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SERVICE CONTRACT
CONSTRUCTION CONTRACT

OMB No.: 9000-0089 Expires: 02/28/96

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TO: ADMINISTRATOR, Employment Standards Administration WAGE AND HOUR DIVISION U.S. DEPARTMENT OF LABOR WASHINGTON, D.C. 20210	2. FROM: (REI	ORTING OFFICE)			
3. CONTRACTOR			4. DATE OF REQUEST		
Webb County					
5. CONTRACT NUMBER 70CDCR18DIG000010 6. DATE BID OPENED (SEALED BIDDING) N/A	7. DATE OF AWARD 07/02/2018	8, DATE CONTRACT V STARTED 07/02/201			
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(Use reverse or attach additional sheets, if ne Proposed Classification Title: ASSISTANT SHIFT		\$18.41		\$4.13
FGE = GS-8				
Description: The Assistant Shift Supervisor assists in the sand operational security activities in a correctional/detention officers assigned to the shift and may serve as acting Shift the Shift Supervisor. Directs officers in performing their during of inmates/residents and the protection and preservation or regular inspections of all security-related and control-related description is attached.	n facility. Directly supervises Supervisor in the absence of ties related to the supervision f their legal rights. Conducts			
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Job Title	Job Code
ASSISTANT SHIFT SUPERVISOR	9104

Department	EEO Code	EEO Category	FLSA Status	Full Time	Part Time
07	009	sw	Non-Exempt	Х	N/A

SUMMARY:

The Assistant Shift Supervisor assists in the supervision of the administrative and operational security activities in a correctional/detention facility. Directly supervises officers assigned to the shift and may serve as acting Shift Supervisor in the absence of the Shift Supervisor. Directs officers in performing their duties related to the supervision of inmates/residents and the protection and preservation of their legal rights. The Assistant Shift Supervisor conducts regular inspections of all security-related and control-related functions. Must be able to work any post assignment on any shift.

ESSENTIAL FUNCTIONS:

The incumbent should be able to perform all of the following functions at a pace and level of performance consistent with the job performance requirements. Any additional qualifications and/or essential job functions applicable for specific facility locations will be contained in Appendix A.

- 1. Directly supervises assigned security staff on the shift in the performance of their duties and evaluates the performance of subordinate staff as prescribed by facility and company policy. This includes training new employees, listening to concerns and effectively resolving disputes or issues, taking corrective or disciplinary action, monitoring post assignments and use of overtime, approving leave requests, and preparing inmates/resident work assignments.
- 2. Understands and complies with specific post orders written for the assigned post. Ensures that subordinate staff receive, read, understand and sign their post orders as required by policy. Demonstrates and provides guidance to staff on adherence to approved safety and security practices. Works with Learning and Development and Master Scheduling teams to facilitate the necessary staff training and monitors completion of required certification(s) and/or licensure(s) for the performance of staff duties.
- 3. Interprets, enforces and complies with applicable rules, regulations, policies, procedures, standards and/or contract requirements. Directs staff to perform duties consistent with policy and procedure.

Job Title	Job Code
ASSISTANT SHIFT SUPERVISOR	9104

- 4. Attends scheduled staff meetings to enhance effective communications between facility management, staff and inmates/residents. Assists in streamlining communications and maintaining consistency of operation between shifts.
- 5. Prepares or directs the preparation of shift logs, disciplinary reports, daily counts and other administrative reports and records as required by policy, to include an account of all significant events or scheduled appointments during shift. Reviews reports and records produced on the shift for completeness and accurate documentation.
- 6. Conducts routine inspections of all housing units and common areas to verify that subordinate officers are performing their duties in compliance with proper standards, facility operating procedures and company guidelines for maintaining the safety and security of staff and inmates/residents. Directs subordinate security staff to correct problems detected.
- 7. Inspects posts to observe preparedness of staff and to confirm that security is properly maintained at all times.
- 8. Manages conflicts and mediates disputes through the use of appropriate management techniques and devises workable solutions. Responds to investigations and inquiries with accuracy by gathering information and evidence, and establishing facts and valid conclusions to assist with efficiently initiating and completing investigations. Properly processes all reports and documents in a timely manner. Exercises independent judgment in determining when probable cause exists to recommend or take disciplinary action.
- 9. Assists in monitoring and managing inventory and tool and key control. Manages the availability of supplies, equipment and/or restraint devices for staff use in the performance of their duties. Requisitions additional supplies as needed.
- 10. Assists in managing the safety and security of operations during emergencies or disturbances, utilizing appropriate restraints when necessary or administering basic emergency medical aid. Assists in preventing escapes, pursues fleeing inmates/residents, participates in searches for escaped inmates/residents and other duties which may involve quickly entering and exiting secured areas.
- 11. May occasionally provide coverage for a post assignment as required by business necessity in the event of a shortage of staff or in an emergency situation.

Job Title	Job Code
ASSISTANT SHIFT SUPERVISOR	9104

- 12. Manages verbal and mental abuse when confronted with the hostile views and opinions of inmates/residents. Takes appropriate action to prevent or defuse potentially disruptive situations.
- 13. Domestic U. S. travel may be required.

QUALIFICATIONS:

High School diploma, GED certification or equivalent is required. Three years of experience in a criminal justice field is required. One year of corrections experience, including the care and custody of inmates/offenders is required. One year of experience in a supervisory capacity is preferred. Additional education in criminal justice or a related field may be substituted for the required experience on a year-for-year basis up to two years. No substitution for the required corrections experience. Experience in Microsoft Office or other similar software applications is preferred. A valid driver's license is required.

Created March 2016 Page 3

SUMMARY OF CURRENT JOB PERFORMANCE CHARACTERISTICS

Job Title	Job Code	Department	Full Time	Part Time
Assistant Shift Supervisor	9104	07	Х	N/A

GROUP I (Number of ho	Intermittent	Constant			
Sitting	<1				
Standing				<1	
Walking				>6	
GROUP II	Weight	NIA	Occasionally	Frequently	Continuously
Lifting up to	150		Х		
Carrying up to	25		Х		
Pushing up to	150		Х		
Pulling up to	150		Х		
GROUP III		N/A	Occasionally	Frequently	Continuously
Squatting	- ::::		Х		
Bending				Х	
Kneeling		Х			
Reaching			Х		
Twisting				X	
Crawling			Х		
Ladder Climbing			Х	-	
Stair Climbing				Х	
Other Climbing - Describe:		Х			
GROUP IV		N/A	Occasionally	Frequently	Continuously
Walking on rough ground				Х	
Exposure to changes of ter and/or humidity	nperature			Х	
Exposure to dust, furnes or			Х		
Being near moving machinery			Х		
Working from heights			Х		
Exposure to Infectious Disc	eases		Х		
Driving			Х		
Mental Alertness					x

OTHER CHARACTERISTICS:

Use of the Following Equipment:

Vehicles, tools, computers, hand radio, gas mask, self-contained breathing apparatus, metal detectors, firearms, electronic restraints, hand and leg cuffs, belly chains, and other restraint devices.

Travel: Occasional local ground travel, and long distance ground travel.

Additional Physical Demands:

While performing the duties of the job, the employee is regularly required to use hands to finger, handle or feel objects or controls; reach with hands and arms; talk and hear.

Must occasionally lift and/or move up to 150 lbs.

Specific vision abilities requirements include close, color, distance, and peripheral vision; depth perception; and ability to adjust focus.



Laredo Processing Center – 70CDCR18DIG000010 Assistant Shift Supervisor Conformance Methodology

The method for determining the wage rate for the proposed classification employed at the Laredo Processing Center is based on the process described in the U.S. Department of Labor Prevailing Wage Resource Book and SCA Conformance Guide.

The work performed as described in our job description (attached) is not covered by the classifications listed in the wage determination or as described in the SCA Directory of Occupations 5th Edition. Pursuant to the guidance of the *Resource Book*, and considering the skills required and duties of the proposed classification, we determined that this position is two grades higher than the entry level Detention Officer position, a GS-6, in the Protective Service Occupations category that has a required rate of \$14.94 per hour, in the applicable wage determination.

The Assistant Shift Supervisor assists in the supervision of the security activities in a correctional/detention facility. The position provides direction and oversight to Detention Officers and Senior Detention Officers on a shift in the performance of their duties, evaluates the performance of subordinate staff, provides training and takes corrective action. The Senior Detention Officer position, which manages more complex posts than the Detention Officer position, is considered at an FGE GS-7 level. Based on the skill level, responsibility and scope of work, this position is considered one FGE level higher than the Senior Detention Officer position, and is more appropriately classified as an Assistant Shift Supervisor. Accordingly, we propose a wage rate of \$18.41 per hour, which was calculated by multiplying the Detention Officer rate by 1.11 to the higher grade, one step at a time, in accordance with the SCA Conformance Guide, Appendix C.

This methodology is consistent with conformance approval for the Assistant Shift Supervisor position at the Nevada Southern Detention Center (ODT-8-C-0001), which was based on the same criteria.

CoreCivic appreciates your consideration of this information and approval of the conformance request for the Assistant Shift Supervisor position at the Laredo Processing Center.

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(Use reverse or ettach additional sheets, if necessary) Proposed Classification Title: SENIOR DETENTION OFFICER FGE = GS-7			R	\$15.69		\$4.13	
administrative and operational security activities in a detention facility. Directly supervises Detention Officers assigned to the shift. Provides for the protection each inmate/resident and the preservation of each inmate/s/resident's legal rig Supervises the count of inmates/residents and directs adherence to all key corprocedures. Must be able to work any post assignment on any shift. A complet description is attached.							
Rationale: This position is one grade higher than the entry level Detention Officer position, a GS-6, in the Protective Service Occupations category that has a required rate of \$14.94 per hour. The proposed wage rate is \$15.69 per hour, which is approximately 5% higher than the Detention Officer rate. Methodology is attached.							
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Natasha K. Metcali Vice President, Partners	E OF SUBCONTRACTOR REPRESENTATION OF SUBCONTRACTOR	rive <i>(if any)</i>	15. SIGNATURE AI	ND TITLE	OF PRIME COI	NTRACTOR	REPRESENTA	TIVE
· · · · · · · · · · · · · · · · · · ·	DYEE OR REPRESENTATIVE		TITLE		1 0	HECK APPRO	PRIATE BOX-RE	FERENCING BLOCK 13.
A			5	TD	10	AGR	EE	DISAGREE
TO BE COMBLETE	DBY CONTRACTING OFFICER	(CHECK A	S APPROPRIAT	F . SEE	FAR 22 10	19 /SCA	OR FAR 2	2 406-3 (DRAII
THE INTERESTED PA	ARTIES AGREE AND THE CONTRACTING TIONS ARE ATTACHED.							
THE INTERESTED PA	ARTIES CANNOT AGREE ON THE PROPO THEREFORE REQUESTED. AVAILABLE I	OSED CLASSII NFORMATION	FICATION AND WA	BE RATE.	A DETERMINA	ATION OF	THE QUESTIO	N BY THE WAGE AND
	(Send	copies 1, 2, and	d 3 to Department of La	bor)				
SIGNATURE OF CONTRAC	CTING OFFICER OR REPRESENTATIVE		TITLE AND COMME		ELEPHONE	DATE SUB	MITED	
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	K APPROPRIATE BOX
Y	SERVICE CONTRACT
	CONSTRUCTION CONTRACT

OMB No.: 9000-0089 Expires:

02/28/96

	OMPLETE ITEMS 3 THROU	UGH 16 AND S	UBMIT THE REQUES	T, IN QUADRUPLICA	ATE, TO THE C	ONTRACTING OFFICER
1, TO: ADMINISTRATOR, Employment WAGE AND HOUR DIVISION U.S. DEPARTMENT OF LABOR WASHINGTON, D.C. 20210	Standards Administration		2. FROM: (REPOR	TING OFFICE)		
3. CONTRACTOR					4. DAT	E OF REQUEST
Webb County						
5. CONTRACT NUMBER 70CDCR18DIG000010 8iDDING	BID OPENED (SEALED N/A	7. DATE 01 07/02/		8. DATE CONTR STARTED 07/02		9. DATE OPTION EXERCISED (IF APPLICABLE) (SCA ONLY)
10. SUBCONTRACTOR (IF ANY) CoreCivic						
11. PROJECT AND DESCRIPTION OF Detention services for Federal			-	medical, and su	bsistence se	rvices.
12. LOCATION (C/TY, COUNTY AND	STATE)					
Laredo Processing Center, Lare		exas				
13. IN ORDER TO COMPLETE THE W					ABLISH THE F	OLLOWING RATE(S) FOR THE
INDICATED CLASSIFICATION(S) NO	OT INCLUDED IN THE DEPA	ARTMENT OF I	LABOR DETERMINAT			
NUMBER: 2015-5239, Revision	n 6		DATE	o:01	/10/2018	
 LIST IN ORDER: PROPOSED CLASSIFICATION TITLES(S); JOB DESCRIPTION AND RATIONALE FOR PROPOSED CLASSIFICATIONS (SCA ONLY) 			N(S); DUTIES;	b. WAGE	RATE(S)	c. FRINGE BENEFITS PAYMENT
(Use reverse or attach additional sheets, if necessary) Proposed Classification Title: SENIOR DETENTION OFFICE FGE = GS-7			R	\$15.69	9	\$4.13
Description: The Senior Deten administrative and operational supervises Detention Officers a	security activities in a cassigned to the shift. F	detention fac Provides for t	ility. Directly he protection of			
administrative and operational	security activities in a cassigned to the shift. Freservation of each incommentation and directs	detention fac Provides for t mate's/reside s adherence	ility. Directly he protection of ent's legal rights. to all key control			
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CHE	K APPROPRIATE BOX
Y	SERVICE CONTRACT
	CONSTRUCTION CONTRACT

OMB No.: 9000-0089 Expires:

02/28/96

	SHALL COMPLETE ITEMS 3 THROUGH				, IU THE C	ONTRACTING OFFICER
1. TO: ADMINISTRATOR, EI WAGE AND HOUR D U.S. DEPARTMENT (WASHINGTON, D.C.	OF LABOR		2. FROM: (REPO	PRTING OFFICE)		
3. CONTRACTOR	· · · · · · · · · · · · · · · · · · ·				4. DAT	E OF REQUEST
Webb County						
5. CONTRACT NUMBER 70CDCR18DIG000010	OCR18DIG000010 BIDDINGJ N/A 07/02			8. DATE CONTRACT STARTED 07/02/20		9. DATE OPTION EXERCISED (IF APPLICABLE) (SCA ONLY)
10. SUBCONTRACTOR (IF CoreCivic	ANY)	•				
	PTION OF WORK (ATTACH ADDITION FEED IN 1997) Federal inmates to include cus			, medical, and subsi	stence se	rvices.
12. LOCATION (CITY, COL Laredo Processing Ce	UNTY AND STATE) enter, Laredo, Webb County, Tex	xas				
13. IN ORDER TO COMPLE INDICATED CLASSIFICA	TE THE WORK PROVIDED FOR UNDE TION(S) NOT INCLUDED IN THE DEPA	R THE ABOVE (RTMENT OF LA	CONTRACT, IT IS ABOR DETERMINA	ATION		OLLOWING RATE(S) FOR THE
NUMBER: 2015-5239, Revision 6			_ DAT	ED:	/2018	
a. LIST IN ORDER: PROPOSED CLASSIFICATION TITLES(S); JOB DESCRIPTION AND RATIONALE FOR PROPOSED CLASSIFICATIONS (SCA ONLY)			(S); DUTIES;	b. WAGE RA	ATE(S)	c. FRINGE BENEFITS PAYMENT
Proposed Classification Title: SENIOR DETENTION OFFICE FGE = GS-7			₹	\$15.69		\$4.13
each inmate/resident Supervises the count	Officers assigned to the shift. Post and the preservation of each inm of inmates/residents and directs able to work any post assignments.	nate's/resider adherence to	nt's legal rights. o ali key contro	i		
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14 SIGNATURE AND TITL Watasha K. Metcalf Vice President, Partners	E OF SUBCONTRACTOR REPRESENTA	ATIVE (IF ANY)	15. SIGNATURE			
16. SIGNATURE OF AMPLO	DYEE OR REPRESENTATIVE		TITLE	200	CHECK APPR	OPRIATE BOX-REFERENCING BLOCK 13.
						REE DISAGREE
TO BE COMPLETE	DBY CONTRACTING OFFICE	R <i>(CHECK A</i>	S APPROPRIA	TE - SEE FAR 22.10)19 (SC <u>/</u>	I) OR FAR 22.406-3 (DBA))
	ARTIES AGREE AND THE CONTRACTIN	NG OFFICER RE	COMMENDS APP	ROVAL BY THE WAGE A		DIVISION, AVAILABLE INFORMATIO
THE INTERESTED PA						
THE INTERESTED PA	TIONS ARE ATTACHED, ARTIES CANNOT AGREE ON THE PRO THEREFORE REQUESTED. AVAILABLE	POSED CLASSI INFORMATION	FICATION AND W I AND RECOMME	AGE RATE. A DETERMIN NDATIONS ARE ATTACH	NATION OF IED.	THE QUESTION BY THE WAGE AN
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THE INTERESTED PA	ARTIES CANNOT AGREE ON THE PROP THEREFORE REQUESTED. AVAILABLE	E INFORMATION nd copies 1, 2, and	AND RECOMMENT of	NDATIONS ARE ATTACH	DATE SU	

1	CHE	K APPROPRIATE BOX
	Y	K APPROPRIATE BOX SERVICE CONTRACT
		CONSTRUCTION CONTRACT

OMB No.: **9000-0089** Expires: 02/28/96

NOTE: THE CONTRACTOR	SHALL COMPLETE ITEMS 3 THROUGH	L 16 AND CI	IDMIT THE PEOULECT	IN OUR DRUBLICATE	TO THE CON	TO A OTINIC OFFICED
1. To: ADMINISTRATOR, EM WAGE AND HOUR DIV U.S. DEPARTMENT O WASHINGTON, D.C.	IN QUADROPLICATE,	TO THE CON	TRACTING OFFICER			
3. CONTRACTOR					4. DATE O	F REQUEST
Webb County						
	6. DATE BID OPENED (SEALED BIDDING) N/A	7. DATE OF 07/02/2		8. DATE CONTRACT STARTED 07/02/20		9. DATE OPTION EXERCISED (IF APPLICABLE) (SCA ONLY)
10. SUBCONTRACTOR (IF A CoreCivic	ANY)			·		
	TION OF WORK (ATTACH ADDITION					
Detention services for	Federal inmates to include custo	ody, control	l, accountability, m	edical, and subsis	tence servic	es.
12. LOCATION (CITY, COUI	·					
_	iter, Laredo, Webb County, Texa		OOUTSTON IT IS IN			
INDICATED CLASSIFICATI	E THE WORK PROVIDED FOR UNDER ION(S) NOT INCLUDED IN THE DEPAR	TMENT OF L	ABOR DETERMINATIO	CESSARY TO ESTABL N	JSH THE FOLL	OWING RATE(S) FOR THE
NUMBER: 2015-5239,			DATED:	01/10/	2018	
AND RATIONALE FOR PRO	ED CLASSIFICATION TITLES(S); JOB D DPOSED CLASSIFICATIONS (SCA ONL	DESCRIPTION Y)	I(S); DUTIES;	b. WAGE RA	TE(S)	c. FRINGE BENEFITS PAYMENTS
(Use reverse or attach additional sheets, if necessary) Proposed Classification Title: SENIOR DETENTION OFFICER FGE = GS-7			₹	\$15.69		\$4.13
supervises Detention C each inmate/resident a Supervises the count o	rational security activities in a def Officers assigned to the shift. Pro nd the preservation of each inma if inmates/residents and directs a able to work any post assignment	vides for th te's/resider dherence to	ne protection of nt's legal rights.			
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14, SIGNATURE AND TITLE Natasha K. Detcar Vice President, Partnershi	OF SUBCONTRACTOR REFRESENTAT	IVE (IF ANY)	15. SIGNATURE AND	TITLE OF PRIME COI	NTRACTOR RE	PRESENTATIVE
16. SIGNATURE OF EMPLOY			TITLE		HECK APPROPRIA	ATE BOX-REFERENCING BLOCK 13,
Mari	Aus	⇒	511/0		AGREE	DISAGREE
TO BE COMPLETED	BY CONTRACTING OFFICER	CHECK A	S APPROPRIATE	- SEE FAR 22.10	19 (SCA) O	R FAR 22.406-3 (DRAII
	ITIES AGREE AND THE CONTRACTING					
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		copies 1, 2, and	d 3 to Department of Labor			
SIGNATURE OF CONTRACTI	ING OFFICER OR REPRESENTATIVE		NO.	CIAL TELEPHONE	DATE SUBMIT	ED

CHECK APPROPRIATE BOX SERVICE CONTRACT		9000-0089 02/28/96	
CONSTRUCTION CONTRACT	Expires.	02/20/00	

NOTE: THE CONTRACTOR SHALL COMPLETE ITEMS 3 THROUGH	SH 16 AND SU	BMIT THE REQUEST	, IN QUADRUPLICATE,	TO THE CO	ONTRACTIN	G OFFICER		
1. TO: ADMINISTRATOR, Employment Standards Administration WAGE AND HOUR DIVISION U.S. DEPARTMENT OF LABOR WASHINGTON, D.C. 20210		2. FROM: (REPORTING OFFICE)						
3. CONTRACTOR Webb County				4. DATE	OF REQUE	ST		
5. CONTRACT NUMBER 6. DATE BID OPENED (SEALED 70CDCR18DIG000010 BIDDING) N/A	7. DATE OF 07/02/2		8. DATE CONTRACT STARTED 07/02/20			OPTION EXERCISED (IF LE) (SCA ONLY)		
10. SUBCONTRACTOR (IF ANY)								
CoreCivic 11. PROJECT AND DESCRIPTION OF WORK (ATTACH ADDITION Detention services for Federal inmates to include cus			nedical, and subsis	tence ser	vices.			
12. LOCATION (CITY, COUNTY AND STATE)		-			·	<u>-</u>		
Laredo Processing Center, Laredo, Webb County, Tex	xas							
13. IN ORDER TO COMPLETE THE WORK PROVIDED FOR UNDE INDICATED CLASSIFICATION(S) NOT INCLUDED IN THE DEPA	R THE ABOVE	CONTRACT, IT IS N ABOR DETERMINATION	ECESSARY TO ESTABL ON	ISH THE F	DLLOWING	RATE(S) FOR THE		
NUMBER: 2015-5239, Revision 6	NUMBER: 2015-5239, Revision 6 DATED:				01/10/2018			
 LIST IN ORDER: PROPOSED CLASSIFICATION TITLES(S); JOB AND RATIONALE FOR PROPOSED CLASSIFICATIONS (SCA ON 	DESCRIPTION NLY)	(S); DUTIES;	b. WAGE RA	b. WAGE RATE(S)		GE BENEFITS PAYMENTS		
(Use reverse or attach additional sheets, if necessary) Proposed Classification Title: SENIOR DETENTION OFFICER FGE = GS-7 Description: The Senior Detention Officer assists in the supervision of the			\$15.69		\$4.13			
administrative and operational security activities in a d supervises Detention Officers assigned to the shift. Preach inmate/resident and the preservation of each inm Supervises the count of inmates/residents and directs procedures. Must be able to work any post assignment description is attached.								
Rationale: This position is one grade higher than the position, a GS-6, in the Protective Service Occupation rate of \$14.94 per hour. The proposed wage rate is \$ approximately 5% higher than the Detention Officer ra								
Natasha K. Metcalf Vice President, Partnership Development	ATÎVE <i>(IF ANY)</i>	15, SIGNATURE AN						
16. SIGNATURE OF EMPLOYEE OR REPRESENTATIVE		TITLE	C	CHECK APPRO		PRIATE BOX-REFERENCING BLOCK 13.		
Mar Kugas		50/0				DISAGREE		
TO BE COMPLETED BY CONTRACTING OFFICE								
THE INTERESTED PARTIES AGREE AND THE CONTRACTION AND RECOMMENDATIONS ARE ATTACHED.								
THE INTERESTED PARTIES CANNOT AGREE ON THE PROI HOUR DIVISION IS THEREFORE REQUESTED. AVAILABLE	INFORMATION	N AND RECOMMEND	ATIONS ARE ATTACH	ED.	THE CLUES	HON BY THE WAGE AND		
(Send copies 1, 2, and 3 to Department of Labor) IGNATURE OF CONTRACTING OFFICER OR REPRESENTATIVE TITLE AND COMMERCIAL TELEPHONE DATE SUBMITED								
SIGNATURE OF CONTRACTING OFFICER OR REPRESENTATIVE		NO.						

CHE	K APPROPRIATE BOX
Y	SERVICE CONTRACT
	K APPROPRIATE BOX SERVICE CONTRACT CONSTRUCTION CONTRACT

OMB No.: 9000-0089 Expires: 02/28/96

NOTE: THE CONTRACTOR	SHALL COMPLETE ITEMS 3 THROUGH	- 16 AND SI	BMIT THE REQUEST	IN OUADRUPI ICATE	TO THE CON	ITRACTING OFFICER		
1. TO: ADMINISTRATOR, Employment Standards Administration WAGE AND HOUR DIVISION U.S. DEPARTMENT OF LABOR WASHINGTON, D.C. 20210		JBMIT THE REQUEST, IN QUADRUPLICATE, TO THE CONTRACTING OFFICER 2. FROM: (REPORTING OFFICE)						
CONTRACTOR Webb County					4. DATE C	OF REQUEST		
5. CONTRACT NUMBER 70CDCR18DIG000010	6. DATE BID OPENED (SEALED BIDDING) N/A	7. DATE OF 07/02/2		8. DATE CONTRACT STARTED 07/02/20		9. DATE OPTION EXERCISED (IF APPLICABLE) (SCA ONLY)		
10. SUBCONTRACTOR (IF CoreCivic	ANY)			h				
	PTION OF WORK (ATTACH ADDITION Federal inmates to include custo		•	nedical, and subsis	tence servi	ces.		
12. LOCATION (CITY, COL	INTY AND STATE) nter, Laredo, Webb County, Texa	as			•			
13. IN ORDER TO COMPLE	TE THE WORK PROVIDED FOR UNDER FION(S) NOT INCLUDED IN THE DEPAR	THE ABOVE	CONTRACT, IT IS NE	CESSARY TO ESTAB	JSH THE FOL	LOWING RATE(S) FOR THE		
NUMBER: 2015-5239	2015-5239. Revision 6				01/10/2018			
a. LIST IN ORDER: PROPOS	SED CLASSIFICATION TITLES(S); JOB D ROPOSED CLASSIFICATIONS (SCA ONL	DESCRIPTION Y)		b. WAGE RATE(S)		c. FRINGE BENEFITS PAYMENTS		
Proposed Classifica	(Use reverse or attach additional sheets, if nection Title: SENIOR DETENTION	n OFFICE	र	\$15.69		\$4.13		
Description: The Senior Detention Officer assists in the supervision of the administrative and operational security activities in a detention facility. Directly supervises Detention Officers assigned to the shift. Provides for the protection of each inmate/resident and the preservation of each inmate/s/resident's legal rights. Supervises the count of inmates/residents and directs adherence to all key control procedures. Must be able to work any post assignment on any shift. A complete job description is attached.								
Rationale: This position is one grade higher than the entry level Detention Officer position, a GS-6, in the Protective Service Occupations category that has a required rate of \$14.94 per hour. The proposed wage rate is \$15.69 per hour, which is approximately 5% higher than the Detention Officer rate. Methodology is attached.								
Natasha K. Metealf Vice President, Partnersl	OF SUBCONTRACTOR REPRESENTAT	TVE (IF ANY)	15. SIGNATURE ANI	O TITLE OF PRIME CO	NTRACTOR R	EPRESENTATIVE		
16. SIGNATURE OF EMPLO	DYEE OR REPRESENTATIVE		TITLE			RIATE BOX-REFERENCING BLOCK 13.		
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THE INTERESTED PA	DBY CONTRACTING OFFICER RTIES AGREE AND THE CONTRACTING							
AND RECOMMENDATE THE INTERESTED PA	TIONS ARE ATTACHED. IRTIES CANNOT AGREE ON THE PROPO HEREFORE REQUESTED. AVAILABLE II	OSED CLASSI	FICATION AND WAG	E RATE. A DETERMIN	ATION OF TH			
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CIGHATOTIL OF CONTINO	THE OFFICER OF REPRESENTATIVE		NO,			, · · · · · ·		