



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MARCH 25, 2019
9:00 a.m.

MARGIE R. IBARRA
COUNTY CLERK
FILED
2019 MAR 22 AM 8:42
WEBB COUNTY, TEXAS
BY V.M. DEPUTY

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources; Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, a budget amendment of \$60,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (DOJ - Federal Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2162-259700	\$60,000
To:	Law Enforcement - Other	2162-2260-001-457006	\$50,000
To:	Administrative Travel	2162-2260-001-458000	\$10,000

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current budget

to be utilize for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- b. Discussion and possible action to approve, by Order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$23,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2160-259700	\$23,000
To:	Repairs and Maintenance Vehicles	2160-2260-001-443000-075	\$15,000
To:	Minor Tools & Apparatus	2160-2260-001-460105	\$8,000

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds: **[Requested by Martin Cuellar, Sheriff; Fund #2151]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2151-3010-001-443000-075	Repair Maint. Vehicle	\$5,000	\$1,268	\$5,000	\$3,732
To:	2151-3010-001-464010	Dues & Membership	\$200	\$1,268	\$200	\$1,468

Issue: State Forfeiture line item transfer to cover future expenditure and avoid account deficit.

Solution: Transfer of funds within same forfeiture fund.

Result: Funds will be available for a pending request to cover dues for South Texas Council Boy Scouts.

- d. Discussion and possible action to approve, by Order, the following Federal Forfeiture Funds (DOJ) budget amendment (line item transfers). **[Requested by Martin Cuellar, Webb County Sheriff; Fund 2152]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2152-3010-001-444500	Equipment Rental	\$2,500	\$2,500	\$2,500	\$0
	2152-3010-001-443000-020	Repair Maint. Bldg	\$5,000	\$2,500	\$5,000	\$2,500
				\$5,000		
To:	2152-3010-001-455501	Drug Free Campaign	\$10,000	\$5,000	\$3,778.72	\$8,778.72

Issue: Federal Forfeiture line item transfer is for future expense and to avoid deficit on account

Solution: Transfer will be within same fund

Result: Funds will be available to cover the purchase of inflatable mascot and promotional items to be used in school events

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Forfeiture Funds (D.O.T.). **[Requested by Martin Cuellar, Webb County Sheriff; Fund 2153]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2153-3010-001-456205	Training & Education	\$5,000	\$1,000	\$5,000	\$4,000
	2153-3010-001-458000	Administrative Travel	\$5,000	\$1,000	\$5,000	\$4,000
				\$2,000		
To:	2153-3010-001-455501	Drug Free Campaign	\$5,000	\$2,000	\$1,899	\$3,899

Issue: Federal Forfeiture line item transfer to cover any future expenditures.

Solution: Request a line item transfer within same fund.

Result: Funds will be available for any future expense.

- f. Discussion and possible action to approve the following budget amendment (line item transfer) by increasing Fund #2736-4050-001-458000 - Administrative Travel account in the amount of \$3,094.00 from revenues received from the Drug Court Program Fees and Court Costs (Code of Crim. Proc. Art. 102.0178) that have been collected. **[Requested by 406th District Court]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2736-259700	Fund Balance	\$3,094	\$4,642.70	\$1,548.70
To:	2736-4050-001-458000	Administrative Travel	\$3,094	\$0.00	\$3,094.00

Issue: Additional funds are needed to cover travel expenses for three (3) employees to attend the Texas Association of Specialty Courts training. The employees received stipends from the Correctional Management Institute of Texas and the majority of the requested funds will be reimbursed after the conference concludes.

Solution: Obtaining the Commissioners Court's Approval of the line item transfer to cover the travel expenses.

Result: The three (3) employees will be able to attend the required training.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds (Meals on Wheels). **[Requested by Javier Ramirez, CAA Director; Fund #2371]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2371-5260-521-423000	Retirement	\$2,231.88	\$10,776.05	\$8,544.17
To:	2371-5260-521-426000	Worker's Comp	\$2,231.88	-\$331.88	\$1,900.00

Issue: The Meals on Wheels - Worker's Compensation account is in deficit. New rates were implemented on 10/01/2018.

Solution: Approve line item transfer request.

Result: To ensure funding for the remainder of the current fiscal year.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds to cover budget balances from 2018 Program year. This action will not have an impact on the County General Fund. **[Requested by Javier Ramirez, CAA Executive Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-470000	Capital Outlay	\$13,872.00	\$13,000.00	\$13,872.00	\$ 872.00
To:	2368-5170-521-456205	Training & Education	\$2,630.80	\$5,000.00	\$2,630.80	\$7,630.80
	2368-5170-521-460000	Office Supplies	\$5,820.74	\$4,000.00	\$5,820.74	\$9,820.74
	2368-5170-521-458000	Administrative Travel	\$5,969.01	\$4,000.00	\$5,969.01	\$9,969.01
				\$13,000.00		

Issue: Funds available in account will not cover cost needed to continue operation of service.

Solution: By Commissioners Court approval, accounts line item transfers will have funds to cover until the extension that CAA requested to TDHCA until March 31, 2019.

Result: There will be sufficient funds in both mentioned line items which will allow for

continuation of service.

- i. Discussion with possible action to ratify budget amendment (Line item transfers) in the total amount of \$630 to cover pending expenses for Materials and Supplies and Law Enforcement - Other for FY 2019; and any other matters incident thereto. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Account Name	Account #	Amount
From:	State Forfeiture	2181-3150-352100	\$630
To:	Law Enforcement-Other	2181-3150-001-457006	\$300
	Materials & Supplies	2181-3150-001-461000	\$330
			\$630

Issue: Funding needed to cover storage fees for a seized vehicle.

Solution: Transfer of funds/approval of budget amendments.

Result: Pending expenses will be covered.

6. Civil Legal Division

- a. Discussion and possible action to approve Change Request #1 (contract amendment) to the Just Ware Software Contract between Webb County and Journal Technologies, entered into on March 29, 2010 and utilized by the District Attorney's Office, decreasing the software support fees and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #1001-1280-443000-110 (Repair & Maint. Software)]**
- b. Discussion and possible action to enter into an Eighteen (18) month (April 1, 2019 through September 30, 2020) Maintenance Agreement between Toshiba Business Solutions and Webb County for Webb County Indigent Services Office's Toshiba E-Studio 6570CT Copier at a total cost of One Thousand One Hundred Eighty Eight Dollars (\$1,188.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Nancy Cadena, Director, Webb County Indigent Health Services; Account #2002-5100-001-432001 (Professional Services)]**
- c. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between Webb County for its Community Action Agency (W.C.C.A.A.) and The Professional Cosmetology Academy, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing March 11, 2019 through March 10, 2020, in order to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizen/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by

providing qualified applicants financial assistance in an amount not to exceed Five Thousand Dollars (\$5,000.00) per individual, to be paid by Webb County to The Professional Cosmetology Academy, and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Javier Ramirez, Director, Webb County Community Action Agency; Account #2368-5170-521-457008-010 (CSBG Grant Transition Out of Poverty Case Management Program)]**

- d. Discussion and possible action to approve a Memorandum of Understanding (M.O.U.) between the Webb County for its Community Action Agency (W.C.C.A.A.) and Texas A&M International University, to fund the Transition Out of Poverty (T.O.P.) Program for a Two (2) year term, commencing March 11, 2019 through March 10, 2021, in order to provide for and help facilitate low income citizen/student program participation by furthering their educational opportunities in a chosen field of study that will allow low income citizen/students of Webb County to earn a "living wage", to assist them in the pursuit of a better standard of living and transition out of poverty by providing qualified applicants financial assistance in an amount not to exceed Five Thousand Dollars (\$5,000.00) per individual, to be paid by Webb County to Texas A&M International University, and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Javier Ramirez, Director, Webb County Community Action Agency; Account #2368-5170-521-457008-010 (CSBG Grant Transition Out of Poverty Case Management Program)]**
- e. Discussion and possible action to enter into a Non-Financial Memorandum of Understanding (MOU) between Women, Infant, and Children (WIC) Program and Webb County for the Webb County Head Start/Early Head Start Program. This MOU provides a common understanding of the collaboration and relationship between the local Head Start/Early Head Start Program and the WIC Program. It establishes clear expectations and a reliable way of relating to one another for mutual cooperation. The term of the MOU shall be for Two (2) years, commencing on September 1, 2017 and ending on August 30, 2019 and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start]**
- f. Discussion and possible action to enter into a Professional Services Agreement between Webb County and Tyler Technologies, Inc. for programing services related to a financial script needed for the enhancement of judicial software in an amount not to exceed One Thousand Two Hundred Fifty Dollars (\$1,250.00). Funds used will be from the Justice of the Peace Technology Fund pursuant to Article 102.0173 of the Texas Code of Criminal Procedure, authorizing the County Judge to sign all relevant documents, and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account #2009-2180-001-460105 (Minor Tools - Technology Fund)]**

7. **Community Action Agency**

- a. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy providers (listed below) for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Life Energy

Issue: The Webb County CAA will enter into an annual vendor agreement with Retail Energy Provider for the implementation with the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

8. **Economic Development**

- a. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Homeland Security Grants Division for the Border Prosecution Grant estimated at \$510,394 over the term of the contract. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no match requirement for this grant. All grant documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2019 to August 31, 2020. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2739-2260]**

Issue: There is a need for resources to prosecute felony cases, provide technical assistance and training to law enforcement agencies and prosecute border crime cases along the Texas-Mexico Border. The Office of the Governor of Texas has provided available resources through a grant opportunity to enhance prosecution in the area of organized crime/criminal enterprise cases.

Solution: Authorize the submission of the grant application as set forth above to ensure that the Border Prosecution Unit at the District Attorney's Office can continue to successfully prosecute border crime cases along the Texas-Mexico Border.

Result: The District Attorney's Office will have the opportunity to receive additional resources to continue prosecution specifically in the area of organized crime / criminal enterprise cases.

- b. Discussion and possible action to approve grant award, by Order Amendment Number 1 to Contract Number #61190003065 for the Community Services Block Grant Program (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019, in the amount of TWO HUNDRED SEVENTY NINE THOUSAND SEVEN HUNDRED SEVENTY SIX (\$279,776.00). This Amendment will increase funding from \$139,888.00 to \$279,776.00 and authorizing the County Judge to sign all relevant documents. This action will not have impact to the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

[Requested by Javier Ramirez, CAA Director; Grant Account #2368-5170-330300]

Issue: Approve Amendment # 1 for the CSBG Block Grant from the Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019.

Solution: The Community Services Block Grant Program (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

Result: The support services are intended to assist eligible Webb County residents to transition out of poverty.

- c. Discussion and possible action to approve extension of Grant, by Order Amendment Number #3 to Contract Number #58180002804 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2018. The extension is from January 1, 2018 through June 30, 2019 and authorizing the County Judge to sign all relevant documents. All required documents were sent to review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. There will be no impact to the general fund. **[Requested by Javier Ramirez, CAA Director; Account #2362-5150-330300]**

Issue: Approve Amendment #3 for the CEAP Program Contract from TDHCA for Program Year 2018.

Solution: The CEAP Program provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents up to 8 highest remaining calendar months of energy consumption. The CEAP allocation for this contract is for 12 months.

- d. Discussion and possible action to accept a grant from Texas State University (Texas School Safety Center) in the amount of \$20,000.00 for the 2019 Tobacco Enforcement Contract, designating the Webb County Judge as the authorized official in all matters related to this grant, and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

Issue: Texas law required that businesses do not sell tobacco products to minors. However, there are those that violate this law and permit the sell of tobacco products to those underage.

Solution: Constable Pct. 1 has been awarded a state grant so it can join forces with other State Law Enforcement Agencies to aggressively enforce tobacco laws in Webb County.

Result: To increase police presence and enforcement to divert illegal tobacco activity.

- e. Discussion and possible action to proclaim April 2019 as the 51st Anniversary of Fair Housing Month, April 8-12, 2019 as Fair Housing Week and designating the Webb County Community Action Agency to monitor Fair Housing in Webb County.

Issue: In order to continue to apply for grants, it is a federal requirement that Webb County promotes Fair Housing within its jurisdiction.

Solution: Promotion Fair Housing in Webb County and designating a week during the month of April will help citizens of Webb County to know of their legal rights in housing discrimination.

Result: The federal requirement for Fair Housing will be met by promoting Fair Housing within Webb County's jurisdiction. This will allow Webb County to continue to apply for grants.

9. **Fire Suppression & EMS Services**

- a. Discussion and possible action to accept state EMS designated county funds through the Seven Flags Regional Advisory Council (RAC) Trauma Service Area "T" in the amount of \$8,612.00, to be utilized in the purchase of EMS supplies, training, travel, personnel cost, membership to professional/technical organizations, public education, vehicle maintenance, cell phone plan, and equipment for all stations of the Webb County Volunteer Fire Department; and authorizing the County Judge to sign all relevant documents, and any other matters incident thereto. **[Accounts #2929-3140-001-458000 and #2929-3140-001-461000]**

Issue: State funding provided through Seven Flags RAC for EMS needs/operations.

Solution: Accept funds, and utilize monies for purchase of supplies, equipment, training and travel of personnel.

Result: Properly stocked emergency units ready for response, and well prepared personnel.

10. Public Defender

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective March 28, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1725	Assistant Public Defender II	\$73,955.87 - 23/N-V

Issue: Slot #1725 will become vacant on March 28, 2019.

Solution: Request is being made to fill the vacant attorney slot.

Result: The filling of slot # 1725 will allow our department to continue to function efficiently and effectively.

11. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for “Independent Consulting Services for Webb County Worker’s Compensation and Property/Casualty/General Liability Programs” in accordance with the Texas Government Code, Chapter 2254 (Professional and Consulting Services); Sub-Chapter A. Professional Services. **[Requested by the Risk Manager]**

Issue: Property and Casualty insurances require evaluation on an annual basis to include Worker’s Compensation analysis reports.

Solution: An insurance consultant that specializes in Property & Casualty, Workers Compensation and General Liability programs will benefit Webb County.

Result: The consultant would review annual renewal agreements and monitor trends and any special projects that Webb County requires consultation for.

- c. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ) for “Independent Consulting Services for Webb County’s Group Health Insurance Program” in accordance with the Texas Government Code, Chapter 2254 (Professional and Consulting Services); Sub-Chapter A. Professional Services. **[Requested by the Risk Manager]**

Issue: The Group Health insurance program needs to be evaluated to determine if Webb County should solicit new proposals or extend the current program. In addition, the supplementary insurances that the County offers its employees will need to be evaluated to determine if there are better coverages out in the market place.

Solution: Authorize the Purchasing Agent to seek proposals for independent consultation services with a specialty in self-funded group health program(s) for special projects and renewals.

Result: The independent consultant would review and give recommendations on any special project(s) the Commissioner Court takes action on for Webb County’s group health insurance program.

12. **Road & Bridge**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 25, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
49	Motor Pool Manager	\$21.41 - 19/A
697	Road & Bridge Supervisor	\$21.41 - 19/A
684	Maintenance Worker	\$13.07 - 9/A

Issue: Slots became vacant after employees retired, were transferred and/or resigned.

Solution: Fill all three vacant positions.

Result: New employees will assist with the daily operations of Road & Bridge and Motor Pool Dept.

REGULAR AGENDA

Honorable Roberto "Bobby" Quintana, Justice of the Peace Pct. 2 Pl. 1

13. Discussion and possible action to request additional funding to purchase office furniture in the amount of \$475 and to further approve action to process a line item transfer; and any other matters incident thereto. **[Operational Reserve 1001-1130-001-431007-010]**

Issue: Original item was approved on February 11, 2019, Item #12 in the amount of \$5,200. Department in need of replacement of office furniture we have a shortfall to purchase pending items.

Solution: Process line item transfer to cover shortfall to purchase pending items.

Result: Transfer will cover expense to make purchase.

Auditor

14. Discussion and possible action to create a special revenue fund to account for Webb County Fairgrounds and establish a budget, by order, for revenues and expenditures; and any other matters incident thereto. **[Fund #2031]**

GL Account	Account Description
2031-1010-357300-001	Fairgrounds-Fair Ground Rental
2031-1010-357300-002	Fairgrounds-Pavilion Rental
2031-1010-357300-003	Fairgrounds-Restaurant Rental
2031-1010-357300-004	Fairgrounds-Stall Rental
2031-1010-357300-005	Fairgrounds-LIFE Fair
2031-1010-357300-015	Fairgrounds-Deposits
2031-1010-357300-020	Fairgrounds-Miscellaneous
2031-9080-391000-020	Transfers In-General Fund

2031-1010-001-410000	Payroll Cost
2031-1010-001-421000	Health Insurance
2031-1010-001-422000	FICA County Share
2031-1010-001-423000	Retirement County Share
2031-1010-001-425000	Unemployment Tax
2031-1010-001-426000	Worker Compensation
2031-1010-001-432001	Professional Fees
2031-1010-001-441001	Telephone
2031-1010-001-441205	Utilities
2031-1010-001-443000-035	Repairs & Maint. Equipment
2031-1010-001-443000-365	Repairs & Maint. LIFE Downs
2031-1010-001-452001	Insurance Other
2031-1010-001-460105	Minor Tools & Apparatus
2031-1010-001-461000	Materials & Supplies
2031-1010-001-470000	Capital Outlay
2031-1010-001-444500	Equipment Rental

Issue: Webb County has Fairgrounds operation and need to segregate and establish budget for revenue receipts received and expenditures to cover future Fairgrounds expenditures.

Solution: Create special revenue fund to account and segregate resources related to Fairgrounds operation. Appropriate revenues and expenditures to be used for the purpose of Fairgrounds operation expenditures.

Result: Finalize special revenue fund and budget using proceeds for the purpose stated on this agenda item.

Civil Legal Division

15. Discussion and possible action to demolish the ground level enclosed porch area, damaged sections of the second floor patio that have detached from the building and caused a roof collapse of two rooms at the rear of the building at 801 Grant Street and stabilize, secure and make safe the building in the amount not to exceed \$50,000.00; and any other matters incident thereto. **[Account #1001-1130-001-432001 Professional Services]**

Purchasing

16. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for road material that is certified by the Texas Department of Transportation for an estimated quantity of 10,000 cubic yards of Type "E" Flexible Base for the Espejo Gate road project in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General).

Issue: During the March 11, 2019 Commissioners Court meeting action was taken to authorize staff to make road improvements to Espejo Gate road and further allocating the funding to cover cost of materials and in-kind labor. The estimated cost to purchase road material will exceed \$50,000.00 and requires by State law a formal competitive bidding process.

Solution: Authorize the Purchasing Agent to publish and solicit competitive bids for TXDOT certified Type "E" Flexible Base for the estimated quantities identified to cover Espejo Gate road as approved by TXDOT – CTIF Grant reimbursement program.

Result: Secure competitive bids and award to lowest responsible bidder.

Water Utilities

17. Discussion and possible action to increase the water rate of the Five (5) water dispensers located within the City of Laredo water system and operated by Webb County from \$0.50 per 150 gallons to \$1.25 per 150 gallons; and, approving a Resolution and Order that all water dispensers within the City of Laredo limits, are to be used solely for domestic use and any commercial utilization of this water is strictly prohibited. **[Requested by Leroy Medford, Commissioners Court Administrator]**

Issue: Current dispenser rates are significant lower than the cost to provide the dispensed water service.

Solution: Increase rate to meet cost of service calculations.

Result: Continue to provide dispensed water service to Colonia residents for years to come.

Commissioners Court Administrator

18. Status report by county staff and civil legal division on negotiations with the board of directors of the Laredo International Fair & Exposition (LIFE) for a potential agreement for event management of fairgrounds facility, including efforts to implement a final proposed fee schedule for the use of the said facilities; with discussion and possible action, and any other matters incident thereto.
19. Discussion and possible action to ratify the inclusion of the following tracts of real property of the Ranchitos Las Lomas Subdivision with the previously approved real property authorized by the court for the public purpose of constructing an emergency evacuation and access route during inclement weather in the high-risk, flood-prone area including, but not limited to, road and drainage improvements, channelization, channel crossing structures, and any associated improvement thereto; and authorize the County Judge to execute any and all documents; and any matter incident thereto.

- Tract 40 – Drainage Easement Acquisition (possible improvements)
- Tract 41 – Drainage Easement Acquisition

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

20. Discussion and possible action to authorize a Clean-up Campaign for the communities of Oilton, Texas on May 7th, 2019 and Bruni, Texas on May 14, 2019, to authorize the utilization of Road & Bridge Department funds, manpower and equipment, and any matters incident thereto.
21. Discussion and possible action to approve a Resolution to recognize the month of April, 2019 as World Autism Awareness Month, and to commemorate World Autism Awareness Month in Webb County, Texas, by lighting up the Webb County Courthouse in blue for the month of April, 2019, and any other matters incident thereto.
22. Discussion and possible action to approve a Resolution to recognize the month of April, 2019 as National County Government Month in Webb County, Texas, and any other matters incident thereto.
23. Discussion and possible action to re-appoint Mr. Oscar Lopez as Webb County Commissioner, Pct. 2 appointee to the Regional Mobility Authority (RMA) Board for an additional two year period, and any other matters incident thereto.
24. Discussion and possible action to accept the TxCDBG Community Enhancement Fund grant award and enter into an agreement - Contract No. 7218028 with the Texas Department of Agriculture (TDA), in the amount of Five Hundred Thousand Dollars (\$500,000.00) in grant funds and Two Hundred and Fifty Thousand Dollars (\$250,000) in combined cash match and in-kind match for the construction of a public health facility in Bruni, Webb County, Texas; and authorizing the Webb County Judge to sign all pertinent contract documentation. The contract implementation schedule is projected to run from March 2019 until March 2021. **(**New Special Fund Account designation is pending from the Auditor’s Office)**

Issue: Rural Webb County residents must travel a significant distance to Laredo, Texas to acquire healthcare services due to the absence of a public health care facility in the rural areas of Webb County.

Solution: County of Webb shall construct a three-thousand two hundred (3,200) square feet health care facility in Bruni, Webb County, Texas, which will provide an array of healthcare services to rural residents.

Result: Rural beneficiaries of Webb County will have first time access to healthcare services at a facility located in rural Webb County aiding in the overall well-being of individuals and families alike.

Honorable John C. Galo, Webb County Commissioner Pct. 3

25. Status report from Engineering and Road & Bridge department regarding efforts to make road improvements to Mines Rd. (FM 1472) and Espejo Gates Rd., in accordance with the Texas Department of Transportation (TxDot) County Transportation Infrastructure Fund (CTIF) Grant Program; and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

26. Discussion and possible action to authorize the Civil Legal Division to develop an Interlocal Agreement between Webb County and the City of Laredo for the proposed detox facility and any other matters incident thereto.

Issue: An Interlocal Agreement is necessary in order to outline project responsibilities for both parties.

Solution: Develop and execute an Interlocal Agreement to accomplish a clear understanding of project responsibilities for both parties.

Result: A full understanding of each party's role and responsibilities for this project.

27. Discussion and possible action to recognize March 24th as World TB Day and proclaim the week of March 24, 2019 as TB Awareness Week in Webb County. To promote awareness and encourage testing, the Webb County Health Services Department will be administering TB screening tests at no charge to the first 100 persons during Webb County's TB Awareness Week.

Closed Session/Executive Session

28. Status report by Ms. Melissa Morales Fletcher (retained outside legal counsel) regarding Cause No. 2018CVI001385 D4, styled Ricardo "Rick" Manuel Romo vs. Webb County, Texas and Marco Montemayor, Individually; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)] [Requested by Civil Legal Division]**

Presentations

29. Presentation of Certificates of Achievement to the J.W. Nixon High School Basketball Team for advancing to the Elite Eight - UIL 6A Regional Quarterfinals. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

30. Recognition and presentation of plaque to the Cigarroa Middle School Corps of Engineers for placing first out of 23 middle schools at the First Qualifiers Robotics Event, namely FIRST LEGO League Core Values Event held in Uvalde. Cigarroa Middle School was one of six teams to advance to regionals. They also won the Core Values Award, which consists of three components: Inspiration, Team Work and Gracious Professionalism, the CMS Corps of Engineers exceeded the expectations and were exemplary at every level. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

31. Recognition and presentation of plaque to Layla Espinoza of United South High School on behalf of La Estrella Del Deporte program. Ms. Espinoza took home the silver medal at the State Powerlifting Meet on Saturday, March 16 in Waco, TX. Layla was the only Laredo Lifter to bring home a medal. She placed 2nd in Class 6A in 181 lb. weight class. She squatted 425 lbs., bench pressed 210 lbs. and dead lifted 385 lbs. for a total of 1,020 lbs., finishing her high school powerlifting career with three state appearances. Ms. Espinoza was recognized as La Estrella Del Deporte in February, representing USHS. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

32. **Communications**

33. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 22nd DAY OF MARCH, 2019

By: Melinda Mata
Melinda Mata
Court Administrator

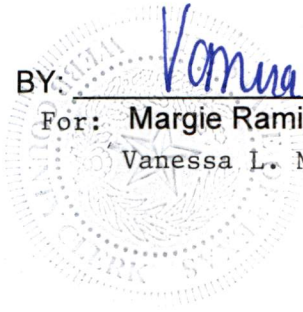
CERTIFICATION OF NOTICE AND POSTING

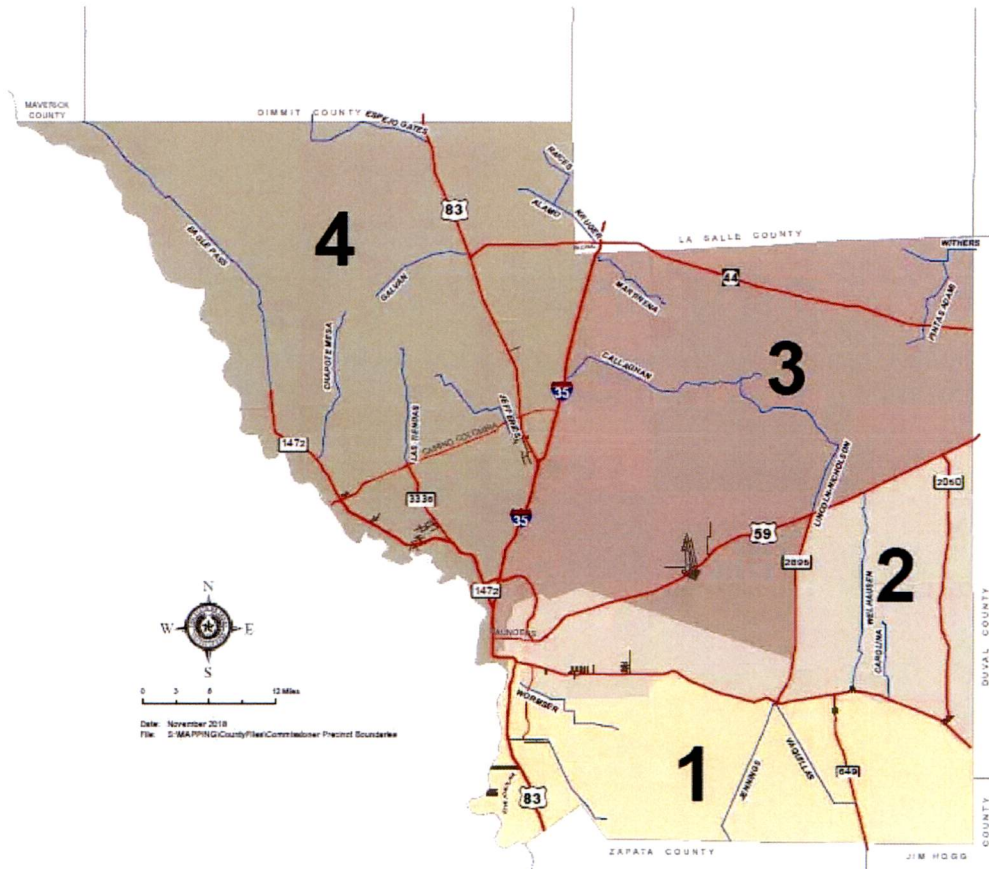
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 22nd day of March, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 22nd DAY OF MARCH, 2019






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Vanessa L. Moreno
For: Margie Ramirez-Ibarra, County Clerk
Vanessa L. Moreno, Deputy Clerk





Date: November 2018
 File: S:\MAPPING\County\Files\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries