



**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : Economic Development; TDA 7216115 Date of Request: 02/06/2019

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Account Number	Account Name	Amount
3527-1150-001-422000	FICA	\$454.51
3527-1150-001-426000	Workers Comp	\$1,739.36
3527-1150-001-425000	unemployment	\$2,406.71
3527-1150-001-454000	Advertising	\$1,000.00
3527-1150-001-461000	Matt & Supplies	\$0.69
TOTAL		\$5,601.27

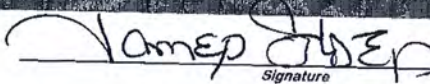
Account Number	Account Name	Amount
3527-1150-001-410000	Payroll	\$4,193.31
3527-1150-001-423000	Retire	\$651.23
3527-1150-001-421000	Insurance	\$756.73
TOTAL		\$5,601.27


Justification for Request:

Budget amendment to increase payroll, retirement and insurance is needed because there are insufficient funds in this account.

Approved by Department Director: James Flores Director

Print Name/Title


Signature

Recommended by County Auditor's Office: 

Date: 2/08/19

Commissioners Court Approval Date: _____

Agenda Item: _____

Date Entered by Budget Office: _____

Initials: _____