

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
ADMINISTRATION FOR CHILDREN AND FAMILIES  
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

<b>1. AWARDING OFFICE:</b> Office of Head Start		<b>2. ASSISTANCE TYPE:</b> Discretionary Grant	<b>3. AWARD NO.:</b> 06CH011213-01-00	<b>3a. AMEND. NO.:</b> 0
<b>4. FAIN:</b> 06CH011213				
<b>5. TYPE OF AWARD:</b> Service		<b>6. TYPE OF ACTION:</b> New		<b>7. AWARD AUTHORITY:</b> 42 USC 9801 ET SEQ
<b>8. BUDGET PERIOD:</b> 09/01/2019 THRU 09/31/2020		<b>9. PROJECT PERIOD:</b> 09/01/2019 THRU 09/31/2024		<b>10. CFDA NO.:</b> 93.600 - Head Start
<b>11. RECIPIENT ORGANIZATION:</b> WEBB, COUNTY OF 1200 Washington St Laredo, TX 78040-4444 Grantee Authorizing Official: Tano Tijerina			<b>12. PROJECT / PROGRAM TITLE:</b> Head Start and Early Head Start	

<b>13. COUNTY:</b> Webb	<b>14. CONGR. DIST.:</b> 29	<b>15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR:</b> Aliza Oliveros Head Start/Early Head Start Director
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<b>16. APPROVED BUDGET:</b>		<b>17. AWARD COMPUTATION:</b>	
Personnel.....	\$ 5,566,501.00	A. NON-FEDERAL SHARE.....	\$ 2,831,042.00 20%
Fringe Benefits.....	\$ 3,000,670.00	B. FEDERAL SHARE.....	\$ 10,524,168.00 80%
Travel.....	\$ 44,000.00	<b>18. FEDERAL SHARE COMPUTATION:</b>	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 10,524,168.00
Supplies.....	\$ 186,700.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 1,023,000.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD.....	\$ 0.00
Facilities/Construction.....	\$ 0.00	<b>19. AMOUNT AWARDED THIS ACTION:</b>	
Other.....	\$ 703,297.00	\$ 10,524,168.00	
Direct Costs.....	\$ 10,524,168.00	<b>20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:</b>	
Indirect Costs.....	\$ 0.00	\$ 10,524,168.00	
In Kind Contributions.....	\$ 0.00	<b>21. AUTHORIZED TREATMENT OF PROGRAM INCOME:</b>	
Total Approved Budget.....	\$ 10,524,168.00	Additional Costs	
		<b>22. APPLICANT EIN:</b> 746001597	<b>23. PAYEE EIN:</b> 1746001587A4
		<b>24. OBJECT CLASS:</b> 41.51	

<b>25. FINANCIAL INFORMATION:</b>					DUNS	052767030
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	06CH01121301	75-19-1536	9-G064122	\$9,444,405.00		
	06CH01121301	75-19-1536	9-G064120	\$111,605.00		
	06CH01121301	75-19-1536	9-G064125	\$946,402.00		

**26. REMARKS:** (Continued on separate sheets)

<b>27. SIGNATURE - ACF GRANTS OFFICER</b> Ms. Stefanie Gordon 26 Federal Plaza Room 4114 New York, NY 10278 Phone: (212) 264-2880 x136	<b>ISSUE DATE:</b> 08/10/2019	<b>28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY</b> Mr. Omar Barrett 08/09/2019
<b>29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S)</b> Mrs. Maria Cervera -		<b>DATE:</b> 08/09/2019

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**STANDARD TERMS**

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND  
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)  
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

## 26. REMARKS (Continued from previous page)

Under Section 638 of the Head Start Act, this grant action awards WEBB, COUNTY OF a project period of 09/01/2019-08/31/2024 for the operation of Head Start and Early Head Start programs in the designated service area(s). This grant action awards \$9,444,405 for Head Start operations; \$111,605 for Head Start training and technical assistance; \$946,402 for Early Head Start operations; and \$21,756 for Early Head Start training and technical assistance for the initial budget period of 09/01/2019-08/31/2020.

Head Start population: 1,218 children.

Designated Head Start service area(s): Webb County (Laredo, Rio Bravo, and El Cenizo).

Approved program option(s) for the Head Start program: Center-based.

Early Head Start population: 72 infants, toddlers, and pregnant women.

Designated Early Head Start service area(s): Webb County (Laredo, Rio Bravo, and El Cenizo).

Approved program option(s) for the Early Head Start program: Center-based, Home-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1. This grant is also subject to the conditions specified in Attachment 2.

This grant action awards the cost-of-living adjustment increase for the Head Start and Early Head Start programs for Fiscal Year 2019.

## Attachment 2

### Budget Period 01 of the Project Period

Head Start Grantees must comply with the terms and conditions for the project period award in the specified timeframes.

#### Health and Safety

- Conduct a screening of the health and safety environment of each center and/or family child care home where services are provided according to the following schedule, as applicable:
  - within 45 days of the start of the program or school year;
  - within 45 days of children receiving services in a new center and/or family child care home; and/or
  - within 45 days of the start of the project period when the project period begins during the program or school year.

See: <https://eclkc.ohs.acf.hhs.gov/organizational-leadership/publication/health-safety-screener>.

- Complete a certification of compliance with all Office of Head Start (OHS) health and safety requirements within 75 days of the start of the program or school year, or within 75 days of the start of the project period when the project period begins during the program or school year.
- Submit the certification to the OHS in the Head Start Enterprise System (HSES) under the DRS tab, NoA Conditions in the folder titled "Certification of Compliance with Health & Safety Requirements" and notify your Program and Grants Management Specialists of its availability in the Correspondence tab immediately thereafter.

#### Governance

- Conduct a screening of the organization's governance and leadership capacity within 60 calendar days of the start of the project period. See: <https://eclkc.ohs.acf.hhs.gov/organizational-leadership/article/governing-body-tribal-council-certification>.
- Complete a certification that the governance and leadership capacity screening was conducted and a training plan was developed within 75 days of the start of the project period. See: <https://eclkc.ohs.acf.hhs.gov/organizational-leadership/article/governance-leadership-oversight-capacity-screener-certification>.
- Submit the certification to the OHS in the Head Start Enterprise System (HSES) under the DRS tab, NoA Conditions in the folder titled "Certification of Governance and Leadership Capacity Screening" and notify your Program and Grants Management Specialists of its availability in the Correspondence tab immediately thereafter.

See: <https://eclkc.ohs.acf.hhs.gov/designation-renewal-system>