



MARGIE R. IBARRA  
COUNTY CLERK  
FILED

**WEBB COUNTY, TEXAS**

2020 FEB 21 AM 8:36

**COMMISSIONERS COURT**

WEBB COUNTY, TEXAS

BY Tano E. Tijerina DEPUTY

**PUBLIC NOTICE  
COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
FEBRUARY 24, 2020  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within forfeiture funds. **[Requested by Martin Cuellar, Sheriff]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2152-259700	Fund Balance	\$3,000	\$6,000	\$9,000
	2151-259700	Fund Balance	\$7,000	\$1,650	\$8,650.36
			\$10,000		
To:	2152-3010-001-432001	Professional Services	\$3,000	\$6,000	\$9,000
	2151-3010-001-461000	Materials & Supplies	\$7,000	\$1,650	\$8,650.36
			\$10,000		

**Issue:** Pending invoices to get paid under both accounts.

**Solution:** Transfer money to cover invoices.

**Result:** Invoices will get paid.

- b. Discussion and possible action to approve, by Order, the following budget line item transfer within Grant Funds. **[Requested by James Flores, Economic Development Director]**

	Account Number	Account Name	Amount
From:	3521-1150-001-426000	Work Comp	\$1,116.02
	3521-1150-001-425000	Unemp	\$1,060.47
	3521-1150-001-454000	Advertise	\$1,000.00
	3521-1150-001-458000	Admin Travel	\$500.00
	3521-1150-001-461000	Mat & Supplies	\$500.00
			\$4,176.49
To:	3521-1150-001-410000	Payroll	\$1,373.34
	3521-1150-001-422000	Fica	\$205.59
	3521-1150-001-423000	Retire	\$926.23
	3521-1150-001-421000	Insurance	\$1,671.33
			\$4,176.49

**Issue:** Funds must be carried over from Admin balances to Payroll & Fringe Accounts.

**Solution:** Approval of line item transfer in the amount of \$4,176.49.

**Result:** Auditors Dept. will be able to enter in closeout journal for project #7217491.

- c. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2160-259700	\$10,000
To:	Law Enforcement - Other	2160-2260-001-457006	\$4,680
	Books & Subscriptions	2160-2260-001-464005	\$5,320
			\$10,000

**Issue:** New proceeds under Chapter 59.06 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to ratify, by Order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
From:	Fund Balance	2161-259700	\$10,000
To:	Uniforms	2161-2260-001-456305	\$3,500
	Law Enforcement - Other	2161-2260-001-457006	\$2,500
	Minor Tools & Apparatus	2161-2260-001-460105	\$2,000
	Materials & Supplies	2161-2260-001-461000	\$2,000
			\$10,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by order, a budget amendment of \$63,225 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of the Treasury Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2163 (Treasury - Federal Forfeiture)]**

	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
From:	Fund Balance	2163-259700	\$63,225
To:	Law Enforcement - Other	2163-2260-001-457006	\$63,225

**Issue:** New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

**Solution:** Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

**Result:** The District Attorney's Office will add the new proceeds to its current expenditure budget to be utilized for law enforcement purposes in accordance with the Department of the Treasury Equitable Sharing Guidelines.

- f. Discussion and possible action to approve the following carry over and increase FY2020 Budget Fund 2183 State Forfeiture in the amount of \$380.58; and any other matters incident thereto. This action will have no impact to the General fund. **[Requested by Mike Villarreal, Constable Pct. 2]**

Acct. Number	Acct. Name	Amount
2183-3180-461006	Canine Expenditures	\$380.58

**Issue:** These State Forfeiture funds were unused from the prior physical year, and funds were not carried over to the new budget.

**Solution:** Solution will be to approve this request to increase the account fund by \$380.58.

**Result:** The Department will have funds available for Canine Expenses.

- g. Discussion and possible action to approve the following carry over and increase FY2020 Budget Fund 2724 Law Enforcement Officer Standards and Education (LEOSE) in the amount of \$1,925.01; and any other matters incident thereto. This action will have no impact to the General fund. **[Requested by Mike Villarreal, Constable Pct. 2]**

Acct. Number	Acct. Name	Amount
2724-3180-461006	Training & Education	\$1,925.01

**Issue:** These LEOSE funds were unused from the prior physical year, and funds were not carried over to the new budget.

**Solution:** Solution will be to approve this request to increase the account fund by \$1,925.01.

**Result:** The Department will have funds available for Training & Education Expenses.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the following Grant funds from 2019-Fiscal Year. This action will not have an impact to the General Fund. **[Requested by James Flores, Executive Director of CAA Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5150-521-410000	Payroll Cost	\$94,993.00	\$46,264.60	\$66,481.82	\$20,217.22
	2362-5150-521-421000	Health Life Insurance	\$16,528.00	\$10,148.55	\$12,760.52	\$2,611.97
	2362-5150-521-422000	Fica County Share	\$7,055.00	\$3,747.64	\$5,230.92	\$1,483.28
	2362-5150-521-423000	Retirement County Share	\$8,323.00	\$3,499.10	\$5,508.58	\$2,009.48
	2362-5150-521-425000	Unemployment Tax	\$1,208.00	\$989.92	\$1,118.80	\$128.88
	2362-5150-521-426000	Worker Compensation	\$1,092.00	\$791.20	\$930.30	\$139.10
	2362-5360-521-410000	Payroll Cost	\$130,787.00	\$60,203.37	\$85,982.96	\$25,779.59
	2362-5360-521-421000	Health Life Insurance	\$31,092.00	\$12,180.32	\$19,160.74	\$6,980.42
	2362-5360-521-422000	FICA County Share	\$11,543.00	\$6,375.41	\$8,291.83	\$1,916.42
	2362-5360-521-423000	Retirement County Share	\$14,018.00	\$6,151.28	\$8,966.18	\$2,814.90
	2362-5360-521-425000	Unemployment Tax	\$1,972.00	\$1,589.46	\$1,782.46	\$193.00
	2362-5360-521-426000	Worker Compensation	\$1,077.00	1,035.52	\$1,503.14	\$467.62
	2362-5360-521-431002	Administrative Expense	\$30,000.00	\$12,067.97	\$20,684.06	\$8,616.09
	2362-5360-521-463802	Household Crisis	\$51,806.83	\$12,535.35	\$13,535.35	\$1,000.00
	2362-5360-521-463805	Heating & Cooling	\$7,000.00	\$7,000.00	\$7,000.00	\$0
				\$184,579.69		
To:	2362-5360-521-463804	Utility Assistance	\$1,379,760.17	\$169,579.69	\$151,425.66	\$321,005.35
	2362-5360-521-470000	Capital Outlay	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00
				\$184,579.69		

**Issue:** Funds available in accounts will cover cost needed to continue operation of service.

**Solution:** By Commissioners Court approval, accounts in line item transfers will have enough funds.

**Result:** To ensure funding for the remainder of the current fiscal year.

- i. Discussion and possible action to ratify, by Order, the following FY-2019 budget amendment (line item transfer). **[Requested by Rafael Perez, Auditor]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-9050-001-482001-175	Principal Series 2010	\$5,353	\$2,744	\$5,353	\$2,609

To:	7100-9050-001-482401-240	Interest Series 2019A	\$0	\$2,744	\$5,488	\$8,232
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**Issue:** Line item transfer is needed to cover interest payment accrual for 2019 bond series.

**Solution:** In order to process year-end transactions, funding was identified as approved by Commissioners Court on September 23, 2019, to allow Auditors Office and Budget Officers to enter and post budget amendments.

**Result:** Funds were transferred to cover pending interest accrual and properly classify the expenses in FY 2019.

- j. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Marco Montemayor, County Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2465-2270-001-413000	Overtime	\$43,309.00	\$140.08	\$16,888.73	\$16,748.65
	2465-2270-001-422000	FICA County Share	\$3,314.00	\$11.06	\$1,292.66	\$1,281.60
	2465-2270-001-425000	Unemployment Tax	\$303.00	\$3.22	\$119.04	\$115.82
	2465-2270-001-426000	Worker Compensation	\$1,300.00	\$4.37	\$507.12	\$502.75
				\$158.73		
To:	2465-2270-001-423000	Retirement County Share	\$5,008.00	\$158.73	\$1,901.73	\$2,060.46

**Issue:** Future deficits on FY2020 budget fund 2465 Operation Stonegarden Grant 2018 due to an increase in the Unemployment Tax and Retirement County Share rates.

**Solution:** Approving line item transfer will reclassify funds in the FY2020 budget fund 2465 Operation Stonegarden Grants 2018.

**Result:** By approving line item transfer FY2020 budget fund 2465 Operation Stonegarden Grant 2018 will be increased and will avoid any future deficits.

- k. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Submitted by James Flores, Community Action Agency Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-458090	Travel	\$999	\$824.20	\$824.20	\$0.00
To:	2371-5260-521-443000-075	Vehicle Repair & Maint.	\$500	\$824.20	\$217.08	\$1,041.28

**Issue:** Funds are needed in the administrative travel line items to cover necessary vehicle repair expenses for the remainder of the fiscal year.

**Solution:** By Commissioners court approval account, will have funds to cover expenses until end of fiscal year.

**Result:** With funds available, the department will be able to repair and maintain the vehicles in our current more efficiently and effectively to provide home delivered meals.

- I. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the following Grant funds from 2019-Fiscal Year. This action will not have an impact to the General Fund. **[Requested by James Flores, Executive Director of CAA and Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-410000	Payroll Cost	\$140,219.93	\$48,120.83	\$95,285.46	\$47,164.63
	2368-5170-521-422000	Fica County Share	\$11,591.90	\$5,182.84	\$8,260.12	\$3,077.28
	2368-5170-521-423000	Retirement County Share	\$12,854.59	\$3,117.35	\$7,520.40	\$4,403.05
	2368-5170-521-425000	Unemployment Tax	\$1,792.69	\$1,169.68	\$1,482.68	\$313.00
	2368-5170-521-426000	Worker Compensation	\$2,898.60	\$2,569.34	\$2,747.88	\$178.54
	2368-5170-521-443000-020	Repairs & Maintenance Building	\$908.10	\$375.73	\$899.50	\$523.77
	2368-5170-521-452012	Property Casualty Premium	\$350.00	\$350.00	\$350.00	\$ 0
	2368-5170-521-454000	Advertising	\$24.66	\$24.66	\$24.66	\$0
	2368-5170-521-456205	Training & Education	\$2,544.02	\$1,696.02	\$2,169.02	\$473.00
	2368-5170-521-456224	Meeting & Conferences	\$444.72	\$194.73	\$360.24	\$165.51
	2368-5170-521-458000	Administrative Travel	\$1,204.84	\$173.88	\$462.53	\$288.65
	2368-5170-521-463801	Emergency Services	\$1,312.00	\$1,312.00	\$1,312.00	\$0
				\$64,287.06		
To:	2368-5170-521-421000	Health Life Insurance	\$18,993.82	\$1,113.79	\$10,072.64	\$11,186.43
	2368-5170-521-441001	Telephone	\$1,528.54	\$452.12	\$757.32	\$1,209.44
	2368-5170-521-456005	Postage & Courier Service	\$615.10	\$276.50	\$338.50	\$615.00
	2368-5170-521-457008	Contractual	\$292.00	\$14,708.00	\$292.00	\$15,000.00
	2368-5170-521-460000	Office Supplies	\$1,204.84	\$6,778.87	\$104.97	\$6,883.84
	2368-5170-521-460028	Janitorial Supplies	\$223.21	\$226.79	\$223.21	\$450.00



	2368-5170-521-460105	Minor Tools & Apparatus	\$748.35	\$751.65	\$748.35	\$1,500.00
	2368-5170-521-470000	Capital Outlay	\$34,883.50	\$21,119.36	\$34,883.50	\$56,002.86
	2368-5170-521-457008-010	Contractual Skills	\$16,128.36	\$18,759.98	\$16,128.36	\$34,888.34
	2368-5170-521-444500	Equipment Rental	\$2,996.36	\$100.00	\$303.15	\$403.15
				\$64,287.06		

**Issue:** Funds available in accounts will cover cost needed to continue operation of service.

**Solution:** By Commissioners Court approval, accounts in line item transfers will have enough funds.

**Result:** To ensure funding for the remainder of the current fiscal year.

**6. Budget Officers**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) from Bond Series 2006 in order to complete the Splash Pads USA project.

	Acct. Number	Acct. Name	Amount
From:	3100-7170-001-432001	Professional Services	\$66.087
To:	3120-7330-001-472004-020	Recreational Facilities	\$66,087

**Issue:** Transfer is needed to complete this project.

**Solution:** Purchasing Agent will be able to continue with the procurement process.

**Result:** Splash Pads USA Project will be completed.

**7. Casa Blanca Golf Course**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-456205	Training & Education	\$3,500	\$1,500	\$3,266.00	\$1,766.00
To:	7100-6110-001-461005-035	Merchandise COS Equipment	\$13,600	\$1,500	\$1,214.83	\$2,714.83

**Issue:** The line item transfer is to fund the Equipment Cost of Sales Account; the Golf Course sold all the Callaway demo equipment. The related invoices need to be paid in the Current Fiscal Year instead of the due date Fiscal Year 2021. The Training & Education account will not be needed to the degree budgeted, due to delays in Matt Groogan's pursuit of his PGA Class A credentials.

**Solution:** Transfer as requested above.

**Result:** Outstanding invoices will be paid.

**8. Civil Legal Division**

- a. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the City of Laredo, Webb County, Constables Precinct 1, Precinct 2 and Precinct 4, the District Attorney and Laredo Crime Stoppers establishing the Laredo-Webb County Animal Cruelty Task Force to ensure maximum coordination in the reporting, management, and investigation of allegations of animal abuse and/or neglect and any other matters incident thereto; and authorizing the County Judge to sign all relevant documents.
- b. Discussion and possible action to enter into an Interlocal Agreement with United Independent School District for juvenile court coordinators for Justice of the Peace Court Precinct 2, Place 1 (\$14,149.83 County Share) and Justice of the Peace Court Precinct 4 (\$24,635.77 County share) in the total amount of Thirty-Eight Thousand Seven Hundred Eighty-Five Dollars and Sixty Cents (\$38,785.60) for a One year period commencing September 1, 2019 through August 31, 2020 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Juvenile Case Manager Fund J.P. Pct. 4 J. Salinas #2014-2180-341262 and J.P. Pct. 2 Pl.1 R. Quintana #2014-2160-001-43201 Professional Services]**
- c. Discussion and possible action for Webb County to enter into a One (1) year (February 1, 2020, through January 31, 2021) lease agreement with a one year (1 yr.) renewal option between Webb County and the City of Laredo for the use of four (4) City of Laredo owned lease spaces as follows; Lease space #1, located at 2518 Cedar Ave., (Jesus Garcia Head Start), Laredo, Texas at a monthly rate of \$928.00; Lease space #2, located at 2200 Zacatecas St., (Tatangelo Head Start) at a monthly rental rate of \$635.71; Lease space #3, located at 3501 Eagle Pass; (Villa Alegre Head Start) at a monthly rental rate of \$921.58; and Lease #4, located at 2802 McDonell Ave., (Coordinator's Annex) at a monthly rental rate of \$550.00, for a combined total monthly rental rate of THREE THOUSAND THIRTY-FIVE AND 29/100 DOLLARS (\$3,035.29) for all four lease spaces over the term of the 1 yr. agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #2357-5200-531-444100 (Space Rental)]**

- d. Discussion and possible action to enter into a ten (10) month Service Agreement in an amount not to exceed One Thousand Four Hundred Sixty (\$1,460.00) with Ricoh-USA pursuant to State of Texas DIR Contract Number DIR-CPO-4435 for an upgraded copier at the Fred and Anita Community Center; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by the Honorable Webb County Commissioner Cindy Liendo Pct. 4; Account #1001-6200-001-443000-035 (Repairs/ Maintenance Equipment)]**

**9. Community Action Agency**

- a. Discussion and possible action to approve the posting and filling of the following Slot. Webb County Community Action Agency (CAA) Community Social Services Program is not part of the County's Wage Plan, grant funded.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1850	Reception/Clerk	\$12.50

**Issue:** Vacant Slot#1850- Reception Clerk is currently vacant.

**Solution:** Post and fill vacant slot.

**Result:** Filling of slot will alleviate work overload.

**10. Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to authorize the purchase of Two (2) congratulatory plaques for Nancy Pelosi, Speaker of the United States House of Representatives, and Luisa Maria Alcalde Lujan, Secretary of Labor of Mexico, selected as the 2019-2020 Lulac Council #12 Senora Internacional during the Washington's Birthday Celebration festivities not to exceed the amount of \$230.00. **[Account #2004-1010-001-463526 (Community Promotions)]**

**11. Economic Development**

- a. Discussion and possible action to approve contract extension request to Contract #61190003065 for the Program Year 2019 Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) extending the contract from March 31, 2020 to June 30, 2020 and authorizing the County Judge to sign all relevant documents. This contract commenced on January 01, 2019 and will not have an impact on the General Fund. **[Requested by James Flores, Executive Director of CAA and Economic Development Program; Account #2368-5170-3303000]**

**Issue:** Approve CSBG Contract extension request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019.

**Solution:** The Community Services Block Grant (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

**Result:** The support services are intended to assist eligible Webb County residents to transition out of poverty.

- b. Discussion and possible action to approve contract extension request to Contract #58190003003 for the Program Year 2019 Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) extending the contract from March 31, 2020 to June 30, 2020 and authorizing the County Judge to sign all relevant documents. This contract commenced on January 01, 2019 and will not have an impact to the General fund. **[Requested by James Flores, Executive Director of CAA and Economic Development Program; Account #2362-5150-3303000]**

**Issue:** Approve CEAP contract extension request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019.

**Solution:** The court approval will allow the Webb County Community Action Agency provide direct services to eligible low-income residents of Webb County under the CEAP program.

**Result:** These funds are intended to assist qualifying clients with their home energy expenses.

- c. Discussion and possible action to authorize the acceptance of a grant award by the U.S Department of Justice (DOJ) the amount of \$150,000 as developed, written, and submitted by the Webb County Sheriff's Office in conjunction with the 49th Judicial District Attorney's Office for technology for their certified peace officers, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff and Isidro Alaniz, District Attorney]**

**Issue:** The Webb County Sheriff's Office and 49th Judicial District Attorney's Office must continually equip its sworn officer force with an important array of critical safety/communications equipment.

**Solution:** Grant award to provide portable radios as a supplemental source of this needed equipment.

**Result:** The Webb County Sheriff's Office's and 49th Judicial District Attorney Office's sworn officer force will be provided with needed equipment.

- d. Discussion and possible action to authorize the submission of a Fiscal Year 2021 Local Border Security Program (FY 21 LBSP) grant application as developed, written, and submitted by the Webb County Sheriff's Office to the Office of the Homeland Security Grants Division (HSGD) in the amount estimated at \$200,000 for peace officers' overtime and applicable fringe benefits to provide enhanced border security in the Laredo/Webb County area, and authorizing the Webb County Judge to execute all relevant documents, including the resolution; and any other matters incident thereto. This grant does not require a match; and, thus, will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

**Solution:** Grant application to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

**Result:** Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

## **12. Planning & Physical Development**

- a. Discussion and possible action to grant Final Plat Approval to a Re-Plat of Block 1, Lots 6 & 7 (119.54 acres) of High Caliber Estates Subdivision into Lots 6A, 6B, 6C, 6D, 6E, 7A, 7B, 7C, 7D and 7E (ID 9976).

## **13. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ's) for Architectural Services for design phase services and construction administration for the expansion and renovation of the Quad City - Webb County Fire Station located at 23283 State Highway, Oilton, Texas in accordance with the Texas Government Code; Section 2254.001 (Professional Services Procurement Act) and any other matters incident thereto. **[Requested by Ricardo Rangel, Webb County Fire Chief; Account #1001-1130-001-432-001 (Professional Services)]**

**Issue:** Commissioners Court has authorized the Fire Chief to look into expanding and renovating the existing fire station located in Oilton, Texas.

**Solution:** Prior to seeking general contractors an architectural design and preliminary estimates are required to ensure the right funding is allocated for construction.

**Result:** Secure professional architectural proposals from qualified firms for future award.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications (RFQ's) for geotechnical engineering services for county road projects for a term not to exceed Twelve (12) months in accordance with the Texas Government Code; Chapter 2254. [**Account #3720-7230-703-432001 CTIF-Professional Services and #1001-1130-001-432001 General Operating-Professional Services**]

**Issue:** Currently, Webb County does not have a contracted firm for geotechnical testing for county road construction projects.

**Solution:** Solicit Request for Qualifications for qualified firms for geotechnical engineering services.

**Result:** Award a contract to a qualified firm that can provide geotechnical testing services.

- c. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- d. Discussion and possible action to authorize the Purchasing Agent to solicit formal Requests for Proposals for Third Party Health Plan Administrator and any other matters incident thereto. **[Requested by Dr. Pedro Alfaro, Webb County Risk Department Director; Account #6100-1090-001]**

**Issue:** Webb County currently contracts with Aetna to administer its self-funded employee benefit plans. The existing contract expires on December 31, 2020, and there are no additional extension options available for this contract. Providing a comprehensive medical plan to all eligible employees, retirees and their dependents is an important part of the total compensation that the County provides to its employees.

**Solution:** It is requested that the Court authorize the Purchasing department to seek proposals through a competitive purchasing process for Third Party Administrator for Employer Sponsored Medical, Dental, and Pharmacy benefits and related services; Pharmacy Benefit Management Services; Provider Network Access Administration for Medical, Dental, and Pharmacy Benefits; and COBRA Administration Services.

**Result:** The results of the purchasing process will be to identify and contract with the optimal proposer to provide the requested services. The effective date of the contract award will be January 1, 2021.

- e. Discussion and possible action to award and enter into a contract - ITB 2020-002 – TCDP Contract #7218028 - "Public Health Facility Project" to lowest and responsible bidder Trillium LLC dba Cobalt Construction in the amount of Eight Hundred Forty Thousand Sixty-Seven (\$840,067) Dollars for construction of a Public Health Facility in Bruni, Texas and authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[TDA 7218028 Health Facilities Construction in Progress – Capital Outlay #3522-7230-001-470000]**

**Issue:** The residents of Bruni, Texas and surrounding areas do not have a Public Health Facility.

**Solution:** Award and enter into a contract - ITB 2020-002 to the lowest responsible bidder for the construction of the first ever Public Health Facility.

**Result:** The Public Health Facility will provide medical services to the rural residents in the colonias and surrounding areas.

**14. Risk Management**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	9110-209250-075	Flexible Spending Plan	\$1,681.34	\$9,891.67	\$8,210.33

To:	1001-5030-357290-030	Administrative Fee Immunization Program	\$1,681.34	\$6,445.00	\$8,126.34
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**Issue:** Invoice to be paid to the Indigent Health Department for administering influenza vaccines to Webb County employees and their covered dependents.

**Solution:** Funds will be transferred from Flexible Spending Account to the Administrative Fee Immunization Program account to offset the reminding balance for the vaccines.

**Result:** Approval of the line-item transfer will make funds available to pay for the reminding balance for the flu vaccines.

### **REGULAR AGENDA**

#### **Honorable Martin Cuellar, Sheriff**

15. Discussion and possible action to adopt a Resolution by the Commissioners Court to find that it in the best interest of the citizens of Webb County to participate in FY 2019 Operation Stonegarden (OPSG) Grant Program be operated from March 1, 2020 to February 28, 2021 by and through the Webb County Sheriff's Office; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto.

#### **Economic Development**

16. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$7,500		
To:	1001-5040-001-461000	Materials & Supplies	\$10,750	\$4,000	\$7,752.30	\$11,752.30
	1001-5040-001-443000-035	Repairs & Maint. Equip.	\$1,500	\$1,500	\$645.43	\$2,145.43
	1001-5040-001-460105	Minor Tools & Apparatus	\$-0-	\$1,000	\$-0-	\$1,000.00
	1001-5040-001-462605	Fuel & Lubricants	\$1,500	\$1,000	\$1,062.79	\$2,062.79
				\$7,500		

**Issue:** Funds are needed in the following line items to allow the successful operation of the Health Service Rail Car.

**Solution:** By Commissioners Court approval account, the Indigent Health Care Services Department will have the funds necessary to operate the Health Service Rail Car.



**Result:** The transfer of funds will allow the Indigent Health Care Service Department to operate the Health Service Rail Car.

17. Discussion and possible action to authorize the Webb County Economic Development Department to submit a Contract Modification/Budget Modification #1 to the Texas Department of Agriculture, Texas Community Development Block Grant Contract #7218028 (Bruni Public Health Facility) to transfer \$40,000 from the Administration item and \$30,000 from the Engineering line item to the Construction line item. **[Requested by James Flores, Economic Development Director]**

**Issue:** Funds will be carried over from engineering and administration accounts to ensure there are additional funds to cover construction costs.

**Solution:** By Commissioners Court approval, the construction line item will have an additional \$70,000 to cover construction cost.

**Result:** With additional funds available, the department will be able to provide additional funds towards covering construction costs.

### **Fire Suppression & EMS Services**

18. Discussion and possible action to authorize Webb County Fire with the assistance of the Economic Development Department to develop and submit a U.S. Department of Homeland Security, FY 2019 Assistance to Firefighters Grant for up to \$200,000.00, for new personal protective equipment to outfit 30 additional firefighting personnel, hoses for fire trucks, and a removable skid for a military vehicle; and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for Assistance to Firefighters Grant Program funding. This application requires a five percent (5%) cash match should the application be funded, amount shall not exceed the sum of TEN THOUSAND DOLLARS (\$10,000), funding shall be identified by budget officers. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Account #1001-3140-001-431009 (Stipends)]**

**Issue:** Submission of Assistance to Firefighters Grant (AFG) Application to benefit the Webb County Volunteer Fire Department through the acquisition of personal protective equipment for firefighters, hoses for fire trucks, and a removable skid unit for a military vehicle.

**Solution:** The Economic Development Department will develop and submit the application on behalf of the Webb County Volunteer Fire Department.

**Result:** Well- equipped firefighters to respond safely to emergency incidents, and meet required standards.

## Civil Legal Division

19. Discussion and possible action to enter into an architectural services agreement with Juan Homero Sanchez Architect Inc. for the expansion of the J.P. Precinct 4 building (8501 San Dario, Laredo, Texas) in the amount of Thirty thousand dollars (\$30,000.00) plus additional cost of civil engineering in the amount of Seven Thousand Seven Hundred Dollars (\$7,700.00) and surveying in the amount of Two Thousand Seven Hundred Fifty Dollars (\$2,750.00) for a total cost of Forty Thousand Four Hundred Fifty Dollars with the construction budget being established at Two Hundred Fifty Five Thousand Dollars and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #3870-3170-001-474501 (Building Construction Pct. 4, Series 2019A)]**

## Community Action Agency

20. Discussion and possible action to approve a Resolution by the Webb County Commissioners Court authorizing the Community Action Agency to submit a Contract Amendment with a Budget Amendment and a Performance Statement Amendment to the Texas Department of Housing and Community Affairs, Office of Colonia Initiatives for the Self-Help Center TCDP Contract # 7216013 and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will not impact the General Fund.

**Issue:** The Self-Help Center Program recently implemented rule changes which increased the maximum cost limits for rehabilitation, reconstruction and new construction activities. A Contract Amendment is needed to adjust the number of homes that can be completed with the new funding limits. The Texas Department of Housing and Community Affairs requires a Resolution issued by the commissioners Court in order to consider this Contract Amendment request.

**Solution:** Commissioners Court passes a Resolution authorizing the submission of this Contract Amendment as required by the Texas Department of Housing and Community Affairs.

**Result:** Webb County can proceed to assist qualified colonia residents with housing rehabilitation, reconstruction and new construction through the Self-Help Center Grant.

## Engineer

21. Discussion and possible action to approve payment in the amount of \$3,510.00 (including taxes, if applicable) to the City of Laredo Parking Enforcement Division for non-usage of twelve (12) meters during the Tex Mex (sidewalk) construction; and any other matters incident thereto. **[Account #101-1130-001-432001 (Professional Services-General Operating)]**

**Issue:** Due to the Tex Mex Parking Lot (sidewalk) construction, the City of Laredo had to cover meters around Washington/ Salinas and Convent Streets from January 6-27, 2020. This includes \$16.25 a day per vehicle space, loading zone and no parking areas, plus a \$15 permit fee.

**Solution:** Approval of payment to the City of Laredo.

**Result:** Continue working with City of Laredo.

## **Purchasing**

22. Discussion and possible action to approve a change order in an amount not to exceed \$59,965.00 for the contract between Webb County and Gilmar Construction, LTD for the Webb County Property Parking Lot Paving Project located on the intersection of Washington Street and Convent. The total amount of the change order does not exceed (25%) threshold as required by the Texas Local Government Code; Section 262.031 (Change to Plans and Specifications); and to approve a transfer of \$4,500 from interest income series 2019A, and further authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #3872-7230-001-474501 (Capital Outlay 2019A Bond Series)]**

**Issue:** Change Order required in order to complete construction of two islands for entrance and exit.

**Solution:** Seek court authorization not to exceed 25% threshold as instructed by county engineer.

**Result:** Approval of the change order will help complete the project in time.

23. Discussion and possible action to award ITB 2020-001 La Presa Water Dispenser Station project to the lowest and responsible bidder Sal Construction in an amount not to exceed Six Hundred Ninety-Nine Thousand and Seventy Dollars (\$699,070.00) and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. **[2019-A Bond Project; Account #3869-7230-001-474501-025]**

**Issue:** Webb County Colonia La Presa is in need of a water storage tank and dispenser to provide potable water to the residents in the community. Commissioners Court previously authorized the publication of formal bids.

**Solution:** Award to the lowest and responsible bidder.

**Result:** Finalize the construction contract and issue letter to proceed.

24. Status report on Tex Mex Parking Lot project with discussion and possible action to approve and finalize the implementation of parking fees for use of the public parking facility by the public; and any other matters incident thereto. **[Requested by Commissioners Court]**

**Issue:** Commissioners Court authorized the purchase of a parking lot access system in conjunction with the approved parking lot construction to provide the public with parking options when conducting business with Webb County. Preliminary Parking fees were approved at the 1/13/2020 Commissioners Court meeting with further instructions to return to Court to finalize all fees and any other related matters.

**Solution:** Authorize staff to implement parking fees as determined and adopted by Commissioners Court.

**Result:** Implement parking fees as approved by Commissioners Court.

25. Discussion and possible action to approve a contractual agreement between Splash Pads USA and Webb County for the design and installation of two (2) Splash Pads to be located at 1600 Orquidia Lane, Rio Bravo, Texas 78046 and 303 12th Street, Bruni, Texas 78344 in an amount not to exceed \$557,000.00 pursuant to award of RFQ 2020-001 "Webb County Texas Parks and Wildlife Splash Pad Project" and to further authorize the County Judge to sign all relevant documents and any other matters incident thereto. [TPWD Grant No. 50-000509; Account No. 3701-7230-001-470000-030, 3701-7230-001-432001]

**Issue:** On December 9, 2019, Splash Pads USA was awarded RFQ 2020-001 and staff was authorized to proceed with finalizing design, pricing and contractual agreement for both splash pads funded through TPWD Grant No. 50-000509 and local match funds.

**Solution:** Approve contract execution to start the process of scheduling site preparation, installation and operation of splash pads.

**Results:** Webb County will enhance the quality of life for its Citizens by introducing the first splash pads to its constituents and their respective families.

26. Discussion and possible action for consideration and approval of a resolution declaring intentions to reimburse expenditures related to the purchase of law enforcement equipment for leased police package vehicles with the proceeds of new Tax Notes in an amount not to exceed \$2,200,000.00 and any other matters incident thereto.

**Issue:** The County intends to use Tax Notes to finance the law enforcement equipment needed for the approved leased police package vehicles replacing older model police units exceeding 90,000 miles.

**Solution:** This resolution shall evidence the intent of the County to comply with state law and federal income tax law in the issuance of tax notes for the project.

**Results:** Proceed with the order of law enforcement equipment after funding is approved by Commissioners Court and authorized as per State and Federal law.

## **Budget Officers**

27. Discussion and possible action to transfer and allocate county payroll savings funds accumulated as of February 21, 2020 from various county departments, in the amount of Seven Hundred Twenty-Four Thousand and Three Hundred Seventy-Six (\$724,376) Dollars; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve) and #1001-1130-001-431007-005 (Payroll Reserve)]**

## **Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

28. Discussion and possible action to authorize the utilization of Road & Bridge manpower, equipment and landfill fees for a Clean Up Campaign for the following areas in Webb County's Precinct 2, and to authorize landfill fees not to exceed Nine Thousand One Hundred Thirteen Dollars and Thirteen Cents (\$9,113.05) incurred from following colonias; Los Altos, San Carlos I, San Carlos II (San Enrique), Ranchitos 359 East and Pueblo Nuevo be billed to a Self Help Center grant earmarked for clean-up campaigns for March 3rd, 4th, and 5<sup>th</sup>. The remaining Colonias on HWY 359, Tanquecitos, Old Milwaukee and D5 Acres will be done with Road & Bridge Funding on March 17<sup>th</sup>; and any other matters incident thereto. **[Accounts #2530-6360-521-443000-065 and #2007-7160-001-441405 (Road & Bridge)]**

## **Honorable Cindy Liendo, Webb County Commissioner Pct. 4**

29. Proclamation designating March 2020 as Women's Empowerment Month in Webb County Texas in celebration and recognition of all outstanding women that keep driving Laredo-Webb County forward. **[Requested by Cindy Liendo, Commissioner Pct. 4] [Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
30. Status report on the Webb County My Healthy Card Programs participating businesses and employee requirements to take part in the program.

## **Presentations**

31. Presentation by Antonio Rodriguez and Jason Rodriguez from HNTB Corporation regarding the final briefing on the North Laredo Webb County Transportation Planning Study. **[Sponsored by Tano E. Tijerina, County Judge]**
32. Recognition and presentation of Certificate to Aztridt Gallegos from Lyndon B. Johnson High School for her dedication and achievement as a swimmer athlete. Aztridt is the first LBJ female swimmer to earn a state berth. **[Requested by Tano E. Tijerina, County Judge]**
33. **Communications**

**34. Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF FEBRUARY, 2020

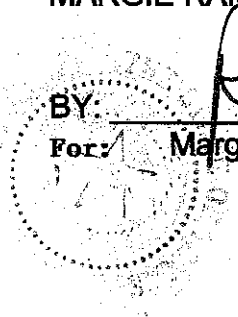
By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of February, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

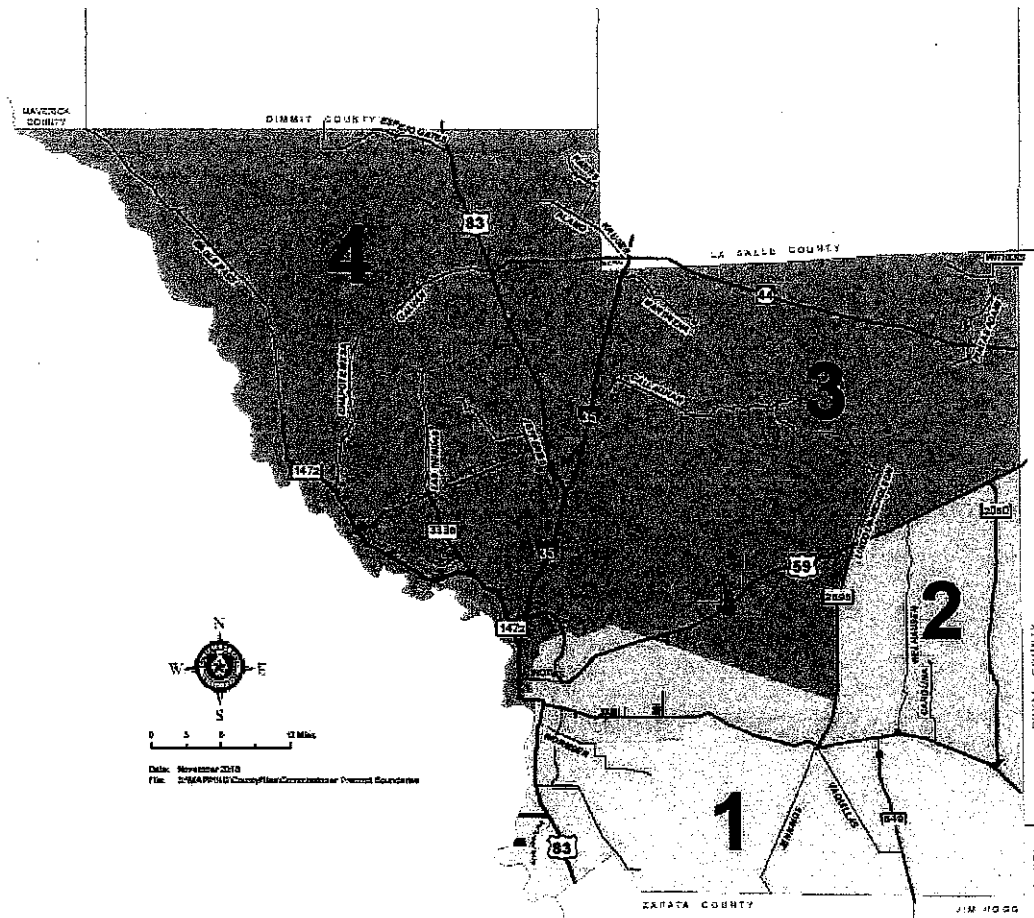
DATED THIS 21st DAY OF FEBRUARY, 2020

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS








BY: Rosalinda Moreno  
For: Margie Ramirez-Ibarra, County Clerk

By: Rosalinda Moreno  
Senior Deputy Clerk



**COUNTY COMMISSIONERS**

	<b>Honorable Tano E. Tijerina</b>	<b>County Judge</b>
	<b>Commissioner Jesse Gonzalez</b>	<b>Precinct 1</b>
	<b>Commissioner Rosaura "Wawi" Tijerina</b>	<b>Precinct 2</b>
	<b>Commissioner John C. Galo</b>	<b>Precinct 3</b>
	<b>Commissioner Cindy Liendo</b>	<b>Precinct 4</b>

**Webb County, Texas  
Commissioner Precinct Boundaries**