# Webb County C.A.A. El Aguila Rural Transportation

## **Letter of Intent to Apply**

Date: 02/13/2019

Honorable Tano Tijerina Webb County Judge Webb County Courthouse 1000 Houston Street (3<sup>rd</sup> Floor) Laredo, Texas 78040

Re: Letter of Intent to apply for "Fleet Replacement: FR-2018-WEBB CO-00010"

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures, please accept this "Letter of Intent to Apply" for grant funds under Webb County C.A.A. El Aguila Rural Transportation.

The (Department/Office) requests authorization to apply for a grant of \$206,400.00 from Texas Department of Transportation for the creation/continuation of Replacing fleet. Your favorable review of the following information required under the SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

### **General Information:**

A. Project Title: Fleet Replacement FR-2018-Webb Co- 00010

B. Project Description: <u>Grant opportunity to replace aging fleet</u>

C. Contact Person: Mr. Robert Martinez Jr.

D. Department/Office Telephone number: 956-722-6100

E. All departments that request grant application authorization from the County Commissioner's Court are required to participate in the County Biometric Time Clock Plus system in order to ensure compliance with existing County policy. Please acknowledge compliance with the signature of the designated Contact Person:

Contact Person/Signature

F. Project Time Frames: Start Date: 9/01/2017 Ending Date: 9/31/2020

Project Duration: 24 months

G. Project Area: Replacing of aging fleet will enable us to continue the general transit service for the rural areas of Webb county citizens.

#### **Project Analysis:**

- 1) What County needs, services or problems will be addressed by this project? El Aguila rural Transit will address the needs of transit service to the residents of the outlining areas of the county.
- 2) What is the grant matching amount of local funds or in-kind that will be proposed? Please identify specific sources of funds. Tx Dot allocated \$103,200.00 to the grant, a request to commissioner court for matching funds in the amount of \$169,800.00 for final purchase the vehicles
- 3) Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? NO
- 4) Will this project add employees to the county payroll if and when the grant is terminated? NO
- 5) What are the operating and maintenance costs of the grant funded project activities that will be funded by the county? None
- 6) How many citizens will be served and in what way? Approximately 11,000 rural residents will take advantage of El Aguila Rural transit service.
- 7) Is a complete copy of the grant application going to be submitted to the Economic Development Department which includes Project Narratives, Performance Statement, Budget and Budget Narratives? If not provided at submission of the Letter of Intent, then will it be submitted at time that the application is due with the grant agency? Supporting documents will be submitted at the time application is due to the grant agency.
- 8) Please provide the name of the department representative responsible for providing the Economic Development staff with the copy of the submitted grant application. Mr. Robert Martinez Jr.

#### **Financial Analysis**

A. Type of Request: Grant (X) Loan () Combination ()

Amount of Request: \$103,200.00

Amount of Cash Match/In-Kind \$169,800.00

Total Project Costs: \$273,000.00

New (X) Continuation ()

Funding Agency: Texas Dept. Transportation / Webb County

- B. Is there any assurance that the grant will be continued/refunded by the funding agency? This is a one-time grant of fleet replacement.
- C. What wording or commitments will be included in the grant application for 'continuity of activities', 'project sustainability plan' or 'funding of activities' after the grant has ended? Please explain in detail. This grant is for the purchase of fleet replacement, (one-time purchase), Furthermore, Texas Chapter Code 455 authorizes the

State of Texas to assist sub recipients in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation.

For Economic Development Department Office Use Only:	
IV. APPLICATION REVIEW COMMENTS	
A. STAFF COMMENTS:	
Staff Signature:	Date: