



MARGIE R. IBARRA
COUNTY CLERK
FILED

WEBB COUNTY, TEXAS
COMMISSIONERS COURT

2019 NOV -8 AM 11:30

WEBB COUNTY, TEXAS

BY OR DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
TUESDAY, NOVEMBER 12, 2019
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment/carry over budget (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Account #2595]**

Acct. Number	Acct. Name	Carry Over Budget
2595-3010-330300	Grant Revenue	\$27,222.44
2595-3010-001-443000-075	Repairs & Maint. - Vehicles	\$13,010
2595-3010-001-456205	Training & Education	\$288.18
2595-3010-001-460105	Minor Tools & Apparatus	\$10,876.26
2595-3010-001-460105-015	Minor Tools & Apparatus-Equipment	\$3,048

Issue: Grant funding needs to be carried over to the current fiscal year.

Solution: Request approval by court for the carry over of this grant funding.

Result: Funds will be available for use during this fiscal year.

- b. Discussion and possible action to approve, by Order, the following budget amendment/carry over budget (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Account #2597]**

Acct. Number	Acct. Name	Carry Over Budget
2597-3010-330300	Grant Revenue	\$26,837.38
2597-3010-001-457008	Contractual	\$24,864.60
2597-3010-001-460105	Minor Tools & Apparatus	\$1,972.78

Issue: Grant funding needs to be carried over to the current fiscal year.

Solution: Request approval by court for the carry over of this grant funding.

Result: Funds will be available for use during this fiscal year.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Aliza Oliveros, Headstart Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2361-5200-531-461000	Materials/Supplies Early Head Start	\$7,000	\$276.12	\$5,609.50	\$5,333.38
	2367-5200-531-461000	Materials/Supplies Child Care Partnership	\$25,000	\$276.12	\$25,000.00	\$24,723.88
				\$552.24		
To:	2361-5200-51-457008	Contractual Early Head Start	\$950.00	\$276.12	\$950.00	\$1,226.12
	2367-5200-531-457008	Contractual Child Care Partnership	\$950.00	\$276.12	\$950.00	\$1,226.12
				\$552.24		

Issue: Funds were needed to cover increase in contractual services with ChildPlus child tracking software.

Solution: Ratify Ministerial Budget Amendment (Line Item Transfer).

Result: Sufficient funds will be available to pay contractual services with ChildPlus.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Technology fund. **[Requested by Roberto "Bobby" Quintana, Justice of the Peace Pct.2, Place 1]**

	Acct. Number	Acct. Name	Adopted	Request
From:	2009-259700	Fund Balance		\$38,941.79
To:	2009-2160-001-460105	Minor Tools & Apparatus	\$-0-	\$24,000.00

	2009-2160-001-412000	Part Time	\$15,000.00	\$13,182.00
	2009-2160-001-422000	FICA County Share	\$42,343.00	\$1,008.42
	2009-2160-001-425000	Unemployment Tax	\$3,552.00	\$92.27
	2009-2160-001-426000	Workers Compensation	\$277.00	\$659.10
				\$38,941.79

Issue: Effective September 1, 2019, the Justice Court Technology Fund can be used to pay salaries. Our civil case load is averaging at 1,218 per fiscal year. We are in need of part-time help in the civil department in order to continue to provide quality customer service. We are requesting \$14,941.80 which includes fringe benefits to hire part-time help for FY 2020. We have 17 computers with no warranty. Computers have a life span range of 3 to 5 years before needing to be replaced. The age of the office computers ranges from 5 to 8 years old (verified through service tags). We would like to replace 10 computers. Using the Minor tools and Apparatus account. We have a quote of \$19,222.80 to replace 10 computers. We have a need to replace 3 scanners and buy a camera, 6 remote mice, NETGEAR router and a VGA monitor cable. This will be at a quoted cost not to exceed \$4,500.00 needed from the Minor Tools and Apparatus account.

Solution: Submit a budget amendment to the Governing Body that clearly list and defines the categories of expenditure.

Result: The Judge representing JP Pct. 2, Pl. 1 can utilize the new proceeds for the official use of his office.

- e. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$41,641; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2160-259700	\$41,641
To:	Payroll Cost	2160-2260-001-410000	\$5,041
	Sick Leave Buy Back	2160-2260-001-414060	\$5,000
	FICA County Share	2160-2260-001-422000	\$11,000
	Retirement County Share	2160-2260-001-423000	\$16,200
	Unemployment Tax	2160-2260-001-425000	\$300
	Worker Compensation	2160-2260-001-426000	\$4,100
			\$41,641

Issue: New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- f. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$26,690; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$26,690
To:	Payroll Cost	2161-2260-001-410000	\$22,100
	FICA County Share	2161-2260-001-422000	\$1,850
	Retirement County Share	2161-2260-001-423000	\$2,550
	Unemployment Tax	2161-2260-001-425000	\$175
	Worker Compensation	2161-2260-001-426000	\$15
			\$26,690

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- g. Discussion and possible action to approve, by order, a budget amendment of \$61,455 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (DOJ - Federal Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance Unreserved Undesignated	2162-259700	\$61,455
To:	Overtime	2162-2260-001-413000	\$50,000
	FICA County Share	2162-2260-001-422000	\$3,825
	Retirement County Share	2162-2260-001-423000	\$5,780
	Unemployment Tax	2162-2260-001-425000	\$350
	Worker Compensation	2162-2260-001-426000	\$1,500
			\$61,455

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

6. Budget Officers

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Fund 2031:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2031-1010-001-441205	Utilities	\$60,000	\$2,000	\$60,000	\$58,000
To:	2031-1010-001-461000	Materials & Supplies	\$0	\$2,000	\$0	\$2,000

Issue: Original budget only included monies for utilities, however, some necessary expenses have occurred within the materials line item.

Solution: Approve line item transfer to have monies needed for supplies at Lifedowns.

Result: Available budget for materials needed for daily operations.

7. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the Golf Course Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6120-001-463006-010	Food & Beverage COS Non Alc Bvgs.	\$11,350.85	\$1,352.19	\$4,466.59	\$3,114.40
To:	7100-6120-463006	Food & Beverage COS Food	\$27,072.60	\$1,352.19	\$474.80	\$1,826.99

Issue: This line transfer for the 2019 fiscal year is necessary to fund remaining cost of sales invoices incurred in 2019.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit Request For Proposals for the upgrading of the irrigation system at the golf course and plant bare areas. **[Account #7130-6040-001-474501]**

Issue: The golf course's irrigation system while improved over the course of 2019 remains inadequate due to a number of reasons including lack of automatic systems (the system must be run manually, sprinkler by sprinkler- costing labor dollars). Ants have damaged wiring between sprinkler heads adding to the overall problem. The driving range is not irrigated at all which decreases the useful life of range balls due to the rough terrain. Lastly, there are many bare areas on the golf course where turf grass need to be established.

Solution: The proposed primary solution is to reconnect the irrigation heads by pulling fresh wire and setting of proper irrigation controllers and a communication system so that the sprinklers can be run on a proper schedule and be adjusted locally and remotely as needed. The new system desired only provides electrical current when the heads are running, not continuously as before which in part attracted the ant problem. In addition, irrigation the driving range and funding the grading and seeding of bare areas once irrigation is complete will lead to full coverage of all playing areas on the golf course.

Result: A fully functional golf course operation. Tuft coverage of bare areas will be winter rye grass depending on timing of the project and Bermuda seed for the warm weather months.

- c. Discussion and possible action to authorize the purchasing agent to solicit bids for new and used maintenance equipment for Casa Blanca Golf Course. **[Accounts #7100-9050-001-483003-280 and #7100-9050-001-483037-280]**

Issue: The golf course's primary mowing equipment will come off lease on 12/31/2019 - these are under a fair market value lease and no \$1 buyout arrangement. In addition, the existing portfolio of equipment is not adequate to properly maintain the golf course, thus several additional pieces are proposed.

Solution: Seek bids for the equipment list shown in the attachments, including 36,48 and 60 month lease options (either Capital Leases with a \$1 buyout or Fair Market Value leases as recommended on the schedule. The golf course has budgeted for the estimated lease expense.

Result: A fully functional golf course maintenance fleet beginning January 1, 2019.

8. Civil Legal Division

- a. Discussion and possible action to post county wide and publicly (should no suitable applicant be found county wide) and to authorize the filling of Slot 2270 Legal Coordinator (15A) with annual salary of \$36,552.09 plus fringe in the Civil Legal Division subject to the availability of payroll funds and any applicable Civil Service Guidelines and any matters incident thereto.

Slot #	Title	Salary	Step
2270	Legal Coordinator	\$36,552.09	15/A

Issue: The current Legal Coordinator has accepted a position with another County Department and will be leaving within two weeks, thus leaving the office short staffed as the office has no other support staff.

Solution: Hire and train a new Legal Coordinator

Result: The Civil Legal Division will have support staff to assist with office duties and coordinate contract flow.

- b. Discussion and possible action for Webb County to enter into a month to month lease agreement which with the Laredo Housing Authority commencing on November 1, 2019, regarding lease space located at 6500 Springfield Avenue, Laredo, Texas (Springfield Acres) at a monthly cost of Five Hundred Fifty Dollars (\$550.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5190-531-444100 (Space Rental)]**

- c. Discussion and possible action to enter into a Memorandum of Understanding (MOU) with the City of Laredo authorizing the Webb County Sheriff's Office to establish an ongoing, collaborative relationship with the City and jointly apply for the 2019 Edward Byrne Justice Assistance Grant Program to enhance public safety, authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff]**

- d. Discussion and possible action to enter into a sixty (60) month (January 1, 2020 through December 31, 2025) Lease and Maintenance Agreement between NDS Leasing and Webb County for the Webb County Tax Assessor Office for four (4) Kyocera copiers (models: 9002,7002, 3553ci and 4003) at a monthly cost of One Thousand Five Hundred Dollars (\$1,500.00) and a total amount of Ninety Thousand Dollars (\$90,000.00) over the term of the agreement, subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Rosie Cuellar, Webb County Tax Assessor Collector; Account #1001-1320-001-444500 (Equipment Rental)]**

- e. Discussion and possible action to enter into a twelve (12) month (June 30, 2019 through June 29, 2020) Hardware Warranty/ Maintenance and End User License Agreement between MegaTronics International Corporation and Webb County for the Road and Bridge Department's MegaTrak Fuel Management System for a total amount of Two Thousand Nine Hundred Sixty-Four Hundred Dollars (\$2,964.00) over the term of the agreement, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Jose Luis Neira, Director, Webb County Road and Bridge; Account #1001-1120-001-443000-025]**

- f. Discussion and possible action to enter into a Sixty (60) month (December 31, 2019 through December 30, 2024) State and Local Term Rental Agreement between Pitney Bowes and Webb County for the Tax Assessor Collector for mail services hardware and software at a cost of Nine Hundred Fifty-Three Dollars and Thirty-Three Cents (\$953.33) per month for a total amount of Fifty Seven Thousand One Hundred Ninety-Nine Dollars and Eighty Cents (\$57,199.80) over the term of the agreement, subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Rosie Cuellar, Webb County Tax Assessor Collector, Account #1001-1320-001-443000-035 (Repairs and Maintenance-Equipment)]**

- g. Discussion and possible action to enter into an eleven (11) month (November 1, 2019 through September 30, 2020) Maintenance Contract between Toshiba Business Solutions and Webb County for the office of Webb County Commissioner, Pct. 1, for a Lexmark XC4140C at a monthly cost of Fifteen Dollars and Ninety-Five Cents (\$15.95) and a total amount of One Hundred Seventy-Five Dollars (\$175.45), and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Commissioner Jesse Gonzalez; Account #1001-1030-001-443000-035 (Repairs and Maintenance Equipment)]**

- h. Discussion and possible action to authorize Webb County to execute an Order of Acceptance for the dedication of TWENTY-EIGHT (28) Roadway Right-of-Way and/or Public Utility Easements out of the Ranchitos Los Arcos, Ranchitos Los Fresnos, Ranchitos Los Nopalitos Subdivisions, and Ranchitos Los Mesquites for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements in order to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and for use, extension and/or provision of proper drainage, and/or utility services; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Luis Perez Garcia, Webb County Engineer]**

Property	Grantors
Ranchitos Los Arcos Subdivision	
Lots 110 & 111	Andres Estevis & Maria Graciela Reyes
Lots 112 & 113	Daniel Lopez
Lots 116 & 117	Javier Acosta
Lots 118 & 119	Noe V. De La O & Judith Martinez

Ranchitos Los Fresnos Subdivision	
Lot 1	Tomas J. Morales & Gumercinda B. Morales
Lot 25	Benigno Soto
Lots 31 & 32	Roberto Arce & Graciela Arce
Lots 34	Ramon Ayala & Guadalupe Jimenez
Lot 35	Jose Matias Villafranca & Maria Antonia Villafranca
Lots 36	Modesto Tobias Reyna & Maria C. Tobias
Lots 17, 18, 40, 41, 42, 43, 44, 45, & 46	Daniel Lopez

Ranchitos Los Nopalitos Subdivision	
Lots 64, 78 & 79	Daniel Lopez

Ranchitos Los Mesquites Subdivision	
Lot 14	Daniel Lopez

- i. Discussion and possible action to approve a twelve (12) month (September 30, 2019 through September 29, 2020) Lab Screen Agreement between Webb County for the 406th District Court Adult Drug Program and Cordant Forensic Solutions for participant monitoring. The scope of services and fee schedule are attached. There is no impact to the county budget, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Oscar Hale, 406th District Court; Account #2353-2040-003-459020]**

- j. Discussion and possible action to enter into a Services Agreement between Compu-Data International, LLC and Webb County for the Webb County District Clerk for document imaging services at a total cost of Eighty Nine Thousand Eight Hundred Dollars and Forty-Five Cents (\$89,800.45). The agreement commences upon execution and shall remain in effect for a forty-five day period and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Esther Degollado, District Clerk; Account #2011-2290-341127 (Records Management and Preservation Fund)]**
- k. Discussion and possible action to approve and authorize payment to Sports Max for Public Service Announcements for the Webb County Attorney's Office in the amount of Three Thousand Six Hundred Dollars (\$3,600.00). There is no financial impact on the general fund. **[Requested by County Attorney Marco A. Montemayor, Account #2172-2270-001-455501 (Federal Treasury Forfeiture Funds)]**
- l. Discussion and possible action to enter into a seven (7) month (October 1, 2019 through May 3, 2020) Non-Financial Memorandum of Understanding (MOU) between Laredo College (LC) and Webb County. This MOU provides an opportunity for LC Work-Study students to be employed at Webb County offices that will be fully paid by LC under the Texas Work-Study Program. Students will be allowed to work a total of 15 hours per week through the term of the MOU and any other matters incident thereto. **[Requested by Dr. Pedro Alfaro, Administrator, Webb County Risk Management Department]**

9. **Commissioners Court Administrator**

- a. Discussion and possible action to authorize the payments in the amount not to exceed Thirteen Thousand One Hundred Dollars (\$13,100.00) to the vendors listed for the Webb County Employee Christmas Dance scheduled for Saturday, December 7, 2019, with further action to release check upon court approval and authorizing County Judge to sign any associated service agreements; and any other matters incident thereto. **[Account #9110-209250-075 Accounts Payable Other Flexible Spending Plan]**

Salon Chapa
 Evolucion Music
 Big Bob's Trophies
 Casa Juarez
 Roel Martinez Y Grupo Rodeo
 Ylisse Fernandez
 4Imprint
 The House of Rentals

10. **Economic Development**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 12, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1382	Project Coordinator	\$38,402.54 -16/A

Issue: The employee that was in slot #1382 was promoted to slot #0687 effective 11/04/19.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #1382 will allow the department to run on a full staff if the court grants approval.

- b. Discussion and possible action to approve contract extension request for Contract #61190003065 for the Program Year 2019 Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) extending the contract from December 31, 2019 to March 31, 2020 and authorizing the County Judge to sign all relevant documents. This contract commenced on January 01, 2019 and this action will not have an impact on the General Fund. **[Requested by James Flores, Executive Director of CAA and Economic Development Program; Account #2368-5170-3303000]**

Issue: Approve CSBG contract extension request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019.

Solution: The Community Services Block Grant (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

Result: The support services are intended to assist eligible Webb County residents to transition out of poverty.

- c. Discussion and possible action to authorize the acceptance of a FY 2019 Justice Assistance Grant award from the Bureau of Justice Assistance (BJA) as prepared, coordinated, written, and submitted by the Webb County Sheriff's Office in conjunction with the City of Laredo for training/travel, equipment, and supplies for a total amount of \$33,061.50; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant has no match requirements; and, thus, is at no cost to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Supplemental equipment and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

Solution: Grant award to allow for the leveraging of federal grant JAG funds in order to provide supplemental training, equipment, and supplies for the Webb County Sheriff's Office.

Result: The Webb County Sheriff's Office and its staff will be equipped with needed equipment, training, and supplies.

- d. Discussion and possible action to authorize the submission of a grant application to the Office for Victims of Crime, U.S. Department of Justice developed, written, and submitted by and for the Webb County Sheriff's Office in the amount estimated at \$5,000 for community awareness project activities to take place during the 2020 National Crime Victims' Rights Week; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

Solution: Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2020 National Crime Victims' Right Week.

Result: The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

11. **Fire Suppression & EMS Services**

- a. Discussion and possible action to accept state tobacco funds provided through the Seven Flags Regional Advisory Council (RAC) Trauma Service Area "T" in the amount of \$415.71, to be utilized in the purchase of EMS supplies, training, travel, membership to professional/technical organizations, public education, vehicle maintenance and equipment for all three stations of the Webb County Volunteer Fire Department, and authorizing the County Judge to sign all relevant documents; and other matters incident thereto. **[Account #2929-3140-357420-010]**

Issue: State funding provided through Seven Flags RAC for EMS needs/operations.

Solution: Acct funds, and utilize monies for purchase of supplies, training, travel, equipment and its maintenance.

Result: Properly stocked emergency units ready for response, and well-prepared personnel.

12. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1698	Head Start Part Time Substitute	\$9.15	20
1615	Child Care Partnership Part Time Classroom Aide	\$9.15	26
2520	Child Care Partnership Part Time Classroom Aide	\$9.15	26
2570	Early Head Start Part Time Classroom Aide	\$9.15	26

13. Planning & Physical Development

- a. Discussion and possible action to grant Preliminary Plat Approval to a Re-Plat of Block 1, Lots 6 & 7 of High Caliber Estates Subdivision into Lots 6A, 6B, 6C, 6D, 6E, 7A, 7B, 7C, 7D, 7E and grant a waiver from Section IX.2 of the Subdivision Regulations which call for cross streets at 1,500 feet and a maximum length of 1,000 feet for dead end streets.

14. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and

returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments. Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended. The Purchasing agent will attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because its deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

- b. Discussion and possible action to reject all Request for Proposals for RFP 2019-007 "Building Lease for Safe Haven Program". The proposals did not meet all the grant requirements or exceeded the grant budgeted amounts allocated for this program.

Issue: Two (2) proposals were secured. None of the proposals met the grant requirements and/or exceeded the grant budget.

Solution: Seek a facility that will meet the required Grant specifications.

Result: The Webb County Safe Haven Program will be able to provide better, expanded, and enhanced services to the families of Laredo/Webb County.

- c. Discussion and possible action to authorize the purchase of one (1) CCure 9000 Series Migration Bundle which includes CCure 9000 software, migration tool, and one year SSA from Johnson Control Fire Protection, LP (Source-well Contract No. 031517 SGL) in order to upgrade the existing access control software dedicated to the Justice Center, Billy Hall and Courthouse buildings in the downtown area in an amount not to exceed \$14,452.00 and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Participation) and to further authorize staff to transfer from the General Fund Contingency Fund – Capital Outlay account 3015-1010-001-470000 to Minor Tools and Apparatus 3015-1010-001-460105 in the amount of \$14,452.00. **[Requested by the Courthouse Security Committee; Account #3015-1010-001-460105 (Minor Tools & Apparatus)]**

Issue: The existing access control software is outdated and requires an upgrade to provide proper access and monitoring of all employees accessing secure areas of the building to include parking access.

Solution: Authorize the purchase of the current software version to ensure operability and an efficient operation of security access and monitoring services of our County facility managed by the Webb County Sheriff's Office.

Result: Our access control software will be updated to the current version and will

provide the Sheriff's Office with better control and monitoring of security access procedures for Webb County facilities located in the downtown area.

- d. Discussion with possible action to award RFP 2019-011 "Colorado Acres Water Treatment Facility Rehabilitation" to the sole proposer Back Up Solutions; and to further authorize the Civil/Legal Department to negotiate the terms and conditions of the agreement; and any other matters incident thereto. **[Requested by Tomas Sanchez, Utilities Interim Director (2019A Bond Series 3869-7230-001-474501-030)]**

Issue: Under current conditions and due to inoperable equipment, the Colorado Acres RO facility has been out of service requiring the delivery via truck and tanker and an average of 40,000 gallons of water daily for the use of residents of the Las Lomas colonias.

Solution: Award RFP to sole proposer who will rehabilitate and improve the inoperative equipment to current standards in order to provide services to the residents of Las Lomas colonias.

Result: With the rehabilitation of the existing facilities, sufficient water could be provided for the Las Lomas residences without significant expenditure of labor, equipment, and fuel.

Risk Management

- a. Discussion and possible action to award renewal contract to USI Southwest, Inc., for Property/Casualty, Liability Insurance, Excess Workers Compensation, Aviation Liability, Boiler & Machinery, and Terrorism and Sabotage Property Damage Insurance, with Active Shooter & Malicious Attack option. Premium amount with Active Shooter option is \$694,369.96 through the following insurance carriers: Liberty Mutual, Lloyd's of London, National Fire Insurance, Safety Specialty and Travelers Casualty; and authorizing the County Judge to execute all relevant documents. **[Account #1001-1180-001-452012 (Property & Casualty Premium) and #6200-1090-001-452013 (Property & Casualty Premium)]**

15. Veteran's Service Office

- a. Discussion and possible action to approve the posting and filling of the following vacant slot, subject to the availability of payroll funds and any applicable Civil Service guideline, effective November 18, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2707	Veterans Transportation Assistance Program Driver/Asst. Veterans Service Officer.	\$15.92-\$16.73 - 13/A-E

Issue: The employee that was in slot #2707 resigned effective November 12, 2019.

Solution: Promote employees from within the department to post and fill resulting vacant slot.

Result: Filling of slot and intradepartmental promotions will alleviate work overload.

REGULAR AGENDA

Honorable Salvador Johnson, Justice of the Peace Pct. 3

16. Discussion and possible action to authorize the Purchasing Agent to secure competitive price quotation to replace old furniture in Judge Johnson's office in the amount not to exceed \$9,000.00 in accordance with the Webb County Purchasing policy manual rules and regulations, and to further authorize the transfer of funds in the total amount of \$9,000.00 from Account #3015-1280-001-470000 (Capital Outlay) in the amount of \$7,737 and Account #3015-1010-001-470000 (Capital Outlay) in the amount of \$1,263 to Account #3015-1010-001-460105 (Minor tools & Apparatus). **[Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**

Issue: Judge Johnson is in need of new furniture. Furniture is 20 years old.

Solution: Secure Commissioner Court approval to seek competitive pricing and issue the necessary purchase order for new furniture.

Result: Monies transferred to account that is short in funding to cover the cost of new furniture.

Human Resources

17. Discussion and possible action to assess available office space in the Webb County Administration building for the possibility of providing additional office space to other County Departments; with additional action to designate any new office arrangement; and any other matters incident thereto.

Issue: Human Resources is in need of additional office space to accommodate Payroll within the HR work area in an effort to increase efficiency and enhance the possibility of cross training. The Human Resource Department will be more functional with this enhancement of better access to cross training.

Solution: Identify additional office space in other county departments within Administration building to relocate or assign certain departments.

Result: Ensure efficiency of county services for employees and the general public.

Civil Legal Division

18. Discussion and possible action to enter into an Engineering Services Contract with Sherfey Engineering Company, L.L.C. for right-of-way schematic, platting, design, staking and construction administration for the Wormser Road Realignment Project in the amount of THREE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$358,000.00); authorizing the County Judge to sign all relevant documents and any matters incident thereto. **[County Transportation Infrastructure Fund #3720-7230-001-47000]**

19. Discussion and possible action to enter into a Five (5) year (December 1, 2019 through December 1, 2023) Lease/Purchase agreement with Insight Public Sector, Inc./ Key Government Finance Inc. for various hardware/software equipment at an annual cost of Two Hundred Fifteen Thousand Eighty-Six Dollars and Ninety-Five Cents (\$215,086.95) and a total cost of One Million Seventy Five Thousand Two Hundred Fifty Five Dollars and Thirty One Cents (\$1,075,434.75), pursuant to Sections 271.001 and 271.102 of the Texas Local Government Code, Cooperative Purchasing Program (Contract No. DIR-TSO-4167); subject to annual budget appropriation and further authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Director, Information Technology, Account #1001-1130-001-470000 (Capital Outlay)]**

Engineer

20. Discussion and possible action to approve Dannenbaum Engineering Company's Supplemental No. 1 to the Main Contract and Supplemental Work Authorization No. 1 to Work Authorization No. 1 of the Hachar-Reuthinger Road Extension Project. Total hours have changed, however, the total fees did not change. All other provisions of the Main Contract are unchanged and remain in full force and effect, contingent on the Texas Department of Transportation (TxDOT) approval and; any other matters incident thereto and; have the Webb County Judge sign all relevant documents. **[Account #3721-7230-001-432001 (Professional Services)]**

Issue: Attachment E2 Summary of fee schedule for Phase I (Advance Project Development Services) Supporting Lump Sum Calculations-reflect a decrease in basic and special services on the prime, Dannenbaum Engineering Company and an increase on Disadvantage Business Enterprise (DBE) for Ama Terra Environmental, Inc.

Solution: Approval of Supplemental and Work Authorization.

Result: Reflect changes and proceed with processing of future invoices.

Pre-Trial Services

21. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	3015-1320-001-470000-050	Capital Outlay	\$16,607	\$16,607	\$0.00
	3015-6170-001-470000	Capital Outlay	\$150	\$150.00	\$0.00
To:	3015-1010-001-460105	Minor Tools & Apparatus	\$16,757	\$0.00	\$16,757.00

Issue: Our Dell tablets assigned to staff have exceeded the available warranty and are experiencing Mother Board malfunctions. The recommendation from the I.T. department and from a local independent computer service technician determine that the units need to be replaced. These tablets are an essential part of our departments daily operations.

Solution: On or about September 23, 2019, commissioners court approved the purchase of 7 Microsoft Surface Pro 6 tablets, software and licenses. No funding source was mentioned or recommended for the purchase.

Result: Approving the transfer of funds will allow the purchase of the tablets for our staff to be efficiently more productive in the daily operations of the office and in the court room without having the constant delays with a tablet not suitable to handle the judicial Odyssey software.

Purchasing

22. Discussion and possible action to accept the rankings and award RFQ 2019-021 "Architectural Services for a Detoxification Facility" to the highest ranking firm Redline Architecture LLC; and to further authorize the Civil/Legal Department to negotiate the terms and conditions of agreement and all professional service fees applicable.

Company Name	Ranking
CLK Architects & Associates	3
JHS Architect Inc.	5
Redline Architecture LLC	1
Sam Garcia Architect	6
Sepulveda Associates Architects Inc.	2
SLAY Architecture	4

Issue: Commissioners Court authorized the advertisement to solicit professional architectural services for renovations to the former juvenile detention center located at 1300 Chicago St. Laredo, TX for the purpose of establishing an adult detox center.

Solution: Accept the rankings and approve the highest ranking firm Redline Architecture LLC.

Result: Legal staff will have the authorization to initiate negotiations with awarded firm.

Road & Bridge

- 23. Discussion and possible action to allocate additional funding for the Las Lomas drainage project in the amount of \$75,800 to continue work and leasing of equipment for the next Ninety (90) days; and any other matters incident thereto. **[Funding - Bond Series]**

Issue: The funding for this project is almost depleted.

Solution: To transfer funds in to the bond account for the Las Lomas drainage project.

Result: To allow the Road & Bridge Dept. to continue working for the next three months.

Honorable Rosie Cuellar, Tax-Assessor- Collector

- 24. Report to notify Commissioners Court that Tax Assessor-Collector Rosie Cuellar has complied with her Continuing Education requirements as mandated by Texas Property Tax Code 6.231.

Budget Officers

- 25. Discussion and possible action to authorize the distribution of funds to United Independent School District, Laredo Independent School District and Webb Consolidated School District in the amount of \$2,601,784.05 from the reserve fund balance of the Webb County School Lands that is to be distributed on a Scholastic Basis; and any other matters incident thereto. **[Requested by Webb County Auditor; Funds #5100 and #5200 (Permanent Available School Funds)]**

Percent	Acct. Number	Acct. Name	Fund 5100	Fund 5200	Total
32.10%	xxxx-8010-001-480001	LISD	\$330.43	\$834,842.25	\$835,172.68
67.50%	xxxx-8010-001-480002	UISD	\$694.84	\$1,755,509.40	\$1,756,204.23
0.40%	xxxx-8010-001-480003	Webb CISD	\$4.12	\$10,403.02	\$10,407.14

Commissioners Court Administrator

26. Discussion and possible action to retain all or a portion of Three Hundred Forty-Six Thousand Two Hundred Fifty One Dollars and Three Cents (\$346,251.03) of Payment in Lieu of Taxes (PILOT) funds, which represents funds accumulated by the Housing Authority of the City of Laredo from 2008-2019 and not distributed to the County or enter into an Interlocal Government Agreement (Chapter 791 Texas Government Code) with the Housing Authority to allow the Housing Authority to retain all or a portion of the funds to, either directly or through one of the Local Authority's non-profit instrumentalities, provide affordable housing, including development, acquisition, and construction, BiblioTech digital library services and similar projects serving low-to-moderate income families, and/or other related services by LHA and any matters incident thereto; authorizing the County Judge to sign all relevant documents.

Honorable Tano E. Tijerina, Webb County Judge

27. Discussion and possible action to adopt a Resolution to appoint two Commissioners Court representatives to the South Texas Development Council for the period covering October 1, 2019 through September 30, 2020 and approve payment to South Texas Development Council for membership dues in the amount of \$2,291.60 for the period covering October 1, 2019 through September 30, 2020; and any other matters incident thereto. **[Account #1001-1020-001-46410 (Dues & Membership)]**
28. Discussion and possible action to adopt a Resolution supporting the designation of the extension of Interstate 27 as a Future Interstate in Texas, and authorizing the County Judge to sign the Resolution and any other matters incident thereto.
29. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Proposals (RFP's) for the rehabilitation and/or remodeling of the Quad City Fire Station located in Bruni, Texas; and any other matters incident thereto. **[Requested by Fire & EMS Chief Ricardo Rangel]**
30. Discussion and possible action to appoint Ms. Lupita Zepeda to replace Ms. Julie Bazan to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for the unexpired term.
31. Discussion and possible action to appoint a county representative to the Laredo Cultural District. As authorized by H.B. 2208 of the 79th Legislature, the Texas Commission on the Arts (TCA) can designate cultural districts in cities across Texas. Cultural districts are special zones that harness the power of cultural resources to stimulate economic development and community revitalization.

Closed Session/Executive Session

32. Discussion and possible action to approve the settlement of *Rolando Elizalde v. Progressive County Mutual Insurance Agency, with Webb County as Intervenor*, in the amount of Fifteen Thousand Dollars (\$15,000.00) and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)] [Requested by Civil Legal Division]**

Presentations

33. Presentation by Dan King from Bordas Renewable Energy, LLC regarding energy projects in Webb County; with discussion and possible action for possible tax abatement and any other matters incident thereto. **[Requested by Tano Tijerina, County Judge]**
34. Presentation by Enrique Marks from the United State Marine Corps Reserve to invite the Commissioners Court and County Departments to partake in the Toys for Tots initiative with possible action to place a toy donation box at county buildings/departments; and any other matters incident thereto. The Marine Corp distributes toys to the less fortunate children across the country in hopes to make the holidays brighter for many families. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
35. **Communications**
36. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8th DAY OF NOVEMBER, 2019

By: Melinda Mata
Melinda Mata
Court Administrator

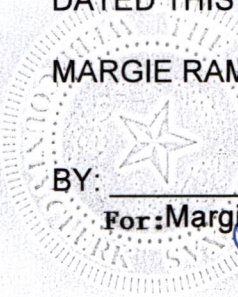
CERTIFICATION OF NOTICE AND POSTING

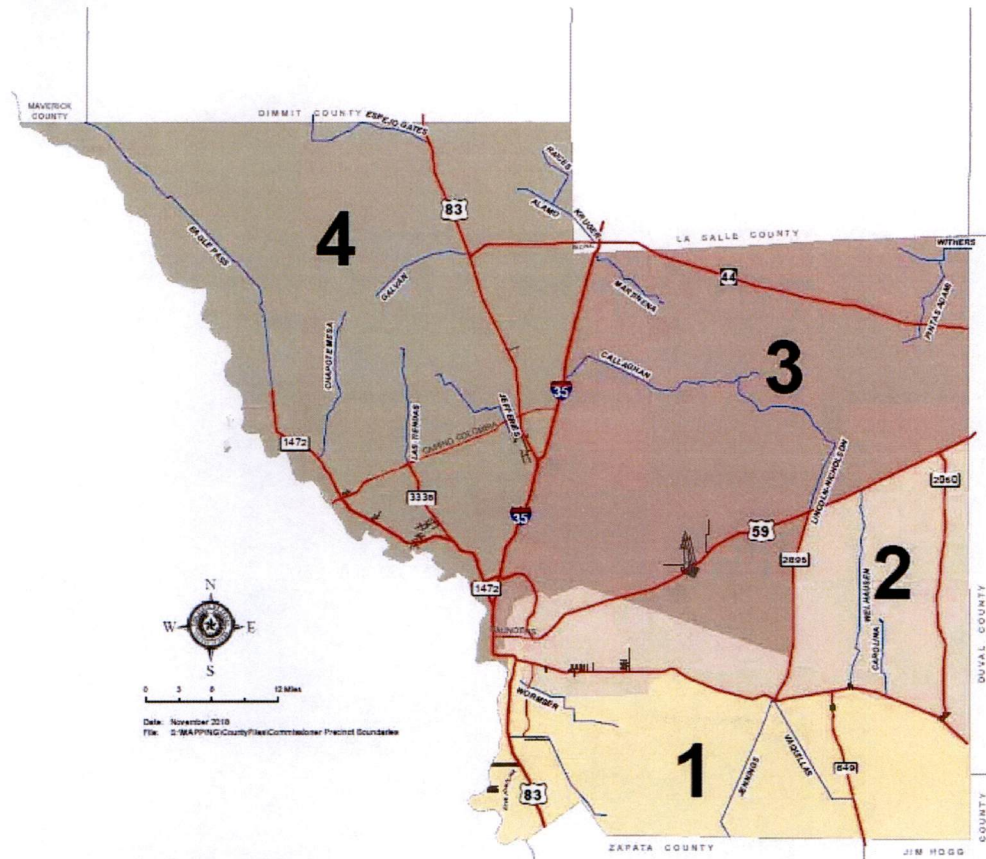
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8th day of November, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 8th DAY OF NOVEMBER, 2019

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS






BY: Oscar Romanos
For: Margie Ramirez-Ibarra, County Clerk Oscar Romanos Deputy Clerk





Date: November 2018
 File: 2\MAPPING\County\Files\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**