



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JUNE 10, 2019
9:00 a.m.

BY: Ro DEPUTY
2019 JUN -7 AM 8:32
WEBB COUNTY, TEXAS
MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within State Forfeiture Funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2181-3150-001-413000	Overtime	\$250	\$250	\$0
	2181-3150-001-461006	Canine	\$200	\$200	\$0
	2181-3150-001-461000	Materials & Supplies	\$330	\$330	\$0
			\$780		
To:	2181-3150-001-456305	Uniforms	\$780	\$0	\$780

Issue: Transfer needed to cover uniform expenses.

Solution: Transfer of funds.

Result: Balanced accounts.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Federal Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2180-259700	Federal Forfeiture	\$1,000	\$77,966	\$76,966
To:	2180-3150-001-413000	Overtime	\$1,000	\$-0-	\$1,000

Issue: Funds needed to cover overtime.

Solution: Transfer of funds.

Result: Balanced accounts.

- c. Discussion and possible action to approve, by Order, the following budget amendment increase (line item transfer) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2906-3010-330300	Grant Revenue	\$137,274	\$6,903	\$79,705.92	\$86,608.92
To:	2906-3010-001-413000	Overtime	\$3,597	\$6,903	(\$297.35)	\$6,605.65

Issue: There was a deficit in this grant-funded overtime account, and the City of Laredo approved an increase to the overtime budget to cover said deficit.

Solution: Seek court authorization to increase the budget for this account.

Result: The deficit will be eliminated.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within grant funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2592-2260-001-425000	Unemployment Tax	\$13,883	\$10,561	\$12,502	\$1,941
To:	2592-2260-001-426000	Worker Compensation	\$3,639	\$10,561	\$-2,277	\$8,284

Issue: Additional funds are needed in the Worker Compensation account to cover a deficit.

Solution: Create a line item transfer by moving funds from the Unemployment Tax account.

Result: The worker compensation account will have available funds to eliminate the deficit.

- e. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$18,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2160-259700	\$18,000
To:	Law Enforcement - Other	2160-2260-001-457006	\$10,000
	Administrative Travel	2160-2260-001-458000	\$5,000
	Minor Tools & Apparatus	2160-2260-001-460105	\$3,000

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- f. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$19,525; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2161-259700	\$19,525
To:	Payroll Cost	2161-2260-001-410000	\$16,000
	Fica County Share	2161-2260-001-422000	\$1,225
	Retirement County Share	2161-2260-001-423000	\$1,800
	Unemployment Tax	2161-2260-001-425000	\$300
	Worker Compensation	2161-2260-001-426000	\$200
			\$19,525

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the

categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- g. Discussion and possible action to approve, by order, a budget amendment of \$37,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program.

[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (DOJ - Federal Forfeiture)]

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2162-259700	\$37,000
To:	Repairs & Maintenance Vehicles	2162-2260-001-443000-075	\$10,000
	Uniforms	2162-2260-001-456305	\$10,000
	Administrative Travel	2162-2260-001-458000	\$15,000
	Books & Subscriptions	2162-2260-001-464005	\$2,000

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- h. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2160-259700	\$10,000
To:	Law Enforcement - Other	2160-2260-001-457006	\$7,000
	Minor Tools & Apparatus	2160-2260-001-460105	\$3,000

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds to cover Budget balances from 2018-fiscal year. This action will not have an impact to the General Fund.
[Requested by Javier Ramirez, CAA Executive Director]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5150-521-410000	Payroll Cost	\$41,973.96	\$18,324.66	\$24,783.13	\$6,458.47
	2362-5150-521-421000	Health Life Insurance	\$4,889.11	\$436.34	\$5,060.79	\$4,624.45
	2362-5150-521-422000	Fica County Share	\$3,321.04	\$1,590.93	\$1,766.72	\$175.79
	2362-5150-521-425000	Unemployment Tax	\$875.40	\$60.00	\$315.12	\$255.12
	2362-5150-521-426000	Worker Compensation	\$566.82	\$95.00	\$157.37	\$62.37
	2362-5360-521-410000	Payroll Cost	\$50,361.31	\$13,202.40	\$34,397.35	\$21,194.95
	2362-5360-521-421000	Health Life Insurance	\$15,802.06	\$6,107.26	\$9,589.10	\$3,481.84
	2362-5360-521-422000	Fica County Share	\$6,157.09	\$955.00	\$3,084.74	\$2,093.74
	2362-5360-521-423000	Retirement County Share	\$5,857.94	\$1,771.91	\$3,212.59	\$1,440.68
	2362-5360-521-425000	Unemployment Tax	\$875.40	\$92.00	\$525.51	\$433.51
	2362-5360-521-426000	Worker Compensation	\$675.96	\$7.00	\$20.78	\$13.78
	2362-5360-521-431002	Administrative Expense	\$20,551.22	\$500.00	\$2,162.62	\$1662.62
	2362-5360-521-463802	Household Crisis	\$40,150.98	\$3,160.00	\$3,595.90	\$435.90
				\$46,302.50		
To:	2362-5360-521-463804	Utility Assistance	121,681.97	\$46,302.50	105,917.99	152,220.49

