$1,281,601.00, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. Grant is for the hiring of fire department personnel and covers salary and fringe benefits; this grant requires a cash match of \$796,670 over a three year period ending in 2022. Webb County cash match will be: Year 1=\$173,189, Year 2=\$173,189, and Year 3=\$450,292.00. Matching funds have been identified by Budget Officers. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Ricardo Rangel, Fire & EMS Chief; Fund 2471]**

**Issue:** Personnel needed for expansion of fire department in northwest Webb County, to be in NFPA compliance, and for safety of department personnel.

**Solution:** Accept the SAFER grant award applied for in spring 2018 for the purpose of hiring fire department personnel.

**Result:** Enhanced fire department services, including fire suppression, to deal with emergency incidents in a safe and coordinated manner.

- d. Discussion and possible action to authorize the Economic Development Department to develop and submit the 2019 Fund for Veterans' Assistance (FVA) General Assistance Grant application to the Texas Veterans Commission (TVC) in an amount not to exceed One Hundred Fifty Thousand (\$150,000.00) Dollars in grant funds for transportation services offered to Webb County veterans and their families and authorizing the Webb County Judge to execute all relevant documents pertaining to this application. This grant does not require in-kind match commitment. All required documentation has been sent for review to the Economic Development Department, and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. This action will have no impact on the General Fund. **[Requested by David Garza, Veterans Service Office]**

**Issue:** The current capacity of the Webb County Veterans Service Office, via the Veterans Transportation Assistance program, cannot afford for the transportation of veterans to out-of-town destinations to specialty hospitals and clinics frequently visited by local veterans.

**Solution:** An additional vehicle and auxiliary staff to allow for out-of-town travel are needed in order to fulfill the needs of the veterans in Webb County.

**Result:** The development and submission of a 2019 General Assistance Grant application to the Texas Veterans Commission for a one-year transportation program to transport veterans to specialty hospitals and clinics throughout South Texas.

- e. Discussion and possible action to accept award for Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019, in the amount of (\$557,470.00) FIVE HUNDRED AND FIFTY SEVEN THOUSAND FOUR HUNDRED SEVENTY DOLLARS and the 2019 CSBG Community Action Plan (CAP) and authorizing the County Judge to sign all relevant documents. Grant account# (2368-5150-330300). This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development department and is compliant with SPOC policies and procedures. **[Requested by Javier Ramirez, CAA Director]**

**Issue:** Intent to apply for the Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for the program year 2019 in the amount of \$557,470.00.

**Solution:** The Community Services Block Grant Program (CSBG) provides support services to eligible low-income residents of Webb County.

**Result:** These funds are intended to assist eligible Webb County residents to transition out of poverty.

- f. Discussion and possible action to authorize the Webb County Community Action Agency to create a new job position for a full-time Case Manager. The position shall be budgeted for 2019 grants and will be funded from Account #2368-5150-330300 Community Services Block Grant (CSBG) and account #2362-5150-330300 Comprehensive Energy Assistance Program (CEAP). Position will be 100% grant funded and there will be no impact to the general fund. The proposed position will be submitted for Civil Services review and approval. **[Requested by Javier Ramirez, CAA Director]**

**Issue:** Case Manager position is needed for the Transitioning Out of Poverty (TOP) program clients.

**Solution:** Fill a new job position to fit the needs of the CAA's Case Management functions and assists clients by determining program eligibility.

**Result:** Department will be operating under a new qualified, proactive Case Manager that will help alleviate workloads and create productivity within CAA in general.

- g. Discussion and possible action to approve the following carry over budget balances from 2017 fiscal year into the new 2018-2019 FY for the White Tail Energy and Javelina Wind Energy Tax Abatement Agreements; This action will have no impact on the County General Fund.

<b>Whitetail Wind Energy</b>		
Capital Outlay	3861-7250-001-470000-030	\$38,071.79
<b>Javelina Wind Energy</b>		
Capital Outlay	3862-3140-001-470000	\$2,957.00

**Issue:** End of the Year Balances are required to be carried over into the system in order to continue the availability of these funds during the new fiscal year.

**Solution:** The approval of this agenda item will enable the approved funds to be carried over into the 2018-2019 Fiscal Year.

**Result:** The approval of this agenda item will allow the continuation of these tax abatement funds.

10. **Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1801 and 2155	Part Time Substitute Teacher	\$8.99	20
2565	Early Head Start Teacher	\$12.14	26

11. **Indigent Healthcare Services**

- a. Discussion and possible action to authorize the creation of a petty cash fund for the Webb County Health Services Department in an amount not to exceed \$200 as per Local Government Code 139.02; and any other matters incident thereto. Funding source for petty cash is Account #1001-5030-001-46355 (Indigent Health).

**Issue:** We do not have a change fund in place for payments received for health services provided by our office such as immunizations and TB testing.

**Solution:** Commissioners Court approves the creation of a change fund for our department. This is in line with the Internal Audit recommendations received from the County Auditor's office.

**Result:** Authorization of a change fund will allow our office to have the necessary change when assessing fees for health services provided.

**12. Planning & Physical Development**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 22, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New	Senior Planner	\$21.41 19/A
New	Senior Planner	\$21.41 19/A

**Issue:** Permission is required to fill new slots authorized in the FY 2018-2019 budget.

**Solution:** If approved, the positions will provide needed customer service and perform the office duties defined by the job description.

**13. Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective October 25, 2018.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0264	Legal Assistant	\$31,518.75 - 12/A

**Issue:** Slot #0264 will become vacant on October 25, 2018.

**Solution:** Request is being made to fill the vacant Legal Assistant slot.

**Result:** The filling of slot# 0264 will allow our department to continue to function efficiently and effectively.

**14. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code; Section 263.152 (Disposition) and authorizing the Purchasing Agent to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected,



separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to approve payment of a membership to a non-profit state association as required by Local Government Code Section §89.002 for the 111th District Court in the amount of \$150 for the Texas Court Reporters Association Membership. This annual membership fee will be added to the Master List. **[Requested by Judge Monica Z. Notzon, 111th District Court, Account #1001-2020-001-464010 (Dues and Memberships)]**

**Issue:** Local Government Code §89.002 requires that the Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

**Solution:** Obtain court approval as required.

**Result:** Purchase Orders for associations approved by the Court will be processed for payment.

- c. Discussion and possible action authorizing the Purchasing Agent to add a new cell phone line including data service in accordance with the current approved AT&T FirstNet Plan for the Webb County Fire Department pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR Agreement TSO-3420 at a monthly rate of \$49.99 plus surcharges and other fees; and subject to annual budgetary appropriation.

**[Requested by Ricardo A. Rangel, Fire Department Chief, GL Account #1001-3140-001-441010 (Cell Phone Cost)]**

**Issue:** A cellular phone with FirstNet access is needed for the communication with the Assistance Fire Chief who travels regularly to rural areas of the county and is on call after hours and on weekends to respond to emergency incidents.

**Solution:** A county issued cell phone will ensure that the Assistant Fire Chief is available at all times.

**Result:** The Assistant Fire Chief will be easily accessible on a 24/7 basis.

**15. Road & Bridge**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 22, 2018:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
681	Maintenance Worker	\$13.07 - 9/A

**Issue:** Slot 681 became vacant after employee retired.

**Solution:** Fill vacant slot.

**Result:** New employee will assist with the daily operations of the Road & Bridge Department.

**REGULAR AGENDA**

**Honorable Hugo Martinez, County Court at Law 1 Judge**

16. Discussion and possible action to continue the payment of court interpreter stipend for Slot #1371, in the amount not to exceed \$6,448.00, with additional action to determine funding source as it was not requested in budget; and any other matters incident thereto.

**Issue:** The stipend for court interpreter was inadvertently overlooked and was not added to the general order for fiscal year 2018-2019.

**Solution:** Determine a funding source to be able to continue providing services.

**Result:** By funding this stipend, services will continue as it has in previous years.

**Fire Suppression & EMS Services**

17. Discussion and possible action to authorize the Economic Development Department to develop and submit a U.S. Department of Homeland Security, FY 2018 Assistance to Firefighters Grant for up to \$50,000.00, for department personnel training, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding. This application requires a five percent (5%) cash match should the application be funded, amount shall not exceed the sum of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500), funding shall be identified by budget officers. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** Submission of Assistance to Firefighters Grant (AFG) Application to benefit the Webb County Volunteer Fire Department with training of personnel to meet National Fire Protection Association (NFPA) / Texas Commission on Fire Protection (TCFP) compliance, and impel all personnel to at least FFI certification.

**Solution:** The Economic Development Department will develop and submit the application on behalf of the Webb County Volunteer Fire Department.

**Result:** Well- trained firefighters to respond safely to emergency incidents.

18. Discussion and possible action to authorize Webb County Fire with the assistance of the Economic Development Department to develop and submit a U.S. Department of Homeland Security, FY 2018 Assistance to Firefighters Grant for up to \$50,000.00, for a removable skid unit, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding. This application requires a five percent (5%) cash match should the application be funded, amount shall not exceed the sum of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500), funding shall be identified by budget officers. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** Submission of Assistance to Firefighters Grant (AFG) Application to benefit the Webb County Volunteer Fire Department through the acquisition of an 800-1000 gallon tank removable skid unit for a 5 ton military truck to aid with fire suppression.

**Solution:** Webb County Fire will develop the application and submit with the assistance of the Economic Development Department.

**Result:** Well- equipped firefighters to respond safely to emergency incidents.

19. Discussion and possible action to authorize Webb County Fire with the assistance of the Economic Development Department to develop and submit a U.S. Department of Homeland Security, FY 2018 Assistance to Firefighters Grant for up to \$50,000.00, for personal protective equipment (PPE) for department personnel, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding. This application requires a five percent (5%) cash match should the application be funded, amount shall not exceed the sum of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500), funding shall be identified by budget officers. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** Submission of Assistance to Firefighters Grant (AFG) Application to benefit the Webb County Volunteer Fire Department through the acquisition of personal protective equipment for firefighters.

**Solution:** Webb County Fire will develop the application and submit with the assistance of the Economic Development Department.

**Result:** Well- equipped firefighters to respond safely to emergency incidents.

### **Human Resources**

20. Discussion and possible action to purchase five (5) Time Clock Plus hand scanners and two (2) thumb scanners in an amount not to exceed \$23,800.00; and any other matters incident thereto. **[Account #1001-2070-001-443000-035 (Operational Reserve)]**

**Issue:** As per Commissioners Court approval on March 27, 2017, all county employees will require clocking in through the county's current biometric system. Shortage in scanners has required the additional purchase of these items.

**Solution:** Purchase necessary equipment to ensure all employees have access to biometric system scanning.

**Result:** All employees complying with court order.

### **Medical Examiner**

21. Discussion and possible action to approve One (1) Part-time Medical Death Investigator at 20 hours per week at the rate of \$20.38 per hour. Therefore, waiving the \$15.00 dollars maximum for part-time position.

**Issue:** New position has been created for part-time Medical Death Investigator.

**Solution:** Approve the new part-time Medical Death Investigator @ \$20.38 dollars per hour.

**Result:** By approving the new part-time Medical Death Investigator at this salary we will be able to fill the position with a qualified individual.

### **Civil Legal Division**

22. Discussion and possible action to enter into a Professional Services Agreement with Johnson and Johnson, Attorneys at Law, for legislative services for a two year period beginning October 1, 2018 through September 30, 2020 being \$7,000.00 per month for services beginning the October 1, 2018 through the 30th day of September 2019 (legislative year) and \$3,500.00 per month for services the 1st day of October 2019 through the 30th day of September 2020 (non-legislative year), authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

### **Planning**

23. Discussion and possible action authorizing the transfer of funds in an amount of Seventy-One Thousand Dollars (\$71,000.00) from (Acct: #1001-1130-001-431007-010; Operational Reserve) to (Acct: #3180-470000-165; Flood Study/Drainage Improvement) for the purpose of implementing the first phase of improvements by developing engineering plans and specifications for Culvert #4 and associated roadway improvements as needed to enhance emergency services that were identified in the Master Drainage Plan for U.S. Highway 59 Colonias; and authorizing the County Judge to sign all relevant documents; and any other matter incident thereto. **[Sponsored by Commissioner John Galo and requested by the Planning Department; Account #1001-1130-001-431007-010 Operational Reserve to Account #3180-470000-165 Flood Study/Drainage Improvement]**

**Issue:** As noted in agenda Item 28 dated October 9, 2018 the remaining balance of account #3180-470000-165 is insufficient to fund the professional service engineering plans and specifications for Culvert #4 and associated roadway improvements.

**Solutions:** Transfer the necessary funds from Acct: 1001-1130-001-431007-010; Operational Reserve to Acct: #3180-470000-165; Flood Study/Drainage Improvement to make the project "shovel ready".

**Result:** Residents of Webb County Colonias will have a shovel ready project that will provide better access to emergency exits during inclement weather and provide access routes for emergency responders.

**Purchasing**

24. Discussion and possible action to approve an emergency purchase order for Temprite Mechanical, Inc. to replace Carrier Chiller #3 at the Webb County Jail, in an amount not to exceed \$50,850.00, scope of work will include closing off the chiller water valves, disconnecting old chiller and removing from roof and replacing with a new carrier 60 ton chiller and further authorizing the approval of a Discretionary Exemption under the Texas Local Government Code, Section 262.024 (a)(2). **[Requested by Sheriff Martin Cuellar, Account #1001-1130-001-431007-010 (Operational Reserve)]**

**Issue:** If at any time the chiller water from the Justice Center is not available, the backup chiller #3 at the Jail will be required to provide cooling to the Third floor. That chiller is currently not working and the recommendation is to replace with a new chiller. Both AC vendor and Project manager overseeing the downtown campus HVAC project made the recommendation.

**Solution:** Authorize an emergency purchase order as per State law and after purchase order is issued to vendor, lead-time is up to 6 weeks for parts.

**Result:** Backup chillers will be functional and Jail will avoid any non-compliance issues with the Texas Jail Commission in the event of an inspection.

**Veteran's Office**

25. Discussion and possible action to approve the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-5410-001-458000	Administrative Travel	\$2,500	\$600	\$2,500	\$1,900
To:	1001-5410-001-443000-075	Repairs & Maint. Vehicles	\$1,000	\$600	\$1,000	\$1,600

**Issue:** Van used for Veterans Transportation Assistance Program is currently in need of repairs at an amount that exceeds the current budget.

**Solution:** Approval of line item transfer from the Administrative Travel account to Repairs & Maintenance Vehicles account.

**Result:** The line item transfer will allow for the repair of the vehicle used by the Veterans Transportation Assistance Program, allowing the transportation of Webb County veterans to their medical appointments

**Honorable Norma Farabough, Tax-Assessor- Collector**

26. Discussion and possible action to approve the utilization of bond series funds in the amount of Nine Thousand Five Hundred Fifty (\$9,550.00) to be paid to Archiving Systems, Inc. for the scanning of Tax Roll books into electronic images. **[Account #3195-1320-001-470000-125 (Infra & Equip Series 2013)]**

**Issue:** There are numerous Tax Roll books in storage that are not easily accessible to staff for research purposes and are also prone to deterioration over time.

**Solution:** Approve the utilization of funds in the Certificates of Obligation Series 2013 Account to pay for the scanning of the Tax Roll books.

**Result:** The information in the Tax Roll books will be readily available on a database and will not be at risk of deterioration.

### **Commissioners Court Administrator**

27. Discussion and possible action to authorize county staff to initiate the development of a formal office or department for the designation of the Webb County Collections Improvement Program (CIP) to carry out the collection of court costs, fees, and fines imposed in criminal cases, and as required by the state Office of Court Administration (OCA); and any other matters incident thereto. Court action may include the designation of current county office space and personnel to further implement this program.

### **Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

28. Discussion and possible action to authorize the submission of a grant application to the Office for Victims of Crime, U.S. Department of Justice developed, written, and submitted by and for the Webb County Sheriff's Office in the amount estimated at \$6,000 for community awareness project activities to take place during the 2019 National Crime Victims' Rights Week; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. The notice of funding availability was sent out on Wednesday, October 18, 2018, at 1:12 pm with a grant submission deadline of Friday, November 2, 2018. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**[Requested by Martin Cuellar, Webb County Sheriff] [Co-sponsored by Hon. Commissioner Jesse Gonzalez, Pct. 1]**

### **Presentations**

29. Presentation by representatives of Zero Mass Water and Ecoeffect regarding a potential drinking water solution through the installation of off grid drinking water infrastructure that could benefit the colonia communities with limited access to water; with discussion and possible action to authorize county staff to finalize an agreement for a pilot program initiative; and any other matters incident thereto. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

30. **Communications**

31. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF OCTOBER, 2018

By: Melinda Mata  
Melinda Mata  
Court Administrator

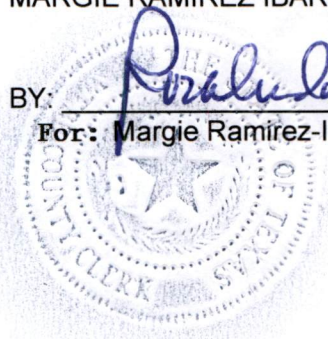
CERTIFICATION OF NOTICE AND POSTING

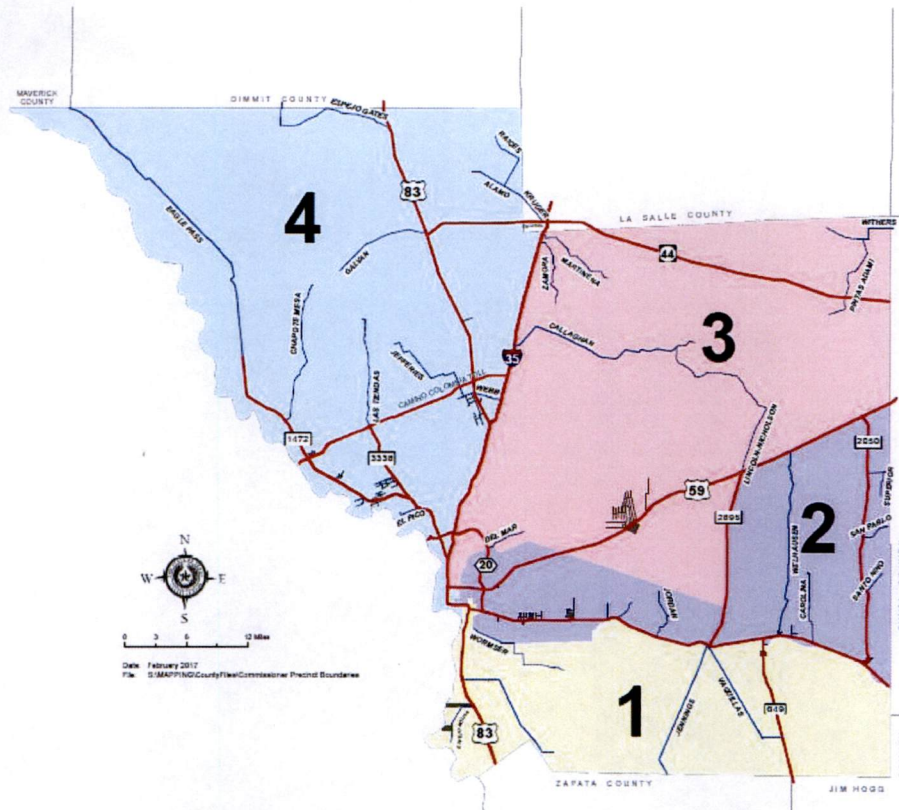
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of October, 2018 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF OCTOBER, 2018






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosalinda Chavez  
For: Margie Ramirez-Ibarra, County Clerk - Rosalinda Chavez-Senior Deputy Clerk





Date: February 2017  
 File: S:\MAPPING\CountyFiles\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Jaime A. Canales
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries