

Linda J. Santos

From: Rose Magaña
Sent: Thursday, February 20, 2020 10:25 AM
To: Linda J. Santos
Cc: Mayra Berlanga; Blanca Salinas
Subject: RE: over-budget payroll accounts

Hi ladies,

Good morning! So yes, that is the total amount needed to make sure you guys make it to the end of the fiscal year. Glad to help! Anything else y'all need just lemme know. 😊

Regards,

Rose Magaña
Office Administrator
Webb County Commissioners Court

From: Linda J. Santos <ljsantos@webbcountytx.gov>
Sent: Wednesday, February 19, 2020 4:57 PM
To: Rose Magaña <rmagana@webbcountytx.gov>
Cc: Mayra Berlanga <mberlanga@webbcountytx.gov>; Blanca Salinas <bsalinas@webbcountytx.gov>
Subject: RE: over-budget payroll accounts

Ms. Rose,

Below is the line item transfer that I will be doing to cover the payroll short fall could you advise me if it is correct to process:

From:
Payroll Cost 1001-3050-001-410000 \$7,441.00

To:
Educational Incentive 1001-3050-001-414030 \$5,940.00
Longevity Pay 1001-3050-001-414000 \$1,501.00

I thank you ahead for the help on the above item.

Linda Jo Santos
Human Resource/Webb County Sheriff's Dept.
902 Victoria St.
Laredo, Tx. 78041
(956) 523-4504 Phone
(956) 523-5068 Fax

ljsantos@webbcountytx.gov

From: Rose Magaña <rmagana@webbcountytexas.gov>
Sent: Wednesday, February 19, 2020 3:59 PM
To: Mayra Berlanga <mberlanga@webbcountytexas.gov>; Linda J. Santos <ljsantos@webbcountytexas.gov>
Cc: Blanca Salinas <bsalinas@webbcountytexas.gov>
Subject: FW: over-budget payroll accounts
Importance: High

Good afternoon ladies,

Please view the email from Auditors regarding deficits within the Mental Health Unit (3050). After speaking to Mr. Guerra, he's requested that an item be placed to address these shortfalls. Not sure what happened, but it seems the expenditure trend exceeds what was originally budgeted. With that said, the amounts needed to clear the deficits and end the fiscal year are as follows:

- Educational incentive (414030)
\$5,940
- Longevity pay (414000)
\$1,501

These amounts would be covered through payroll savings within the same dept., hence the 410000 payroll cost line item. Let me know if you have any questions. 😊

Regards,

Rose Magaña
Office Administrator
Webb County Commissioners Court

From: Carlos Guerra <cguerra@webbcountytexas.gov>
Sent: Tuesday, February 18, 2020 4:20 PM
To: Ernesto Guajardo <ernestog@webbcountytexas.gov>; Maria E. Palencia <epalencia@webbcountytexas.gov>
Cc: Rafael Perez <rafaelperez@webbcountytexas.gov>; Lalo Uribe <auribe@webbcountytexas.gov>; Rose Magaña <rmagana@webbcountytexas.gov>
Subject: RE: over-budget payroll accounts

Mr. Guajardo,

Below are three payroll accounts that have approved payroll over-budget. Please work with Departments to alleviate this situation

Fund	GL Account	Department	Description
1001	1001-1110-001-413000	Election Administration	(Overtime) Transaction Amount: \$238.95 Date: 02/21/20
1001	1001-3050-001-414000	Mental Health Unit	(Longevity Pay) Transaction Amount: \$94.18 Date: 02/21
1001	1001-3050-001-414030	Mental Health Unit	(Educational Incentive) Transaction Amount: \$299.99 Dat

Thank you.

Carlos Guerra, CPA
Chief Deputy Auditor
Webb County Auditor's Office
(956) 523-4005



From: Carlos Guerra
Sent: Friday, January 24, 2020 4:35 PM
To: Lalo Uribe <auribe@webbcountytexas.gov>; Rose Magaña <rmagana@webbcountytexas.gov>; Ernesto Guajardo <ernestog@webbcountytexas.gov>; Maria E. Palencia <epalencia@webbcountytexas.gov>
Cc: Rafael Perez (<rafaelperez@webbcountytexas.gov> <rafaelperez@webbcountytexas.gov>
Subject: over-budget payroll accounts

For your information, below are two payroll accounts with budget deficits.

Fund	GL Account	Description	Department
1001	1001-3050-001-414030	(Educational Incentive)	Mental Health Unit
1001	1001-3190-001-413000-010	(Overtime CBA)	Justice Center Security

Thank you.

Carlos Guerra, CPA
Chief Deputy Auditor
Webb County Auditor's Office
(956) 523-4005