Issue: Funds Available in accounts will cover cost needed to continue operation of service.

Solution:By Commissioners Court approval, accounts line items transfers will have funds to cover until the extension that CAA requested to TDHCA until June 30, 2019. After court approval staff will submit ratification of transfers to TDHCA for their approval.

Result: There will be sufficient funds in both mentioned line items which will allow for continuation of service.

6. Civil Legal Division

- a. Discussion and possible action to enter into a Twenty Four (24) month (June 10, 2019 through June 9, 2021) Dish Machine Rental Agreement between SSDC Sustainable Solutions and Webb County for the Casa Blanca Golf Course for an ADS-Model: AF-DS, 3 door Dish Machine at a cost of Ninety Five Dollars (\$95.00) per month for a total amount of Two Thousand Two Hundred Eighty Dollars (\$2,280.00) over the term of the agreement, subject to budget appropriation and authorizing the County Judge to sign and execute all relevant documents.
[Requested by Doug Harker, Touchtone Golf; Account #7100-6080-001-443000-035 (Repairs and Maintenance Equipment)]

- b. Discussion and possible action to enter into an agreement with AT&T to purchase (40) GPS trackers and associated monthly data service fees for the Webb County Sheriff's Office fleet (pursuant to Sections 271.001 and 271.102 of the Texas Local Government Code, Cooperative Purchasing Program DIR Agreement TSO-3420) for a total of \$29,981.80 for two (2) years and four (4) months, subject to annual budgetary appropriation, authorizing the County Judge to execute all relevant documents and any matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff, Grant Account #2597-3010-001-457008 (Contractual) and #2597-3010-001-460105 (Minor Tools and Apparatus)]**

Issue: For officer safety within the vast network of rural, ranch land, and ranch roads of Webb County, it is important to be able to accurately locate Webb County Sheriff's Office first responder vehicles.

Solution: Utilize grant funds to purchase GPS trackers and data service fees to be better able to track Webb County Sheriff's Office units.

Result: The Webb County Sheriff's Office first responders and radio personnel will be available to provide needed back up and other assistance to fellow officers within the vast and mostly rural areas of Webb County.

- c. Discussion and possible action to enter into a twelve (12) month (June 10, 2019 through June 9, 2020) Interlocal Agreement between Border Region Behavioral Health Center and Webb County for the Webb County Sheriff's Office for the provision and administration of mental health services to inmates at the Webb County Jail pursuant to Article 16.22 of the Texas Code of Criminal Procedure at a cost according to the fee schedule, and authorizing the County Judge to execute all relevant documents, and any other matters thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Account #1001-4090-001-432001 (Professional Services)]**

7. Honorable Cindy Liendo, Webb County Commissioner Pct. 4

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 10, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2288	Community Center Assistant	\$13.07 - 9/A

Issue: Slot is currently vacant.

Solution: Request is being submitted to fill slot.

Result: The filling of slot will allow the department to effectively meet the community's needs.

8. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2250-001-458010	Local Mileage	\$1,000	\$1,000	\$1,000	\$0.00
	1001-2250-001-456205	Training and Education	\$4,000	\$1,000	\$2,824	\$1,824
	1001-2250-001-42100	Health Life Insurance	\$10,010	\$78.00	\$5,775	\$5,697
				\$2,078		
To:	1001-2250-001-451003-025	Court Interpreter/Reporter	\$4,250	\$2,000	\$0	\$2,000
	1001-2250-001-41200	Part time	\$2,824	\$78	\$-78	0
				\$2,078		

Issue: In one account there is a negative balance due to the transition from part-time to full-time. In addition, there is a zero balance for Court Interpreter/Reporter and pending invoices to be paid.

Solution: Transfer money to no longer be in a deficit and to allow money to be used for future invoices.

Result: There will not be any interruption in payments.

9. **Economic Development**

- a. Discussion and possible action to authorize to enter into a contract, Vehicle Miles (VM) Amendment One to Federal 5311 Grant RPT 1901 (22) 39_19 with the State of Texas acting through the Texas Department of Transportation; wherein Webb County CAA El Aguila Rural Transportation accepts an increase of ONE HUNDRED NINE THOUSAND SIX HUNDRED THIRTY TWO DOLLARS (\$109,632.00) and authorize the County Judge to execute all relevant documents. All required documentation has been sent for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No impact to the General Fund. **[Requested by Javier Ramirez, CAA Director]**

Issue: El Aguila is a grant funded agency.

Solution: Federal budget will increase and benefit both administrative and operations expenses allowing for continued transportation services to the rural areas of Webb County.

Result: Continuation of services to the rural areas of Webb County.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 10, 2019. **[Requested by James Flores, Economic Development Director]**

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0016	Project Coordinator	\$38,402.54 - 16/A

Issue: The employee that was in slot #0016 resigned effective 05/31/2019.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #0016 will allow the department to run on full staff if the court grants approval.

Human Resources

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-456205	Training & Education	\$3,000	\$2,500	\$3,000.00	\$500.00
	1001-1230-0001-458000	Administrative Travel	\$1,000	\$1,000	\$1,000.00	\$0.00

	1001-1230-001-443000-110	Repairs & Maint. Software	\$16,000	\$800	\$3,684.56	\$2,884.56
				\$4,300		
To:	1001-1230-001-461000	Materials & Supplies	\$6,000	\$3,5000	\$631.43	\$4,131.43
	1001-1230-001-432001-095	Professional Services Employee	\$1,000	\$800	\$350.00	\$1,150.00
				\$4,300		

Issue: Materials & Supplies and Professional Services Employee Accounts have a low balance and are requiring a line item transfer.

Solution: Approving the line item transfers the accounts will have sufficient funds.

Result: Funds will be used to for the remainder of the fiscal year.

10. Public Defender

- a. Discussion and possible action to authorize the modification of the Social Worker job description for grant funded slot #2917 to accurately reflect the current job duties and any other matters incident thereto. If approved by this court, the modifications to the job description will be taken to the Civil Service Commission for Certification. There will be no financial impact to the grant or the general fund.

Issue: In order for Social Workers to be eligible to obtain certification as a Licensed Clinical Social Worker, certain criteria must be met and reflected in the job description. While the duties required for the certification are being performed, they are not reflected in the current job description.

Solution: Modify job description for Social Worker in order to accurately reflect the current job duties being performed.

Result: The job description will be an accurate description of the job duties as implemented, and in addition, allow Social Workers to meet the criteria for further certification.

11. Purchasing

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-470000	Capital Outlay	\$6,500	\$759	\$759.73	\$0.73
	1001-1310-001-461000	Materials & Supplies	\$9,000	\$2,241	\$7,162.02	\$4,921.02
				\$3,000		
To:	1001-1310-001-443000-075	Repairs & Maint. Vehicles	\$1,000	\$3,000	\$945.59	\$3,945.59

Issue: Department van is in need of a new paint job, dent repair and new emblem decals.

Solution: Approve budget amendment to have funds available for the work needed to improve the exterior of the department van.

Result: Available budget will allow department to procure services to repaint the van and provide up to date emblem decals.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit Competitive Sealed Proposals for the construction, rehabilitation, alteration, or repair to County property located on 1002 Farragut Street in accordance with the Texas Government Code; Section 2269.151 (Contracts for Facilities; Competitive Sealed Proposals). **[2019A Bond Series; Account 3867-7230-001-474501-002 Construction in Progress Finish Out/Remodeling]**

Issue: Commissioners Court approved and has received bond money allocated for this project from the 2019A Bond Series.

Solution: Authorize the Purchasing Agent to solicit formal proposals for this project in accordance with Section 2269.151 of the Texas Government Code.

Result: Secure formal proposals for consideration of award by Commissioners Court.

- c. Discussion with possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFP's) for the rehabilitation of the Colorado Acres Water Treatment Facility including the pretreatment of well raw water, reverse osmosis (RO) water filtration, disinfection, pumping plant improvements, and system control in accordance with the Texas Local Government Code, Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services). **[Funds available under 2019A Bond Series (3869-7230-001-474501-030); Requested by Adrian Montemayor, Utilities Director]**

Issue: Under current conditions and due to equipment in disrepair, the Colorado Acres RO facility has been out of service requiring the delivery via truck and tanker and an average of 40,000 gallons of water daily for the use of residents of the Las Lomas colonias. If the rehabilitation of the existing facilities sufficient water could be provided for these residences without significant expenditure of labor, equipment, and fuel.

Solution: Rehabilitation and improvements of the inoperative equipment to current standards to provide services without the cost of trucking water.

Result: Reduced operational expenditure and cost of service.

- d. Discussion and possible action to authorize the donation of seven (7) used computers from Larga Vista Community Center to the Laredo Gateway Rotary Club in order to use them for an International Project with Nuevo Laredo, Mexico. Webb County previously accepted seven (7) new computers from Laredo Gateway Rotary Club to replace the used computers being requested for donation in accordance with the Texas Local Government Code; Section 263.152 (Disposition) (4).

Issue: Laredo Gateway Rotary Club donated new computers to Larga Vista Community Center. Laredo Rotary is requesting permission from Commissioner Court for the donation of the used computers previously replaced for education purposes.

Solution: Authorize the donation as per Texas State law.

Result: Continue partnerships with charitable organizations to benefit Webb County citizens utilizing the Community Centers and also help out our Sister City with education needs for those schools that are in dire need of instructional resources and can't afford to purchase new computers.

12. Risk Management

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 10, 2019.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0873	Administrative Coordinator	\$34,790.80 - 14/A-E

Issue: Vacant Position needs to be filled

Solution: To post and fill the vacant position.

Result: The filling of the position will alleviate work load in the department.

13. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3050-001-458040	Special Travel	\$20,000	\$1,500	\$13,834.90	\$12,334.90
	1001-4070-001-432001-005	Professional Service Pre/Post Employee Test	\$15,000	\$1,000	\$4,381.33	\$3,381.33
	1001-3010-001-456005	Postage & Courier Service	\$8,000	\$500	\$4,908.85	\$4,408.85

				\$3,000		
To:	1001-3010-001-432001-005	Professional Service Pre/Post Employee Test	\$4,000	\$3,000	\$325	\$3,325

Issue: Line item for Professional Service Pre/Post Employee Test does not have enough funds to process 5 outstanding invoices for a total amount of \$1,095 also additional funds will be added for future expenses.

Solution: With court approval funds will be available

Result: Outstanding invoices will be processed for payment

- b. Discussion and possible action to authorize the following change in job title/job description for Slot #445 after vacancy of slot by current employee and submission to the Civil Service Commission for approval of new job title/description; and, following approval by the Civil Service Commission and in compliance with any applicable Webb County personnel policies/Civil Service Commission guidelines, and subject to availability of payroll funds, the posting and filling of said slot with new job title/description; and any other matters incident thereto.

Slot #		Title	Hourly Rate
445	From:	Officer II	\$21.95-CBA
445	To:	Officer I/Pilot	\$20.84-CBA

Issue: The Webb County Sheriff's Office seeks to convert one position from Officer II to Officer I/Pilot in order to increase flexibility, expand capacity, and conduct cross-training for its Aviation Unit.

Solution: Request authorization from the Webb County Commissioners' Court and the Webb County Civil Service Commission to change the job title and description for a specific slot.

Result: The Webb County Sheriff's Office will be better able to serve the needs of the local community.

REGULAR AGENDA

Casa Blanca Golf Course

- 14. Discussion and possible action to approve a disbursement request from Webb County to Touchstone Golf, in the amount of \$46,598.57 for the purchase of new and/or used maintenance equipment, including but not limited to a greens aerification unit, fairway aerification unit, an equipment lift, walking green mower, spare mowing heads for greens and other miscellaneous items within the funding amount requested from the Certificate of Obligations Series 2013; and any other matters incident thereto. **[Account #7110-6040-001-474501, Construction in**

Progress (Bond Series 2013)]

Issue: The golf course is in need of equipment for the golf course to continue with improvements.

Solution: Allowing Touchstone to use the disbursement will provide funding for these major improvements.

Result: It is anticipated that remaining bond funds will be fully utilized with the acquisition of the equipment.

Fire Suppression & EMS Services

15. Discussion and possible action for Commissioners Court to order and enforce Local Government Code Sec. 352.051 "Regulation of Restricted Fireworks" for the Fourth of July fireworks season in all the unincorporated areas of Webb County and other applicable statutes. A violation of this Order is a Class C misdemeanor, punishable by a fine not to exceed \$500.00.

Issue: The current Keetch-Byram Drought Index (KBDI) average for Webb County is 360 and may reach the index trigger of 575 immediately preceding the Fourth of July holiday. (The KBDI scale ranges from 0-800, with 800 representing severe drought conditions). These conditions create a high risk for wildfires to damage life and property.

Solution: Order a restricted fireworks ban on those items classified under 49 C.F.R. Sec. 173.100 (r) (2) (10-1-86 edition), as "skyrockets with sticks" and "missiles with fins" to be enforced by the Sheriff's Office to discourage use of those fireworks to in order to prevent ignition of wildfires and damage to life and property.

Result: A conscious effort to mitigate the effects caused by fireworks and wildfires.

Human Resources

16. Report from Human Resources regarding the final proposed list of approvals for departments and officials as suggested by the Segal Water Employee Classification and Wage Study report, with discussion and possible action to review and finalize proposed adjustments in job titles, classifications and salaries; including the request to add additional pay grade levels to the current wage and pay scale. Additional authorization is requested to approve a budget amendment by order into all payroll line items affected by the implementation of these revisions; and any other matters incident thereto. This court action will rescind and replace any prior court action taken regarding this agenda item originally presented on May 13, 2019. **[Account #1001-1130-001-431007-005 (Payroll Reserve)]**

Judicial Collections

17. Discussion and possible action to authorize the modification, posting, and filling of the following job description slots within the Judicial Collections Department; subject to approval by Civil Service Commission, availability of payroll funds and any applicable Civil Service guidelines, and any other matters incident thereto, effective June 10, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1873	Administrative Assistant To: Collections Specialist	\$15.15 12/A
2459	Coordinator To: Collections Specialist	\$15.15 12/A

Issue: The Judicial Collections Department would like to have the Court modify the job descriptions for the above-mentioned slots in an effort to qualify more potential candidates.

Solution: Request for the Court and Civil Service Commission to consider making certain minimum criteria in job description preferred rather than required.

Result: To efficiently and effectively fill these positions with individuals for the success of the department.

Community Action Agency

18. Discussion and possible action to review and approve the annual evaluation of Javier Ramirez, Executive Director, Community Action Agency (CAA). Said evaluation was reviewed and approved by CAA's Advisory Board, on Wednesday, May 22, 2019. Mr. Ramirez was given an overall Excellent to Outstanding rating.

Issue: Under the Texas Department of Housing and Community Affairs (TDHCA), Webb County Community Action Agency must adhere to Organizational Standards.

Solution: Webb County Community Action's Advisory Board met on Wednesday, May 22, 2019. They reviewed and approved Mr. Javier Ramirez's annual evaluation. By complying with TDHCA Organizational Standards, 7.4 and 7.5, it puts CAA on compliance with said standards.

Result: Webb County CAA Advisory Board is fully aware of Mr. Ramirez's evaluation.

Purchasing

19. Discussion and possible action to accept the rankings and award RFQ 2019-005 "Independent Consulting Services for Webb County's Worker's Compensation and Property/ Casualty/General Liability Programs" to the highest ranking firm RWL (Robert W. Lazarus) Group and to further authorize the Civil/Legal Department to negotiate the terms and conditions of agreement and all necessary fees. **[Requested by Dr. Pedro F. Alfaro, Risk Management Director; Account #6200-1090-001-432001 Professional Services, #1001-1180-001-432001 Professional Services]**

Name of Consulting Firm	Ranking
RWL Group	1
Hotchkiss Insurance	2
Valley Risk Consulting	3

Issue: Property and Casualty insurances require evaluation on an annual basis to include Worker's Compensation analysis reports. Commissioners Court authorized the solicitation for request for qualifications for an independent consultant.

Solution: Only three (3) proposals were submitted. The proposals were ranked and tabulated as shown above.

Result: Staff is recommending top ranked firm for award. Should County and highest ranked firm not come to an agreement, the County would proceed with the next highest-ranking firm.

20. Discussion and possible action to accept the rankings and award the Request for Qualifications 2019-007 "La Presa Community Water Dispenser Project" to the highest ranking firm, Porras Nance Engineering, for engineering services for the preparation of design plans, specifications, and project oversight of La Presa Community Water Dispenser Project and to further authorize the Civil Legal Department to further authorize the Civil/Legal Department to negotiate the terms and conditions of agreement and all necessary fees. **[Requested by Adrian Montemayor, Utilities Director; Funds available under 2019A Bond Series (3869-7230-001-474500-025)]**

Name of Engineering Firm	Ranking
Porras Nance Engineering	1
Premier Engineering	2

Issue: Commissioners' Court authorized the formal solicitation for request for qualifications for engineering services.

Solution: Two (2) RFQs were submitted for this project.

Result: Recommendation to award to highest-ranking engineering firm as shown above. Should County and highest ranked firm not come to an agreement, the County would proceed with the next highest-ranking firm.

21. Discussion and possible action to approve an Elevator Modernization Plan for Webb County to include selection of a vendor through a cooperative state contract meeting all the competitive bidding requirements and to further authorize the annual maintenance plans for County wide coverage **[Requested by the Purchasing Agent; 2019A Bond Series; 3868-7230-001-443000-250, 3868-7230-001-443000-255].**

Issue: Several County elevators are reaching their useful life and require upgrades/modernization of equipment. The recent Bond Series 2019A has funding allocated for this project.

Solution: Authorize the Purchasing Agent to proceed with the recommended elevator modernization plan as presented.

Results: Proceed with the replacement of the most critical areas and as outlined in the modernization plan. Replacement of elevators will be limited to the allocated funding within the 2019A Bond Series. Those units with a longer life span will be addressed at a later time with future bond proceeds and/or as authorized by Commissioners Court.

Risk Management

22. Discussion and possible action to approve the repairs to a county unit in the amount of SIXTEEN THOUSAND NINE HUNDRED THIRTY-NINE DOLLARS AND SIXTY CENTS (\$16,939.60) as a result of a motor vehicle collision which occurred on February 19, 2019 involving a Webb County Sheriff Department unit. **[Account #1001-1180-001-452007-340 (Claims Paid)]**

Issue: A two vehicle collision involving a Sheriff Department unit #27-309 and a 2009 Dodge Ram Pick-up on the 3200 block of Bob Bullock. Both vehicles sustained damage in which the third party was cited.

Solution: Vehicle was appraised by the contracted vendor and will be repaired pending court approval.

Result: If approved vehicle will be repaired with no further issue.

23. Discussion and possible action to approve repairs to a county unit in the amount of NINE THOUSAND FOUR HUNDRED EIGHTY-ONE DOLLARS AND THIRTY CENTS (\$9,481.30) as a result of a motor vehicle collision which occurred on March 31, 2019 involving a Webb County Sheriff Department unit. **[Account #1001-1180-001-452007-340(Claims Paid)]**

Issue: While traveling West Bound on Hwy 59, driver lost control of unit #27-298, due to inclement weather, hydroplaned and collided with fence of a ranch property. No other vehicles were involved.

Solution: Vehicle has been appraised by contracted vendor and will be repaired pending court approval.

Result: If approved, vehicle will be repaired with no further issue.

Commissioners Court Administrator

24. Discussion and possible action to amend the previously approved fee schedule for all events to be held at the Webb County Fairgrounds (a/k/a LIFE Downs); and any matters incident thereto. **[Requested by Tano E. Tijerina, County Judge]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

25. Discussion and possible action to authorize county staff to initiate a Voluntary Separation Plan for county employees for proposed fiscal year 2019-2020 budget; and any other matters incident thereto.
26. Discussion and possible action to authorize a fair market appraisal of Lots 6-10, Blk 61 WD and further authorizing staff to negotiate the acquisition of said property with the owners and any matters incident thereto.
27. Discussion and possible action to authorize a Clean-up Campaign for the communities of Las Lomas at 387 Sal Sipuedes on June 20, 2019 from 8:00 A.M. to 8:00 P.M. and June 21, 2019 from 8:00 A.M. to 12:00 P.M., and authorize the utilization of Road & Bridge Department's manpower and equipment; and any other matters incident thereto.

Presentations

28. Status report and presentation from representatives of the Webb County Heritage Foundation with discussion in regards to their annual management agreement with Webb County, current 3rd Party Funding allocation, and Phase II of the proposed Villa Antigua expansion project with subsequent discussion and possible action to potentially allocate additional funding and determine a funding source for Phase II of the proposed Villa Antigua expansion project; and any other matters incident thereto. **[Requested by County Judge Tano E. Tijerina and Co-Sponsored by Commissioner Pct. 4 Cindy Liendo]**

29. **Communications**

30. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF JUNE, 2019

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

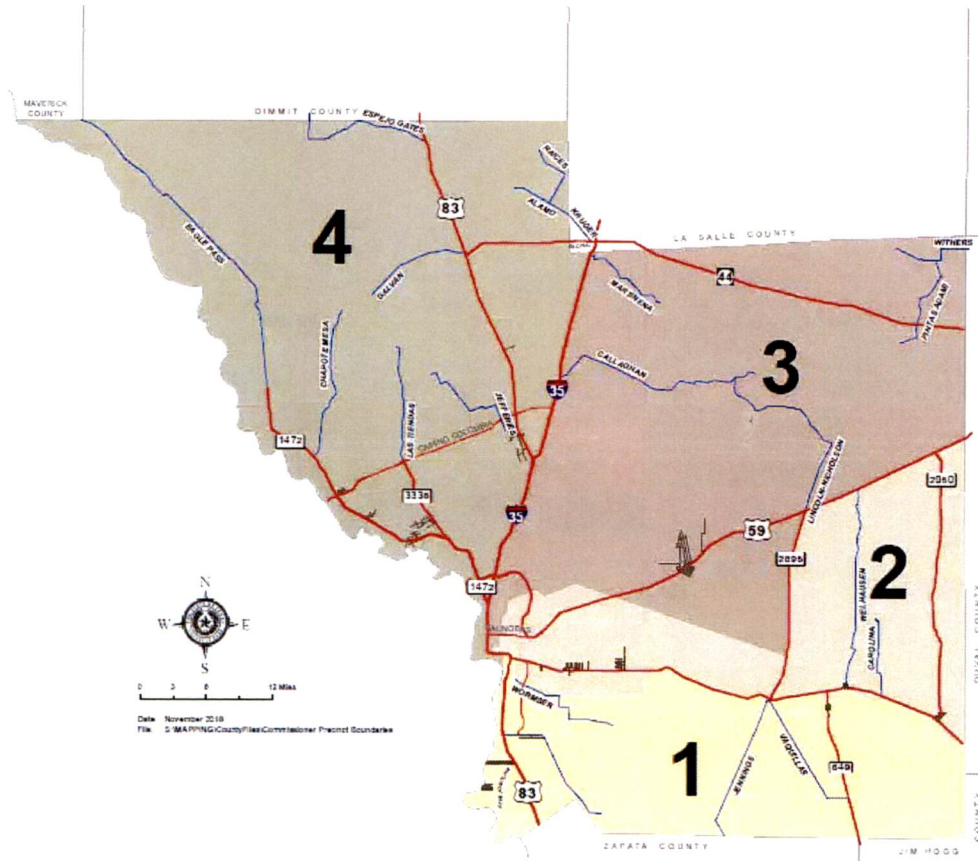
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of June, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7th DAY OF JUNE, 2019

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rodrigo Ornelas Jr.
For: Margie Ramirez-Ibarra, County Clerk
By: Rodrigo Ornelas Jr.-Deputy Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**