



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2020 FEB -7 AM 8:16

WEBB COUNTY, TEXAS

BY  DEPUTY

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
FEBRUARY 10, 2020
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Luis Perez Garcia, Engineer]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3720-1150-001-431002-035	Administrative Expense	\$75,600.00	\$43,750.00	\$100,000.00	\$56,250.00
	3720-7230-001-432001	Professional Services	\$1,074,363.00	\$443,134.19	\$931,035.00	\$487,900.81
	3720-7230-001-470000	Capital Outlay	\$5,064,196.00	\$4,786,049.70	\$5,183,124.00	\$397,074.30
			\$6,214,159.00	\$5,272,933.89	\$6,214,159.00	\$941,225.11
To:	3720-7230-001-410000	Payroll Cost	\$0	\$38,510.40	\$0	\$38,510.40
	3720-7230-001-421000	Health Life Insurance	\$0	\$50,050.00	\$0	\$50,050.00
	3720-7230-001-422000	FICA County Share	\$0	\$2,946.05	\$0	\$2,946.05
	3720-7230-001-423000	Retirement County Share	\$0	\$4,451.80	\$0	\$4,451.80
	3720-7230-001-425000	Unemployment Tax	\$0	\$265.72	\$0	\$265.72
	3720-7230-001-426000	Worker Compensation	\$0	\$2,664.92	\$0	\$2,664.92
			\$0	\$98,888.89	\$0	\$98,888.89
	3720-7230-702-410000	Payroll Cost	\$0	\$141,204.80	\$0	\$141,204.80
	3720-7230-702-421000	Health Life Insurance	\$0	\$50,050.00	\$0	\$50,050.00
	3720-7230-702-422000	FICA County Share	\$0	\$10,802.17	\$0	\$10,802.17
	3720-7230-702-423000	Retirement County Share	\$0	\$16,323.27	\$0	\$16,323.27
	3720-7230-702-425000	Unemployment Tax	\$0	\$974.31	\$0	\$974.31

	3720-7230-702-426000	Worker Compensation	\$0	\$9,771.37	\$0	\$9,771.37
	3720-7230-702-470000	Capital Outlay	\$0	\$916,244.08	\$0	\$916,244.08
			\$0	\$1,145,370.00	\$0	\$1,145,370.00
	3720-7230-703-432001	Professional Services	\$0	\$358,000.00	\$0	\$358,000.00
	3720-7230-703-470000	Capital Outlay	\$0	\$3,670,675.00	\$0	\$3,670,675.00
			\$0	\$4,028,675.00	\$0	\$4,028,675.00
			\$6,214,159.00	\$5,272,933.89	\$6,214,159.00	\$5,272,933.89

Issue: Engineering Department's Grant Fund No. 3720 County Transportation Infrastructure Fund Grant (C.T.I.F.) funds are being transferred into three (3) different accounts. These will be used for employee payments, materials and equipment in order to do in-house work at the following C.T.I.F. project: Espejo Gates Road Project, Wormser Road Project and Mines Road Project. Funds are being transferred at this time after insuring that there were no other items pending. The Financial information has been certified by the Auditor's office.

Solution: Approval of Agenda Item. This is required by Court Policy but does not impact the grant; and, therefore, does not require notification to approval by the Funding Agency in accordance with Texas Local Government Code Section 111.07075.

Result: Approval and availability of these Grant funds.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Adrian Cortez, Constable Pct. 3]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2465-3160-001-413000	Overtime	\$55.96	\$909.45	\$853.49
	2465-3160-001-422000	FICA County Share	\$3.65	\$69.27	\$65.62
	2465-3160-001-425000	Unemployment Tax	\$0.73	\$6.88	\$6.15
	2465-3160-001-426000	Worker Compensation	\$1.40	\$27.28	\$25.88
			\$61.74		
To:	2465-3160-001-423000	Retirement County Share	\$61.74	\$43.61	\$105.35

Issue: Future deficits on FY2020 budget fund 2465 Operation Stonegarden Grant 2018, due to an increase in the unemployment Tax and Retirement County Share rates.

Solution: Approving line item transfers will reclassify funds in the FY2020 budget fund 2465-Operation Stonegarden Grant 2018.

Result: By approving line item transfers FY2020 budget fund 2465 Operation Stonegarden Grant 2018 will be increased and will avoid any future deficits.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2465]**

Peace Officers	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2465-3010-001-413000	Overtime	\$603,559.00	\$2,194.77	\$243,121.07	\$240,926.30
	2465-3010-001-422000	FICA County Share	\$46,172.00	\$167.61	\$18,599.13	\$18,431.52
	2465-3010-001-425000	Unemployment Tax	\$4,225.00	\$52.13	\$1,715.04	\$1,662.91
	2465-3010-001-426000	Worker Compensation	\$18,107.00	\$65.10	\$7,293.45	\$7,228.35
			Total	\$2,479.61		
To:	2465-3010-001-423000	Retirement County Share	\$69,771.00	\$2,479.61	\$27,155.07	\$29,634.68

Radio Dispatchers	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2465-4070-001-413000	Overtime	\$39,471.00	\$130.61	\$9,352.56	\$9,221.95
	2465-4070-001-422000	FICA County Share	\$3,019.00	\$9.23	\$715.04	\$705.81
	2465-4070-001-425000	Unemployment Tax	\$276.00	\$2.74	\$66.63	\$63.89
	2465-4070-001-426000	Worker Compensation	\$1,184.00	\$3.94	\$280.88	\$276.94
			Total	\$146.52		
To:	2465-4070-001-423000	Retirement County Share	\$4,563.00	\$146.52	\$988.15	\$1,134.67

M&A	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2465-5150-001-413000	Overtime	\$3,905.00	\$14.09	\$3,893.63	\$3,879.54
	2465-5150-001-422000	FICA County Share	\$299.00	\$0.35	\$297.46	\$297.11
	2465-5150-001-425000	Unemployment Tax	\$27.00	\$0.34	\$27.37	\$27.03
	2465-5150-001-426000	Worker Compensation	\$117.00	\$17.01	\$133.68	\$116.67
			Total	\$31.80		
To:	2465-5150-001-423000	Retirement County Share	\$452.00	\$31.80	\$445.76	\$477.56

Issue: The OPSG budget for fringe benefits was based on rates from Fiscal Year 2019. The retirement and unemployment compensation rate increased in January 2020. Therefore, a line item transfer is needed to reflect those changes in the fringe benefits to avoid any budget deficits within these grant accounts due to forecasted grant-funded fringe benefit disbursements during the remaining grant performance period.

Solution: Approval by the court for this requested budget line item transfer.

Result: The budget balances for Unemployment and Retirement line items will have sufficient funds to cover increases.

- d. Discussion and possible action to amend, by order, the 2020 Capital Project funds budgets to the fiscal year-end 2019 available carry over balances. The proposed Capital Project budgets were based on estimates as of August 2019.

Issue: Capital Project budgets require the correct available balances for 2020.

Solution: Capital Project budgets will have the appropriate funding to perform their intended purpose.

Result: With these budget amendments, the Capital Project budgets will have the correct available balances.

6. Budget Officers

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund:

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	1001-3100-001-470000	Capital Outlay	\$3,884	\$3,884	\$0
To:	1001-3100-001-443000-035	Repairs & Main't Equipment	\$3,884	\$7,641.54	\$11,525.54

Issue: Floor repair expenses do not meet capital outlay threshold of \$5,000.

Solution: Transfer is needed to complete floor repairs.

Result: Floor repairs will be complete.

- b. Discussion and possible action to approve, by Order, the following budget amendments (line item transfers) within the Contingency Fund:

	Acct. Number	Acct. Name	Request
From:	3015-1280-001-470000	Capital Outlay	\$2,799.90
	3015-1010-001-460105	Minor Tools & Apparatus	\$334.70
	3015-1250-001-460105	Minor Tools & Apparatus	\$482.00
	3015-259700	Fund Balance	\$5,783.40
			\$9,400.00
To:	3015-2230-001-460105	Minor Tools & Apparatus	\$9,400.00

Issue: Furniture is needed for judicial courts Roving Court Reporter.

Solution: Auditors was designated to allocate fund source for this expense.

Result: Funding will be provided form the Fund 3015.

7. Building Maintenance

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve	\$994,700	\$20,000	\$537,741.67	\$517,741.67
To:	1001-6050-001-470000	Capital Outlay	\$40,000	\$20,000	\$10,687.68	\$30,687.68

Issue: On January 13, 2020, agenda item #40 authorized the Purchasing Agent and Building Maintenance to procure and install 3 flag poles for the north side of parking area without allocating a funding source.

Solution: This transfer will complete the purchasing process.

Result: Flag poles will be installed in time for the WBCA Grand Parade.

8. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the Golf Course Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-461000-030	Materials & Supplies- Golf	\$2,000	\$9	\$753.40	\$744.40
To:	7100-6080-001-461000-045	Materials & Supplies- Main	\$3,000	\$9	\$0	\$9

Issue: To cover shipping charge above what was estimated.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

- b. Discussion and possible action to ratify, by Order, the following budget amendments (line item transfers) within Golf Course Funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6100-001-460105	Minor Tools & Apparatus	\$500	\$100	\$500	\$400
	7100-6120-001-459019	Miscellaneous (F&B)	\$2,500	\$401.46	\$2,139.26	\$1,737.80
				\$501.46		
To:	7100-6100-001-461000	Materials & Supplies	\$0	\$100	\$(100)	\$0
	7100-6120-001-460105	Minor Tools & Apparatus	\$2,500	\$401.46	\$(401.46)	\$0
				\$501.46		

Issue: To cover various minor account shortfalls by re-arranging expenses within each respective departmental budget.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

9. Civil Legal Division

- a. Discussion and possible action to waive fifty percent (50%) of the rental fee for the Washington Birthday Celebration Association Membership BBQ/H-E-B Fireworks Extravaganza event to be held on February 23, 2020, at the Webb County Fairgrounds and the remaining fifty percent (50%) to be paid to LIFE as per the county's management agreement with LIFE and any other matters incident thereto. **[Requested by Tano Tijerina, Webb County Judge]**
- b. Discussion and possible action by Webb County to approve a Foreign Trade Zone Designation with minor boundary modification and usage driven designation application for expansion of the City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by H.B. Logistics, Inc., Applicant & City of Laredo, by adding Lots 6 & 7, Block 6, San Isidro East Point Industrial Park, Unit 2, Laredo, Texas, also known as 822 Union Pacific Blvd., to F.T.Z. No. 94, and authorizing the

Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by H.B. Logistics, Inc./City of Laredo]**

- c. Discussion and possible action to continue paying grant funded personnel under the High Intensity Drug Trafficking Area (HIDTA) Task Force Agreement, Narcotics Task Force until notification of grant continuation award from the U.S. Department of Justice. The Grantee (City of Laredo Police Department) has informed the Sheriff's Office that the grant will continue and is pending the official award letter from HITDA officials. This grant has been active for the past 27 years and is anticipated to continue throughout 2020 and beyond. **[Requested by Martin Cuellar, Webb County Sheriff; Fund #2906]**

Issue: HIDTA is a multi-agency task force that continues to gather intelligence and disrupts the illicit flow of narcotics and money laundering activities along the South Texas Border region. South Texas HITDA is an alliance of over 57 federal, state and local law enforcement agencies working together to combat drug trafficking and related crimes. Historically the Grantor has always submitted award letters to local law enforcement agencies between the months of February and March; Nonetheless, the grants are retroactive to January 1st of each calendar year.

Solution: For the Webb County Sheriff's Office to continue supporting HIDTA by employing grant funded investigators and continue corroborating with other law enforcement agencies to push forward the mission and goals of the South Texas HIDTA task force.

Result: The Webb County Sheriff's Office will continue to employ two (2) HIDTA funded investigators who will actively participate and help the task force fight against the continued flow of illicit drugs and related crime within the South Texas region.

- d. Discussion and possible action to approve the execution of a construction contract between Webb County and Southern Trenchless Solutions, LLC., in the amount of \$850,774.00 pursuant to the Court's prior approval and award of Buy Board Contract No. 555-18, for the rehabilitation and pump replacement of Webb County Lift Stations #1, #3, and Manhole Rehabilitation Phase II, in accordance with the Texas Local Government Code (Cooperative Purchasing Program Participation) and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto. **[Requested by Tomas Sanchez, Jr., Water Utilities Director & Joe Lopez, Webb County Purchasing Agent; Funding Source Capital Improvement Program under the 2016 Bond, 7220-7270-001-474501]**
- e. Discussion and possible action to approve a One (1) year Professional Service agreement with Recovery Monitoring Solutions, to provide continuous alcohol monitoring, breath-alcohol testing and/or drug patch services for the Webb County 406th District Court Sobriety Treatment Program commencing January 1, 2020 through December 31, 2020. Participants will directly pay the vendor when drug patch services are applied, therefore there is no impact to the general fund and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Judge Oscar Hale, 406th District Court]**

10. **Community Action Agency**

- a. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancies as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule 5.215). Elections will be held on Wednesday, February 12, 2020 for a Representative and Alternate for the Area VII- Santo Nino in the Larga Vista Community Center, 5401 Cisneros and on Thursday 13, 2020 for a Representative and Alternate for the Area I- Lilia B. Perez, 4420 Santa Maria Road from 9:00 a.m. till 5:00 p.m.

Issue: To hold Elections to fill current vacancies for Representative and Alternate for Area VII- Santo Nino.

Solution: The Advisory Board shall be composed of membership that complies with the Community Services Block Grant- Texas Administrative Code Rule 5.215.

Result: Once the Election is held CAA will comply with the Texas Administrative Code Rule 5.215.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit bids for Community Services Block Grant (CSBG) Program client tracking system software for the Webb County Community Action Agency. This action will have no impact on the General Fund.

Issue: The agreement with current client tracking system is set to expire. The agency is required to solicit bids to continue tracking clients through a system software.

Solution: The court approval will allow Webb County Community Action Agency to continue tracking clients through a system software.

Result: Authorization to solicit bids will allow the Agency to continue application intake through a client tracking system, offering an accurate and timely process for intake.

11. **Economic Development**

- a. Discussion and possible action to ratify the acceptance of a grant awarded to Webb County in the amount of Fifty Thousand Dollars (\$50,000) for the 2020 Census Funding Texas Counts Pooled Fund Grant Application from the Center for Public Policy Priorities and Communities Foundation of Texas, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Co-Sponsored by Cindy Liendo, Commissioner Pct. 4 and Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

- b. Discussion and possible action to apply for a FY 2019 2020 Federal 5339 Discretionary Bus and Bus Facilities Grant for Webb County Community Action Agency from The Texas Department of Transportation (TxDOT) in the amount of THIRTY SEVEN THOUSAND TWO HUNDRED SEVENTY SIX DOLLARS (\$37,276.00). This grant does NOT require a County Match. All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. No impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: CAA- El Aguila Rural Transportation is a grant funded agency. TxDOT identified a vehicle which is projected to exceed it's useful life benchmark (ULB) by 2021.

Solution: This grant will allow us to upgrade fleet as designated by TxDOT.

Result: Decrease in agency's vehicle maintenance cost and continuation of services throughout the rural areas of Webb County.

- c. Discussion and possible action to authorize the submission of a grant application for the Fiscal Year (FY) 2019 Operation Stonegarden (OPSG) as prepared and submitted by the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Division in an amount not to exceed \$7,408,356 for overtime, associated fringe benefits, equipment, supplies, fuel, helicopter maintenance/fuel, vehicle/tire maintenance, data services, Management & Administration (M&A), and maintenance of OPSG-acquired assets for local law enforcement agencies; and any other matters incident thereto. There is no cash match; and, thus, no cost to Webb County. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. For example, transnational criminals seek to exploit existing law enforcement jurisdictional boundaries by conducting their illegal enterprises across traditional jurisdictional divisions. The 2014 Texas Gang Threat Assessment expounds, "Gang activity remains widespread throughout all regions of Texas...Gang activity is also prevalent in the Texas counties adjacent to Mexico and along the key smuggling corridors, since Texas-based gangs are used for cross-border smuggling and trafficking in the state. Many transnational gangs operating in Texas...engage in criminal activity in Mexico as well as in Texas and elsewhere" (Texas Department of Public Safety April 2014).

Solution: Grant application: (1) to ensure first responders are equipped with enhanced tools/equipment/resources needed to confront well-funded criminal organizations and (2) for the coordination of law enforcement efforts between various local and federal law enforcement agencies.

Result: Enhanced capabilities of local law enforcement responders; further coordination of response across local and federal jurisdictions.

- d. Discussion and possible action for the submission of the County Court-at-Law 2 DWI Court Program Year 3, non-competing Continuation Grant Application for SAMHSA Grant #TI-081049 (TI-18-008); and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant application does not require a cash match; thus, will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by County Court at Law II - DWI Court Program; Account #2356-2070]**

Issue: The grant application was submitted on February 5 so as not to lose the grant funds. Grant funds have already been awarded for the next 5 years. However, it is required by the funding agency to submit a non-competing continuation application for each individual year of the grant. Thus, since it is the intention of County Court-at-Law 2 to continue to renew services under the grant over the next 5 years, a non-competing continuation application will be submitted by the DWI Court Program to continue services for year 3.

Solution: Ratify the submission of the Continuation application as submitted in order to allow DWI Court Program to continue to offer services under the grant for year 3.

Result: County Court-at-Law 2 will remain in compliance with SPOC, and with the submission rules and regulations set forth by the funding agency.

12. Engineering

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective February 10, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1445	Senior Project Coordinator	\$42,389.21 - 18/A

Issue: Senior Project Coordinator was promoted to Project Manager leaving position vacant.

Solution: Approve, post and fill vacant position.

Result: Complete staff.

13. Fire Suppression & EMS Services

- a. Discussion and possible action to accept a donation from the Washington's Birthday Celebration Association of Laredo, Inc. as per Local Government Code 81.032, in the amount of \$500.00, to provide onsite fire supervision and prevention during the public fireworks display to be staged on February 23, 2020, by Melrose Pyrotechnics, Inc. at the Webb County Fairgrounds, as part of the George Washington Birthday Celebrations, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1250-357420 (Other Revenues)]**

Issue: State Fire Marshal's Office, site inspection certification of LIFE Downs for annual WBCA fireworks display.

Solution: Site inspected and form completed by Webb County Volunteer Fire Department.

Result: State Fire Marshal's office requirements satisfied for fireworks display.

14. Public Defender

- a. Discussion and possible action to approve the posting and filling of the following slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective February 10, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0258	Legal Assistant	\$31,518.75 - 12 A/E
2299	Administrative Clerk	\$27,178.52 - 9 A/E

Issue: Slot #0258 became vacant on January 31, 2020.

Solution: Request is being made to fill the vacant Legal Assistant slot #0258, and slot #2299 which will become vacant upon filling slot #0258.

Result: This action will allow our department to continue to function efficiently and effectively.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective February 10, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1884	Assistant Public Defender II	\$73,955.87 - 23 N/V

Issue: Slot #1884 became vacant on January 30, 2020.

Solution: Request is being made to fill the vacant attorney slot.

Result: The filling of slot #1884 will allow our department to continue to function efficiently and effectively.

15. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to solicit competitive bids for the renovation of Courtroom and associated office spaces for County Court at Law II and in accordance with the Texas Local Government Code; Subchapter C. Competitive Bidding in General (Section 262 County Purchasing Act) and any other matters incident thereto. **[Account #1001-1100-001-443000-255 (Repairs & Maintenance - Justice Center)]**

Issue: The County Court at Law II courtroom requires but not limited to remodeling of both upper and lower bench, refinishing benches, removing carpet and installation of new tile.

Solution: Authorize the Purchasing Agent to seek competitive bids for this budgeted

project.

Result: Finalize bidding process and return to Commissioners Court with the lowest and responsible bidder for award.

- b. Discussion and possible action to authorize the Purchasing Agent to seek Request for Proposals for all insurances related to property and casualty and for workman's compensation and liability third party administrator in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedures for Certain Goods and Services)(d.) and any other matters incident thereto. **[Requested by Risk Management Department]**

Issue: RWL Group, Consultant for Webb County is working with Risk Management and the Purchasing Agent to prepare a comprehensive proposal package for solicitation for insurance related to property and casualty and for workman's compensation and liability third party administrator. Said proposal is scheduled to be posted April 28, 2020 with the approval of Commissioners Court. Current insurance coverage is scheduled to expire October 1, 2020.

Solution: Authorize the Purchasing Agent to solicit competitive sealed proposals for property and casualty and for workman's compensation and liability third party administrator insurance for Webb County.

Result: With the consent of the Commissioners Court and in the best interest for Webb County, proceed with scheduled posting of sealed proposal as recommended by the Webb County Purchasing Agent and Risk Manager to secure competitive insurance proposals for consideration by the governing body.

- c. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- d. Discussion and possible action to award RFP 2020-005 "Youth Residential Drug Treatment Services" to the sole proposer SCAN (Serving Children and Adults in Need, Inc.); and to further authorize the Civil Legal Department to negotiate terms and conditions and to authorize the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: Currently there are no services for adolescent male substance abuse counseling that at the Youth Village.

Solution: Award RFP to sole proposer to provide counseling services at the Youth Village.

Result: The Youth Village will have a counseling service to provide for the needs of Webb County youth needing substance abuse counseling.

- e. Discussion and possible action to authorize the Purchasing Agent to secure informal competitive bids for electrical hookups, trenching, conduit and other related work required to provide power to the entry and exit access gates and corresponding pay-stations in an amount to exceed \$21,000 and any other matters incident thereto. **[Account #3872-7230-001-474501 - Tex Mex Parking Lot - 2019A Bond Series]**

Issue: In order to provide power to the parking management system a source of power is required. AEP has assigned an ESID number to the project site and requires the appropriate electrical infrastructure to be in place prior to connecting power.

Solution: Authorize the Purchasing Agent to secure the informal bids and issue a Purchase Order to lowest responsible bidder utilizing Bond money allocated to this project.

Result: Secure electrical power for the parking lot access system in order to operate accordingly.

- f. Discussion and possible action to approve the execution of an agreement between Webb County and Audio Dynamics, Inc., pursuant to prior award of RFP 2020-004 "Audio/Video Equipment for Webb County Commissioners Court", as the highest ranking company, for the removal, installation and programming of audio/visual equipment at the Webb County Commissioners Court in an amount not to exceed \$39,316.00; and further authorize the Webb County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #3873-1010-001-470000-181 Capital Outlay; #3873-2230-001-470000-180 Capital Outlay]**

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

16. Discussion and possible action to approve acceptance of a chocolate German short-haired pointer canine (K-9) named Gala (Birthday 03-11-2017; Tattoo No. B114; Microchip Number: 688038000111982) from the U.S. Department of the Army for explosives detection purposes; with authorization to provide insurance coverage as a law enforcement service animal; and any other matters incident thereto. This canine (K9) is a donation at no cost to the Webb County Sheriff's Office; and, thus, there is no financial impact to the general operating budget.

Issue: Like other local law enforcement agencies, the Webb County Sheriff's Office utilizes limited financial, operational, and manpower resources to grapple with, deter, mitigate, and/or resolve various serious criminal justice matters that stem from a confluence of deeply rooted, difficult, and often highly complex societal problems.

Solution: Leveraging of other federal, state, and local resources available to local law enforcement agencies allows the Webb County Sheriff's Office to be able to provide better and more enhanced law enforcement services with a positive financial impact to local taxpayers, who also pay state and federal taxes but do not always receive the same federal/state benefits/services as other communities. Acceptance of the donation of a Canine (K9) from the U.S. Department of the Army to acquire the K9's services will leverage federal resources to assist Webb County Sheriff's Office deputies with crime-fighting services in the Laredo/Webb County area to better serve local citizens.

Result: Requested K9 will assist the Webb County Sheriff's Office to fight crime.

Economic Development

17. Discussion and possible action to revise the contract price of the Architectural Services Contract (AIA B101) with Redline Architecture, LLC for the design of the Bruni Public Health Facility from the amount of Forty-Seven Thousand Eighty Dollars (\$47,080) plus reimbursement for survey costs and other services at the rate of cost plus ten percent to the total contract price of Forty-Eight Thousand Two Hundred and Thirty-Eight Dollars (\$48,238) including survey costs and other services and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #3522-7230-001-432001 (Professional Services)]**

Records Management

18. Discussion and possible action to appoint a Commissioner and an Elected Officer to the Records Management Committee as required by the Order of the Commissioners Court involving County Records Management adopted on November 15, 1994 Section 6; and any other matters incident thereto.

Issue: Section 6 of the mentioned order establishes that the Records Management Committee to be integrated by the County Attorney, County Auditor, County Clerk, District Clerk, The President of the County Historical Commission, a rotating Commissioner and rotating Elected Officer, each of the last two members to serve a Two (2) year term.

Currently the rotating positions are vacant and need to be occupied.

Solution: Appoint one Commissioner and one Elected Officer to the Records Management Committee.

Result: By making these appointments, we will comply with the mentioned order and have a full Records Management Committee.

Community Action Agency

19. Discussion and possible action to authorize the use of three (3) county buses from CAA- El Aguila to be used by the Washington's Birthday Celebration Association (WBCA) at the upcoming Stars and Stripes Air Show which will be held on Sunday, February 16th 2020 at the Laredo International Airport allowing a reimbursement in the amount of SEVEN HUNDRED AND FIFTY DOLLARS (\$750.00) for the requested transportation services; and any other matters incident thereto. **[Requested by James Flores, CAA Executive Director; Account # 2661- 5150- 357420]**
20. Discussion and possible action to authorize the use of two (2) county buses from CAA- El Aguila to be used by the Washington's Birthday Celebration Association (WBCA) at the upcoming Caballero's Cocktail Party which will be held on Friday, February 21, 2020 at Paseo Real allowing a reimbursement in the amount of SEVEN HUNDRED AND FIFTY DOLLARS (\$750.00) for the requested transportation services; and any other matters incident thereto. **[Requested by James Flores, CAA Executive Director; Account # 2661- 5150- 357420]**

Purchasing

21. Status report on County elevator bond project with discussion and possible action to authorize County staff to negotiate the modernization of additional elevators for the 2021 calendar year; and any other matters incident thereto. **[Requested by Commissioners Court]**

Issue: Commissioners Court secured 2019-A Bond Series money for the modernization of County elevators. Currently, four (4) elevator units are scheduled for modernization starting in April and running through December 2020.

Solution: Continue with the modernization schedule and authorize staff to negotiate the next round of modernization contracts prior to completion of the active contracts.

Result: Secure proposed schedule and cost for modernization of County elevator for upcoming calendar year and updates on existing work approved by Commissioners Court and related tasks.

Honorable Marco Montemayor. County Attorney

22. Status report with discussion and possible action on the relocation of the Human Resources Department to the former Right-of-way area, currently being utilized by the County Attorney's Office; and any other matters incident thereto. **[Sponsored by Cindy Liendo, Commissioner Pct. 4]**

Issue: Prior Commissioners Court action taken on January 13, 2020 approving the relocation of the Human Resources Department that has resulted in the displacement and without sufficient office space of seven Webb County Attorney's Office employees thereby affecting the Webb County Attorney's Office from performing its official duties and responsibilities.

Solution: Amend prior court action for Human Resources relocation after due consideration of all accurate and up to date facts and information.

Result: Adequate office space for all departments.

Commissioners Court Administrator

23. Discussion and possible action to enroll eligible County employees and all Elected Officials in the Texas Association of Counties' (TAC) Cybersecurity Course in order to comply with HB 3834; with additional action to approve the appointment of required Primary Assigned Course Administrator and Additional Course Administrators; and any other matters incident thereto.

Issue: Under a new state law, Tex. Gov't Code §2054.5191, effective June 14, 2019, requires all local government employees and elected officials who have access to a local government computer system or database to annually complete a cybersecurity training program certified by the Texas Department of Information Resources (DIR).

Solution: Enroll eligible employees and all County officials in TAC's DIR certified cybersecurity course at no cost to the County.

Result: Compliance with State mandate.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

24. Discussion and possible action to approve the following Clean-Up Campaign dates for the areas of Webb County Precinct One and to authorize the Road & Bridge Department to operate their equipment.

Wednesday, February 19 - Rio Bravo

Tuesday, March 10 - Mirando City

Tuesday, March 17 El Cenizo

Tuesday, March 24 La Presa

Honorable Tano E. Tijerina, Webb County Judge

25. Discussion and possible action to approve the appointment of James Flores as County representative to the Laredo Economic Development Corporation Board of Directors for One (1) year term. **[Requested by Laredo Economic Development Corporation]**

26. Presentation by Noe Hinojosa, financial consultant with Estrada Hinojosa, regarding new money considerations for county projects; with discussion and possible action to approve an Order authorizing publication of Notice of Intention to issue Certificates of Obligation; and any other matters incident thereto **[Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct 2]**.

Presentations

27. Recognition and presentation of Plaque to Dr. Tom Vaughan for being named a 2020 River Hero by the River Network. This national award recognizes individuals whose efforts to protect and restore their local rivers and waters have ben extraordinary in scope, scale, impact and heart. River Heroes are nominated and selected by their peers, and aims to recognize individuals who bring people together to solve water problems, seek solutions that are inclusive and equitable, go "above & beyond", never give up, and inspire and help others to make a difference. **[Requested by Commissioner Wawi Tijerina, Pct. 2]**
[Co-Sponsored by Commissioner Jesse Gonzalez, Pct. 1]
28. Recognition of the Martin High School cheerleaders for winning the National Championship at the Redline Southern Showdown in San Antonio, Texas and being recognized as the Top Scoring team at the Texas State Open Cheer Championship at St. Mary's University.
[Requested by Cindy Liendo, Commissioner Pct. 4]
29. Presentation of plaque to the Lyndon B Johnson cheerleaders on winning national champions at the NCA High School Nationals Competition in 2020. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**

The Johnson High School Cheerleaders traveled to Dallas, TX to compete at NCA Nationals Championship this past weekend. After day 1 - preliminary - competition, our JHS Cheerleaders were in 1st place by .06 points. The team went out on day 2 and secured their victory, executing a perfect routine with zero deductions. The Lyndon B. Johnson HS Cheerleaders were also awarded their third consecutive National Championship along with the specialty awards of Best Use of Stunts and CoEd Excellence.

The team is under the direction of Head Coach Andrea Herrera along with Assistant Coach Lesly Contreras.

Team Members include Senior, Karina Hernandez; Juniors: Captain-Brianna Merino, Paulina Perez, Jacqueline Neri, Victor Gutierrez; Sophomores: Melanie Garcia, Briana Chapa, Michelle Terrazas; Freshman: Nidia de la Rosa, Kaela Sandoval and Linzy Garcia.

30. **Communications**

31. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF FEBRUARY, 2020

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of February, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

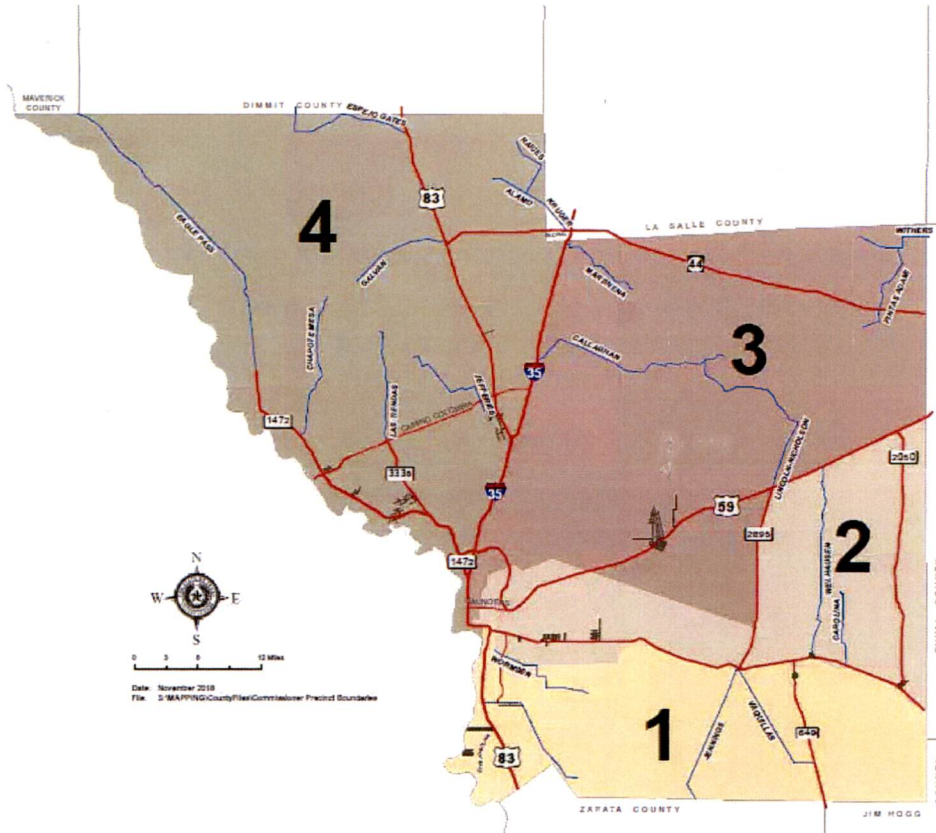
DATED THIS 7th DAY OF FEBRUARY, 2020





MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Mario A. Trevino Jr.
Margie Ramirez Ibarra, County Clerk

By: Mario A. Trevino Jr., Senior Deputy Clerk





COUNTY COMMISSIONERS		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries