

From: [Pilar Delafuente](#)
To: [Rose Magaña](#)
Subject: Line item transfer
Date: Monday, April 29, 2019 10:49:35 AM

Good morning Rose,

Pct. 1 materials and supplies account is at 97% depleted and I am in need of some office supplies, I am respectfully requesting \$500 be transferred from the goods for public events account as per our phone conversation. Please let me know if there is any further information needed.

Best Regards,

Pilar De La Fuente

Commissioner's Assistant

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