




WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
NOVEMBER 25, 2019
9:00 a.m.

BY  DEPUTY
2019 NOV 21 PM 4: 19
WEBB COUNTY, TEXAS
MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, a budget amendment (line item transfer) to the Constable Pct. 4 State forfeiture fund by increasing the expenditure budget by \$4,302.03; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Requested by Harold DeVally, Constable Pct. 4; Fund #2201-3170-352100 (State Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance	2201-259700	\$4,302.03
To:	Fica County Share	2201-3170-001-422000	\$1,402.00
	Retirement County Share	2201-3170-001-423000	\$2,223.17
	Workers Compensation	2201-3170-001-426000	\$550.29
	Unemployment Tax	2201-3170-001-458000	\$126.57

Issue: Funds will be used to pay fringe benefits for 2019-2020 Agreement.

Solution: Submit a budget to the Governing Body that clearly lists and defines the categories of expenditures.

Result: The department can utilize the new proceeds for the official use of this office.

- b. Discussion and possible action to ratify by Order, the following budget amendment (line item transfer) by increasing the revenue and expense account in the amount of \$10,000 from revenues received from the Urine Analysis Fee account. **[Requested by Juvenile Department; Fund 2020]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2020-2450-341188	Urine Analysis Fee	\$10,000	\$0.0	\$10,000
To:	2020-2450-001-432087	Drug Evaluations	\$10,000	\$0.0	\$10,000

Issue: Line item transfer is needed to cover current and future expenses.

Solution: Approval of line item transfer will cover expenses.

Result: Funds will be available to cover expenses.

- c. Discussion and possible action to approve a budget amendment from funds available by increasing the expenditure budget by \$65,000 to the Sheriff's Office State forfeiture fund; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure; and any other matters incident thereto. There is no financial impact to the general fund. **[Requested by Martin Cuellar, Webb County Sheriff; Fund #2151]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2151-259700	Fund Balance		\$65,000		
To:	2151-3010-001-463701	Support Assistance	\$10,000	\$15,000	\$9,900	\$24,900
	2151-3010-001-454000-030	Advertising & Awareness	\$40,000	50,000	15,000	\$65,000

Issue: Proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a budget to the governing body that clearly lists and defines the categories of expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- d. Discussion and possible action to approve, by order, the following budget amendment (line item transfers) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2713]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2713-4070-001-410000	Payroll	\$26,010	\$3,600	\$24,850	\$21,250
	2713-4070-001-421000	Insurance	\$10,010	\$1,540	\$10,010	\$8,470
	2713-4070-001-422000	FICA	\$1,989	\$275	\$1,901.02	\$1,626.02
	2713-4070-001-423000	Retirement	\$3,250	\$434	\$3,009.06	\$2,575.06
	2713-4070-001-425000	Unemployment	\$459	\$303	\$450.95	\$147.95
	2713-4070-001-426000	Worker's Comp.	\$400	\$388	\$399.42	\$11.42
				\$6,540		
To:	2713-4070-001-458000	Admin. Travel	-0-	\$1,894	-0-	\$1,894
	2713-4070-001-460000	Office Supplies	-0-	\$270	-0-	\$270
	2713-4070-001-460105	Minor Tools & Apparatus	-0-	\$3,851	-0-	\$3,851
	2713-4070-001-459020	Other Expenses	-0-	\$525	-0-	\$525
				\$6,540		

Issue: Grant award was issued by the funding agency after the grant performance start date; the grant-funded position had to go through the posting/intake/interview/selection process; and the selected candidate had to go through the pre-employment process. Consequently, grant funds for salary/fringe benefits were projected to left unused unless a budget adjustment was approved by the funding agency.

Solution: A budget adjustment was approved by the funding agency.

Result: With the court's authorization, grant funds may be effectively and efficiently utilized.

6. Civil Legal Division

- a. Discussion and possible action to enter into a one (1) year (September 1, 2019 through August 31, 2020) Participating Entity Services Agreement between Appriss, Inc. and Webb County. The agreement is by and through the State of Texas, Department of Information Resources for products and related services with Appriss, Inc. and will provide appropriate maintenance to the software used with VINE (Victim Information and Notification Everyday Program) at a total cost of Thirty Thousand one Hundred Seventy Dollars (\$30,170.32) that will be paid by the Office of The Attorney General. There is no impact to the General Fund, authorizing the County Judge to execute any

and all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff, Account #2712-3010-001-443000-035]**

- b. Discussion and possible action to enter into a Twelve (12) month (December 04, 2019 through November 30, 2020) Self-Service Storage Rental Agreement between South Meadow Self Storage and Webb County for the Webb County Public Defender for a 10 x 20 Storage Unit (Space number 131) at a cost of ONE HUNDRED FORTY FIVE DOLLARS (\$145.00) per month for a total amount of ONE THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$1,450.00) paid in advance and receiving two (2) months free rent, and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Virginia Aranda, Webb County Public Defender; Account #1001-1130-001-444100 (Space Rental)]**
- c. Discussion and possible action to authorize the Sheriff to sign the proposal and approve payment to El Manana for Public Service Announcements for the Webb County Sheriff's Office in the amount of Five Thousand Dollars (\$5,000.00). There is no financial impact to the General Fund. **[Requested by Sheriff Martin Cuellar, Account #2151-3010-001-454000-030 (State Forfeiture Funds)]**
- d. Discussion and possible action to authorize the Sheriff to sign the proposal and approve and authorize payment to Lider Informativo for Public Safety Announcements for the Webb County Sheriff's Office in the amount of Five Thousand Dollars (\$5,000.00). There is no financial impact to the General Fund. **[Requested by Sheriff Martin Cuellar, Account #2151-3010-001-454000-030 (State Forfeiture Funds)]**
- e. Discussion and possible action to authorize the Sheriff to sign the proposal and approve and authorize payment to Stereo 91 XHNOE-FM for Public Safety Announcements for the Webb County Sheriff's Office in the amount of Five Thousand Dollars (\$5,000.00). There is no financial impact to the General Fund. **[Requested by Sheriff Martin Cuellar, Account #2151-3010-001-454000-030 (State Forfeiture Funds)]**
- f. Discussion and possible action to enter into a Twelve (12) month (December 1, 2019 through November 30, 2020) Pest Elimination Services agreement between Webb County for Meals on Wheels program and EcoLab for pest elimination services at a monthly Seventy Dollars (\$70) and a total amount of Eight Hundred Forty Dollars (\$840) and authorizing the County Judge to execute any and all documents, and any other matters incident thereto. This agreement will not have an impact to the General Fund. **[Requested by Community Action Agency; Account #2371-5260-521-441205]**

7. **Commissioners Court Administrator**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 25, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2290	Administrative Specialist	\$16.73 - 14/A

Issue: The current administrative specialist has accepted a position with another County department.

Solution: Hire and train a new administrative specialist.

Result: Commissioners Court will have the support staff necessary for daily office operations.

8. **Community Action Agency**

- a. Discussion and possible action to authorize the Webb County Community Action Agency to enter into annual vendor agreements with Retail Energy Providers (listed below) for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

List of Retail Energy Providers

G- POWER ENERGY
IGS ENERGY
HP HERITAGE POWER
FRONTIER UTILITIES
TXU ENERGY
ENTRUST ENERGY INC.
AMIGO ENERGY
CPL RETAIL ENERGY
4 CHANCE CUSTOMER CARE
IGS

Issue: The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

9. Honorable Rudy Rodriguez, Constable Pct. 1

- a. Discussion and possible action to approve a reimbursement agreement between Webb County Constable Precinct 1 and the Organized Crime Drug Enforcement Task Forces program (OCDETF) for an amount no to exceed \$18,649.00. The total reimbursement amount covers overtime for investigator assigned to the Drug Enforcement Administration (DEA) Task Force. The period of performance for this award is October 1, 2019 through September 30, 2020. State Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime therefore no impact to the General Fund.

Issue: Collaboration between federal, state, and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the Texas.

Solution: Accept federal assistance to continue local participation in Joint Operations under the Organized Crime Drug Enforcement Task Forces Program.

Result: Disruption of organized crime activity along the Texas border and in Webb County.

10. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to approve the reimbursement of expenses incurred in accordance with the Memorandum of Understanding (MOU) with HSI/ICE enforcement Task Force for payment of overtime fringe benefits associated with Constable Harold DeValley's, Pct. 4 for the (2019-2020) fiscal year, Deputy assigned to the HSI/ICE Task Force. HSI/ICE will cover \$12,000.00 in overtime from Fund #2603. Also to increase fringe benefits accounts of \$2,816.00 by Constable Pct. 4 Federal Forfeiture Fund #2201 to cover fringe benefits.

Issue: Approval from Commissioners Court to provide fringe benefits covered by Constable Pct. 4.

Solution: Approval by Commissioners Court to pay fringe benefits.

Result: Constable Pct. 4 will provide fringe benefits to the designee.

11. Economic Development

- a. Discussion and possible action to authorize the Economic Development Department to develop and submit a Fiscal Year 2020 Border Zone Fire Departments (BZFD) Grant application to the Office of the Governor, Public Safety Office: Homeland Security Grants Division for up to \$50,000.00, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for funding. The purpose of the application is to acquire a removable skid unit for installation on a Webb County Fire Department owned military truck for fire suppression and high water rescue. This application has no impact on the County Fund for the duration of the grant. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Ricardo Rangel, Fire Suppression & EMS Chief]**

Issue: As the Webb County Volunteer Fire Department expands to ensure the safety of Webb County residents, so does the demand for additional units or modification of units already in service to meet community needs.

Solution: The acquisition of a removable skid unit for use on a military truck that would aid with fire suppression and rescue.

Result: A safer resilient community and a well-prepared fire department.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 25, 2019.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1508	Program Administrator	\$18.46 - 16/A

Issue: The employee that was in slot #1508 was promoted effective 11/25/19.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #1508 will allow the department to run on a full staff if the court grants approval.

12. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2557	Early Head Start Home Visitor	\$11.37	26

- b. Discussion and possible action to approve the Head Start Addenda for Personnel Policies and Procedures, Program Governance and Management Procedures, and Roles and Responsibilities of the Governing Body and Procedures describing how the Webb County Commissioners Court and the Policy Council will implement Shared Decision Making. Approval of the addenda includes, but is not limited to: Program Design, Operation, and Planning (Goals and Objectives); Procedures for Electing Policy Council Members; Reimbursement and Participation in Policy Council Activities; Standard of Conduct for Governing Body, Staff, Contractors, and Volunteers; Personnel Policies and decisions regarding employment of all program staff; Criteria for Employment and Dismissal of all Program Staff; Recruitment, Selection, and Enrollment Priorities; Budget Planning Process / Cost Allocation Plan; Selection of Independent Financial Auditors; Procedures for Reviewing Applications for Funding and Amendments; Selection of Service Areas / Delegate Agency; Self-Assessment Process, to include follow-up activities.
- c. Discussion and possible action to approve the Policy Council By-laws. The purpose of the Policy Council is to serve as a governing body using shared decision-making process with the Webb County Commissioners Court in all matters relating to the planning and coordination of the Head Start, Early Head Start, and Child Care Partnership programs operated by the Webb County Head Start Program. The Policy Council serves as the link among public and private organizations, the Grantee, the communities served, and the parents/grandparents/guardians of enrolled children. The Policy Council will comply with the existing Head Start Program Performance Standards requirements and all Head Start legislation. Any changes in the Head Start Program Performance Standards that will affect the Policy Council By-laws will be brought to the Policy Council for explanation and approval.

13. Honorable Salvador Johnson, Justice of the Peace Pct. 3

- a. Discussion and possible action to authorize the purchase of six (6) New Dell AIO Computers, software licenses, wireless keyboard & mouse, video adapters and (1) Lexmark XC4140 Printer from Toshiba to be used for Justice of the Peace Pct. 3 Judge Salvador Johnson Sr., pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-TSO-3763 and DIR-SDD-2503 in the amount of \$14,200.00 Fourteen thousand two hundred. [**Account #2009-2170-001-460105 (Technology Fund)**]

Issue: Department is in need of additional updated computers and printers for their department court operations.

Solution: By using available technology funds, the department can procure computer equipment needed for daily court operations.

Result: Obtained equipment will better the department for all court needs.

14. Planning & Physical Development

- a. Discussion and possible action to issue a "Certificate of No-Plat Required" pursuant to Section 232.0015(f), Texas Local Government Code and the provisions of the Webb County Subdivision Regulations Section XVI.1B(2) to a replat of all of tract C-25 and the North ½ of tract C-26, into tract C-25A and tract C-25B of the Botines Subdivision (ID 10094).

15. Pre-Trial Services

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 25, 2019:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2695	Judicial Clerk	\$14.42 - 11/A

Issue: The judicial clerk previously hired for this position resigned effective November 7, 2019.

Solution: Our office has this position available for hire and is looking for possible candidates to fill the slot.

Result: Possible candidates to fulfill the responsibilities of the job.

16. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit formal Request for Qualifications (RFQ's) for Architectural Services for the design, preparation of construction documents and construction administration for a new building facility for Constable Pct. 4., in accordance with the Texas Government Code, Chapter 2254, (Professional Services Procurement Act). **[2019A Bond Series; 3870-3170-001-74501 Construction in Progress]**

Issue: Architectural Services are required to prepare, design and construction documents for this project.

Solution: Authorize the solicitation to secure formal RFQ's from qualified firms.

Result: Proceed with the RFQ solicitation process.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit formal Request for Proposals (RFP's) for the construction of a new building facility for Constable Pct. 4., in accordance with the Texas Government Code, Chapter 2269.151 (Contracts for Facilities: Competitive Sealed Proposals). **[2019A Bond Series; 3870-3170-001-74501 Construction in Progress]**

Issue: Seeking authorization from Commissioners Court to solicit formal RFP's for the construction of a new building facility for Constable Pct. 4.

Solution: Authorize the solicitation to secure formal RFP's from qualified contractors.

Results: RFP solicitation will be published after the completion of the design and construction documents submitted by the contracted architect.

- c. Discussion and possible action to authorize the purchase of one (1) Vector License Plate Reader (LPR) Trailer, TraffiData Software and camera from Jenoptik Light & Safety for an amount not to exceed \$51,386.96 and to further authorize a discretionary exemption in accordance with the Texas Local Government Code; Section 262.024 (7)(A), sole source. **[Accounts #2469-3010-001-470000 (Capital Outlay); #2469-3010-001-443000-035 (Repairs & Maintenance Equipment), 2017 Operation Stonegarden Grant #3075203]**

Issue: The Webb County Sheriff's Office will be utilizing federal grant funds to purchase a LPR to gather data from southbound traffic on interstate 35 for investigative purposes.

Solution: Authorize the grant supported equipment in order to provide the Webb County Sheriff's Office with the necessary investigative tools.

Result: Proceed with the grant funded purchase.

- d. Discussion and possible action to ratify the approval of the execution of an Elevator Modernization contract for elevator units one (1) & two (2) located at the Justice Center Building between Webb County and Schindler Elevator Corporation (Sourcewell/NJPA Contract #100516-SCH) for an amount not to exceed \$242,313.00 in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program; Section 271.101 and Section 271.102 and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[2019A Bond Series; Account #3868-7230-001-443000 (Repairs and Maintenance to Building)]**

Issue: Webb County Commissioners Court authorized the award of Schindler Elevator Corporation to modernize all County elevators on June 24, 2019. The current priority for modernization include units 1&2 located on the southern end of the Justice Center. These units are utilized by majority of visitors and County employees on a daily basis.

Solution: Approve the execution of the contract to authorize Schindler Elevator to order parts and schedule the modernization of both elevators.

Result: Modernizing the elevators will improve the operation and reliability of the units. Reduce maintenance costs, downtime and improve customer satisfaction on ride quality.

- e. Discussion and possible action to ratify the approval of the execution of an Elevator Modernization contract for elevator unit three (3) located at the Justice Center Building between Webb County and Schindler Elevator Corporation (Sourcewell/NJPA Contract #100516-SCH) for an amount not to exceed \$138,376.00 in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program; Section 271.101 and Section 271.102 and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[2019A Bond Series; Account #3868-7230-001-443000-255 Repairs and Maintenance to Building]**

Issue: Webb County Commissioners Court authorized the selection of Schindler Elevator Corporation to modernize all County elevators. The current priority for modernization includes units 3 located on the northern end of the Justice Center next to the security check point.

Solution: Approve the execution of the contract to authorize Schindler Elevator to order parts and schedule the modernization of this elevator.

Result: Modernizing the elevator will improve the operation and reliability of the unit. Reduce maintenance costs, downtime and improve customer satisfaction on ride quality.

- f. Discussion and possible action to ratify the approval of the execution of an Elevator Modernization contract for elevator unit one (1) located at the Courthouse Building between Webb County and Schindler Elevator Corporation (Sourcewell/NJPA Contract #100516-SCH) for an amount not to exceed \$160,279.00 in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program; Section 271.101 and Section 271.102 and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[2019A Bond Series; Account #3868-7230-001-443000-250 Courthouse - Construction in Progress]**

Issue: Webb County Commissioners Court authorized the selection of Schindler Elevator Corporation to modernize all County elevators. The current priority for modernization includes unit 1 located at the Webb County Courthouse.

Solution: Approve the execution of the contract to authorize Schindler Elevator to order parts and schedule the modernization of this elevator.

Result: Modernizing the elevator will improve the operation and reliability of the unit. Reduce maintenance costs, downtime and improve customer satisfaction on ride quality.

17. Risk Management

- a. Discussion and possible action to approve the following bond for the newly appointed Associate Judge for Webb County, commencing October 29, 2019 for a term of One (1) year, according to Texas Estates Code 1201.003 "Judge's Liability" for the total amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) and authoring the County Judge to sign and execute all relevant document. **[Account #1001-1180-001-452001-010 (Bonds & Insurance)]**

Name: Leticia L Martinez

Issue: New Bond must be issued in order for Associate Judge to comply with State Statue.

Solution: Approve New Bond

Result: Webb County will in compliance with State Law.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

18. Discussion and possible action to approve the transfer of the following vehicles in accordance with the Texas Local Government Code, Sub-Chapter D (Disposition of Salvage or Surplus Property); Section 263.152 (4)(B)(C); and any other matters incident thereto:

Unit	Year	Make/Model	Vehicle ID Number	Recipient
27-189	2011	FORD CROWN VICTORIA POLICE INTERCEPTOR	2FABP7BVXBX107802	WCISD
27-152	2009	FORD CROWN VICTORIA POLICE INTERCEPTOR	2FAHP71V39X135527	City of El Cenizo
27-204	2011	FORD F-150 CREW CAP 4x4 PICK UP TRUCK	1FTFW1EF6BKD22953	City of El Cenizo
27-151	2009	FORD CROWN VICTORIA POLICE INTERCEPTOR	2FAHP71VX9X135525	City of Rio Bravo

Issue: The Webb County Sheriff's Office seeks to transfer vehicles

Solution: Seek court authorization to transfer vehicles.

Result: Vehicles will be transferred.

Human Resources

19. Discussion and possible action to appoint/re-appoint the Civil Service Commissioners, for a Two-year term, commencing January 1, 2020 through December 31, 2022; and any other matters incident thereto.

Issue: Term will expire for the current Commissioners Roberto Santos, Edward Sherwood and Remy Salinas.

Solution: In order for the Civil Service Commissioners to conduct business, a quorum is required.

Result: The appointment or re-appointment of the commissioners will insure smooth and efficiently run Commission, and will provide good continuity for such an important function.

Public Defender

20. Discussion and possible action to approve the purchase of Two (2) Optiplex 7060 SFF computers with monitors at a cost of Three Thousand One Hundred Forty-Nine Dollars and Seventy-Six Cents (\$3,149.76), and Two (2) software licenses at a cost of Eight Hundred Ninety-Eight Dollars and Eighty-Two Cents (\$898.82) for a total cost of Four Thousand Forty Eight Dollars and Fifty-Eight Cents (\$4,048.58). **[Account #001-1130-001-431007-010 Operational Reserve]**

Issue: The Public Defender's Office currently has several computers that are out of warranty. At this time, we are requesting the approval to replace a portion of these computers and software at a cost of \$4,048.58.

Solution: Request is being made to approve the purchase of computers and software through the Operational Reserve account.

Result: The approval of the purchase of the computers and software will allow the Public Defender's Office to continue to function efficiently and effectively.

Purchasing

21. Discussion and possible action to approve the execution of a building lease contract between Webb County and McPherson Plaza, LTD, pursuant to the prior approval and award of sole source lease contract for approximately 3,000 square feet of building space located at 5711 McPherson Road for the purpose of housing the Webb County Sheriff's Safe Haven program and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[DOJ Grant #2018-FJ-AX-0007; Account #2607-1150-001-444100 (Space Rental OVV Justice for Families Program)]**

22. Discussion and possible action to authorize the purchase of a parking management system from Parking Boxx in an amount totaling \$44,422.50 for the property located at 1200 Washington Street. This parking management system will control access to the County's public parking lot. **[2019A Bond Series – Account #3872-7230-001-474501 Construction in Progress]**

Issue: Commissioners Court authorized the construction of a new parking lot at 1200 Washington St., a parking management system is required in order to charge parking fees as authorized by commissioners court.

Solution: Approval of the parking management system will generate revenue for Webb County, monitor usage and provide adequate parking services for

the general public.

Results: Authorize the Purchasing Agent to proceed with the purchase of the parking management system which includes installation and corresponding software/equipment.

23. Discussion and possible action to accept the rankings listed below and award Request For Proposals (RFP) 2020-001 (Los Botines Fire station Fence Project) to the highest-ranking company Romo Contractors for the purchase and installation of a 1,740 linear feet of decorative metal fencing at Los Botines Fire station located at San Juan Road and US Highway 83 in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General) and to further authorize staff to negotiate a best and final offer with awarded contractor and return to Commissioners Court with a final recommendation for execution of contract. **[Account #1001-3140-001-470000 - Fire/EMS Capital Outlay]**

Company Name	1	2	Total Score	Ranking
ABBA Construction LLC	81	6	87	4
Alex Construction Group	86	17	103	3
Rizuma Construction	89	19	108	2
Romo Contractors	95	20	115	1

Issue: Commissioners Court authorized the solicitation of formal RFP's for Los Botines Fire Station fencing project.

Solution: Approve the highest-ranking contractor.

Result: Proceed with establishing a recommended best and final offer and return to Commissioners Court with recommendation to execute contract.

Water Utilities

24. Discussion and possible action to approve Change Order No.1 for SAL Construction Company, LLC. In the amount not to exceed \$6,305.00 as an addition to the original award amount of \$120,504.00 approved by Commissioners Court on October 9, 2018, Item 10e for El Cenizo Control Valve Improvement Project, pursuant to Section 262.031 of the Texas Local Government Code, Changes in Plans and Specifications, and any other matters incident thereto. **[Construction-in-Progress/Requested by Tomas Sanchez Jr. Webb County Utilities Department Interim Director; Funding Source Water Utilities 2016 Bond #7220-001-474501]**

Issue: Existing Pipe Depth at Interconnection Points requires Additional Fittings and an Air Release Valve.

Solution: Award Change Order to sole proposer so that project can be finished up as the Existing Pipe Interconnections were not aligned.

Result: The El Cenizo Control Valve Improvement Project will be finalized.

Honorable Harold Devally, Constable Pct. 4

25. Discussion and possible action to approve the continued payment of overtime and fringe benefits of the grant funded State and Local Overtime and Authorized Expense/Strategic Initiative Program under the Organized Crime Drug Enforcement Task Forces for Thirty (30) days, until receipt of the agreement with the signature by the Organized Crime Drug Enforcement Task Force (OCDETF) or his designee. Webb County has already been notified of said agreement and returned it to OCDETF with the required signature by the authorized official for Webb County, the Webb County Judge, in reference to this agreement. OCDETF will cover \$18,343.00 in overtime from Fund Source 2602. Also to increase fringe benefits accounts of \$4,304.00 by Constable Pct. 4 Federal Forfeiture Fund #2201 to cover fringe benefits. State Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime therefore no impact to the General Fund.

Issue: Approval from Commissioners Court to continue providing fringe benefits covered by the Constable Pct. 4.

Solution: Approval by Commissioners Court.

Result: Constable Pct. 4 continue providing fringe benefits to the designee.

Honorable Cindy Liendo, Webb County Commissioner Pct. 4

26. Discussion and possible action to appoint Viridiana Fernandez to the board of the Webb County-City of Laredo Regional Mobility Authority (RMA) representing Pct. 4; and any other matters incident thereto.

Issue: The position is currently vacant

Solution: Appoint an individual to represent precinct 4 on RMA board.

Result: Continued representation for the precinct 4

Closed Session/Executive Session

27. Status report by Ms. Melissa Morales Fletcher (retained outside legal counsel) regarding Cause No. 2018CVI001385 D4, styled Ricardo "Rick" Manuel Romo vs. Webb County, Texas and Marco Montemayor, Individually; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)]**
[Requested by Civil Legal Division.]

Presentations

28. Recognition and presentation of plaque to Judge Victor Villarreal for being recognized by the Texas Supreme Court Chief Justice Nathan Hecht and the Texas Judicial Council (TJC) as a Judicial Center of Excellence. **[Requested by Tano E. Tijerina, County Judge] [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

29. **Communications**

30. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF NOVEMBER, 2019

By: Melinda Mata
Melinda Mata
Court Administrator

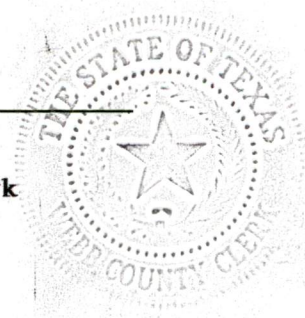
CERTIFICATION OF NOTICE AND POSTING

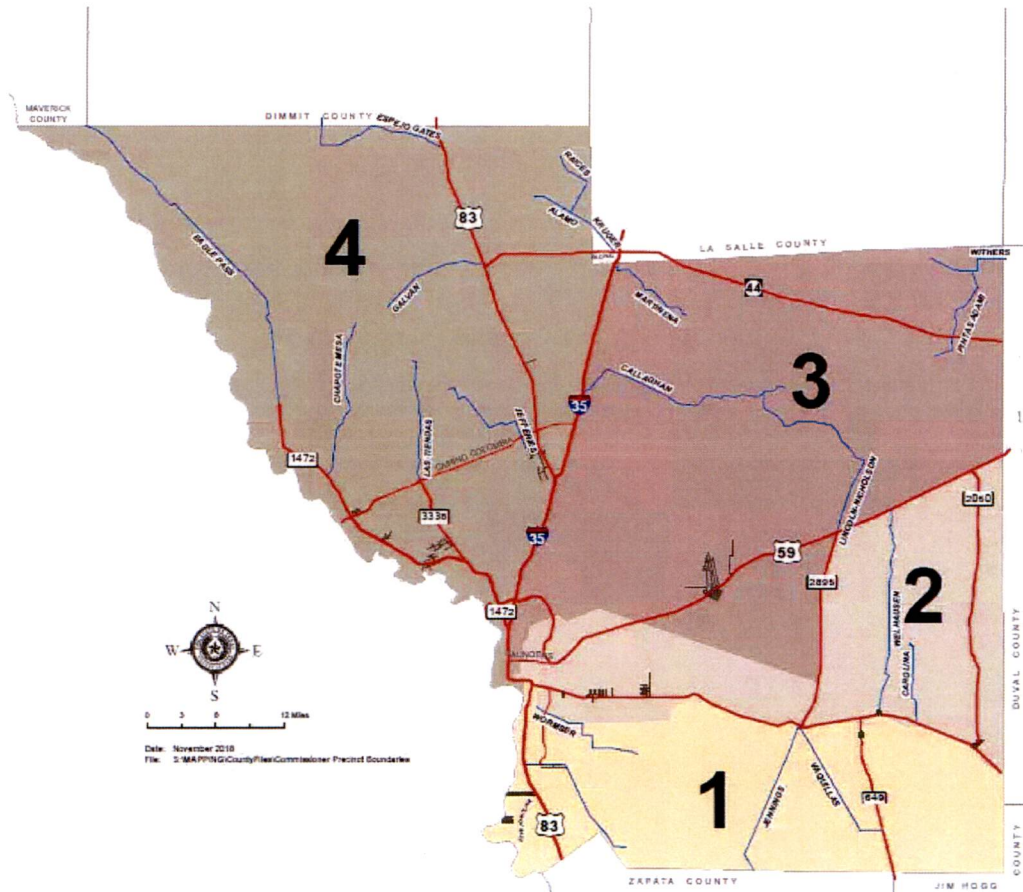
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of November, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21st DAY OF NOVEMBER, 2019

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS






BY: Mario A. Trevino Jr.
Margie Ramirez-Ibarra, County Clerk
By: Mario A. Trevino Jr. - Senior Deputy Clerk





Date: November 2018
 File: 2-MAPPINGCountyFilesCommissioner Precinct Boundaries

COUNTY COMMISSIONERS

- | | | |
|---|---|---------------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Jesse Gonzalez | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Cindy Liendo | Precinct 4 |

**Webb County, Texas
 Commissioner Precinct Boundaries**