Maricela Benavides

From:

Christina M. Gonzalez

Sent:

Friday, February 15, 2019 4:12 PM

To:

Maricela Benavides

Subject: Attachments:

RE: Line item transfer agenda item DOC021519-02152019170016.pdf

Good afternoon,

Please see attached approved BA Form.

Thank you,

Christina M. Gonzalez
Senior Accountant
Webb County Auditor's Office
956-523-4014
956-523-5001 (Fax)
cmgonzalez@webbcountytx.gov

From: Maricela Benavides <mbenavides@webbcountytx.gov>

Sent: Friday, February 15, 2019 3:56 PM

To: Christina M. Gonzalez <cmgonzalez@webbcountytx.gov>

Subject: Line item transfer agenda item

Good afternoon Christina,

Attached please find agenda item and BA form for your review. This agenda item is for the Commissioner's Court meeting on February 25, 2019. Today is the item due date.

Thank You.

MARICELA BENAVIDES

Executive Administrative Assistant Webb County Community Action Agency Office (956) 523-4177

Fax (956) 523-5016

Email: mbenavides@webbcountytx.gov

WEBB COUNTY REQUEST FOR BUDGET APPROPRIATION TRANSFER OR SUPPLEMENTAL BUDGET

TRUCTIONS: budget appropriation transfer and supplemental budget recent the signed form to the Auditor's Office for review along true to support this request for our review. Should pre-appropriate the proposed agenda item. Indicates will be between Auditor's Office sponsored by the	with copy of grant award, terms of award, proof of re- oval be granted, the Department will be notified and a e Department requesting the budget amendment.	seipt of additional revenue and
equesting Department: Lebb Co- quest Type (check one): Departmental Line Item Transfer (Check if transfer within existing budget) ansfer From / Supplemental Revenue;	Date of Reques Supplemental Budget (Check if new unbudgeted revenue / c	xpenditure)
Account Number	Account Name	Amount
2368-5170-521-456205	Training + Education	\$3,000.00
,		
ansfer To / Supplemental Expenditure Accounts:	TOTAL	
Account Number	Account Name	Amount
2368-5170-521-460000	Office Supplies	\$3,000.0
	TOTAL	\$3,00.03

Approved by Department Signing Authority.

Javier-Remires Executive Director	Frank Signature
Recommended by County Auditor's Office:	Date: 2/15/2019
FOR BUDGET OFFICEUSE ONLY Commissioners Court Approval Date:	Agenda Item:
Date Entered by Budget Office:	Initials:

Form BA 01 - April 2018