

WEBB COUNTY REQUEST FOR BUDGET APPROPRIATION TRANSFER OR SUPPLEMENTAL BUDGET

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office preapproval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department:	Webb County District Attorney	Date of Request: 10/04/2019	<u> </u>	
Request Type (check one):				
Departmental Line (Check if transfer within	Item Transfer existing budget)	Supplemental Budget (Check if new unbudgeted revenue / exp	enditure)	
Transfer From / Supplement				7
Account Number		Account Name	Amount	/ AS.
2725-2260-001-410000	* "	Payroll Cost	\$155.51	1010 k
,		TOTAL	\$155.51	1
Transfer To / Supplemental E	wanditus Assumts			_
	Number	Account Name	Amount	45.
2725-2260-001-461000		Materials & Supplies	\$155.51	10/10/19

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		TOTAL	\$155.51	
Justification for Request: Line item transfer to cover ren	naining expenditures for 2019			
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Approved by Department Sign	ing Authority:			
David Sanchez - Chief I				
Print Name/Tit	le	Signature		
	FOR AUD	ITOR'S USE ONLY		7
Recommended by County Auditor's Office:	Omas Salcon		119	
	FOR BUDGE	T OFFICE USE ONLY		
Commissioners Court Approva		Agenda Item :		
Date Entered by Budget Office: Initials:			***	