



## Request for Proposals (RFP)

**RFP # 2019-001**

***"Building Lease for Webb County Economic Development"***

**Due: October 31, 2018 at/or before 3pm**

**Notice** is hereby given that Webb County is seeking to solicit Requests for Proposals for a building lease for the Webb County Economic Development Department. The building must have a minimum of 2,700 usable square feet and a minimum of eight (8) parking spaces including one (1) handicap accessible space. This solicitation will comply with the Texas Local Government Code, Section 262, Sub-Chapter C (Competitive Bidding in General).

The accompanying RFP with its terms, conditions, attachments and all other forms in this RFP package are due by or before 3 p.m. (Central Time) on, October 31, 2018. ***RFP received after the due date and time will not be accepted.*** All RFP meeting the required deadline will be read publicly at the following location in accordance with Webb County Purchasing Policies and Procedures:

Webb County Purchasing Department  
1110 Washington St., Ste. 101  
Laredo, Texas 78040

This RFP solicitation can be viewed at the following online address. Interested firms may submit their proposals by registering on Webb County's eBid site and uploading their file to our Response Attachment Tab. Should anyone need assistance please contact Mr. Juan Guerrero, Contract Administrator at (956) 523-4125.

<https://webbcountyebid.ionwave.net/Login.aspx>



*Webb County reserves the right to reject any and all RFP, to waive informalities in the RFP process, or to terminate the RFP process at any time, if deemed in the best interest for Webb County.*

THIS FORM MUST BE INCLUDED WITH RFP PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFP PACKAGE AND SIGN BELOW TO CONFIRM SUBMITTAL OF EACH REQUIRED ITEM.

**RFP # 2019-001**

***"Building Lease for Webb County Economic Development"***

Proposer Information

A minimum of five (5) references

Building Fact Sheet (form "A")

Proposed pricing sheet (form "B")

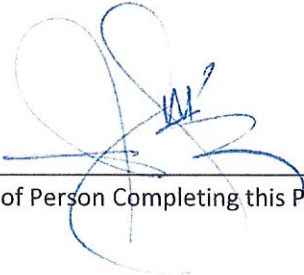
Conflict of Interest form (Form CIQ)

Certification regarding Debarment (Form H2048)

Certification regarding Federal lobbying (Form 2049)

Code of Ethics Affidavit

Proof of No Delinquent Tax Owed to Webb County

  
\_\_\_\_\_  
Signature of Person Completing this Package

**Table of Contents**

1. Introduction .....pg. 4

2. Proposal Preparation Cost ..... pg. 4

3. Term of Agreement ..... pg. 4

4. Instructions to Proposers ..... pg. 4

5. Terms & Conditions..... pg. 4,5

6. Conflict & Interest ..... pg. 6

7. Texas Ethics Commission Requirement Notification ..... pg. 6

8. Code of Ethics ..... pg. 7

9. General Conditions ..... pg. 8

10. RFP Evaluation ..... pg. 8

11. RFP Evaluation Team..... pg. 9

12. Proposal Schedule..... pg. 9

13. Special Accommodations..... pg. 9

## **1. Introduction**

Webb County is seeking to solicit Requests for Proposals for a building lease for the Webb County Economic Development Department. The building must have a minimum of 2,700 usable square feet and a minimum of eight (8) parking spaces including one (1) handicap accessible space. This solicitation will comply with the Texas Local Government Code, Section 262, Sub-Chapter C (Competitive Bidding in General).

## **2. Proposal Preparation Cost**

The County will not reimburse any proposer for any costs involved in the preparation and submission of proposals, amendments or other relevant documents associated with the RFP.

## **3. Term of Lease Agreement**

One (1) year lease agreement with (three) 3 – one (1) year options to extend.

## **4. Instructions to Proposers**

- a) Request for Proposals for Building lease must include a minimum of 2,700 usable square feet not to exceed 2,900 square feet and eight (8) parking spaces including one (1) handicap accessible space. Building must have a minimum of six (6) office spaces, male & female restrooms, a conference room, break/kitchen area, multiple entries (back and front). Building structure, parking lot, and office space exclusive to Webb County Economic Development is preferred, but not required.
- b) Your proposal should be concise, specific, and complete and should demonstrate a thorough understanding of the terms and conditions.
- c) Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete offer are not desired. Legibility, clarity, and completeness are much more important.
- d) Your proposal must be signed by an official authorized to bind your company or as an individual contractually and must be accompanied by a statement to the effect that your offer is firm for a period of not less than 60 calendar days after the closing date of Request for Proposal.
- e) County shall be permitted to visit each proposed site before final selection.
- f) Proposer must provide all information required by Form A and Form B attached to include all corresponding documents required by Webb County Purchasing Agent.
- g) County has the right to negotiate with successful proposer before final execution of building lease agreement.

## **5. Terms and Conditions**

### **Lease Term and Options**

One (1) year lease agreement with (three) 3 – one (1) year options to extend.

Option to Cancel

COUNTY will have the option to cancel this Lease without penalty or reason at any time. COUNTY shall provide LESSOR with sixty (60) days advanced written notice of their intent to exercise said option.

Occupancy Date

Tentative date of occupancy is December 1, 2018 or the effective date of lease agreement fully executed by COUNTY and LESSOR.

Purpose of Use

For Webb County Economic Development offices.

Property Taxes

COUNTY is exempt from paying property taxes therefore; LESSOR is responsible for all taxes on property.

Base Rental Rate

Please supply base rent on a rentable square foot basis for the term of this lease agreement – **Refer to Form B (pricing schedule).**

Parking

COUNTY will require no less than eight (8) parking spaces including one (1) handicap space in accordance with ADA regulations/code. Parking lot must contain one (1) entry and one (1) exit point accessible in a manner that will provide safe and efficient traffic flow.

Sublease Rights

No Sub-Leases will be permitted by LESSOR or COUNTY throughout the term of the lease.

Access

COUNTY shall have access to the parking facility and building premises twenty-four (24) hours per day, seven (7) days per week.

Security Deposit

COUNTY will not pay a security deposit.

Landscaping Services & Supplies

LESSOR shall be responsible for all landscaping Services and supplies and shall maintain exterior premises clean at all times.

Heating, Ventilating Air Conditioning (HVAC)

COUNTY requires LESSOR's HVAC System to run 24-7 and to have programmable temperatures for efficiency of system. HVAC system must be operational upon execution of lease agreement and occupancy deadline agreed on by both LESSOR and COUNTY.

Floor Plan

Attach a 1/8" "typical" plan as well as floor plan (demising sheet) for each of the floors identified for proposed Building and parking facility.

Hazardous Waste

LESSOR shall warrant that the building does not contain asbestos or any other hazardous materials.

Americans with Disabilities Act (ADA)

LESSOR hereby acknowledges and agrees to expend all monies necessary to comply with the Americans with Disabilities Act (the "ADA"), including all incorporated statutes, rules and regulations. It is further understood and agreed that LESSOR will indemnify and hold COUNTY harmless from any and all liabilities arising out of building changes required by the ADA.

**6. Conflict of Interest**

The contract or contracts in this solicitation are subject to Texas Govt. Code Sec. 2261.252(b), which prohibits the Webb County from entering into contracts with certain private vendors in which certain Webb County officers and employees have a financial interest. Each respondent shall include in its proposal a statement that it is not prohibited from entering into a contract with Webb County as a result of a financial interest as defined under Texas Govt. Code Sec. 2261.252(b).

A conflict of interest may involve conflicting incentives with regard to the firm as a whole, or any employee. The conflict may arise between the provider's work under a contract entered as a result of this solicitation and a relationship involving Webb County, a construction contractor, another engineering firm, a materials testing firm, a third party affected by the project, a sub provider for any other consultant or contractor, or any other entity with an interest in a project on which work is performed under a contract entered as a result of this solicitation.

**7. Texas Ethics Commission Requirement Notification:**

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

A signed and notarized Form 1295 shall be tendered to Webb County by providers selected to receive a contract prior to contract execution. Webb County will not evaluate the information provided, or respond to any questions on how to interpret the Texas Ethics Commission's rules.

For additional information, please reference the Texas Ethics Commission webpage at: <https://www.ethics.state.tx.us/tec/1295-info.htm>

## **8. Webb County Purchasing Code of Ethics Policy**

The County of Webb will ensure that it will promote and enforce proper ethical conduct by all Vendors, Procurement Officials, Elected Officials and County employees directly or indirectly involved in the procurement process. All vendors wishing to participate in any solicitation must sign and notarize the affidavit form included as part of this solicitation package and upload with your electronic submission. Failure to submit form will disqualify your bid or proposal package from being considered. [The Ethics Policy](#) can be viewed at the Webb County Purchasing Agents website for vendors to read prior to signing and submitting the affidavit form.

The Webb County Purchasing Board approved the Code of Ethics policy on April 19, 2018 and adopted by the Webb County Commissioners Court on May 14, 2018.

## **9. General Conditions**

Interested proposers shall familiarize themselves with conditions relating to the scope, specifications, and restrictions regarding the execution of work to be performed under the contract. It is the proposer's responsibility to obtain any additional information it deems necessary to submit in its RFP proposal, as well as in the performance of the contract. Information contained in this document should not be considered all-inclusive.

All questions regarding this RFP proposal request must be submitted to in writing through eBid by utilizing the "Questions Tab" in the Bid Event.

## **10. RFP Evaluation**

RFP will be evaluated as follows:

- |                       |           |
|-----------------------|-----------|
| ▪ Pricing Schedule    | 30 points |
| ▪ Location            | 40 points |
| ▪ Occupancy readiness | 25 points |
| ▪ References          | 5 points  |

The evaluation committee may conduct the following tasks but is not an all-inclusive list of tasks that may be conducted by committee:

- Review all RFPs received for compliance with RFP terms and conditions.
- Prepare a comparative summary of proposals.
- Prepare a preliminary ranking of RFPs using a quantitative method based on the criteria presented in the RFP document and other criteria as directed by committee.
- Conduct reference checks.
- Request clarification from proposers.
- Prepare a final ranking of RFPs.

**11. RFP Evaluation Team:**

The following Webb County employees are involved in the selection process for this procurement:

- Mr. James Flores, Webb County Economic Development Director
- Mr. Leroy Medford, Executive Administrator to the Commissioners Court
- Mr. Lalo Uribe, Executive Administrator to the County Judge

Note: Do not contact these individuals about this solicitation during the restricted contact period. Please refer to our Purchasing Ethics Policy Section 6 (Restricted Contact Period).

**11. PROPOSAL SCHEDULE**

Activity	Time	Date	Responsible Party
Public Notice/newspaper	n/a	Oct. 7 <sup>th</sup> , Oct 14 <sup>th</sup>	Webb Co. Purchasing Dept.
Public Notice on website	n/a	Until award is completed	Webb Co. Purchasing Dept.
Questions Due to County	No later than 5pm	Oct 18 <sup>th</sup>	Proposer/Contractor
Posting of answers	No later than 5pm	Oct 22 <sup>nd</sup>	Webb Co. Purchasing Dept.
Sealed Proposals due	3pm	Oct 31 <sup>st</sup>	Proposer/Contractor
Evaluation of Proposals	TBD	Nov 1 <sup>st</sup> - 2 <sup>nd</sup>	Webb Co. Evaluation Team
Award of Contract	TBD	TBD	Governing Body
Finalization of contract doc	TBD	TBD	Webb County/Contractor
Commencement of service	TBD	TBD	Webb County/Contractor

*Footnote: County reserves the right to adjust time and dates on above projected schedule if it's in the best interest for Webb County.*

**12. Special Accommodations:**

To request special accommodations pursuant to the Americans with Disabilities Act (ADA), please notify the contact shown below, a minimum of 48 hours prior to a scheduled meeting.

Mr. Juan Guerrero, Contract Administrator at 956) 523-4125 or email at [juguerrero@webbcountytexas.gov](mailto:juguerrero@webbcountytexas.gov)



***RFP # 2019-001***

***“Building Lease for Webb County Economic Development”***

**ATTACHMENTS**

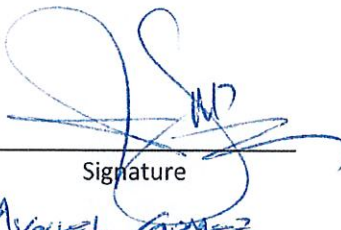


**Proposer Information**

---

Name of Company: 302 Washington LLC  
Address: 12 E. DEL MAR  
City and State: LAREDO, TEXAS  
Phone: 956-286-9731  
Email Address: gomez1968miguelt@gmail.com

Signature of Person Authorized to Sign:

  
\_\_\_\_\_  
Signature  
MIGUEL GOMEZ  
\_\_\_\_\_  
Print Name  
PARTNER  
\_\_\_\_\_  
Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

Limited Liability Corp.

12/19/2016  
\_\_\_\_\_  
(Date)

Note:

All submissions relative to these RFP shall become the property of Webb County and are nonreturnable.

If any further information is required, please call the Webb County Contract Administrator, Juan Guerrero, at (956)523-4125.

**References**

Name of Local / State government or private company	Address	Phone	Name of Contact	Contract Active, if not when did it expire (If applicable)
ROBERTO LOPEZ CPA	315 CREEK DEL MONTE	956-712-0133	ROBERTO LOPEZ	
MICHAEL DICKERSON ATTY.	2 LINDENWOOD	956-791-5422	Joseph Michael Dickerson	
ELOY RODRIGUEZ CPA	4 LINDENWOOD	956-795-1288	Eloy Rodriguez	
FIBERLET	302 WASHINGTON	210-840-9474	Michael Garcia	
Day Break Adult Center	302 WASHINGTON	956-231-8730	JOE ORTIZ	

**Form A**  
Building Fact Sheet

Attach a building fact sheet to include:

- Legal name of ownership  
*302 Washington LLC.*
- Property Address  
*302 Washington St.  
Laredo TEXAS 78040*
- Total number of floors  
*One story.*
- Total square footage of Building  
*13,316 Square Feet.*
- Total number of parking spaces (Include ADA parking space(s))  
*415 parking spaces.*
- Type of Building construction (General Description of Building Structure)  
*Concrete Slab, Brick Veneer, Metal Roof.*
- Type of HVAC System  
*Split System A/C.*
- List main streets, vital intersections and/or interstates accessible from location of Building.  
*Washington St, 4 blocks east of Hwy 39 North.*

**FORM B**  
Price Schedule

**Initial Lease Term (Year 1)**

\*Cost per Square foot (usable space): \$ 1.00 / Square Foot  
Monthly Rent based on Square foot proposed price \$ 2900 /month  
*(Square foot price x usable square footage)*

**Option to Extend (Year 2)**

\*Cost per Square foot (usable space): \$ 1.00 / Square Foot  
Monthly Rent based on Square foot proposed price \$ 2900 /month  
*(Square foot price x usable square footage)*

**Option to Extend (Year 3)**

\*Cost per Square foot (usable space): \$ 1.00 / Square Foot  
Monthly Rent based on Square foot proposed price \$ 2900 /month  
*(Square foot price x usable square footage)*

**Option to Extend (Year 4)**

\*Cost per Square foot (usable space): \$ 1.00 / Square Foot  
Monthly Rent based on Square foot proposed price \$ 2900 /month  
*(Square foot price x usable square footage)*

\*Provide a statement if the square footage price includes utilities, which utilities and what utilities, if any are the responsibility of Webb County. *price includes electricity and water.*

Miguel Gomez  
Print Name of Authorized Signer

  
Signature of Authorized Signer

10-31-2018  
Date

**WEBB COUNTY PURCHASING DEPT.  
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS  
AFFIDAVIT FORM**

STATE OF TEXAS \*

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB \*

BEFORE ME the undersigned Notary Public, appeared Miguel Gomez, the herein-named "Affiant", who is a resident of Webb County, State of Texas and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytx.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>*

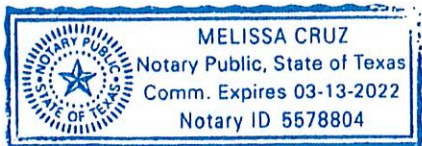
*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to [joel@webbcountytx.gov](mailto:joel@webbcountytx.gov).*

Executed and dated this 31<sup>st</sup> day of October, 2018.

  
\_\_\_\_\_  
Signature of Affiant

Miguel Gomez/302 Washington, LLC  
\_\_\_\_\_  
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 31<sup>st</sup> day October, 2018



  
\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A  
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 [Signature]  
Signature of vendor doing business with the governmental entity

10/31/2018  
Date

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No



**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*  
(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;  
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
302 Washington LLC.		

\_\_\_\_\_  
Signature of Authorized Representative

Michael Gomez  
Printed/Typed Name and Title of Authorized Representative

10/31/2018  
\_\_\_\_\_  
Date

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

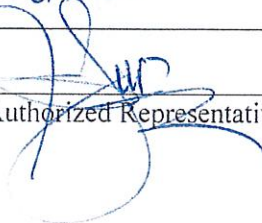
Yes

No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
302 WASHINGTON LLC		

Name of Authorized Representative	Title
MIGUEL GOMEZ	PARTIAL

Signature – Authorized Representative



10-31-2018

Date

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name 302 Washington LLC owes no delinquent property taxes to Webb County.

302 Washington LLC. owes no property taxes as a business in Webb County.  
(Business Name)

302 Washington LLC. owes no property taxes as a resident of Webb County.  
(Business Owner)

Eliza Adams  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared Eliza Adams, know to me (or proved to me on the oath of Eliza Adams) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 31<sup>st</sup> day of Oct. 2018.

Notary Public, State of Texas

Helen Acevedo

My commission expires the 1<sup>st</sup> day of Sept 2020

(Print name of Notary Public here)

