



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region VI | 1301 Young Street, Room 937, Dallas, TX 75202 | www.eclkc.ohs.acf.hhs.gov

April 2, 2019

Tano Tijerina, Board Chairperson
Webb County Commissioners.
PO Box 2397
Laredo, TX 78044

Re: Grant No. 06HP0006

Dear Mr. Tijerina:

A grant application must be completed for the upcoming budget period. Please consult the grant application instructions to determine the type of application required. The application for the Head Start grant is due 06/01/2019. As informed by Program Instruction ACF-PI-HS-18-06 issued November 30, 2018, the Department of Defense and Labor, Health and Human Services, and Education Appropriations Act, 2019 and Continuing Appropriations Act, 2019, provides a cost-of-living adjustment (COLA) of 1.77 percent to eligible grantees. This application will need to include the COLA increase and must demonstrate how it will be used in accordance with the intended purposes indicated in the Program Instruction.

The following table reflects the annual funding and enrollment levels for your grant.

Program	Head Start	Early Head Start
Federal Funded Enrollment		72
Funding Type	Head Start	Early Head Start
Program Operations		\$771,405
Training and Technical Assistance		\$18,281
Cost-of-Living Adjustment (COLA)		\$13,654
Total Funding		\$803,340

Period of Funding: 09/01/2019 – 08/31/2020

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)*. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

Mr. Tijerina
Webb County Commissioners

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The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Instructions" section of the HSES.

Please contact Alfredo Huerta, Head Start Program Specialist, at 214-767-8847 or alfredo.huerta@acf.hhs.gov or Gerald Scroggins, Grants Management Specialist, at 214-767-8703 or gerald.scroggins@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,



RG VI Management
Office of Head Start

cc: Aliza Oliveros, Executive Director
Aliza Oliveros, Head Start Director

