



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2019 JUL -3 PM 4:01

WEBB COUNTY, TEXAS

BY  DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JULY 8, 2019
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Jose "Pepe" Salinas, Justice of the Peace Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2733-2180-001-422000	FICA Co. Share	\$3,234.00	\$77.40	\$757.20	\$679.80
To:	2733-2180-001-410000	Payroll Cost	\$40,755.00	\$17.50	\$7,559.62	\$7,577.12
	2733-2180-001-421000	Health Insure.	\$10,349.00	\$31.00	\$1,894.00	\$1,925.00
	2733-2180-001-423000	Retirement Co. Share	\$4,920.00	\$2.90	\$1,050.55	\$1,053.45
	2733-2180-001-425000	Unemployment	\$306.00	\$21.00	\$43.04	\$64.04
	2733-2180-001-426000	Worker's Compensation	\$61.00	\$5.00	-\$0.42	\$4.58
				\$77.40		

Issue: There is excess funding in the FICA fringe benefits and all other payroll/fringe benefit categories are underfunded.

Solution: Seek a budget adjustment to move excess funds from FICA fringe benefits to other payroll/fringe benefit categories.

Result: There will be sufficient funds for the other eligible fringe benefits.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2180-259700	Federal Forfeiture	\$1,400	\$72,966	\$71,566
To:	2180-3150-001-422000	FICA/Medi	\$300	\$449	\$ 749
	2180-3150-001-423000	Retirement	\$500	\$0	\$500
	2180-3150-001-425000	Unemployment	\$300	\$0	\$300
	2180-3150-001-426000	W/Comp	\$300	\$0	\$300
			\$1,400		

Issue: Funds needed to cover straight OT (OCDEFT) fringe benefits.

Solution: Transfer of funds.

Result: Balanced line items.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2724-259700	Fund Balance	\$2,006	\$2,006	\$0
To:	2724-3150-001-456205	Training & Education	\$2,006	\$0	\$2,006

Issue: Funds needed to cover training and education expenses.

Solution: Transfer of funds.

Result: Balanced line items.

- d. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2160-259700	\$10,000
To:	Payroll Cost	2160-2260-001-410000	\$8,000
	Part Time	2160-2260-001-412000	\$2,000
			\$10,000

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Adrian Cortez, Constable Pct. 3]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2730-3160-001-462605	Fuel & Lubricants	\$1,000	\$1,000	\$1,000.00	\$0
To:	2730-3160-001-413000	Overtime	\$16,000	\$814	\$1,772.11	\$2,586.11
	2730-3160-001-422000	Fica/Med	\$993	\$65	\$133.31	\$198.31
	2730-3160-001-423000	Retirement	\$1,513	\$90	\$209.10	\$299.10
	2730-3160-001-425000	Unemployment	\$94	\$6	\$13.97	\$19.97
	2730-3160-001-462605	Workers Comp	\$390	\$25	\$52.86	\$77.86
				\$1,000		

Issue: Overtime funding is needed to allow deputies to work extra hours to continue to deter criminal activity within Pct. 3 and Webb County.

Solution: Approve line item transfer request.

Result: Additional funds will allow deputy to work extra overtime hours to deter criminal activity within Pct. 3 and Webb County.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Rodolfo "Rudy" Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2180-259700	Federal Forfeiture	\$5,000	\$77,966	\$72,966
To:	2180-3150-001-456205	Training & Education (Federal Forfeiture)	\$5,000	\$100	\$5,100

Issue: Federal Forfeiture Training & Education line item account has minimal funds in it, transfer needed to cover future expenses.

Solution: Transfer of funds.

Result: Balanced accounts.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Adrian Cortez, Constable Pct. 3]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2190-3160-001-461000	Materials & Supplies	\$1,600	\$6,683.50	\$5083.50
To:	2190-3160-001-443000-075	Repair & Maint. Vehicle	\$1,600	\$425.44	\$2,025.44

Issue: Funds are needed for maintenance of patrol vehicles.

Solution: Approve requested line item transfer.

Result: Sufficient funds will be available for vehicle maintenance.

- h. Discussion and possible action to approve the following expenditure reclassifications incurred under Operational Reserve account and into each respective department; and any other matters incident thereto. **[Requested by Rafael Perez, Auditor]**

Reclassification to Acct. Number	Acct. Name	Request
1001-1130-001-432001	Professional Services	\$44,600.00
1001-1010-001-461000	Materials & Supplies	\$359.37
1001-1050-001-461000	Materials & Supplies	\$1,913.42
1001-1060-001-461000	Materials & Supplies	\$8,274.30
1001-1100-001-443000-020	Repairs and Maint - Building	\$19,500.00
1001-1230-001-460105	Minor Tools and Apparatus	\$19,528.75
1001-1320-001-443000-035	Repairs and Maint. Equip.	\$12,515.40
1001-1320-001-443000-110	Repairs and Maint - Software	\$27,776.00
1001-1320-001-460105	Minor Tools and Apparatus	\$8,062.96
1001-2010-001-461000	Materials & Supplies	\$55,520.00
1001-2040-001-461000	Materials & Supplies	\$7,295.66
1001-2170-001-461000	Materials & Supplies	\$6,211.00
1001-3010-001-443000-020	Repairs and Maint - Building	\$107,673.70
2007-1070-001-460105	Minor Tools and Apparatus	\$1,299.95
2007-1190-001-443000-035	Repairs and Maint. Equip.	\$7,180.00
2007-7150-001-470000	Capital Outlay	\$78,893.47
7100-3080-001-461000-030	Materials & Supplies Golf	\$1,798.00

Issue: Line item transfer needed to cover expenditures authorized under operational reserve account and properly reclassify expenditures to respective fund and departmental account.

Solution: Transfer will allow expenditures to be properly classified for financial reporting purposes.

Result: There will be sufficient funds in all budgeted line items to reclassify expenditures.

6. **Casa Blanca Golf Course**

- a. Discussion and possible action to approve a disbursement request in the amount of \$48,758.57 from Webb County to fund equipment purchases for Casa Blanca Golf Course, including but not limited to a new ProGator utility vehicle, a new equipment lift, a new sod cutter and a used walking greens mower. Any remaining funds after bids are obtained and purchase orders issued would be used for continued irrigation system repairs until the remaining funds are expended. The previous request for funds for an artificial tee on hole #4 are being withdrawn; and any other matters incident thereto. **[Account #7110-6040-001-474501, Construction in Progress (Bond Series 2013)]**

Issue: The golf course is in need of equipment for the golf course to continue to improve.

Solution: Allowing Touchstone Golf, as manager of the golf course, to use the disbursement to provide funding for the requested items.

Result: It is anticipated that the remaining bond funds will be fully utilized with the acquisition of the equipment and continued irrigation repairs.

- b. Discussion and possible action to ratify, by Order, the following budget amendments (line item transfers) within the Golf Course Fund; and any other matters incident thereto:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-461000-030	Materials & Supplies Golf	\$20,500	\$6,266	\$17,539.61	\$11,273.61
	7100-6120-001-456105	Licenses & Permits	\$0.00	\$300	\$1,422.60	\$1,122.60
				\$6,566		
To:	7100-6130-001-452001	Insurance Other	\$0	\$5,786	\$0	\$5,786
	7100-6140-001-441905	Utilities Sanitation Fees	\$1,800	\$480	\$90	\$570
	7100-6120-001-460105	Minor Tools & Apparatus	\$0	\$300	\$45.50	\$345.50
				\$6,566		

Issue: (1) Funds are needed for insurance costs required under the management agreement including workers compensation, general liability, and umbrella coverages. The County's insurance program does not specifically insure Touchstone's actions. The requested amount funds the balance of the fiscal year through 09/30/19. (2) The budget for Utilities Sanitation Fees was budgeted short by \$480 and needs to be funded to adequately pay bills through the end of the year. (3) There is also a small additional amount needed to fund a change order in Minor Tools & Apparatus (F&B).

Solution: Transfer out from Materials & Supplies Golf to fund the first two items and from Licenses and Permits to fund the third. There is still adequate funding for course accessories needed in the fiscal year.

Result: There will be sufficient funds in all budget line items to pay requested items.

7. Civil Legal Division

- a. Discussion and possible action by Webb County to approve a Foreign Trade Zone Designation with minor boundary modification and usage driven designation application for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Specialized Custom Services, Inc., (S.C.S.-Inc.) Applicant & City of Laredo, Lot 1, Block 1, N.D. Hachar Industrial Park Phase III, Laredo, Texas, also known as 13710 I.H. 35 Frontage Road, on F.T.Z. No. 94, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by City of Laredo & Applicant]**
- b. Discussion and possible action to approve a Management Control Agreement between the Webb County Information Technology Department and the Webb County District Attorney, the Webb County Sheriff, the Webb County Juvenile Probation Department, the Webb County Constable, Precinct 1, Precinct 2, Precinct 3, and Precinct 4 to establish and enforce Security Control of the access and use of the Texas Department of Public Safety's (DPS) Texas Law Enforcement Telecommunications System and associated DPS, Federal Bureau

of Investigation, and other systems in a location where access to and/or use of that system is accomplished by a criminal justice agency with the assistance of a non-criminal justice governmental agency; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director]**

- c. Discussion and possible action to enter into a twelve month (12) month (June 11, 2019 through June 10, 2020) Maintenance Agreement between Toshiba Business Solutions and Webb County for the Justice of the Peace, Precinct 1, Place 1 for a Toshiba E-Studio 3530C printer at a quarterly cost of Eighty Six Dollars and Sixteen Cents (\$86.16), and a total cost of Three Hundred Forty Four Dollars and Sixty-Four Cents (\$344.64), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Hector Liendo, Justice of the Peace, Precinct 1, Place 1; Account #1001-2140-001-443000-035 (Repairs and Maintenance)]**

8. Honorable John C. Galo, Webb County Commissioner Pct. 3

- a. Discussion and possible action to appoint Jose Luis Rodriguez to the Webb County Community Action Agency Advisory Board as Representative for Commissioner, Precinct 3.

9. Community Action Agency

- a. Discussion and possible action to approve conducting Category "B" Election to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215). Election will be held on Tuesday, July 9, 2019 for a Representative and Alternate for the Area IX- Rio Bravo in the Rio Bravo Community Center, 1600 Orquidia Lane from 9:00 a.m. till 5:00 p.m.

Issue: To hold Election to fill current vacancy for Representative and Alternate for Area IX- Rio Bravo.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215.

Result: Once the Election is held CAA will comply with the Texas Administrative Code Rule 5.215.

10. **Economic Development**

- a. Discussion and possible action to authorize the submission of grant application to the Office of Texas Attorney General in the amount estimated at \$3,110 as prepared and submitted by the Webb County Sheriff's Office for technology, supplies, and equipment for the Webb County Sheriff's Office Internet Crimes Against Children (ICAC), authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match, and thus is at no cost to the Webb County budget. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The psychological, emotional, and physical damage caused by child predators and inflicted on innocent victims, their families, and communities can be deeply destructive and have far-reaching consequences that can last a lifetime. Furthermore, throughout the United States, criminal cases built against child predators can be extremely complex, technologically challenging, and legally complicated.

Solution: The Webb County Sheriff's Office cybercrimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest child predators in the Laredo/Webb County area. Grant application to supplement the successful endeavors of the Webb County Sheriff's Office cyber crimes against children task force to protect the children and youth of the Laredo/Webb County community against child predation.

Result: The Webb County Sheriff's Office will continue to enhance its ability to work proactively not only to catch individual child predators, but to produce an overall inhospitable environment for cyber crimes against children in Laredo/Webb County for the further prevention of child predation in our community.

- b. Discussion and possible action to approve the 2019-2020 budget for the 406th District Adult Drug Court Program associated with Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award Number 1H79TI081059-01, Funding Opportunity Number TI-18-008, authorizing the County Judge to sign all relevant documents, and all other matters incident thereto. There is no impact to the County budget. All required documents were sent for review through the Economic Development Department and the budget and award are compliant with the Webb County Single Point of Contact (SPOC) procedures. The total grant award will be budgeted into fund account number 2353 with sub-accounts for Payroll, Health Insurance, FICA, Retirement, Unemployment, Workers Compensation, Professional Services, Contractual (PILLAR and La Familia), Administrative Travel, Materials & Supplies, and Other (MAT-Medically Assisted Therapy and Drug Testing) (See attached budget approved by SAMHSA on 06/18/19). Amounts are subject to change according to changes in Webb County rates. In the event of such changes, line item transfers will be requested and executed, and a new detailed budget will be submitted for the Commissioners Court review and approval. **[Requested by 406th Judicial District Court]**

Issue: The approval of the budget by the Commissioners Court is required in order to have the Auditor's Office key in amounts under the corresponding fund account and sub-accounts.

Solution: The Commissioners Court approving the budget as submitted to, and approved

by, SAMHSA.

Result: The 406th District Adult Drug Court Program will be able to continue to provide services and operate fully.

- c. Discussion and possible action to submit application on Project Grant Agreement STATE-R- 2019- WEBB CO- 00113 for Webb County Community Action Agency El Aguila Rural Transportation to the State of Texas, acting through the Texas Department of Transportation (TxDOT) in the amount of TWO HUNDRED NINETY SEVEN THOUSAND TWENTY TWO DOLLARS (\$297,022.00) wherein Webb County El Aguila Rural Transportation will be applying by meeting desired deadlines and authorizing Webb County Judge to execute all relevant documents. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No Impact to the General Fund.
[Requested by Robert Martinez Jr., CAA El Aguila Rural Transit Program Manager]

Issue: El Aguila Rural Transportation is a grant funded agency.

Solution: Application for State funds will benefit both operations and administrative expenses and allow for continued transportation services to the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

- d. Discussion and possible action to authorize the acceptance of the Texas Forest Service - Rural Volunteer Fire Department Assistance Program (HB 2604) for training, a voucher in the amount of \$6,125.00 for tuition of 10 firefighting personnel to attend Texas Engineering Extension Service (TEEX) Municipal Fire School July 21-26, 2019, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Fire Suppression & EMS Services]**

Issue: To provide firefighting personnel with reputable and cost effective fire training.

Solution: Accept Texas Forest Service funding for training of firefighting personnel.

Result: Firefighting personnel will be provided with hands-on skills training. This will also assist Webb County Fire to motivate and retain firefighting personnel.

- e. Discussion and possible action to accept the grant award from the Texas Indigent Defense Commission for year two of the T.I.D.C. F.Y. 2020 Discretionary Grant for the Webb County Integrated Defense Project for \$116,006 in grant funds requiring a cash match of \$77,337, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department, and the solicitation is compliant with the Webb County Single Point of Contact (S.P.O.C.) policy. **[Requested by Virginia Aranda, Public Defender; Cash Match Account #1001-1160-001-463909]**

Issue: Acceptance of the Statement of Grant Award for year two of the Webb County Integrated Defense Project is required by the Texas Indigent Defense Commission for the continuation of the grant funded project.

Solution: By accepting this award, the Public Defender's Office will be able to continue with the Webb County Integrated Defense Project through year two.

Result: The Public Defender's Office will be able to continue servicing clients with mental health needs and immigration issues through the Webb County Integrated Defense Project.

11. Elections Administration

- a. Discussion and possible action to approve a payment to VOTEC Corporation (VOTEC Election Management and Compliance Systems) in an amount for Forty-One Thousand Forty Eight Dollars and Fifty-Eight Cents (\$41,048.58) for Field System Software Support and Oracle License Support. The amount is for the payment of the 2018-19 support period, and authorizing the County Judge to execute all relevant documents: and any other matters incident thereto. **[Account #1001-1110-001-443000-035 (Repairs & Maint. Equipment)]**

Issue: Election voting equipment requires to have maintenance and support services.

Solution: Obtain Court approval to release payment to VOTEC Corporation (VOTEC Election Management and Compliance Systems).

Result: Vendor will be paid for services provided.

- b. Discussion and possible action to approve, by order, a budget amendment by increasing revenues and expenditures in the amount of \$51,400 for revenues received for the Election Service Contracts in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year) and Texas Election Code, Section 31.100. **[Fund #2010 (Election Service Contracts Fund)]**

Election Contractual Fees	2010-1110-341100	\$51,400
Election Expense	2010-1110-001-451201	\$51,400

Issue: Increase budget for revenue receipts received and budgeted expenditures to cover future election expenditures.

Solution: Appropriate new revenues and expenditures to be used for the purpose of program expenditures.

Result: Finalize special budget using proceeds for the purpose stated on this agenda item.

12. Honorable Roberto "Bobby" Quintana, Justice of the Peace Pct. 2 Pl. 1

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$1,750		
To:	1001-1100-001-443000-270	Repairs and Maintenance	\$950	\$1,750	\$759.39	\$2,509.39

Issue: Department is in need of replacement of office countertops.

Solution: Replace of countertop through the funding available to have sufficient funds to cover purchase.

Result: Transfer will cover expense to replace countertops.

13. Larga Vista Community Center

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-6190-001-462605	Fuel & Lubricants	\$1,000	\$237	\$419.48	\$183.34
	1001-6190-001-443000-075	Repairs & Maint. Vehicles	\$625	\$501	\$591.50	\$91.36
	1001-6190-001-461003	Goods for Public Events	\$2,5000	\$236	\$559.89	\$323.89
				\$974		
To:	1001-6190-001-460105	Minor Tools & Apparatus	\$0.00	\$974	\$0.00	\$974.00

Issue: Line Item Transfer is needed to purchase office fax machine and printer that are not working model 2005 and model 2011.

Solution: Transfer of Funds are needed to purchase office equipment.

Result: Larga Vista Community Center will have the necessary equipment to efficiently run the center.

14. Planning & Physical Development

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Road & Bridge funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7030-001-432001	Professional Services	\$10,000	\$5,000	\$10,000.00	\$5,000.00
	2007-7030-001-442502	Env. Health & Vector Cont.	\$10,000	\$5,000	\$10,000.00	\$5,000.00
				\$10,000		
To:	2007-7030-001-460105	Minor Tool & Apparatus	\$1,000	\$10,000	\$916.02	\$10,916.02

Issue: Additional funding needed to replace obsolete, inoperable and out-of-warranty computers.

Solution: Authorize the transfer of funds to be able fund computer and software purchases.

Result: The department will be able to operate more efficiently and computer systems will be compatible with the County's network and mapping software.

- b. Discussion and possible action to authorize the purchase of Fourteen (14) computers and software to replace obsolete, inoperable and/or out-of-warranty computers in the Planning Department (see inventory list in agenda backup) in the amount of \$37,808.58, in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Participation DIR-TSO-3763, DIR-TSO-4092 and DIR-TSO-4052) and any other matters incident thereto. **[Account #2007-7030-001-460105 (Environmental Health & Sanitation Minor Tools & Apparatus) and #2029-1070-001-460105 (Planning & Physical Development Minor Tools & Apparatus)]**

Issue: The Planning Department staff is currently working with obsolete computers,

out-of-date operating systems and software which are impacting the day to day operations. The obsolete operating systems are causing networking issues with the County's network. The computers proposed for replacement range in age from 5 to 10 years.

Solution: Authorize the purchase of new computers with up-to-date operating systems and updated software.

Result: The Planning Department will be able to operate more efficiently and computer systems will be compatible with mapping software updates and the County's network.

15. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals for Substance Abuse Aftercare Treatment Services for Community Supervision and Corrections Department (CSCD).

Issue: The current contract for these services is set to expire on August 31, 2019.

Solution: Solicit Request for Proposals.

Result: Compliance of State Grant requirements.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for the following contracts for fiscal year 2019-2020.

Annual Contract for Outdoor Advertising
Annual Contract for Auto Parts
Annual Contract for Auto, Truck, Bus & Heavy Equipment Mechanical Repairs
Annual Contract for Electrical Repair Service for Webb County Vehicles
Annual Contract for Electrical Supplies
Annual Contract for Flexible Base
Annual Contract for Fuel & Lubricants for Webb County Vehicles
Annual Contract for Janitorial Supplies
Annual Contract for Machine Shop Repair
Annual Contract for Milk, Bread, Meat
Annual Contract for Motor Rewinds
Annual Contract for Office Supplies
Annual Contract for Paint, Body Work & Decals for Webb County Vehicles
Annual Contract for Pharmaceutical Supplies
Annual Contract for Processed Foods
Annual Contract for Produce
Annual Contract for Refuse Collection
Annual Contract for Uniforms (Civilian Personnel Only)
Annual Contract for Water Plant Chemicals

Issue: The contracts listed above are set to expire 09/30/2019.

Solution: Authorize the Purchasing Agent to solicit formal bids.

Result: Annual Contracts will provide stable, lowest available and cost efficient prices from

responsible bidders for Webb County.

- c. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments. Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended. The Purchasing agent will attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because its deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

- d. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for the following professional services in accordance with the Texas Government Code, Chapter 2254 (Professional and Consulting Services); Sub-Chapter A. Professional Services.

3 year contract for Medical Doctor/Pediatrician
3 year contract for a Dentist
3 year contract for a Psychologist
3 year contract for a Neurologist
3 year contract for a Cardiologist
3 Year contract for an Optometrist
3 year contract for an Audiologist
3 year contract for Counseling Services
3 year contract for a Registered Dietitian
3 year contract for Mental Health Care

Issue: The current contracts are set to expire September 30, 2019.

Solution: Authorize the Purchasing Agent to solicit for qualified professionals in their respective fields.

Result: Secure a pool of qualified proposals, evaluate and recommend to Commissioners

Court for award.

- e. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFP) for UA (Urinalysis) Testing for Community Supervision and Corrections Department (CSCD).

Issue: There is currently no contract in place for these services.

Solution: Authorize the Purchasing Agent to solicit Request for Proposals.

Result: Secure a pool of proposals, evaluate and recommend to Commissioners Court for award.

16. Risk Management

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-001-456005	Postage & Courier Services	\$850	\$400	\$606.27	\$206.27
	1001-1180-001-462605	Fuel & Lube	\$2,500	\$200	\$2,285.00	\$2,085.00
				\$600		
To:	1001-1180-001-443000-075	Repairs & Maint. Vehicles	\$1,500	\$600	\$(71.72)	\$528.28

Issue: Line item transfer is needed to enhance the vehicle performance for safety calls.

Solution: Transfer of funds are needed to cover expenditures.

Result: Funds will be available for vehicle modifications.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 8, 2019 :

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1381	Employee Benefits Coordinator	\$38,402.54 - 16/A-E

Issue: The employee that was in slot #1381 resigned effective June 20, 2019.

Solution: Request to post and fill this vacant slot.

Result: The filling of the position will allow the department to run on full staff, if the court grants approval.

- c. Discussion and possible action to approve the repairs to a county unit in the amount of Eleven Thousand Nine Hundred Sixty One Dollars and Forty-Six Cents (\$11,961.46) as a result of motor vehicle collision which occurred on June 4, 2019 involving a Webb County Head Start vehicle. Webb County has a \$5,000.00 deductible under the Auto Liability Insurance coverage; therefore will be reimbursed funds less the deductible. **[Account #1001-1180-001-452007-185 (Claims Paid)]**

Issue: A two vehicle collision involving a Head Start unit #28-111 and a 2006 Lincoln Mark LT on the 1400 block of Jacaman Rd.

Solution: Vehicle appraised by contracted vendor and will be repaired pending court approval.

Result: Once approved vehicle will be repaired with no further issue.

17. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4080-001-413000-015	Overtime Nurses	\$75,000	\$60,000	\$71,789.76	\$11,789.76
To:	1001-3010-001-413000-010	Overtime CBA	\$35,000	\$30,000	\$19,309.40	\$49,309.40
	1001-4070-001-413000-010	Overtime CBA	\$35,000	\$30,000	\$6,812.43	\$36,812.43
				\$60,000		

Issue: The overtime account listed above requires a line item transfer to cover estimates forecasted expenditures.

Solution: Utilize the savings from selected account to cover overtime operations in process and to avoid a deficit in OT account

Result: This requested line item will cover estimated expenditures.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-460140	Fire Arms and Ammo	\$70,000	\$20,000	\$40,742.71	\$20,742.71
	1001-4070-001-450001-030	Contract Services Jim Hogg	\$5,000	\$5,000	\$5,000	\$-0-
	1001-4070-001-450001-035	Contract Services Maverick	\$200,000	\$27,000	\$50,790.40	\$23,790.40
	1001-4070-001-450001-020	Contract Services Zapata	\$200,000	\$41,000	\$61,062.40	\$13,197.64
	1001-4090-001-460028	Janitorial Supplies	\$45,000	\$9,320	\$22,517.64	\$13,197.64
				\$102,320		
To:	1001-4070-001-461000	Materials & Supplies	\$35,000	\$8,000	\$9,492.07	\$17,492.07
	1001-4070-001-460105	Minor Tools	\$7,500	\$8,000	\$5,294.19	\$13,294.19
	1001-3010-001-460105	Minor Tools	\$30,000	\$35,000	\$1,468.82	\$36,468.82
	1001-4070-001-456305	Uniforms	\$115,000	\$2,000	\$-0-	\$2,000
	1001-3010-001-456305	Uniforms	\$70,000	\$10,000	\$-0-	\$10,000
	1001-3010-001-443000-075	Repair Maint. Vehicle	\$210,000	\$15,000	\$8,744.44	\$23,744.44
	1001-4090-001-461000	Materials & Supplies	\$115,000	\$24,320	\$1,307.16	\$25,627.16
				\$102,320		

Issue: Medical and jail staff need of filing cabinets, chairs and desk. Purchase of projector for training Officers.

Solution: Items can be put to use.

Result: PO's can be issued.

- c. Discussion and possible action to approve, by Order, Retro Pay for employees ID #9025, 9109, 7679, 7848, 7277, 6413 using the Payroll Reserve Account with Auditor's approval, breakdown is as follows:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-005	Payroll Reserve Account		\$20,568.38		
To:	1001-4070-001-410000	Payroll	\$8,822,749.00	\$16,734.51	\$2,854,081.92	\$2,870,816.43
	1001-4070-001-422000	FICA	\$779,309.00	\$1,280.19	\$298,240.25	\$299,520.44
	1001-4070-001-423000	Retirement	\$1,199,015.00	\$1,934.51	\$421,575.53	\$423,510.04
	1001-4070-001-425000	Unemployment	\$77,422.00	\$502.03	\$23,745.78	\$24,745.78
	1001-4070-001-426000	Workers Comp	\$305,612.00	\$117.14	\$122,349.08	\$122,466.22
				\$20,568.38		

Issue: Requesting retro pay for hours paid with incorrect rate for the following Employees with ID #9025, 9109, 7679, 7848, 7277, 6413.

Solution: With court approval employee will receive money owed on hours work.

Result: Court action will resolve pending issue.

18. Honorable Rosie Cuellar, Tax-Assessor- Collector

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1320-001-444500	Equipment Rental	\$31,000	\$2,500	\$4,944.52	\$2,444.52
To:	1001-1320-001-464005	Books & Subscriptions	\$4,000	\$2,500	\$77	\$2,577

Issue: Authorize line item transfer to be able to pay LexisNexis monthly subscription.

Solution: Transfer funds from Account 1001-1320-001-444500 (Equipment Rental) to Account 1001-1320-001-464005 (Books & Subscriptions).

Result: Pay LexisNexis monthly subscription.

19. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 8, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1304	Heavy Equipment Operator	\$15.92-13/A
1748	Operator 1	\$15.15-12/A

Issue: Slots 1304 and 1748 became vacant on May 20, 2019.

Solution: Obtain authorization to advertise and fill the positions with qualified candidates.

Result: Provide continuous operation for Water Utilities.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Water Utilities fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7050-001-443000-020	Repair & Maint. Building	\$42,750	\$35,000	\$41,064	\$6,064
To:	7200-7080-001-443000-035	Repair & Maint. Equipment	\$33,400	\$27,500	\$31,710	\$59,210
	7200-7080-001-443000-020	Repair & Maint. Building	\$12,750	\$7,500	\$6,729	\$14,229
				\$35,000		

Issue: Pump repairs are needed for our Lift Stations in order to have backup pumping capacity with existing pumps fail. Additional levels of security are needed at the wastewater plant in order to secure our facilities and employees.

Solution: Funding for improvements at the Administration Building to include lobby modifications have been delayed due to a significant increase in cost with private contractors. We can work with Building Maintenance to provide the needed repair. These funds can be made available for the needs at the Wastewater Treatment Plant.

Result: With the approval of the transfer the purchase of cameras and fence/gate improvements can be requested and repair of existing failed pumps repaired.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

20. Discussion and possible action to approve the posting and filling of a vacant part-time Nurse/Paramedic at the hourly rate of \$20.00 to work at the Webb County Jail for the Webb County Sheriff's Office; and any other matters incident thereto. The operational general order states that pay for part-time employees cannot exceed \$15/hr. unless specific approval to pay more is authorized by Commissioners Court. **[Account #1001-4070-001-412000 (Jail Bargaining Unit Administration Part-Time)]**

Issue: The part-time nurse/paramedic, who previously held this position at the pay rate of \$20/hour, transferred to another dept. This leaves the Webb County Jail without 1 of the part-time nurses needed to maintain medical staffing levels. However, due to competitive labor market forces, nurses are paid at a higher rate (at the aforementioned rate) than the rate currently allowed by Webb County policy to pay part-time employees.

Solution: Seek approval from the Webb County Commissioners' Court to pay this part-time employee at the effective pay rate needed to recruit a nurse to work part-time at the Webb County Jail.

Result: The Webb County Jail will maintain sufficient staffing in its medical division.

Auditor

21. Discussion and possible action to approve, by Order, the following budget amendment from available funds within the Planning Budget, Fund 2029, by increasing expenditures in the amount of \$30,761.50; and any other matters incident thereto. **[Requested by Planning]**

Acct. Number	Acct. Name	Amount
2029-1070-001-460105	Minor Tools & Apparatus	\$30,761.50

Issue: Increase budget to cover future expenditures.

Solution: Appropriate new expenditures to be used for the purpose of program expenditures.

Result: Finalize special budget using proceeds for the purpose stated on this agenda item.

Civil Legal Division

22. Discussion and possible action to solicit Request for Qualifications for residential substance use disorder treatment services for the Webb County Youth Village Rehabilitation Center. Services will be provided to adolescent males aged 13-17 years of age and will consist of screening, assessment, individual counseling, group counseling, and drug education and any other matters incident thereto.

23. Discussion and possible action to approve the Webb County Voluntary Separation Plan and any contracts signed and submitted by Webb County Employees who qualify pursuant to the terms of the Plan and any other matters incident thereto; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Funds to be paid by the respective departments] [Requested by Commissioners Court Executive Administrator, Leroy R. Medford]**
24. Discussion and possible action to approve and identify a funding source for the Voluntary Separation Plan for FY 2019-2020; and any other matters incident thereto. **[Requested by Commissioners Court Executive Administrator, Leroy R. Medford]**

Purchasing

25. Discussion and possible action to approve the leasing of one (1) 2019 Minivan from Enterprise Fleet Management in an amount not to exceed the terms and pricing approved by Commissioners Court based on the options provided below in accordance with the Texas Local Government Code; Section 271.102 (Cooperative Purchasing Program Participation)(C.)(TIPS Contract No. 2072816); and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Melissa Mojica, Juvenile Director; Account #1001-1310-001-469001-005 (Operating Lease Principal)]**

Issue: Minivan requested by Juvenile Director.

Solution: Requires approval by Commissioners Court.

Results: Lease 1- Minivan for Juvenile Department operation as per Court order.

26. Status report with discussion and possible action to purchase the Medical Examiner's refrigeration unit to address current needs of the department. **[Account #3871-3100-001-474501 (Building Medical Examiner Series 2019A - Construction in Progress)]**

Water Utilities

27. Discussion and possible action to award a Professional Service Contract in an amount not to exceed \$85,000.00 to Porras Nance Engineering for engineering to prepare design plans, specifications, and project oversight of La Presa Community Water Dispenser Project, and authorizing the County Judge to sign and execute all relevant documents; and other matters incident thereto; Texas Local Government Code under 262.024 Discretionary Exemptions section (a) (4) a personal or professional service. **[Account #3869-7230-001-474500-025 (Utility Improvements Series 2019A)]**

Issue: Commissioners Court authorized the formal negotiations of the agreement for engineering services.

Solution: Engineering proposed fee was reviewed and found to be acceptable and an agreement has been created for approval.

Result: Approve agreement and issue a notice to proceed.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

28. Discussion and possible action to authorize the purchasing agent to issue a Request for Qualifications (RFQ) for Engineering Consultant services for the re-alignment of Wormser Road; and any other matters incident thereto.

Closed Session/Executive Session

29. Discussion and possible action to authorize the Civil Legal Division and TRISTAR Risk Management to negotiate the settlement of a personal injury claim brought by the Law Office of Patrick Monahan regarding an automobile incident that occurred on January 29, 2019, between a county vehicle and his client; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)] [Requested by Civil Legal Division]**
30. Status report by Ms. Melissa Morales Fletcher (retained outside legal counsel) regarding Cause No. 2018CVI001385 D4, styled Ricardo "Rick" Manuel Romo vs. Webb County, Texas and Marco Montemayor, Individually; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)] [Requested by Civil Legal Division]**

Presentations

31. Presentation of Certificates of Achievement to the newly crowned 2019 Miss Laredo Texas Pageant winners. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
- Miss Chelsea Morgensen - 2019 Miss Laredo USA;
 - Miss Fazia Landrau - 2019 Miss Laredo Teen USA;
 - Miss Ana Regina Guerra - 2019 Miss Little Laredo;
 - Miss Mia Leyendecker - Miss Junior Laredo;
 - Miss Regina Torres - Miss Pre-Teen Laredo.
- Miss Morgensen and Miss Landrau will advance to compete in the Miss Texas and Miss Texas Teen competitions.
32. Recognition of the Escaramuza Charra Reales Del Mayoral on their recent state competition accomplishments. **[Requested by Cindy Liendo, Webb County Commissioner Pct. 4]**
33. Presentation by The Laredo Chamber of Commerce and PMDG Marketing Communications, Inc on the "You'd Be Surprised" marketing campaign for Webb County to encourage and stimulate tourism in Webb County, with discussion and possible action to allocate funding for said campaign; and any other matters incident thereto. **[Requested by Tano E. Tijerina, County Judge]**

34. Recognition and presentation of plaque to Isla Castillo for receiving 1st Place in Mr. Laredo 2019 Contest. On June 30th, Mrs. Castillo was named Ms. Laredo 2019 in categories Bikini Novice and Bikini Overall. Two weeks before, she also competed in Corpus Christi's Battle on the Bay placing 5th in the same categories. It took her 16 weeks of discipline, good diet and multi hours of cardio among other workouts to accomplish what she had set to do six years ago. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

35. **Communications**

36. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 3rd DAY OF JULY, 2019

By: Melinda Mata
Melinda Mata
Court Administrator

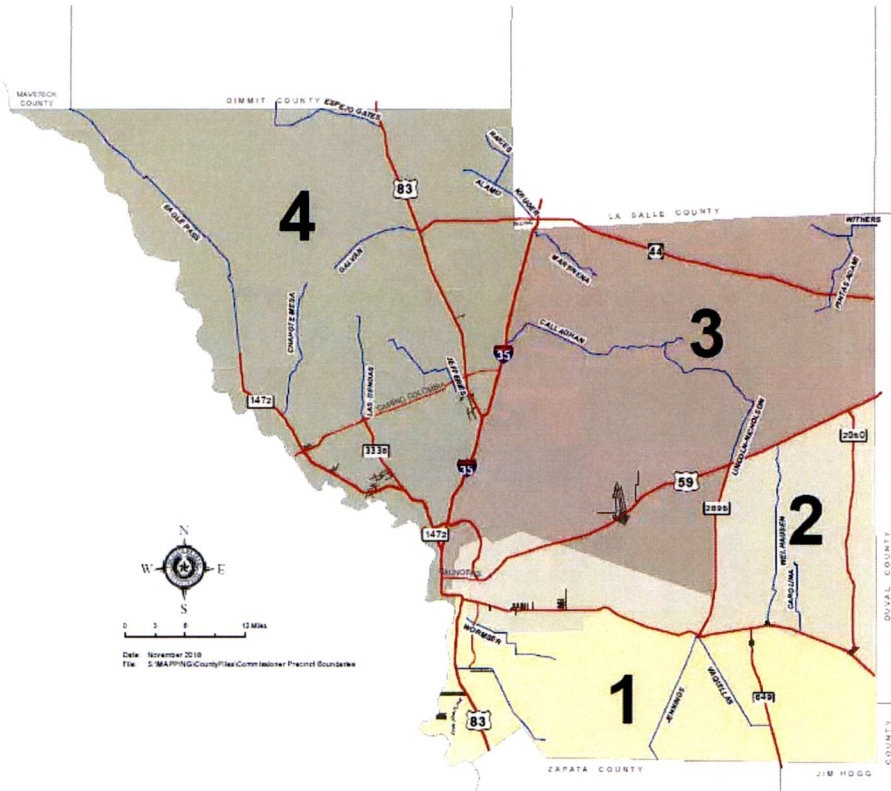
CERTIFICATION OF NOTICE AND POSTING






I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 3rd day of July, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 3rd DAY OF JULY, 2019

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Martin Lopez
Margie Ramirez-Ibarra, County Clerk
Martin Lopez, Deputy County Clerk



COUNTY COMMISSIONERS		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries