



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JULY 22, 2019  
9:00 a.m.

BY  DEPUTY

WEBB COUNTY, TEXAS

2019 JUL 19 AM 8:39

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

#### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Virginia Aranda, Public Defender]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2702-2280-001-422000	FICA	\$10,432	\$40	\$3,871.48	\$3,831.48
To:	2702-2280-001-426000	Workers Compensation	\$68	\$40	\$3.84	\$43.84

**Issue:** The Workers Compensation account has a balance of \$3.84; however, extra monies are needed to cover an upcoming deficit.

**Solution:** Approval of the line item transfer will ensure that we have sufficient funds to cover the shortage in the Workers Compensation account.

**Result:** We will have sufficient funds for the rest of the fiscal year.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5150-531-410000	Payroll Cost	\$408,352.85	\$25,000	\$126,309.50	\$101,309.50
	2361-5200-531-410000	Payroll Cost	\$473,207.00	\$15,000	\$110,403.38	\$95,403.38
	2367-5150-531-410000	Payroll Cost	\$57,039.00	\$15,000	\$48,751.93	\$33,751.93
				\$55,000		
To:	2357-5190-531-443000-020	Repairs & Maint. Bldg	\$41,510.00	\$25,000	\$5,302.59	\$30,302.59
	2361-5190-531-460105	Minor Tools & Apparatus	\$19,531.00	\$15,000	\$16,325.77	\$31,325.77
	2367-5190-531-460105	Minor Tools & Apparatus	\$5,000.00	\$15,000	\$3,208.07	\$18,208.07
				\$55,000		

**Issue:** Excess funds are available in the Payroll Cost line items for the Head Start, Early Head Start, and Child Care Partnership grants.

**Solution:** Approve Budget Amendment (Line Item Transfer) request.

**Result:** Excess funds will be available in the Head Start Repairs & Building Maintenance, the Early Head Start Minor Apparatus & Tools, and the Child Care Partnership Minor Apparatus & Tolls line items.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5230-531-458000	Administrative Travel	\$38,000	\$5,000	\$11,353.16	\$6,353.16
To:	2357-5230-531-456224	Meetings & Conferences	\$11,705	\$5,000	\$2,113.11	\$7,113.11

**Issue:** There are excess funds available in the Administrative Line Item. Funds are needed in the Meetings & Conferences Line Item.

**Solution:** Approve Budget Amendment (Line Item Transfer).

**Result:** Funds will be available in the Meetings & Conferences Line Item.

- d. Discussion and possible action to approve, by order, a budget amendment of \$25,000 to the District Attorney Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (DOJ - Federal Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance	2162-259700	\$25,000
To:	Drug Free Campaign	2162-2260-001-455501	\$5,000
	Administrative Travel	2162-2260-001-458000	\$20,000

**Issue:** New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

**Solution:** Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

**Result:** The District Attorney's Office will add the new proceeds to its current budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Rhonda Tiffin, Planning Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2589-1150-001-458000	Administrative Travel	\$1,000	\$263.70	\$263.70	\$0.00
	2589-1150-001-454000	Advertising	\$200	\$200	\$200	\$0.00
	2589-1150-001-455100	Printing	\$800	\$800	\$800	\$0.00
				\$1,263.70		
To:	2589-1150-001-460105-015	Minor Tools & Apparatus	\$14,000	\$1,263.70	\$0.00	\$1,263.70

**Issue:** There is a need for a budget amendment to TCEQ/STDC FY19 Regional Solid Waste Grant Contract 19-19-05. Budgeted grant funds for Administrative Travel exceeded actual costs by \$263.70. Additionally, Minor tools & apparatus costs exceeded budgeted funds. If funds are not reallocated to another line item for another purpose covered by the grant, Webb County will not be able to draw down those funds from the grant.

**Solution:** Transfer funds to Line-item #2589-1150-001-460105-015 (Minor Tools & Apparatus).

**Result:** All approved grant funding will be utilized.

- f. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested by Community Action Agency]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2362-5360-521-410000	Payroll	\$115,077.49	\$4,827.63	\$102,098.57	\$12,978.92
	2362-5150-521-421000	Health Life Ins.	\$18,519.33	\$2,804.37	\$14,490.10	\$12,175.73
	2362-5150-521-425000	Unemployment	\$694.33	\$180.14	\$438.69	\$258.55
	2362-5150-521-426000	Worker's Comp	\$643.46	\$1.24	\$618.25	\$617.01
	2362-5360-521-463804	Utility Assistance	\$1,398,792.13	\$2,319.26	\$1,310,639.59	\$1,308,320.33
				\$10,132.64		
To:	2362-5360-521-423000	Retirement	\$12,051.09	\$142.18	\$11,509.20	\$1,367.02
	2362-5360-521-431002	Admin Expense	\$29,080.74	\$4,685.45	\$31,769.96	\$27,084.51
	2362-5150-521-422000	Fica	\$4,795.88	\$602.00	\$5,081.51	\$4,479.51
	2362-5150-521-423000	Retirement	\$8,173.00	\$658.61	\$8,327.86	\$7,669.25
	2362-5360-521-410000	Payroll	\$115,077.49	\$1,725.14	\$102,098.57	\$100,373.43
	2362-5360-521-463802	Household Crisis	\$32,379.37	\$2,319.26	\$34,698.63	\$32,379.37
				\$10,132.64		

**Issue:** The Line item accounts require a transfer of funds to accrue June's expenditures to December 2018.

**Solution:** By Commissioners Court approval, account line item transfers will have funds to cover until the extension that CAA requested an extension to TDHCA till June 30, 2019.

**Result:** By requesting a budget amendment to accrue June's expenditures to December 2018. There will be sufficient funds in mentioned line item transfers.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Community Action Agency]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2661-7110-521-410000	Payroll	\$260,731	\$12,000	\$55,168.42	\$43,168.42
To:	2661-7110-521-443000-075	Repairs & Maint. Vehicles	\$103,660	\$12,000	\$14,915.74	\$26,915.74

**Issue:** El Aguila Rural Transportation is requesting a line item transfer to prevent a negative balance in repairs and maintenance vehicles.

**Solution:** Approve the requested line item transfer.

**Result:** There will be sufficient funds in the repairs and maintenance vehicle line

item which will allow for proper maintenance of fleet through the end of our fiscal year.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-421000	Health Insurance	\$25,152	\$6,000	\$16,261.17	\$10,261.17
	2371-5260-521-444100	Space Rental	\$29,600	\$1,440	\$1,440.00	\$0
				\$7,440		
To:	2371-5260-521-426000	Materials and Supplies	\$11,850	\$4,290	-\$254.37	\$4,035.63
	2371-5260-521-444500	Equipment Rental	\$900	\$300	-\$85.32	\$214.68
	2371-5260-521-443000-075	Repairs and Maint. - Vehicle	\$500	\$2,550	\$163.10	\$2,713.10
	2371-5260-521-443000-020	Repairs and Maint. - Bldg.	\$400	\$300	\$57.00	\$357.00
				\$7,440		

**Issue:** The line item accounts require a transfer of funds to cover invoices from various vendors.

**Solution:** Utilize savings from Health Insurance and Space Rental account to cover expenditures.

**Result:** The line accounts will be funded accordingly per fiscal year.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2739-2260-001-410000	Payroll Cost	\$384,775	\$19,208	\$84,282	\$65,074
To:	2739-2260-001-460000	Office Supplies	\$-0-	\$765	\$-0-	\$765
To:	2739-2260-001-460105	Minor Tools & Apparatus	\$-0-	\$18,443	\$-0-	\$18,443
				\$19,208		

**Issue:** The Office Supplies and Minor Tools & Apparatus line items need funds to cover projected expenditures.

**Solution:** Approve the line item transfer request.

**Result:** The Office Supplies and Minor Tools & Apparatus line items will have

available funds to cover the projected expenditures.

- j. Discussion and possible action to ratify and approve the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Harold DeVally, Constable Precinct 4]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2202-259700	Fund Balance	\$4,449.60	\$99,669.73	\$95,220.13
To:	2202-3170-001-457006	Law Enforcement Other	\$4,449.60	\$0	\$4,449.60

**Issue:** Additional funds are needed to cover expenses.

**Solution:** Approval of requested transfer.

**Result:** Transfer will cover expenses.

**6. Child Welfare**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Child Welfare funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2909-5050-001-454000-030	Advertising	\$3,500	\$2,825	\$3,424.76	\$599.76
To:	2909-5050-001-432083	Medical/Dental Exams	\$-0-	\$2,825	\$-0-	\$2,825.00

**Issue:** Line item transfer is needed to properly classify and pay for pending expenditure.

**Solution:** Completing budget adjustment will allow the department to submit their payment.

**Result:** Payment will be made.

**7. Civil Legal Division**

- a. Discussion and possible action to enter into a One (1) year (September 1, 2019 through August 31, 2020) non-financial senior job skills training program agreement by and between Webb County (“Host Agency”) and AARP Foundation Senior Community Service Employment Agency Program, to provide job training to senior citizen volunteers at NO COST to Webb County, and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Dr. Pedro Alfaro, Administrator, Webb County Risk Management]**

- b. Discussion and possible action to enter into a Work Experience Subsidized Employment Worksite Agency Agreement by and between Webb County and Workforce Solutions, South Texas, for intern/trainee placement in Webb County employment positions by the Webb County Community Action Agency and authorizing the County Judge to sign and execute all relevant documents. There is no impact to the General Fund, as all intern/trainee wages and worker's compensation coverage costs shall be paid for by Workforce Solutions, South Texas. **[Requested by Javier Ramirez, Director, Webb County CAA]**
- c. Discussion and possible action to approve an Inter-local Agreement for E 9-1-1 Public Answering Point Services with the City of Laredo as Administrator for the South Texas Development Council (STDC) which is a regional planning commission. Webb County is a local government that operates Public Answering Points (PSAP) and assists in implementing the strategic plan as approved by the commission and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. There is no impact to the General Fund.
- d. Discussion and possible action to enter into a twelve (12) month (April 29, 2019 through April 28, 2020) Pest Elimination Services Agreement between Webb County and EcoLab, Inc. for pest elimination services for the Casa Blanca Golf Course at a monthly cost of Eighty Five Dollars (\$85.00) and an initial service fee of One Hundred Seventy Dollars (\$170.00) for a total amount of One Thousand One Hundred Ninety Dollars (\$1,190.00), subject to annual budget appropriation, authorizing the County Judge to execute any and all documents, and any other matters incident thereto. **[Requested by Casa Blanca Golf Course Management; Account #6120-001-442501 (Pest Control)]**
- e. Discussion and possible action to enter into a Fourteen (14) month (August 1, 2019 through September 30, 2020) Lease with Maintenance Agreement between Toshiba Business Solutions and Webb County for the Webb County Sheriff's Office for two (2) Lexmark XC4140 Copiers, at a cost of Four Hundred Nine Dollars and Ninety Six Cents (\$409.96) per month for a total amount of Five Thousand Seven Hundred Thirty Nine Dollars and Forty-Four Cents (\$5,739.44) over the term of the agreement, subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Martin Cuellar, Sheriff; Account #1001-4070-001-444500 (Equipment Rental)]**
- f. Discussion and possible action to ratify a Consulting Agreement with HUB International Services, as selected pursuant to RFQ 2019-006, to provide services to the Risk Management Department for Administration services, Utilization Review Services, Medical Network Services, Prescription Drug Network Services, Stop Loss Insurance and COBRA Administration Services (Group Health Insurance) as selected by the Commissioners Court on May 28, 2019. **[Request by Dr. Pedro F. Alfaro, Risk Management Director; Account #6100-1090-001-432001 Professional Services and upon authorization Operational Reserve Account #1001-1130-001-431007-010]**



- g. Discussion and possible action to authorize the County Judge to sign all relevant documents including a TxDOT Permit to Construct Access Driveway Facilities on Highway Right of Way for the entrance to the County School Land located approximately 5.1 miles west of the intersection of IH 35 and SH 44 (LaSalle County) and an agreement with Pursuit Oil and Gas LLC to be responsible for all costs associated therewith including maintenance of the driveway facility and any matters incident thereto. **[Civil Legal Division]**
- h. Discussion and possible action to enter into a six (6) year Interlocal Agreement between the State of Texas, acting by and through the Texas Department of Motor Vehicles, and Webb County for the Webb County Tax Assessor/Collector. This agreement delineates the responsibilities between both parties for the provision of equipment and consumables to administer motor vehicle title and registration transactions at a cost according to the fees as set forth in Attachment D of the agreement. **[Requested by Rosie Cuellar, Webb County Tax Assessor/Collector; Account #1001-1320-001-444500 (Equipment Rental)]**
- i. Discussion and possible action to enter into an agreement with the owners of Tract 40 Las Lomas Subdivision for the exchange of County owned real property to facilitate the Las Lomas Culvert & Roadway Improvements as part of the Las Lomas Emergency Evacuation Project and further authorizing the County Judge to sign all relevant documents including but not limited to closing statements, transfer deeds and any matters incident thereto.

**8. Community Action Agency**

- a. Discussion and possible action to approve the posting and filling of the following Slot with no benefits. Webb County Community Action Agency (CAA) Community Social Services Program is not part of the County's Wage Plan, Grant funded.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2796	Part- Time Case Worker	\$10.50

**Issue:** Vacant Slot #2796 Part-Time Case Worker is currently vacant.

**Solution:** Post and fill vacant slot.

**Result:** Filling of slot will alleviate work overload.

**9. Economic Development**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-6010-001-462605	Fuel & Lubricants	\$1,190	\$300	\$1,020.09	\$720.09

	1001-6010-001-461000	Materials & Supplies	\$2,500	\$1,200	\$2,237.84	\$1,037.84
				\$1,500		
To:	1001-6010-001-458000	Administrative Travel	\$6,000	\$1,500	\$1,167.88	\$2,667.88

**Issue:** Funds are needed in the administrative travel line items to cover necessary certification and training expenses for the remainder of the fiscal year.

**Solution:** By Commissioners Court approval, account will have funds to cover expenses until end of fiscal year.

**Result:** With funds available, the department will be able to attend necessary State mandated training to be able to efficiently and effectively complete both future County projects, as well as projects under development.

- b. Discussion and possible action to authorize the acceptance of a Fiscal Year (FY) 2018 Operation Stonegarden (OPSG) grant award in the amount of \$2,184,552.35 as developed, coordinated, written, and submitted by the Webb County Sheriff's Office for overtime/applicable fringe benefits, equipment, supplies, and other eligible costs associated with OPSG-related border security operations in Webb County in conjunction with the U.S. Border Patrol-Laredo Sector, Offices of the Constables Pct. 1, Pct. 2, Pct. 3, Pct. 4, and the Webb County Attorney's Office Investigators; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any cash match; and, thus, there is no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. For example, transnational criminals seek to exploit existing law enforcement jurisdictional boundaries by conducting their illegal enterprises across traditional jurisdictional divisions. The 2014 Texas Gang Threat Assessment expounds, "Gang activity remains widespread throughout all regions of Texas...Gang activity is also prevalent in the Texas counties adjacent to Mexico and along the key smuggling corridors, since Texas-based gangs are used for cross-border smuggling and trafficking in the state. Many transnational gangs operating in Texas...engage in criminal activity in Mexico as well as in Texas and elsewhere" (Texas Department of Public Safety April 2014).

**Solution:** Grant award: (1) to ensure first responders are equipped with enhanced tools/equipment/resources needed to detect, deter, and dismantle well-funded criminal organizations and (2) for the coordination of law enforcement efforts between various local and federal law enforcement agencies.

**Result:** Enhanced capabilities of local law enforcement responders; further coordination of response across local and federal jurisdictions.

- c. Discussion and possible action to authorize the acceptance of a grant award from the Office of Texas Attorney General in the amount of \$3,110 as prepared and submitted by the Webb County Sheriff's Office for technology, supplies, and equipment for the Webb County Sheriff's Office Internet Crimes Against Children (ICAC), authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match, and thus is at no cost to the Webb County budget. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** The psychological, emotional, and physical damage caused by child predators and inflicted on innocent victims, their families, and communities can be deeply destructive and have far-reaching consequences that can last a lifetime. Furthermore, throughout the United States, criminal cases built against child predators can be extremely complex, technologically challenging, and legally complicated.

**Solution:** The Webb County Sheriff's Office cybercrimes law enforcement unit has successfully worked with multiple federal, state, and local law enforcement agencies, including the Office of the Attorney General, to arrest child predators in the Laredo/Webb County area. Grant application to supplement the successful endeavors of the Webb County Sheriff's Office cyber crimes against children task force to protect the children and youth of the Laredo/Webb County community against child predation.

**Result:** The Webb County Sheriff's Office will continue to enhance its ability to work proactively not only to catch individual child predators, but to produce an overall inhospitable environment for cyber crimes against children in Laredo/Webb County for the further prevention of child predation in our community.

## 10. Purchasing

- a. Discussion and possible action to reject all responses to RFQ 2019-008 "Constable Pct. 4 Building Project". **[Account #3870-3170 (Series 2019 Bond A)]**
- b. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments. Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended. The Purchasing agent will attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because its deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

- c. Discussion and possible action to approve the purchase of one (1) Williams Sound SYS3 Transmitter System for Translation to include 3 headphones, 1 single ear piece, IR Transmitter, power supplies, charging station and installation for an amount not to exceed \$4,000.00 for the 49th District Court and in accordance with the Webb County Purchasing rules and regulations. **[2019A Bond Series; #3873-2230-001-470000-180]**

**Issue:** The 49th District Court audio/Visual system was recently upgraded. The translation system for Court use was not included on the specifications for the formal bid. The original system is not compatible with the new system and was sold as surplus property.

**Solution:** Authorize the Purchasing Agent to use Bond money specific to this project to purchase a translator compatible with new audio/visual system.

**Result:** New equipment will provide the necessary tools to help with translation during Court proceedings.

- d. Discussion and possible action to approve Change Order No. 1 in the amount of Seven Thousand Seventy Dollars (\$7,070.00) to Davila Construction, Inc. to upgrade the obstacle course, add additional-walking trails, and add picnic benches to the Presa Community Park Project. The change order will increase the original contract sum from \$111,100.00 to \$118,170.00 a 9% increase and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Commissioner Jesse Gonzalez, Pct. 1; Account #3045-6310-001-474501 (2010 Bond Series Account)]**

**Issue:** Additional upgrades to park project are being requested to meet community requests for additional park improvements.

**Solution:** Approval of change order #1 to construction contract with Davila Construction, Inc.

**Result:** La Presa Community Park will have added outdoor facilities for public use.

- e. Discussion with possible action to accept the rankings listed below and award RFP 2019-006 "Audio Video Equipment for Webb County Courts" to the highest ranking company Audio Dynamics for the removal, installation and programming of audio/video equipment in two (2) District Courtrooms and (2) County Court of Law Courtrooms in an amount not to exceed \$155,327.00; and further authorize the County Judge to sign all relevant documents; and any other matters incident thereto. **[2019 Bond, Capital Outlay, #3873-2230-001-470000-180]**

Company Name						Total Score	Ranking
Audio Dynamics	76	87	83	82	99	427	<b>1</b>
Ford Audio Video LLC	87	79	75	80	85	406	<b>2</b>
Troxell Communications	60	85	60	79	98	382	<b>3</b>
Dominion Design & Integration	35	65	63	75	40	278	<b>4</b>

**Issue:** The current equipment in said courtrooms are outdated and/or faulty.

**Solution:** Award RFP to highest ranking vendor so that installation of new equipment can be scheduled and get courtrooms up to date with new equipment.

**Result:** Courtrooms will have updated equipment to better serve Webb County during trials and other court proceedings.

- f. Discussion with possible action to award Invitation to Bid (ITB) 2019-005 "Flexible Base and Fill Dirt for Espejo Gates Road Project" to low bidder Rock N Roll Caliche Sales, LLC for Flexible Base Type E, Grade 1-2 in the amount of Sixty Four Thousand Four Hundred (\$64,400), and award low bidder Emperor Services, LLC for fill dirt in the amount of Ninety Seven Thousand Five Hundred (\$97,500); and further authorize the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #3720-7230-337200]**

**Issue:** During the March 11, 2019 Commissioners Court meeting action was taken to authorize staff to make road improvements to Espejo Gates road and further allocating the funding to cover cost of materials and in-kind labor. The estimated cost to purchase road material exceeded \$50,000.00 and required by State law a formal competitive bidding process.

**Solution:** ITB solicitation was initiated; four (4) bids were formally submitted. Rock N Roll Caliche and Emperor Services were the lowest and responsible bidders for flexible base (caliche) and fill dirt, respectively.

**Result:** Secure approval of award(s) to lowest and responsible bidders.

**11. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3010-001-443000-035	Repair Maint. Equipment	\$30,000	\$4,000	\$8,147.35	\$4147.35
	1001-3010-001-460140	Fire Arms and Ammunition	\$70,000	\$675	\$20,742.71	\$20067.71
	1001-4070-001-450001-035	Contract Services Maverick	\$200,000	\$4,000	\$20,050.40	\$16,050.40
				\$8,675		
To:	1001-4070-001-443000-035	Repair Maint. Equip.	\$45,000	\$4,000	\$(17.51)	\$3,982.49
	1001-4070-001-441505	Trash Pickup	\$9,000	\$675	\$0.00	\$675.00
	1001-4070-001-460105	Minor Tools	\$7,500	\$4,000	\$734.14	\$4,734.14
				\$8,675		

**Issue:** Pending invoice for September 2019 (Trashco). Purchase parts for washer. Jail needs cameras outside booking area.

**Solution:** Encumber September's Payment. Washer will Function Properly. Booking Dept will have necessary cameras.

**Result:** Purchase Orders can be issued.

**12. Honorable Rosie Cuellar, Tax-Assessor- Collector**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1320-001-443000-035	Repair & Maintenance	\$55,000	\$12,000	\$21,153.63	\$9,153.63
To:	1001-1320-001-461000	Materials & Supplies	\$35,000	\$12,000	\$4,691.09	\$16,691.09

**Issue:** Authorize line item transfer to be able to purchase 2019 Tax Bill supplies.

**Solution:** Transfer funds from Account 1001-1320-001-443000-035 (Repair & Maintenance) to Account 1001-1320-001-461000 (Materials & Supplies).

**Result:** Purchase 2019 Tax Bill supplies.

13. **Honorable Raul Reyes, Treasurer**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1250-001-46100	Materials & Supplies	\$15,000	\$200	\$2,793.83	\$2,593.83
To:	1001-1250-001-456205	Training & Education	\$1,300	\$200	\$0	\$200.00

**Issue:** Treasurer's office employees will be attending a Seminar and need the funds to cover the expense.

**Solution:** To approve the transfer to have funds available.

**Result:** Approving the transfer of funds will allow employees to attend the Seminar.

14. **Santa Teresita Community Center**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-6300-001-44300-075	Repairs & Mant. Vehicle	\$1,500	\$1,000	\$1,351.05	\$351.05
	1001-6300-001-461000	Materials & Supplies	\$4,250	\$1,000	\$3,010.45	\$2,010.45
				\$2,000		
To:	1001-6300-001-4412505	Utilities	\$6,000	\$2,000	\$8.86	\$2,008.86

**Issue:** There are insufficient funds to pay for electricity and other utilities.

**Solution:** By approving transfer of funds, department will have sufficient funds to pay such expenses.

**Result:** Department will be able to pay for utilities for the remainder of fiscal year.

**REGULAR AGENDA**

**Honorable Martin Cuellar, Sheriff**

15. Discussion and possible action to approve the job description modification, posting, and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 22, 2019; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
562	Fleet Coordinator	\$18.46 - 16/A

**Issue:** In order to obtain a larger pool of applicants, the Webb County Sheriff's Office is requesting modifications to the job description as follows: years of experience changed to 1 year; high school or GED preferred; and ability to speak English and Spanish preferred.

**Solution:** Seek authorization from the Webb County Commissioners Court to make these changes to the job description.

**Result:** The Webb County Sheriff's Office will be able to obtain a larger pool of applicants.

16. Discussion and possible action to authorize the allocation of general fund monies in an amount not to exceed \$40,000.00, to be used for the Webb County Sheriff's Office helicopter concrete pad; and any other matters incident thereto. The pad will be used for the building of a hanger and helipad along with sidewalks. The building "hanger" will be funded from the Sheriff's forfeiture fund.

**Issue:** Approve the request for funds to proceed with this request.

**Solution:** The building of this building "hanger" will be a cost savings for the county of approximately \$12,000.00 annually.

**Result:** Funds will be available to build a helicopter concrete pad.

**Honorable Victor Villarreal, County Court at Law 2 Judge**

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-2070-001-443000-075	Repairs & Maint. Vehicles	\$750	\$250	\$471.38	\$221.38
	1001-2070-001-451159	Juvenile Felony	\$15,000	\$2,500	\$8,745.00	\$6,245.00



	1001-2070-001-460105	Minor Tools & Apparatus	\$500	\$500	\$500.00	\$0.00
	1001-2070-001-462605	Fuel & Lubricants	\$750	\$500	\$654.46	\$154.46
	1001-1130-001-431007-010	Operational Reserve		\$33,750		
				\$37,500		
To:	1001-2070-001-433001	Court Appointed Attorney	\$10,000	\$2,500	\$2,675.00	\$5,175.00
	1001-2070-001-433011	Visiting Judge	\$5,800	\$2,500	\$471.04	\$2971.04
	1001-2070-001-451157	Adult Misdemeanor	\$100,000	\$30,000	\$875.00	\$30,875.00
	1001-2070-001-458000	Administrative Travel	\$10,800	\$2,500	\$1,901.68	\$4,401.68
				\$37,500		

**Issue:** Line item transfer is needed to cover line item accounts within the department that do not have enough funding to cover expenses.

**Solution:** With court approval of line item transfers, expenses for the remainder of the fiscal year will be covered.

**Result:** Payment of incoming expenses for fiscal year 2018-2019.

### **Juvenile Probation Department**

18. Discussion and possible action to approve proposed adjustments in classifications and salaries to the current wage and pay scale for certain employee position slots from the Webb County Juvenile Department as recommended by the Segal Waters Employee Wage Study Report and approved by the Webb County Juvenile Board. New rates will be effective July 22, 2019, and to further authorize a budget amendment into the Juvenile Department to cover the additional payroll and fringe benefits expense through September 30, 2019, in an amount not to exceed \$20,200.00, and any other matters incident thereto. **[Account #1001-1130-001-431007-015 - Wage Classification Study]**

### **Purchasing**

19. Discussion and possible action to approve hourly rate adjustments for the five (5) positions as recommended by the Segal Water Employee Wage Study Report and approved by the Webb County Purchasing Board on July 3, 2019, and to further authorize a budget amendment into the Purchasing Department payroll line items to cover the additional payroll and fringe benefit expense effective July 22, 2019 through September 30, 2019 in an amount not to exceed \$6,500.00 and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Wage Classification Study)]**

20. Discussion and possible action to authorize the Purchase Agent to purchase the required quantities of concrete for the Emergency Evacuation and Drainage project in Las Lomas Sub-Division in accordance with the recommended specifications from the project engineer in an amount of \$47,475.00 for approximately 350 cubic yards of Class A concrete and approximately 75 cubic yards of 2-sack cement grout. **[2019A Bond Series; 3875-7230-001-474501 Las Lomas Drainage Series-Construction in Progress]**

**Issue:** Concrete is required for the Emergency Evacuation and Drainage project in Las Lomas Sub-division.

**Solution:** Order concrete in accordance with recommended quantities and specifications as per County and Project Engineers.

**Result:** Authorization to order quantities required to complete project scope utilizing Bond money.

#### **Honorable Margie Ibarra, County Clerk**

21. Discussion and possible action to enter into an agreement between Webb County and Kofile Technologies, Inc., for the integration of birth, death and discharge records into the Webb County Clerk's Office County Fusion System in the amount of \$49,000.00 pursuant to Texas Local Government Code Section 271.103, (a) &(b) (Purchases from Federal Schedule Sources of Supply), Kofile Technologies, Inc., GSA Schedule 70, GSA Contract No. GS-35F-275AA and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Margie Ibarra, County Clerk; Account #2006-2310-001-432001 Records Management (Professional Services)]**

#### **Commissioners Court Administrator**

22. Discussion and possible action to authorize the purchase of a congratulatory advertisement for WBCA's 123rd year Celebration festivities in the amount of \$500.00. The Webb County Commissioners Court would be featured on the official WBCA Program Book. **[Account #2004-1010-001-463526 (Community Promotions)]**
23. Discussion and possible action to accept a Voluntary Separation Agreement signed by a Webb County employee in the payout amount of FOURTEEN THOUSAND FIVE HUNDRED EIGHTY-NINE DOLLARS AND TWELVE CENTS (\$14,589.12) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Leroy Medford, Commissioners Court Executive Administrator, Account #1001-1130-001-431007-005 (Payroll Reserve)]**
24. Discussion and possible action to authorize the solicitation of applicants for the position of Community Action Agency Director, with additional action to designate an interim department head; and any other matters incident thereto.

**Honorable Tano E. Tijerina, Webb County Judge**

- 25. Discussion and possible action to approve the re-appointment of Commissioner Rosaura "Wawi" Tijerina and Commissioner Cindy Liendo to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2019. **[Requested by Border Region Behavioral Health Center]**
  
- 26. Discussion and possible action to, by Order, declare as waste and of no value to the County fill dirt generated as a result of the construction of the Las Lomas Emergency Evacuation and Drainage Improvement Project and authorizing the disposal of same in a manner that is of least cost to Webb County and any matters incident thereto.

**Closed Session/Executive Session**

- 27. Discussion and possible action to approve and enter into a bilateral agreement with the United States Equal Employment Opportunity Commission (EEOC) regarding EEOC Charge Number 451-2018-00080 and any other matters thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)]**

**Presentations**

- 28. Discussion and possible action to proclaim the week of July 21 – 27, 2019 as "Probation, Parole, and Community Supervision Week". **[Requested by Tano E. Tijerina, County Judge]**
  
- 29. **Communications**
  
- 30. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF JULY, 2019

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

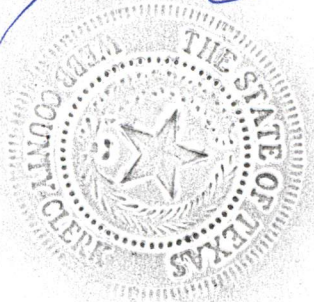
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of July, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

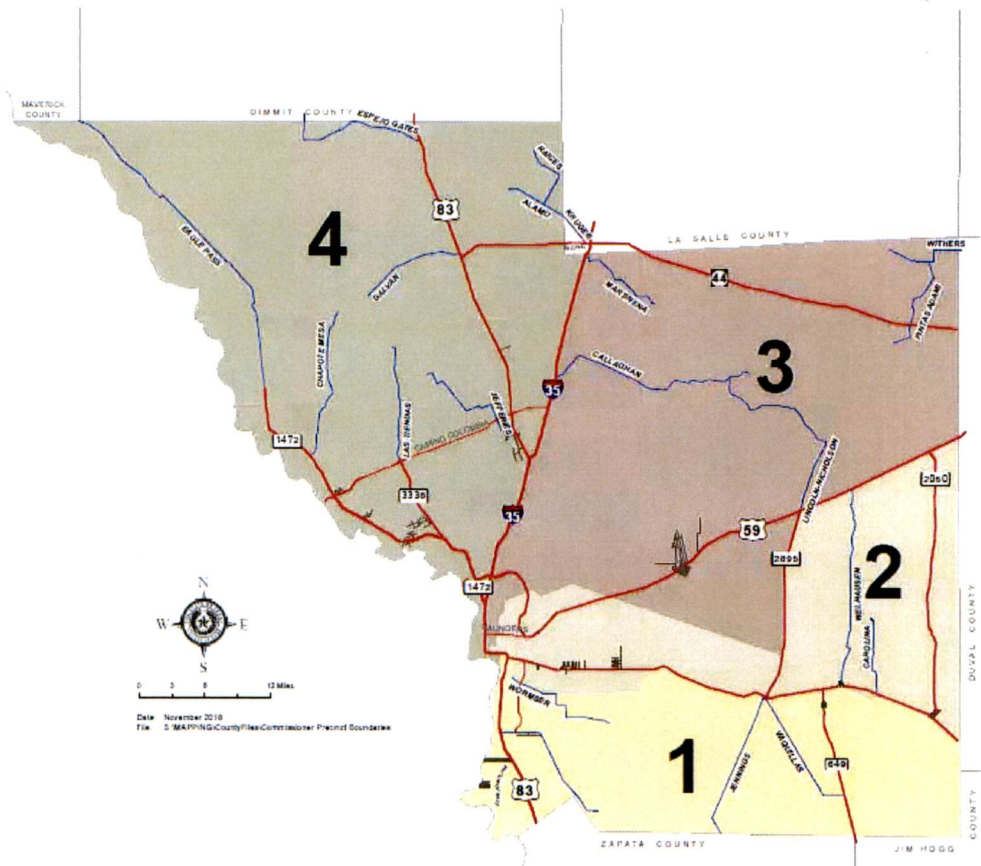
DATED THIS 19th DAY OF JULY, 2019

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Margie Ramirez-Ibarra  
Margie Ramirez-Ibarra, County Clerk






By: Mario A. Trevino Jr. - Senior Deputy Clerk





Date: November 2018  
 File: 5-MAPPING-County/Files/Commissioner Precinct Boundaries

**COUNTY COMMISSIONERS**

- |   |                                      |              |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina           | County Judge |
|  | Commissioner Jesse Gonzalez          | Precinct 1   |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2   |
|  | Commissioner John C. Galo            | Precinct 3   |
|  | Commissioner Cindy Liendo            | Precinct 4   |

**Webb County, Texas  
 Commissioner Precinct Boundaries**