



## WEBB COUNTY, TEXAS

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### COMMISSIONERS COURT

#### **PUBLIC NOTICE COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
TUESDAY, OCTOBER 15, 2019  
9:00 a.m.

MARGIE R. IBARRA  
COUNTY CLERK  
FILED  
2019 OCT 11 AM 10:29  
WEBB COUNTY, TEXAS  
BY PJS DEPUTY

#### **CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

## COURT TO DISCUSS AND ACT ON THE FOLLOWING:

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

### CONSENT ITEMS

#### 5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) to carry over \$728,085.74 in grant balances for the Self-Help Center into October 2019 for fund 2530. All required documents were sent for review through the Economic Development Department and the budget and award are compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by CAA - Self Help Center]**

	Acct. Number	Acct. Name	Balance	End Balance
From:	2530-6360-521-330300	Grant Revenue	\$728,085.74	\$728,085.74
To:	2530-6360-521-410000	Payroll	\$33,918.83	\$33,918.83
	2530-6360-521-421000	Insurance	\$2,784.73	\$2,784.73
	2530-6360-521-422000	Fica	\$3,697.81	\$3,697.81
	2530-6360-521-423000	Retire	\$4,203.27	\$4,203.27
	2530-6360-521-425000	Unemployment	\$1,451.40	\$1,451.40
	2530-6360-521-426000	Worker Comp	\$3,427.41	\$3,427.41
	2530-6360-521-443000-065	Rep Maintenance Sites	\$6,636.74	\$6,636.74
	2530-6360-521-443057-010	Rehab Private Prop	\$449,000.00	\$449,000.00
	2530-6360-521-443058	Tool Library	\$216.80	\$216.80
	2530-6360-521-443058-030	Tool Library Construction Class	\$762.50	\$762.50
	2530-6360-521-443069	New Construction	\$100,000.00	\$100,000.00
	2530-6360-521-457008-035	Contractual Housing Rehab	\$120,000.00	\$120,000.00

	2530-6360-521-458000	Admin Travel	\$272.44	\$272.44
	2530-6360-521-460105	Minor Tool App	\$1,713.81	\$1,713.81
			\$728,085.74	

**Issue:** The Self-Help Center is a four (4) year grant that runs September 1, 2016 through September 1, 2020. Year end balances must be carried over and entered into the system in order to continue the availability of these grant funds.

**Solution:** Commissioners Court authorization for a budget amendment in order to carry over year end balances for the Self-Help Center grant.

**Result:** Continued availability of Self-Help Center grant funds.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5200-531-421000	Health Life Insurance	\$1,223,984	\$44,281.39	\$44,281.39	\$0.00
	2357-5200-531-422000	FICA	\$388,038	\$45,372.07	\$62,137.14	\$16,765.07
				\$89,653.46		
To:	2357-5200-531-410000	Payroll	\$4,656,703	\$87,450.62	\$(87,450.62)	\$0.00
	2357-5200-531-426000	Workers Comp	\$29,912	\$2,202.84	\$(2,202.84)	\$0.00
				\$89,653.46		

**Issue:** Funds are needed in the Payroll and Workers Comp line items.

**Solution:** Approved Budget Amendment (Line Item Transfer).

**Result:** Payroll and Workers Comp line items will be appropriately funded.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5150-531-410000	Payroll Cost	\$57,039	\$30,833.13	\$30,833.13	\$0.00
	2367-5150-531-421000	Health Life Insurance	\$8,026	\$6,369.66	\$6,369.66	\$0.00
	2367-5150-531-422000	FICA	\$5,229	\$1,609.33	\$4,397.80	\$2,788.47
				\$38,812.12		
To:	2367-5200-531-410000	Payroll Cost	\$165,097	\$25,759.24	\$(25,759.24)	\$0.00
	2367-5200-531-421000	Health Life Insurance	\$23,228	\$12,620.93	\$(12,620.93)	\$0.00
	2367-5200-531-423000	Retirement	\$1,641	\$431.95	\$(431.95)	\$0.00
				\$38,812.12		

**Issue:** Funds are needed in the Payroll, Health Life Insurance, and Retirement line items.

**Solution:** Approve Budget Amendment (Line Item Transfer).

**Result:** The Payroll, Health Life Insurance, and Retirement line items will be appropriately funded.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds; and any other matters incident thereto: **[Requested by Judge Jose R. Salinas, Justice of the Peace Pct. 4; Grant Account #2733]**

	Acct. Number	Acct. Name	Adopted	Amended	Request	Current	End Bal.
From:	2733-2180-001-422000	FICA County Share	\$3,234	\$3,156.60	\$5.57	\$5.57	-0-
	2733-2180-001-413000	Retirement County Share	\$4,920	\$4,922.90	\$8.06	\$8.86	\$0.80
	2733-2180-001-425000	Unemployment Tax	\$306	\$327	\$56.46	\$56.46	-0-
					\$70.09		
To:	2733-2180-001-41000	Payroll Cost	\$40,755	\$40,772.50	\$70.09	(\$70.09)	-0-

**Issue:** Currently, there is a deficit in the payroll budget line item of this grant.

**Solution:** Transfer remaining, unused funds in the fringe benefit budget line items to the payroll line item.

**Result:** This deficit will be eliminated, and grant funding will be effectively utilized.

- e. Discussion and possible action to ratify the following budget amendment (line item transfers) within grant funds with a general ledger date of August 31, 2019. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2714-2260-001-425000	Unemployment Tax	\$263	\$38.16	\$38.16	\$0.00
To:	2714-2260-001-410000	Payroll Cost	\$36,000	\$.80	\$-.80	\$0.00
To:	2714-2260-001-422000	Fica County Share	\$1,298	\$23.29	\$-23.29	\$0.00
To:	2714-2260-001-423000	Retirement County Share	\$4,198	\$14.01	\$-14.01	\$0.00
To:	2714-2260-001-426000	Worker Compensation	\$241	\$.06	\$-.06	\$0.00

**Issue:** The grant contract expired on August 31, 2019, with some personnel accounts reflecting deficits.

**Solution:** Create a line item transfer to clean up the deficits.

**Result:** The personnel line items will be cleared of any deficits.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) by increasing the expense account in the amount of \$3,600 from revenues received from the Veterans Treatment Juror donations. These expenditures are allowable as costs for the development and maintenance of drug court and veterans court programs operated within the county. **[Requested by 406th District Court; Fund #2354 - 406th Veterans Treatment Program]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2354-259700	Fund Balance	\$3,600	\$3,723.50	\$132.50
To:	2354-4060-001-432001	Professional Services	\$3,600	\$0.0	\$3,600.00

**Issue:** Frequent drug and alcohol testing is part of the 10-Key components of a Veterans Treatment Program, as indicated by the National Association for Drug Court Professionals Organization. Drug testing services are rendered to all participants.

**Solution:** The Veterans Treatment Program fees allows funds to be utilized for services provided to the program participants, specifically, drug and alcohol testing services.

**Result:** Continue drug testing all participants for drug and alcohol to monitor abstinence and compliance while participating in the 406th Judicial District Veterans Treatment Program.

- g. Discussion and possible action to ratify the following budget amendment (line item transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-421000	Health Insurance	\$25,152.00	\$2,560	\$7,753.86	\$5,193.86
	2025-5320-521-426000	Worker's Compensation	\$2,812.00	\$480	\$1,869.35	\$1,389.35
				\$3,040		
To:	2371-5260-521-441000	Space Rental	\$29,600.00	\$2,560	\$0	\$2,560.00
	2025-5320-521-441000	Space Rental	\$7,200.00	\$480	\$160.00	\$640.00
				\$3,040		

**Issue:** Funds must be carried over from September 30, 2019 into fiscal year 2019-2020 to cover expenses for the remainder of the fiscal year.

**Solution:** By Commissioner's Court approval, accounts will have funds to cover until the end of the fiscal year.

**Result:** With funds available, the department will be able to cover expenses for the home-delivered meal program.

## 6. **Budget Officers**

- a. Discussion and possible action to authorize the Budget Officers and Auditors Office to enter and post budget amendments necessary to process payroll transactions dated on or before September 30, 2019. Line item transfers are to be determined by the Business Office in coordination with the Auditors Office and presented for ratification.

**Issue:** Various departments and offices had deficits in payroll line items for change in

rates, etc. These deficits need to be cleared with FY 2018-2019 funds.

**Solution:** In order to zero out FY 18-19 deficits, Business Office and/or Auditors Office will identify line item transfers and perform administrative budget amendments as needed. A list of account line items to utilize will be generated and provided to the Budget Officers by the Business Office.

**Result:** Balanced account line items for end of FY 18-19.

7. **Casa Blanca Golf Course**

- a. Discussion and possible action to ratify the following budget amendments (line item transfers) within the Golf Course Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-441205-010	Utilities- Electricity	\$25,000	\$894.11	\$4,514.91	\$3,620.80
	7100-6110-001-461005-020	Merchandise - COS Women	\$1,500	\$27	\$324.15	\$297.15
				\$921.11		
To:	7100-6110-001-461005-030	Merchandise COS Shoes	\$2,132.19	\$806.52	\$0	\$806.52
	7100-6110-001-461005-015	Merchandise COS Men	\$0	\$114.59	\$(114.59)	\$114.59
				\$921.11		

**Issue:** This is a revised line item transfer request to fund Merchandise COS Shoes for final year-end orders. In addition, the request funds a deficit in Men's Apparel due to year-end over-ordering.

**Solution:** Transfer as requested above.

**Result:** There will be sufficient funds in all budget line items to pay requested items.

- b. Discussion and possible action to ratify the following budget amendment (line item transfer) within the Golf Course Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-443000-135	Repairs & Main't- Clubhouse	\$15,548.50	\$3,000	\$11,392.96	\$8,392.96
To:	7100-6080-001-460105	Minor Tools & Apparatus	\$4,821.48	\$3,000	\$782.02	\$3,782.02

**Issue:** The Auditors have requested that the new security camera system be expensed in a different account than was originally funded.

**Solution:** Transfer as requested above.

**Result:** There will be sufficient funds in all budget line items to pay requested items.

- c. Discussion and possible action to ratify the following budget amendment (line item transfer) within the Golf Course Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-443000-135	Repairs & Main't-Clubhouse	\$12,548.50	\$4,083.85	\$6,962.96	\$2,879.11
To:	7100-6120-001-463006-010	Food & Bev- Non Alc.	\$8,000	\$4,083.85	\$1,115.74	\$5,199.59

**Issue:** This line item transfer is necessary to fund Coca Cola past due invoices that were just recently identified for non-alcoholic beverage purchases. The golf course management has been instructed that in the new fiscal year under no circumstances are any purchases to occur without a PO or without being placed against an open PO. Funds from the Clubhouse repairs fund are available as the air conditioning repairs were not able to be done in the 2019 fiscal year.

**Solution:** Transfer as requested above.

**Result:** There will be sufficient funds in all budget line items to pay requested items.

## 8. Civil Legal Division

- a. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Laredo Independent School District (L.I.S.D.) and Webb County Head Start-Early Head Start Program at Sanchez-Ochoa Elementary. This MOU establishes the terms and conditions under which L.I.S.D. and Webb County Head Start will share in the operation and monitoring of four (4) full day pre-kindergarten classrooms. The term of the MOU shall be for a period of 5 scholastic calendar years (2019-2020 school year through the 2023-2024 school year) at a yearly cost of One Hundred Thousand Dollars (\$100,000.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #2357-5200-531-463701-015 – Support Assistance LISD]**
- b. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Laredo Independent School District (L.I.S.D.) and Webb County Head Start-Early Head Start Program at J.C. Martin Elementary. This MOU establishes the terms and conditions under which L.I.S.D. and Webb County Head Start will share in the operation and monitoring of four (4) full day pre-kindergarten classrooms. The term of the MOU shall be for a period of 5 scholastic calendar years (2019-2020 school year through the 2023-2024 school year) at a yearly cost of One Hundred Thousand Dollars (\$100,000.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account #2357-5200-531-463701-015 – Support Assistance LISD]**

- c. Discussion and possible action to enter into a one (1) year (November 1, 2019 through October 31, 2020) Software License and Service Agreement between Destiny Software, Inc. and Webb County for the Public Information Office for software license, maintenance and streaming video service at a cost of Twelve Thousand Dollars (\$12,000.00) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Larry Sanchez, Public Information Officer, Account #1001-1300-001-443000-110]**
- d. Discussion and possible action to enter into a one year (November 1, 2019 through October 31, 2020) Software Services Agreement between Management Information Technology, Inc. d/b/a ChildPlus Software and Webb County for the Webb County Head Start/Early Head Start Program to provide software for use of Head Start services for the Head Start /Early Head Start Program population at a total cost of Eighteen Thousand Four Hundred Fifty-Two Dollars and Twenty-Four Cents (\$18,452.24), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Director, Webb County Head Start; Account Nos. 2357-5200-531-457008, 2361-5200-531-457008, and 2367-5200-531-457008 (Contractual)]**
- e. Discussion and possible action to approve a twelve (12) month (October 1, 2019 through September 30, 2020) Professional Services Agreement between Justice Benefits, Incorporated and Webb County for professional services in assisting the County to obtain reimbursements through Federal Financial Participation at a cost determined by reimbursement amounts which are Eleven (11) Percent for amounts up to One Hundred Fifteen Thousand Dollars (\$115,000.00) and Twenty Two (22) Percent of amounts over One Hundred Fifteen Dollars (\$115,000.00) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar]**
- f. Discussion and possible action to enter into a twelve (12) month (October 15, 2019 through October 14, 2020) Client Agreement between Webb County and Jackson & Coker LocumTenens, LLC, to provide locum tenens services for the Webb County Medical Examiner at a cost not to exceed Twenty Five Thousand Dollars (\$25,000) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto . **[Requested by Dr. Corrine Stern, Webb County Medical Examiner; Account #1001-3100-001-432001 (Professional Services)]**
- g. Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of EIGHT (8) Roadway Right-of-Way and/or Public Utility Easements out of the Ranchitos Los Arcos and Ranchitos Los Nopalitos Subdivisions, for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements in order to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and for use, extension and/or provision of proper drainage, and/or utility services; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Luis Perez Garcia, Webb County Engineer]**

Property	
Ranchitos Los Arcos	Grantor(s)
Lot 8	Jose Luis Trujillo and Veronica San Juana Rodriguez & Jose Luis Trujillo and Maria San Juana Trujillo

Property	
Ranchitos Los Nopalitos	Grantor(s)
Lot 37	Pedro Menchaca, Jr.
Lot 46	Alberto Aguilar and Elda Luara Aguilar
Lot 61	Juan Morales and Patricia E. Martinez
Lot 45	Victor Manuel Aguilar
Lot 47	Victor Manuel Aguilar
Lot 51	Jose Garcia & Maria Teresa Quistian Garcia
Lot 55	Hilario Conde

- h. Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of TEN (10) Roadway Right-of-Way and/or Public Utility Easements out of the La Presa Subdivision, for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements in order to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and for use, extension and/or provision of proper drainage, and/or utility services; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Luis Perez Garcia, Webb County Engineer]**

Property	
La Presa Subdivision	Grantor(s)
0.990 acre tract out of Tract 1	Leonor Gamez
1.91 acre tract out of tracts 1 & 2	Feliciano Gamez & Julia T. De Gamez
2.00 acre tract out of Tracts 2 & 3	Rosa Garcia
1.00 acre tract out of Tracts 3 & 4	Ricardo Gamez
1.96 acre tract out of Tracts 4 & 5	Alfredo Gonzalez III
0.86 acre tract out of Tracts 3 & 4	Nicolas Cortes
E 45 feet out of 0.86 acre tract, out of tract 4	Maria A. Lozano
0.94 acre tract out of Tracts 4 & 5	Rebecca Villarreal Soto
0.60 acre tract out of Tract 5	Jose A. Catillo, Jorge A. Castillo & Angel Castillo
0.61 acre tract out of tracts 5 & 6	Gonzalo Arce

- i. Discussion and possible action to enter into a one (1) year (October 30, 2019, through October 29, 2020) Transaction Service Agreement (Subscription Renewal) and Business Associate Addendum with Orion Healthcare Technology, Inc., to access the AccuCare Web deployed service to process clinical documentation and perform administrative functions for the 406<sup>th</sup> Judicial District Drug Court Program at an annual cost of Three Thousand One Hundred Thirty-Two Dollars (\$3,132.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Judge Oscar J. Hale, 406 Judicial District Court; Account #2351-2040-001-432001 (Professional Services)]**

- j. Discussion and possible action to enter into a three (3) year (September 1, 2019 through August 31, 2019) Lease of Unimproved Property between First Christian Church and Webb County for its HeadStart/Early HeadStart Program regarding lease space located at 2409 Guerrero St., Laredo, Webb County, Texas, at a monthly cost of Five Hundred Dollars (\$500.00) and a total cost of Eighteen Thousand Dollars (\$18,000.00) over the term of the agreement, subject to annual budget appropriation, and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**
- k. Discussion and possible action to enter into a sixty (60) month (October 15, 2019 through October 14, 2024) Subscription Agreement between Thomson Reuters and Webb County for the Webb County Public Defender for CLEAR Proflex legal software, including Government Investigations Advanced, at a monthly cost of Two Hundred Eighty Four Dollars and Twenty-Six Cents (\$284.26) and a total cost of Seventeen Thousand Fifty-Five Dollars and Sixty Cents (\$17,055.60), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Virginia Aranda, Public Defender; Account #1001-2280-001-464005 (Books and Subscriptions)]**
- l. Discussion and possible action to enter into a twelve (12) month (September 30, 2019 through September 29, 2020) Professional Services Agreement between Jesse Gerardo Hernandez and Webb County for the 406<sup>th</sup> District Court Drug Court Expansion and Enhancement Project for Veteran's Treatment Program to evaluate and monitor program participants at a monthly cost not to exceed Three Thousand Dollars (\$3,000.00) and a total cost not to exceed Thirty Six Thousand Dollars (\$36,000.00) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Oscar Hale, 406<sup>th</sup> District Court; Account #2351-2040-001-432001]**
- m. Discussion and possible action to approve the execution of a construction contract between Webb County and Gilmar Construction, LTD., pursuant to the prior approval and award of bid proposal for " **Webb County Property Parking Lot Paving Project, Invitation to Bid (ITB #2019-004), Bid Proposal, Plans & Technical Specifications**", in the amount of \$244,321.85 for the Webb County/Tex-Mex (former) parking lot paving project located at 1200 Washington St., Laredo, Texas and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Funding Source Acct. #3872-7230-001-474501 Capital Outlay Series 2019-A Requested by Webb County Commissioner's Court/Webb County Purchasing Dept.]**

9. **Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

- a. Discussion and possible action to approve the appointment of Daisy Campos Rodriguez as director for El Cenizo Community Center Director (Slot #0628) and Tomasita Perez Aguero, as director for Rio Bravo Activity Center (Slot #2284), subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 15, 2019.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0628	Community Center Director	\$38,402.54 -16/A
2284	Activity Center Director	\$38,402.54 -16/A

**Issue:** Slots #0628 and #2284 became vacant on October 1, 2019.

**Solution:** Appointment of Directors for the Community Center & Activity Center.

**Result:** The filling of slot #0628 and slot #2284 will allow the centers to function efficiently and effectively.

**10. Commissioners Court Administrator**

- a. Discussion and possible action to enter into Third Party Contracts with the following organizations as funded by the General Fund, Third Party Contracts, Administration (1001-1140-001) and authorizing the County Judge to sign all relevant documents and any other matters incident thereto:

Area Health Education Center of the Mid Rio Grande Border Area of Texas, Inc.	\$6,000.00
Bethany House of Laredo	\$10,000.00
Border Area Nutrition Council	\$16,250.00
Border Region Behavioral Health Center (MHMR Community Center)	\$75,000.00
Boys & Girls Clubs of Laredo	\$12,250.00
Casa de Misericordia	\$15,000.00
Children's Advocacy Center of Laredo-Webb County	\$50,000.00
Communities in Schools of Laredo	\$5,000.00
Greater Laredo Development Foundation	\$30,000.00
Habitat for Humanity of Laredo Inc	\$15,000.00
Laredo Crime Stoppers	\$3,000.00
Laredo Regional Food Bank	\$5,000.00
Literacy Volunteers of Laredo	\$5,000.00
Rio Grande International Study Center	\$10,000.00
Sacred Heart Children's Home	\$10,000.00
Webb Soil & Water Conservation District #337	\$5,000.00

- b. Discussion and possible action to enter into Third Party Contracts with the following organizations as funded by the General Fund, Third Party Contracts, Health and Welfare Administration (1001-5370-001) and authorizing the County Judge to sign all relevant documents and any matters incident thereto:

Gateway Community Health Center Inc.	\$67,500.00
Laredo Animal Protective Society	\$10,000.00
Mercy Ministries of Laredo	\$75,000.00
Ruthe B. Cowl Rehabilitation Center	\$40,000.00

- c. Discussion and possible action to enter into Third Party Contracts with the following organizations as funded by the Hotel Motel Occupancy Tax, Third Party Contracts (2004-1010-001) and authorizing the County Judge to sign all relevant documents and any matters incident thereto:

Border Olympics, Inc.	\$30,000.00
Laredo Center for the Arts	\$8,000.00
Laredo Chamber of Commerce	\$150,000.00
Laredo Children's Museum, DBA, Imaginarium of South Texas	\$10,000.00
Latin American International Sports Hall of Fame	\$10,000.00
LULAC Council #7	\$5,000.00
Princess Pocahontas Council of Laredo, TX	\$5,000.00
Society of Martha Washington	\$5,000.00
Special Olympics Texas - Area 21 Laredo	\$10,000.00
USA SAVATE- World Pugilist Hall of Fame	\$5,000.00
Washington's Birthday Celebration Association (W.B.C.A.)	\$5,000.00
Webb County Heritage Foundation, Inc.	\$20,000.00

**11. Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to ratify the following budget amendments (line item transfers) within the Fairgrounds Fund 2031:

	Acct. Number	Acct. Name	Amount
From:	2031-1010-357300-001	Fairgrounds Rental	\$3,543.75
	2031-1010001-441205	Utilities	\$5,294.07
			\$8,837.82
To:	2031-1010-001-432065-005	Directors Fees/Management	\$1,759.69
	2031-1010-357300-002	Fairgrounds Pavilion Rental	\$7,078.13
			\$8,837.82

**Issue:** Commissioners Court entered an agreement with Life Management where 50% of revenues are to be distributed to this entity.

**Solution:** Budget adjustment will give the Life Management their portion of the agreement.

**Result:** The arrangements of the agreement will be completed.

**12. Economic Development**

- a. Discussion and possible action to accept the 2019-2020 Child and Adult Care Food Program continuation grant for the Head Start and Early Head Start program from October 1, 2019 through September 30, 2020. This program provides reimbursement of meals (Breakfast, Lunch, and Snack) to enrolled children and employs kitchen staff. Acceptance of this grant includes salary adjustments of a 1.77% salary increase. **[Requested by Aliza Oliveros, Head Start Director]**

- b. Discussion and possible action to authorize the Purchasing Agent to solicit bids for Webb County Community Action Agency Program Year 2019 Community Social Services Block Grant (CSBG) for two passenger vans. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. There will be no impact on the General Fund. **[Requested by James Flores, CAA Interim Executive Director; Grant Account #2368-5170-521-470000]**

**Issue:** To solicit bids for two passenger vans.

**Solution:** Texas Department of Housing and Community Affairs (TDHCA) has approved to solicit bids for two passenger vans from available CSBG grant funds.

**Result:** The two passenger vans will allow CAA staff to conduct home visits to obtain applications, signature or required documentation from home bound clients. Vehicles will also be used to deliver food boxes and visit the rural areas of Mirando, Oilton and Bruni.

- c. Discussion and possible action to authorize the Economic Development Department to develop and submit the 2020 Fund for Veterans' Assistance (FVA) General Assistance Grant application to the Texas Veterans Commission (TVC) in an amount not to exceed One Hundred Fifty Thousand (\$150,000.00) Dollars in grant funds for the purpose of extending current transportation services offered to Webb County veterans and their families, and authorizing the Webb County Judge to execute all relevant documents pertaining to this application. This grant does not require in-kind match commitment. All required documentation has been sent for review to the Economic Development Department, and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. This action will have no impact on the General Fund. **[Requested by Veterans Service Office]**

**Issue:** The current capacity of the Webb County Veterans Service Office, via the Veterans Transportation Assistance program, cannot afford for the transportation of veterans to out-of-town destinations to specialty hospitals and clinics frequently visited by local veterans.

**Solution:** An additional vehicle and auxiliary staff to allow for out-of-town travel are needed in order to fulfill the needs of the veterans in Webb County.

**Result:** The development and submission of the 2020 General Assistance Grant application to the Texas Veterans Commission for a one-year transportation program to transport veterans to specialty hospitals and clinics throughout South Texas.

- d. Discussion and possible action to approve the acceptance of a Juvenile Justice Program grant award as co-developed, written, presented, and submitted by the Office of the Justice of the Peace, Pct. 4, Place 1 in close collaboration with the Webb County Sheriff's Office in the amount of \$16,265 for training/travel and supplies costs for the juvenile delinquency case manager in order to divert at-risk juveniles from entering the juvenile justice system in Laredo/Webb County; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match; and, thus, there will be no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Jose R.**

**Salinas, Justice of the Peace, Pct. 4, Place 1; Fund #2742]**

**Issue:** Juvenile delinquency is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

**Solution:** Grant application to provide additional services, including equipment, training/travel, and supplies, in order to provide prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

**Result:** Increased focus on diversion strategies to steer at-risk juveniles from the juvenile and criminal justice system.

- e. Discussion and possible action to approve the posting and filling of the following Slot, pending Civil Service Commission certification and subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 15, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0687	Grant Writer/Project Coordinator	\$42,389.21 - 18/A

**Issue:** Position is currently vacant as it was recently approved by Commissioners Court on 09/23/19.

**Solution:** Request to fill this vacant slot will allow the department to continue to operate effectively.

**Result:** The filling of slot #0687 will allow the department to run on a full staff if the court grants approval.

- f. Discussion and possible action to authorize the acceptance of a Violent Crimes Against Women Criminal Justice and Training (VAWA) grant award as developed, written, presented, and submitted by the Webb County Sheriff's Office to the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount of \$7,100 for training and supplies for investigators and patrol officers working at the Webb County Sheriff's Office serving victims of violent crimes against women and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires a Twenty-Nine (29%) percent cash match, or a \$2,900 cash match, which will be met by the Webb County Sheriff's Office forfeiture funds. Thus, this grant will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy.

**[Requested by Martin Cuellar, Webb County Sheriff; Account #2151-980-001-485005 (Transfer out from Forfeiture Funds)]**

**Issue:** Violence against women is among the most intractable and deadliest criminal justice problems in the United States, especially domestic violence and in the South Texas area. According to published statistics, the number of American women between 2001-2012 who were murdered by current or ex male partners in the United States was 11,766. That's almost double the amount of casualties lost during wars in Afghanistan and Iraq. Women who will be victims of severe violence by an intimate partner in their lifetimes

number 1 in 4. ("30 Shocking Domestic Violence Statistics That Remind Us It's An Epidemic" Vagianos 10/23/2014).

**Solution:** Grant award to enhance the tools, techniques, and training to those investigators who follow-up to calls for assistance, conduct interviews with these victims, file incident reports, provide these victims information/referrals to service providers, initiate arrests of perpetrators, refer cases for prosecution, and prepare testimony/evidence for trial in cases of domestic violence, sexual assault, dating violence, and stalking.

**Result:** Enhanced law enforcement services, including investigative techniques, to deal with emergent criminal trends, such as cyber stalking, and improved efficacy of the law enforcement response to the needs of victims of violent crime.

- g. Discussion and possible action to accept a grant award from the Bureau of Justice Assistance (BJA) for Fiscal Year (FY) 2018 State Criminal Alien Assistance Program (SCAAP) in the amount of \$135,760 in response to a grant application completed and submitted by the Webb County Sheriff's Office for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant is a reimbursement of expenses already incurred at the Webb County jail, does not require any cash match, and, thus, will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incur significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.

**Solution:** Grant award for reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the applicable reporting period.

**Result:** Webb County will be reimbursed by the federal government a limited percentage of the amount of its already incurred costs of detained foreign criminals incarcerated at the Webb County jail.

- h. Discussion and possible action to accept a grant award from the Bureau of Justice Assistance (BJA) for Fiscal Year (FY) 2019 Southwest Rural Law Enforcement Assistance Grant in the amount of \$200,000 in response to a grant application developed, written, and submitted by the Webb County Sheriff's Office for the salary and fringe benefits of an officer, training/travel, minor tools/apparatus, printing services, contractual services, equipment, and supplies; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match, and, thus, will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** The Southwestern border of the United States represents a significant and unique law enforcement jurisdictional area that has specific needs related to its international location.

**Solution:** Grant award to augment existing local law enforcement resources.

**Result:** The Webb County Sheriff's Office will be better able to serve the particular needs of its constituents.

- i. Discussion and possible action to authorize the 406th Judicial District Court Veterans Treatment Program to submit a continuation grant application for the 2020-2021 Regional Veterans Court Program offered by the Texas Veterans Commission in an amount not to exceed \$300,000; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match. All grant documents follow the Single Point of Contact procedures developed by Webb County. **[Requested by 406th District Court]**

**Issue:** The Texas Veterans Commission has been authorized to issue grants, in support of Veterans Treatment Courts to address the needs of veteran participants and their families. This grant will provide necessary resources to assist the veteran population in Webb and surrounding counties.

**Solution:** The 406th Veterans Treatment Program's fiscal responsibility and obligation to submit a Request for Application to the Texas Veterans Commission Fund for Veterans' assistance 2020-2021 Veterans Treatment Court Grant.

**Result:** The 406th Veterans Treatment Program will be able to provide additional services and/or enhance the services currently being provided.

- j. Discussion and possible action to accept Amendment No.3 for the Comprehensive Energy Assistance Program (CEAP) Contract #58190003003 from the Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019, in the amount of (\$1,789,455.00) ONE MILLION SEVEN HUNDRED EIGHTY-NINE THOUSAND FOUR HUNDRED FIFTY-FIVE DOLLARS and the proposed three (3) month contract extension to March 31, 2020 and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Requested by Community Action Agency; Grant Account #2362-5150-3303000]**

**Issue:** There exists a need for the acquisition of additional grant funding that provides direct client services to eligible elderly, disabled and low-income residents of Webb County.

**Solution:** To accept Amendment #3 which awards an additional \$5,717.00 in grant funding (a budget increase from \$1,783,783.00 to \$1,789,455.00 for the Comprehensive Energy Assistance Program (CEAP) funded by the Texas Department of Housing and Community Affairs (TDHCA) for the program year 2019.

**Result:** These funds are intended to assist qualifying clients with their home energy expenses.

13. **Engineering**

- a. Discussion and possible action to authorize the closeout and release of retainage in the amount of \$15,216.63 for BID #2019-001 Pueblo Nuevo Street Improvements to All In Construction; and any other matters incident thereto. **[Account #3521-26000 (\$11,250.00) and #2007-26000 (\$3,966.63)]**

**Issue:** Needed roadway improvements for the residents of Pueblo Nuevo

**Solution:** Approve street improvements. Economic Status Qualifications.

**Result:** Approve and release retainage.

14. **Fire Suppression & EMS Services**

- a. Discussion and possible action to accept a donation from The Williams Companies, Inc. in the amount of \$1,000.00 as per Local Government Code 81.032, to be utilized in travel to trainings by department personnel; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-458000 (Administrative Travel)]**

**Issue:** Donation check issued by The Williams Companies, Inc. to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit \$1,000.00 check into travel line item, Account #1001-3140-001-458000.

**Result:** Continue working relationship with The Williams Companies, and travel to needed department trainings by department personnel.

15. **Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the following title change for Slot #963 with salary changes and approve the filling of the vacant Slot, subject upon the availability of payroll funds:

	<b><u>Title</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Pay Periods</u></b>
From:	Parent Involvement Assistant	\$17.40	26
To:	Part Time Substitute Teacher	\$9.15	20

- b. Discussion and possible action to approve the posting and filling of the following Slots:

<b><u>Slot #</u></b>	<b><u>Title</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Pay Periods</u></b>
1104	Part Time Classroom Aide	\$9.15	20
1696	Part Time Substitute Teacher	\$9.15	20
2559	Part Time Teacher Floater	\$10.64	26

16. **Juvenile Probation Department**

- a. Discussion and possible action to authorize the job description modification of the following slot, with no salary change, within the Juvenile Probation Department; subject to approval by Civil Service Commission and any applicable Civil Service guidelines, and any other matter incident thereto, effective October 15, 2019.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
319	Chief Juvenile Probation Officer	No Change

**Issue:** The Juvenile Board of Judges approved the said job description to be modified to reflect what this position entails.

**Solution:** Request approval to modify job description for the incoming Chief of Probation.

**Result:** So we may properly advertise job posting for the Chief Juvenile Probation Officer

17. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments. Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended. The Purchasing agent will attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because its deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

- b. Discussion and possible action to approve payment for memberships of non-profit state associations for fiscal year 2020 as required by Local Government Code Section §89.002 dependent on funding availability and pending of any association fee increases, list attached.

**Issue:** Local Government Code §89.002 requires that:

The Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;
- (4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and
- (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

**Solution:** Obtain court approval as required.

**Result:** Purchase Orders for associations approved by the Court will be processed for payment.

- c. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 15, 2019.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New	Executive Assistant	\$20.38

**Issue:** New position approved by the Purchasing Board and Commissioners Court.

**Solution:** Approve the posting of the new position.

**Result:** Fill position to enhance the Purchasing Department efficiency.

**18. Road & Bridge**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 15, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
51	Mechanic	\$15.15 - 12/A

**Issue:** Slot 51 became vacant after employee was promoted and Slot 62 became vacant after employee resigned.

**Solution:** Fill vacant positions.

**Result:** New employees will assist with the daily operations of the Motor Pool Department.

**19. Risk Management**

- a. Discussion and possible action to authorize the County Judge to sign the 2020 Renewal Notice and Benefit Confirmation forms with the Texas Association of Counties (AmWINS Group Benefits) for the County Silver Choice Retiree Program. There will be an increase in the retiree medical senior supplement plan which covers County retirees 65 and over and their dependents and any other matters incident thereto.

**Issue:** Webb County presently acts as the administrator for the Silver Choice program with TAC for those retirees receiving coverage through the program. There is no cost and no contribution from the County and the Risk Management Office merely drafts the total premiums from the Silver Choice retirees' accounts and forwards the premiums to TAC.

**Solution:** Continue administering the program for the Silver Choice Retirees for Plan year 2020 and sign the agreement with TAC.

**Result:** The coverage for those Silver Choice retirees who choose to remain in the program will continue without interruption.

- b. Discussion and possible action to decline optional insurance coverage for Automobile Physical Damage for vehicles 5 years old and newer plus higher valued units in the amount of Seventy-Seven Thousand Two Hundred Sixty Nine Dollars (\$77,269.00) through USI Inc., insurance carriers effective October 15, 2019 thru September 30, 2020, and authorize the County Judge to execute all relevant documents. **[Account #1001-1180-001-452012 (Property & Casualty Premium) and #6200-1090-001-452013 (Property & Casualty Premium)]**

**20. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve a reimbursement agreement between the Webb County on behalf of the Webb County Sheriff's Office and the Organized Crime Drug Enforcement Task Force (OCDETF) during the performance period of October 1, 2019 through September 30, 2020 for an amount not to exceed \$18,649.00 in overtime for Webb County Sheriff's Office deputies through the OCDETF Investigation/Strategic Initiative and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. Estimated applicable fringe benefits in the amount of \$4,386.66 for this overtime will be covered by federal forfeiture funds; and, thus, this agreement will have no impact to the general fund. **[Fund #2151 - State Forfeiture Funds]**

- b. Discussion and possible action enter into a professional services agreement between Webb County, on behalf of the Webb County Sheriff's Office, and Allen Jarrel to provide specialized training for law enforcement personnel and other law enforcement services, pursuant to Local Government Code 262.024 (a) (4) Discretionary exemption, for a performance period of twelve (12) months at a cost of One Thousand Five Hundred Dollars (\$1,500.00) per month, effective October 1, 2019 through September 30, 2020, for an amount not to exceed eighteen thousand dollars (\$18,000.00). No Impact on the General Fund. **[Requested by Martin Cuellar, Sheriff; Account #2152-3010-001-432001 (Justice Federal Forfeiture Funds)]**
- c. Discussion and possible action to enter into an Interlocal Mutual Aid Agreement for three years (from October 1, 2019, through September 30, 2021) between Webb County and Jim Wells County for the mutual benefit of curtailing criminal activity through cooperative operations; and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This is only a cooperative agreement with no financial aspects; and, thus, there is no impact to the general fund.
- d. Discussion and possible action to ratify the following budget amendment (line item transfers) within the General fund for 2018-2019 fiscal year:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-460105	Minor Tools	\$30,000	\$9,952	\$11,045.02	\$1,093.02
To:	1001-3010-001-462605	Fuel & Lubricants	\$300,000	\$4,602	\$0.17	\$4,602.17
	1001-4070-001-443000-035	Repair Maint. Equip.	\$45,000	\$3,000	\$100.35	\$3,100.35
	1001-3010-001-443000-075	Repair Maint. Vehicle	\$210,000	\$2,350	\$606.36	\$2,956.36
				\$9,952		

**Issue:** Accounts need funds to pay current pending invoices.

**Solution:** Funds will be available to pay pending invoices.

**Result:** Pending invoices will be paid.

- e. Discussion and possible action to approve the addition of the following vehicles as part of the Webb County Sheriff's Office fleet inventory, including but not limited to revising Webb County's vehicle inventory to reflect this addition, attain the necessary insurance coverage through the Webb County Risk Management Department; and any other matters incident thereto.

Vehicle: White 2018 Chevrolet Silverado

VIN No.: 1GCNK9EC0HZ108598

Vehicle: Gray & Black 2014 Chevrolet Silverado

VIN No.: 3GCUKSEC2EG407931

**Issue:** The Webb County Sheriff's Office is requesting to add the vehicle as part of its vehicle inventory to be used for needed operations.

**Solution:** Approve the addition of the vehicle as part of the Webb County Sheriff's vehicle

inventory.

**Result:** Utilize all available resources to serve our community.

- f. Discussion and possible action to approve the posting and filling of the following (**grant funded**) position, subject to the availability of payroll funds and any applicable Civil Service guidelines; and any other matters incident thereto.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Liaison Intelligence Officer	\$21.26 (Grant-funded)

**Issue:** A new grant-funded position must be filled.

**Solution:** Request authorization by the court for the posting of this position subject to the availability of payroll funds and any applicable Civil Service guidelines.

**Result:** Filling of slot will help augment the work of the Webb County Sheriff's Office.

21. **Honorable Rudy Rodriguez. Constable Pct. 1**

- a. Discussion and possible action to ratify a line item transfer from federal forfeiture for the overtime (ministerial budget amendment) for federal task force officers; and any other matters incident thereto.

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2180-259700	Fund Balance	\$72,398	\$1,820	\$72,398	\$70,578
To:	2180-3150-001-413000	Overtime	\$0	\$1,500	\$0	\$1,500
	2180-3150-001-423000	Retirement County Share	\$0	\$100	\$0	\$100
	2180-3150-001-422000	FICA County Share	\$0	\$150	\$0	\$150
	2180-3150-001-426000	Workers Compensation	\$0	\$50	\$0	\$50
	2180-3150-001-425000	Unemployment Tax	\$0	\$20	\$0	\$20
				\$1,820		

**Issue:** Funds needed to cover overtime.

**Solution:** Transfer of funds.

**Result:** Balanced accounts.

## **REGULAR AGENDA**

### **Civil Legal Division**

22. Discussion and possible action to enter into a thirty-six (36) month (October 1, 2019, through September 30, 2022) Emergency Ambulance Service Agreement between Angel Care Ambulance Service, LLC and Webb County for medical emergency ambulance services at a monthly cost of Sixty-Two Thousand Dollars (\$62,000.00) and a total cost of Two Million Two Hundred Thirty Two Thousand Dollars (\$2,232,000.00) throughout the term of the agreement, subject to annual budget appropriations, and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto.  
**[Requested by Ricardo Rangel, Chief, Webb County Fire Department; Account #1001-5370-001-463535 (Emergency Medical Service)]**

### **Engineer**

23. Discussion and possible action to ratify a budget amendment by increasing revenues and expenditures in the amount of \$5,670,008.19 for new revenues (carryover amount) received for the Engineering Department's Grant Fund No. 3720 County Transportation Infrastructure Fund Grant Program (C.T.I.F.). This is required by court policy but does not impact the grant; and, therefore, does not require notification to/approval by funding agency in accordance with Texas Local Government Code Section 111.07075. (Special Budget for Revenue Received after Start of Fiscal Year). The Financial information has been certified by the Auditor's office; and any other matters incident thereto.

Account Number	Account Name	Carried Over Budget
3720-7230-330300	Grant Revenue	\$5,103,007.27
3720-7230-337200	Revenue from Webb	\$567,000.92
		\$5,670,008.19
3720-1150-001-431002-035	Administrative Expense	\$43,750.00
3720-7230-001-432001	Professional Services	\$443,134.19
3720-7230-001-47000	Capital Outlay	\$5,183,124.00
		\$5,670,008.19

**Issue:** This grant funding is available until September 30, 2019. Newly implemented procedures require year end balances to be carried over and entered in the system in order to continue the availability of these grant funds during the new fiscal year.

**Solution:** In order to carry over grant funds, this carry over agenda item must be approved by the court.

**Result:** Approval of this agenda item for the continued availability of these grant funds.

## **Purchasing**

24. Discussion and possible action to authorize the Purchasing Agent to solicit informal quotations for the purchase of a conference room table, chairs and any other office furniture required for the third floor conference room located at the County Court House in an amount not to exceed \$20,000.00 and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve Account)]**

**Issue:** Conference room located in the third floor at County Courthouse is in need of new office furniture.

**Solution:** Authorize the Purchasing Agent to solicit informal price quotes and make the necessary purchases in accordance with the Webb County Purchasing Policy manual.

**Result:** Finalize the purchase of office furniture for conference room at Courthouse.

25. Discussion and possible action to approve the purchase of one (1) Sprinter 3500 MEB 3.0L Mobile Command Center to include audio/visual, computer and emergency lighting equipment from Farber Specialty Vehicles in an amount not to exceed \$187,744.00 pursuant to Sections 271.001 and 271.102 of the Texas Local Government Code, Cooperative Purchasing Program (Buy-Board Contract #538-17); the command center will be assigned to Judge Jose R. Salinas, Justice of the Peace Pct. 4 in partnership with the Texas Department of Public Safety for traffic enforcement operations on Interstate 35 and authorizing the County Judge to sign all relevant documents and any other matters incident thereto.

**[Sponsored by Tano E. Tijerina, County Judge; Account #1001-1130-001-431007-010 - Operational Reserve]**

**Issue:** There is a need of purchasing a Sprinter 3500 MEB 3.0L Mobile Command Center to ensure the citizens of Webb County that the cargo weights of 18 wheeler transportation are complying with state laws.

**Solution:** Commissioner's Court approving the purchase of the Sprinter 3500 MEB 3.0L Mobile Command Center.

**Result:** Fewer accidents involving 18 wheeler transports will provide safety to the community and less liability for the transport businesses within Webb County.

26. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for the purchase of one (1) semi-portable axle scale with wireless connectivity for commercial vehicle weight enforcement to include a transport trailer; the equipment will be used in conjunction with the Mobile Command Center for Judge Jose R. Salinas, Justice of the Peace Pct. 4 in partnership with the Texas Department of Public Safety for traffic enforcement operations on Interstate 35 and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Sponsored by Tano E. Tijerina; Account #1001-1130-001-431007-010 - Operational Reserve]**

**Issue:** There is a need of purchasing a semi-portable axle scale to ensure the citizens of Webb County that the cargo weights of 18 wheeler transportation are complying with state laws.

**Solution:** Commissioner's Court approving the Purchasing Agent to solicit formal bids for the purchase of one (1) semi-portable axle scale.

**Result:** Fewer accidents involving 18 wheeler transports will provide safety to the community and less liability for the transport businesses within Webb County.

### **Risk Management**

27. Discussion and possible action to clarify item #19b approved by Commissioners Court on September 23, 2019 on whether to include Active Shooter & Malicious Attack coverage to the premium for the amount of Four Thousand Seven Hundred and Twenty-Five Dollars (\$4,725.00) through USI SOUTHWEST, Inc., insurance carrier and authorize the County Judge to Execute all relevant documents. **[Accounts #1001-1180-001-452012 (Property & Casualty Premium) and #6200-1090-001452013 (Property & Casualty Premium)]**

28. Presentation by Randy McGraw with discussion and possible action to adopt the proposed rates for premiums for employee health insurance plan for next calendar year January 1, 2020 thru December 31, 2020 and any other matters incident thereto.

**Issue:** The current premiums are disproportionate to its population.

**Solution:** Reorganize the premiums to maximize the dollar amount and coordination with the number of enrollees.

**Result:** Bring unification to the plan and its employee census.

### **Commissioners Court Administrator**

29. Discussion and possible action to authorize the submission of an Amicus Brief in support of the lawsuit filed by Earthjustice on behalf of the Rio Grande International Study Center (RGISC) and other individuals and entities challenging President Trump's National Emergency Declaration; and any other matters incident thereto.
30. Status report from Frank Architects, Inc. and/or staff on the progress and design of the former HEB building, located at 1002 Farragut, Laredo, Texas, with discussion and possible action to finalize the design concept and determine the county department(s) that will occupy said building; including discussion on potential available buildings as a result of designation; and any other matters incident thereto.
31. Discussion and possible action to enter into a Standard Form of Agreement Between Owner, Webb County, and Architect, Hanson Professional Services, Inc., for design services at a cost of eight percent (8%) of total project construction cost and an additional two percent (2%) of total project construction cost for Construction Administration Services and authorizing the County Judge to sign all relevant documents and any matters incident thereto. **[Funding availability Account #3900-7230-001-474501, Fairgrounds Project Bond Series 2019]**

**Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1**

32. Discussion and possible action to dedicate the community park located next to La Presa Community Center to be recognized and named The Guadalupe Rodriguez Community Park; and any other matters incident thereto.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

33. Discussion and possible action to approve a Resolution to recognize the month of October as Breast Cancer Awareness Month and to commemorate Breast Cancer Awareness Month in Webb County by lighting up the Webb County Courthouse in Pink for the month of October, 2019 and any other matters incident thereto. Co-Sponsored by Commissioner Cindy Liendo

**Honorable Tano E. Tijerina, Webb County Judge**

34. Discussion and possible action to nominate a candidate by Resolution of the Webb County Commissioners Court as Webb County's member to the Webb County Appraisal District Board of Directors for the 2020-2021 term as per Section 6.03 of the Texas Property Tax Code Prior to December 15, 2019, Webb County Commissioners Court will cast its 919 votes in any manner it wishes for those individuals listed on the ballot provided by the Chief Appraiser; and any other matters incident thereto.

**Presentations**

35. Discussion and possible action to proclaim the month of September as Ovarian Cancer Awareness Month in Webb County, Texas. **[Requested by Cindy Liendo, Commissioner Pct. 4]**
36. Recognition and presentation of Certificates to the athletes representing Laredo in Dallas, Europe Games & Battle on the Bay, Corpus Christi NPC Bodybuilding Competition. **[Requested by Cindy Liendo, Commissioner Pct. 4]**
37. Recognition and presentation of plaque to Keith & Marilyn Asmussen who have been named as one of the 2019 Inductees to the Texas Horse Racing Hall of Fame. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2] [Co-Sponsored by John Galo, Commissioner Pct. 3]**
38. Presentation by Alyson Martinez, President of the Laredo- Webb County Bar Association, regarding "Gus Garcia: An Unknown Hero", with discussion & possible action to authorize the naming/dedication of the Webb County Central Jury Room in his honor; and any other matters incident thereto. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2] [Co-Sponsored by Tano E. Tijerina, County Judge]**
39. Discussion and possible action to Proclaim the month of October, 2019 as "Attention Deficit Hyperactivity Disorder (ADHD) Month" in Webb County, Texas. **[Requested by Tano E. Tijerina, County Judge]**

40. Presentation by Roque Haynes, President of Laredo Main Street Organization, regarding the upcoming UETA Jamboozie Festival with personal invitations for the Webb County Judge and Commissioners Court. **[Requested by Tano E. Tijerina, County Judge]**

41. Recognition and presentation of certificates to the Special Olympics Texas Athletes who competed at the Fall Classics State Competition in College Station on October 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>. The athletes brought home four Gold Medals, two Silver Medals and one Bronze Medal in the individual skills category. Coach Lisa Peterson offered her fields and coaching services to our Special Olympics Texas Athletes, her softball players and volunteer coaches Lizbeth Reyes and Eric Castillo assisted at every practice. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

Gold Medals:

Gilbert Arispe, 14, from UISD Trautmann Middle School

Sebastian Jimenez, 11, from UISD Trautmann Middle School

Kevin Martinez, 13, from LISD Lamar Middle School

Tino Serna, 31, from Adult Day Hab Happy Families

Silver Medals:

Alfonso Barberena, 10,

Jesus Daniel Castillo, 15, from UISD United South High School

Bronze Medal:

Jose Luis Rodriguez, 32, from Adult Day Hab Happy Families

42. **Communications**

43. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 14th DAY OF OCTOBER, 2019

By: Melinda Mata  
Melinda Mata  
Court Administrator

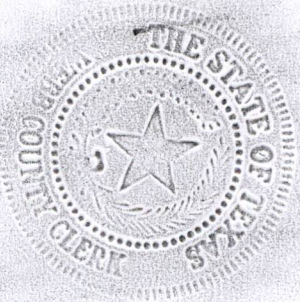
CERTIFICATION OF NOTICE AND POSTING

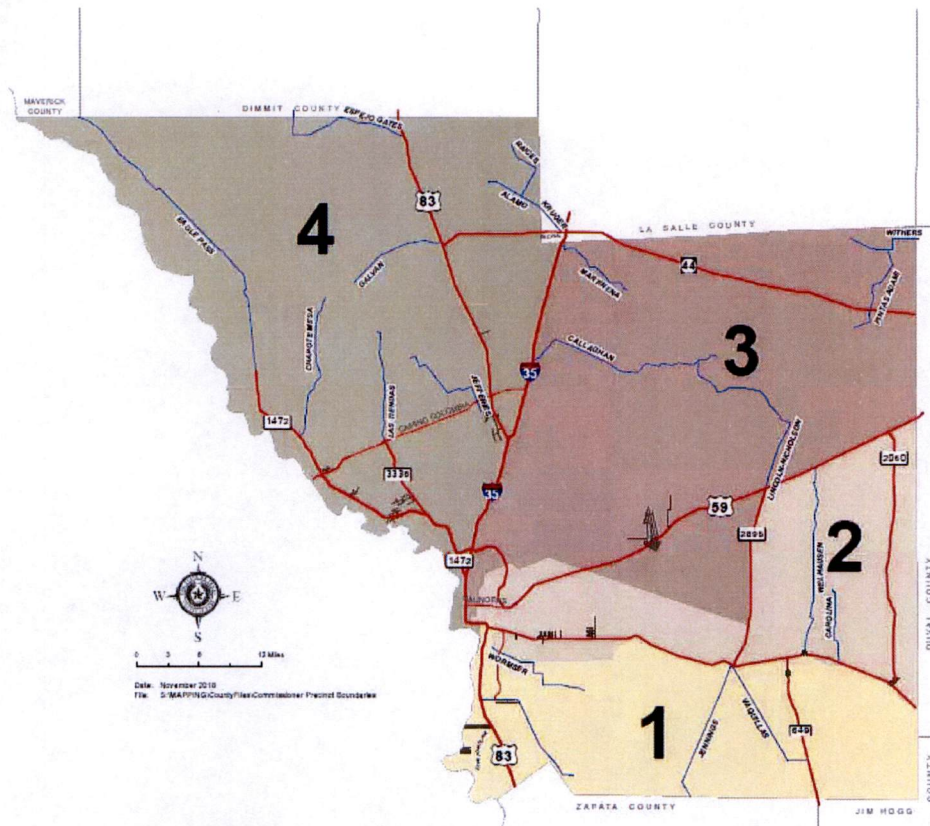
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 14th day of October, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 14th DAY OF OCTOBER, 2019

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: [Signature]  
For: Margie Ramirez-Ibarra, County Clerk  
BY: Rebekah A. Gonzalez- Deputy Clerk





COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries