



MARGIE R. IBARRA  
COUNTY CLERK  
FILED

**WEBB COUNTY, TEXAS** 20 MAR -6 AM 8:16

**COMMISSIONERS COURT** WEBB COUNTY, TEXAS

BY Ramirez DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
MARCH 9, 2020  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

## COURT TO DISCUSS AND ACT ON THE FOLLOWING:

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

### CONSENT ITEMS

#### 5. Auditor

- a. Discussion and possible action to approve, by Order, a budget amendment (line item transfer) by increasing carry over funds of \$36,393 for the Court initiated Guardianship program in accordance with Texas Local Government Code, Section 118.052(2)(E); 118.067 (Supplemental Court-initiated Guardianship Fee) and Section 111.0706 (Special Budget for Grant or Aid Money). **[Requested by County Court at Laws, Fund #2013 (Court Initiated Guardianship)]**

Account Name	Account Number	Amount
Fund Balance	2013-259700	\$36,393
Court Appointed Attorney-CCL 1	2013-2060-001-433001-025	\$17,368
Court Appointed Attorney-CCL 2	2013-2070-001-433001-030	\$19,025
		\$36,393

**Issue:** Increase budget for expenditures to cover future expenditures.

**Solution:** Appropriate new expenditures to be used for the purpose of program expenditures.

**Result:** Finalize special budget using proceeds for the purpose stated on this agenda item.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Community Action Agency - Self Help Center]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2021-6360-521-441205-020	Utilities - Nutrition Center	\$10,000	\$2,000	\$7,878.40	\$5,878.40
To:	2021-6360-521-458000	Administrative Travel	\$500	\$1,500	\$500	\$2,000
	2021-6360-521-454000	Advertisement	\$0	\$500	\$0	\$500
				\$2,000		

**Issue:** The Texas Department of Housing and Community Affairs will be holding a Colonia Self-Help Center Workshop in Austin, Texas on March 24, 2020 through March 25, 2020. The current balance in the Administrative Travel Account is insufficient to cover the travel costs for staff to attend this workshop. Funds are also needed to advertise bid invitations and public hearing in the local newspaper.

**Solution:** Transfer funds to cover travel costs for staff and newspaper advertisements.

**Result:** Staff will attend workshop and receive necessary information and training regarding the Self-Help Center Program and required notices will be published in the local newspaper.

- c. Discussion and possible action to approve the following carry over budget for the Loop 20 Extension (Texas Department of Transportation CSJ: 0086-14-058) Grant Fund 3560 in the amount of \$757,268.35. Financial information has been certified by the Auditor's office; and any other matters incident thereto. This is required by court policy but does not impact the Grant. **[Requested by Luis Perez Garcia; Account #3560-7230-330300 (Grant Revenue) and Account #3560-7230-001-432001 (Professional Services) (No Financial Impact)]**

Account Number	Account Name	Amount
3560-7230-001-432001	Professional Services	\$757,268.35
3560-7230-330300	Grant Revenue	\$757,268.35

**Issue:** Newly implemented procedures require year-end balances to be carried over and entered into the system in order to continue the availability of these grant funds until the end of the project.

**Solution:** Request Commissioner Court approval to carry over grant funds.

**Result:** Approval of agenda Item for the continued availability of grant funds.

- d. Discussion and possible action to approve a budget amendment by increasing revenues and expenditures in the amount of \$79,826.00 for new revenues (carryover amount from year 1) received for the County Court at Law II DWI Court Program in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Fiscal Year) by Order, the following budget amendment (line item transfers).  
**[Requested by Victor Villarreal, County Court at Law #2 Judge]**

Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
2356-2070-330300-030	Grant Revenue Federal	\$400,000	\$79,826	\$369,467.51	\$449,293.51
2356-2070-003-458000	Administrative Travel	\$4,860	\$20,000	\$2,358.60	\$22,358.60
2356-2070-003-459020	Other Expenses	\$2,750	\$26,477	\$2,750.00	\$29,227.00
2356-2070-003-461000	Materials & Supplies	\$1,249	\$33,349	\$5.01	\$33,354.01
			\$79,826		

**Issue:** The Substance Abuse and Mental Health Services Administration approved the County Court at Law II formal request for carryover in the amount of \$79,826.00.

**Solution:** Approve agenda item in order to appropriate new revenues and expenditures to be used for the purpose of program expenditures.

**Result:** County Court at Law II will continue to provide uninterrupted services to clients in the DWI Court Program.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Sponsored by Lalo Uribe, Budget Officer]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1260-001-461000	Materials & Supplies	\$13,500	\$500	\$12,409	\$11,909
To:	1001-1260-001-464010	Dues & Memberships	\$2,500	\$500	\$480	\$980

**Issue:** Line item transfer is needed to cover dues and membership that are annually budgeted but had an increase in cost for this fiscal year. Dues and Membership payment is due before March 31, 2020.

**Solution:** With court approval of line item transfer, account will have the funds necessary to process payment of dues and memberships.

**Result:** There will be sufficient funds to pay current dues and memberships in timely manner.

## 6. Civil Legal Division

- a. Discussion and possible action to approve a minor boundary modification application for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Dalko Resources, Inc., (Lessee), and HFLF Properties, L.P. (Owner/Landlord) and the City of Laredo by adding Lots Number 3 & 4, Block 5, San Isidro Ranch, East Point Center, Unit II, Laredo, Webb County, Texas and commonly known as 810 Hallmark Dr., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Dalko Resources, Inc./HFLF Properties, L.P./City of Laredo]**
- b. Discussion and possible action to enter into a Professional Services Agreement between Dr. Rolando Salazar and Webb County for the Webb County Sheriff's Office, to provide dental health services to the Webb County Adult Detention Facility at a monthly cost of Three Thousand Five Hundred Dollars (\$3,500.00) and a total cost of One Hundred Twenty-Six Thousand Dollars (\$126,000.00). The term of this agreement is for Thirty-Six (36) months and will commence on September 9, 2019, and end on September 9, 2022, subject to annual budget appropriations; and any other matters incident thereto; and have the Webb County Judge sign all relevant documents. **[Requested by Martin Cuellar, Webb County Sheriff; Account #1001-4070-001-432001]**

- c. Discussion and possible action to approve a minor boundary modification application for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Tamex Forwarding Inc., (Owner) and the City of Laredo by adding Lot Number 2, Block 2, Milo Distribution Center, Phase I, Laredo, Webb County, Texas and commonly known as 306 Grand Central Blvd., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tamex Forwarding, Inc./City of Laredo]**
- d. Discussion and possible action to enter into a one (1) year a Non-Financial Memorandum of Understanding between Laredo College and the Webb County Sheriff's Office commencing on the date of execution by both parties. The purpose of the agreement is to implement ESL, EL Civics, and High School Equivalency classes at the Webb County Jail to improve the overall literacy levels in Laredo contingent on the availability of federal and state funds, and requesting the County Judge to execute all relevant documents. **[Requested by Martin Cuellar, Sheriff]**
- e. Discussion and possible action to enter into a one (1) year (July 1, 2019 through June 30, 2020) Non-Financial Memorandum of Understanding between Laredo College and Webb County. The purpose of the agreement is to implement ESL, EL Civics, and High School Equivalency classes to improve the overall literacy levels in Webb County contingent on the availability of federal and state funds, and requesting the County Judge to execute all relevant documents and any other matters incident thereto.
- f. Discussion and possible action to enter into a twelve (12) month (September 29, 2019 through September 30, 2020) Contract Agreement between Webb County and Chestnut Health Systems, Inc. d/b/a Lighthouse Institute to provide software services for the Webb County Court at Law #2 D.W.I. Court Program at a total cost of One Thousand Two Hundred Sixty Dollars (\$1,260.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Judge Victor Villarreal; Account #2356-2070-003-432001 (Professional Services)]**

7. **Community Action Agency**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines. This position is grant funded by the Community Social Services Block Grant (CSBG).

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1848	Driver/Custodian	\$10.50

**Issue:** Slot# 1848 is currently vacant.

**Solution:** Funds are currently available to fill slot # 1848, Driver Custodian.

**Result:** The filling os slot will allow department to effectively continue the flow of work for the Community Services Block Grant and the Comprehensive Energy Assistance Program.

## 8. Economic Development

- a. Discussion and possible action to authorize the acceptance of the grant as developed, written, and submitted by the Webb County Sheriff's Office for the 2020 National Crime Victims' Right Week (NCVRW) Community Awareness Project (CAP) grant award in the amount of \$5,000 from the Office for Victims of Crime (OVC); and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This grant requires no financial match; and, therefore, will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

**Solution:** Grant funds to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2020 National Crime Victims' Right Week.

**Result:** The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

- b. Discussion and possible action to approve Amendment #1 to Contract Number #61200003237 for the Community Services Block Grant Program (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2020, in the amount of One Hundred Forty-Four Thousand Five Hundred Twenty-Eight Dollars (\$144,528.00). This Amendment #1 will increase funding from \$82,736.00 to \$144,528.00 and

authorizing the County Judge to sign all relevant documents. This action will not have impact to the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by James Flores, CAA Executive Director and Economic Development]**

**Issue:** Approve funding increase Amendment # 1 for the CSBG Program Grant from TDHCA for the Program Year 2020 in the amount of \$144,528.00.

**Solution:** The Community Services Block Grant Program (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

**Result:** The support services are intended to assist eligible Webb County residents to transition out of poverty.

- c. Discussion and possible action to authorize the budget set up and expenditures of up to, but not more than, 50% of the forthcoming FY 2019 Operation Stonegarden grant award allocation in order to allow timely commencement of overtime operations for the Webb County Sheriff's Office, the Offices of the Constables, Pct. 1-4, and the Webb County Attorney's Office investigators; and any other matters incident thereto. Of the FY 2019 Operation Stonegarden total grant award allocation to Webb County, \$2,277,567 has been allocated to the six (6) aforementioned Webb County law enforcement agencies. This grant requires no financial match; and, therefore, will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Although the official grant performance period began on March 1, 2020, the FY 2019 Operation Stonegarden has not been official awarded by the funding agency. However, the granting agency has authorized Webb County to spend up to, but not exceed, 50% of the FY 2019 Operation Stonegarden allocation issued out by FEMA.

**Solution:** Seek court authorization to have the budget set up and expenditures allowed for up to but not more than 50% of the FY 2019 Operation Stonegarden allocation.

**Result:** Overtime operations can commence in a timely manner.



- d. Discussion and possible action to submit Fiscal Year 2020 – 2021 Federal application 5311- 2020- WEBB CO- 00072 Rural Transit Grant for Webb County Community Action Agency- El Aguila to The Texas Department of Transportation (TxDOT) in the amount of Three Hundred Nine Thousand Sixty Four Dollars (\$309,064.00). This grant includes a proposed County Match of 10% in the amount of Thirty Thousand Nine Hundred Seven Dollars (\$30,907.00). All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. **[Requested by Mr. James Flores, CAA Executive Director; Account #2661- 5150- 337800 (Revenue Matching Funds)]**

**Issue:** Webb Co CAA- El Aguila is a grant funded agency.

**Solution:** Application for Federal funds will benefit both administrative and operations expenses and will allow continued transportation service to the rural areas of Webb County.

**Result:** Continuation of transportation services throughout the rural areas of Webb County.

- e. Discussion and possible action to authorize the submission of a Fiscal Year 2020 Local Border Security Program (FY20 LBSP) grant application as developed, written and submitted by Webb County Constable Pct. 3 Department to the office of Homeland Security Grants Division (HSGD) in the amount estimated at \$40,000.00 for peace officers' overtime/applicable fringe benefits, fuel/vehicle maintenance and equipment. Grant funds shall be utilized to help provide enhanced border security in Webb County and Precinct 3 area, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This grant does not require a match; and thus, will not have an impact on the general fund. All required documents were sent for review through the Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Requested by Adrian Cortez, Webb County Constable Pct. 3]**

**Issue:** The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

**Solution:** Grant application to provide enhanced border security in Webb County and the Precinct 3 area in order fulfill State of Texas Local Border

Security Program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

**Result:** Enhanced/increased patrol for certified peace officers working at Webb County Constable Pct. 3.

- f. Discussion and possible action to approve the acceptance of a grant award in the amount of \$294,310, in response to an application submitted by the Webb County Sheriff's Office in collaboration with the City of Laredo Health Department (MAT Provider), PILLAR (drug and alcohol screening and counseling), and the Webb County Community Supervision & Corrections Department (CSCD) from the Office of the Governor Criminal Justice Division for a FY 2020 Medication-Assisted Treatment (MAT) Pilot Program to provide comprehensive Medication-assisted Treatment (MAT) and evidence-based services through a continuum of care model to a limited number of jail inmates who suffer from opioid dependence and/or alcohol and volunteer to participate in the program; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match and, thus, will have no impact on the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** The City of Laredo/Webb County is a medically underserved community with a shortage of health professionals. Furthermore, there are no significant detoxification centers and very limited substance use prevention/treatment programs available within 150 miles.

**Solution:** Start a grant-funded Pilot Program for Medication-Assisted Treatment and evidence-based services to a limited number of jail inmates for detoxification from their opioid and/or alcohol use.

**Result:** The community of Laredo/Webb County will have another resource to help its citizens deal with the critical epidemic of opioid dependency.

- g. Discussion and possible action to accept the Texas Community Development Program (TCDP) contract #7219095 from the Texas Department of Agriculture (TDA) in the amount of One Million Dollars (\$1,000,000) grant funds and Two Hundred Thousand (\$200,000) in matching funds for water system improvements in Mirando City and authorize Webb County Judge to sign all relevant documentation. This contract and agreement commences on February 1, 2020 and terminates January 31, 2022. **[Requested by James Flores; Account #1001-1160-001-463904-015]**

**Issue:** The Mirando City Water Supply Corporation has had numerous "deficiency findings" by the Texas Commission on Environmental Quality.

**Solution:** An increase in water volume by drilling an additional water well and water well system improvements for the Mirando City Water Supply Corporation will address this deficiency finding as per the Texas Commission on Environmental Quality.

**Result:** The performance of the water system improvements for the Mirando City Water Supply Corporation will address this deficiency finding.

**9. Planning & Physical Development**

- a. Discussion and possible action to approve the PINNACLE INDUSTRY CENTER - FM1472, UNIT 10 PLAT subject to the following comments, and any other matters incident thereto.
  - 1. Update the description of the Offsite Easement 2 w recoding information.
  - 2. Provide financial guarantee acceptable to Webb County.
  - 3. Include Flood Plain Determination Certificate as to Offsite Easement 3.

**10. Extension Agent**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 9, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
605	County Extension Agent-AG/NR	\$23,436.00

**Issue:** Permission required to fill slot #0605.

**Solution:** Fill job opening of vacant position.

**Result:** The filling of Slot #0605 will continue to provide leadership for an effective community-based educational program that supports the agriculture natural resources programming in Webb County.

11. **Public Defender**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective March 9, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0264	Legal Assistant	\$31,518.75 - 12 A/E

**Issue:** Slot# 0264 will become vacant on March 9, 2020.

**Solution:** Request is being made to fill the vacant Legal Assistant slot.

**Result:** The filling of slot # 0264 will allow our department to continue to function efficiently and effectively.

12. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and

make room for future assets turned in by County departments.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit formal Bids for master electrician services for an eighteen (18) month term ending September 30, 2021.

**Issue:** Currently, Webb County does not have a contracted electrician. County wide electrical services are exceeding \$50,000 in the current fiscal year.

**Solution:** Authorize the Purchasing Agent to solicit for competitive sealed bids.

**Result:** Secure competitive bids and award to lowest responsible bidder(s).

- c. Discussion and possible action to authorize the Purchasing Agent to solicit formal requests for qualifications (RFQ) for professional engineering services to prepare specifications and scope of work for the Colorado Acres Water Treatment Facility Rehabilitation Project and any other matters incident thereto. **[2019A Bond Series 3869-7230-001-474501-030]**

**Issue:** Water Utilities Department on January 27, 2020 presented an item to award Back Up Solutions a contract for \$489,800.00. Commissioners Court rejected the item and instructed staff to rebid with new specifications.

**Solution:** State law requires the governing body to designate or hire professional engineering or architectural services when preparing plans and specifications for projects that will require a formal bidding process. Staff is recommending to go out and secure outside engineering services to prepare the scope of work and all specifications related to the Colorado Acres Rehabilitation project.

**Results:** Secure plans and specifications to solicit for formal bids as instructed by Commissioners Court.

- d. Discussion and possible action to approve the independent contractor agreement between Webb County and V.M. Golf Services, Inc., pursuant to the Court's prior award of Request for Proposals (R.F.P. 2020-003 "Casa Blanca Golf Course Irrigation Project"), for the removal and installation on new irrigation equipment such as piping, electrical wiring and other related components, in an amount not to exceed \$499,963.95, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[2019A Bond Series; Account #7130-6040-001-474501 (Construction in Progress)]**

**Issue:** Commissioners Court secured bond series money to fund golf course improvements. The Purchasing Agent was authorized to solicit competitive sealed proposals for this project as per State law procurement rules.

**Solution:** Approve contract with highest ranking company as recommended by County staff to commence irrigation project.

**Result:** Awarded company can start the needed improvements to the County golf course. Irrigation improvements will help maintain greens and provide the Citizens of Webb County and their families a more presentable golf course.

- e. Discussion and possible action to authorize the Purchasing Agent and Legal Counsel to negotiate the elevator modernization contracts and related fees for calendar year 2021; and any other matters incident thereto.
- f. Discussion and possible action to approve a modification after award in the amount of Forty-Six Thousand Four Hundred Eighty-Three Dollars (\$46,483.00) in accordance with the Texas Local Government Code, Section 262.0305, pursuant to prior award of RFP 2020-004 "Audio/Video Equipment for Commissioners Courtroom" approved on February 10, 2020 to Audio Dynamics Inc. Original amount for \$39,316.00 was adjusted to include additional sound paneling throughout courtroom, increased amount was adjusted by \$7,167.00 and any other matters incident thereto. [**Account #3873-1010-001-470000-181 Capital Outlay; 3873-2230-001-470000-180 Capital Outlay**]

**13. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve the posting and filling of the following (grant funded) Slot/position, subject to the availability of payroll funds and any applicable Civil Service guidelines; and any other matters incident thereto.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Webb County Jail MAT Program Coordinator	\$21.81 (Grant Funded)

**Issue:** A new grant-funded position must be filled.

**Solution:** Request authorization by the court for the posting of this position subject to the availability of payroll funds and any applicable Civil Service guidelines.

**Result:** Filling of slot will help augment the work of the Webb County Sheriff's Office for this grant-funded endeavor.

**REGULAR AGENDA**

**Honorable Martin Cuellar, Sheriff**

14. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Sponsored by Lalo Uribe, Budget Officer]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3050-001-410000	Payroll Cost	\$548,475	\$7,441	\$345,958.42	\$338,517.42
To:	1001-3050-001-414030	Educational Incentive	\$1,200	\$5,940	\$(1,739.90)	\$4,200.10
	1001-3050-001-414000	Longevity Pay	\$750	\$1,501	\$(177.40)	\$1323.60
				\$7,441		

**Issue:** Shortfall on Educational Incentive and Longevity Pay accounts. This is to cover incentives for new hires. Budget office notified Sheriff's Department that we did not budget enough funds.

**Solution:** Seek authorization from court to cover deficits. Mentioned accounts will have enough funds.

**Result:** To ensure funding for the remainder of the current fiscal year.

**Human Resources**

15. Discussion and possible action to transfer Slot #1375 (Warehouse Inventory Technician) from Road & Bridge Department to the Human Resources Department; and any applicable Civil Services guidelines, and any other matters incident thereto.

**Issue:** The Civil Service Commission ordered that the employee be transferred from the Tax Assessor Collector's Office to another department and considered the grievance mutually resolved.

**Solution:** Transfer employee to comply with mutually resolved agreement.

**Result:** Comply with Civil Service Commission finding and order.

16. Discussion and possible action to approve an amendment to the county Personnel Policy (Section 4.05- titled "Application for Employment"), to include that all appointed positions will require the submission of any and all pre-employment forms requested by the Human Resources (HR) department such as job application and any other pertinent employment credentials deemed necessary by the HR department prior to employment with the county; and any other matters incident thereto.

### Civil Legal Division

17. Discussion and possible action to ratify and approve retaining the law firm of Allison, Bass, and Magee, LLC, as retained outside legal counsel to represent Ponce Trevino in Cause Number COA #04-18-00833-CV / TC #2017FLI001815, In Re: M.A.G. and Z.A.G.; and authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)] [Account #1001-1130-001-432001 (Professional Services)]**

### Community Action Agency

18. Discussion and possible action to approve submitting the application for participation in the LTSS Managed Care Organization – Aetna Better Health of Texas provider network. The Meals on Wheels program will continue contract rate of \$6.12 per unit and provide 16,130 home delivered meals. No impact to the General Fund. **[Account #2371-5260-521-470000]**

**Issue:** The LTSS MCO - Aetna Better Health of Texas provider application must be updated for continued participation in the provider network.

**Solution:** The approval of the Commissioner's Court will authorize the LTSS MCO network provider (Aetna Better Health of Texas) to enter into a service agreement to provide home-delivered meals.

**Result:** The Meals on Wheels program will continue to provide home-delivered meals through a partnership with LTSS Managed Care Organization - Aetna Better Health of Texas.



## Public Defender

19. Discussion and possible action to authorize the reclassification of Slot #2086. A Supervising Attorney is assigned to each of the felony courts except the 49th District Court. Department is in need of a Supervising Attorney for that court, and requesting a reclassification of Slot#2086, and any other matters incident thereto. If approved by this court, this reclassification will be taken to the Civil Service Commission for certification. **[Account #1001-1130-001-431007-015 (Operational Reserve Wage Classification Study)]**

**Issue:** Slot #2086 is currently classified as an Assistant Public Defender II. A reclassification of this slot to a Supervising Attorney slot will allow our office to have a Supervising Attorney in each felony court.

**Solution:** The reclassification of the Assistant Public Defender II, Grade 23 position (Slot #2086) to a Supervising Attorney Position, Grade 25 will resolve the issue presented above.

**Result:** A Supervising Attorney will now be assigned in each felony court.

## Purchasing

20. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for Architectural / Engineering Services to act as Owner's Representative in overseeing the process of construction and renovations to the Webb County Fairgrounds project. The Owners Representative primary role is to represent the interest of Owner (Webb County) in regards to and not limited to ensuring that the quality of both materials and workmanship are in accordance with design and construction plans and specifications as approved by Owner and to further serve as the Owner's eyes and ears independent from the Design Team and Construction Manager at Risk Contractor throughout the design, construction and completion of this project and any other matters incident thereto. **[2020 Bond Series – Webb County Fairgrounds]**

**Issue:** The Webb County Fairgrounds project is estimated to cost \$45 million to include new construction and renovations to existing facilities. The Court is requesting an independent contractor to oversee the process from beginning to end and provide frequent reports and recommendations as the project develops. The Owners representative will provide oversight and report on any recommendations, discrepancies and progress of design, construction and all other components of the construction such as compliance and project estimates being recommended by general contractor and design team to

reach a guaranteed maximum price.

**Solution:** Authorize the Purchasing Agent to seek RFQ for Owners Representative from qualified Architectural or Engineering firms that have substantial experience providing construction management services for project scopes of this magnitude.

**Result:** Secure RFQ proposals for Courts consideration in selecting a qualified Owners Representative independent of the Design Team and Construction Manager at Risk.

21. Discussion and possible action to authorize the Purchasing Agent to purchase all necessary law enforcement equipment for the previously approved leased police package vehicles in an amount not to exceed \$1,700,000.00 from Silsbee Ford, Inc. (State Cooperative Contract / Good-Buy #20 8F000) and in accordance with the Texas Local Government Code; Section 271.102 (Cooperative Purchasing Program Participation). **[Account No.1001-1130-001-470000 Capital Outlay]**

22. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals for Leasing of Webb County School Lands for Renewable Energy Development and any other matters incident thereto.

**Issue:** Webb County currently leases property designated at school lands for Grazing and Hunting operations. Webb County and the School Districts are interested in using the same properties for renewable energy development utilizing wind, solar or both to generate renewable energy/electricity. This project can potentially generate substantial revenue for the benefit of the school districts and for Webb County.

**Solution:** Approve the authorization to solicit for competitive proposals from Wind and Solar Energy firms interested in investing in a long-term lease agreement with Webb County utilizing properties designated as school lands.

**Result:** Secure competitive proposals for consideration and award by Commissioners Court for the benefit of Webb County and the School Districts that are located within Webb County boundaries.

23. Discussion and possible action to approve a lease agreement between Webb County and Enterprise Fleet Management (TIPS #2072816) for a 48-month term at an annual cost of \$14,400.00 for two (2) vehicles to be assigned to the Indigent Health Department and in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account**

**#1001-1130-001-469001-005 (Operating Lease Principle)]**

Vehicle Type	Term	Qty.	Lease Mo. Payment	PM Mo. Payment	Annual Cost
2020 Chrysler Passenger Van	48 mos.	1	\$621.00	\$38.00	\$7,908.00
2020 Ford Explorer 4dr.	48 mos.	1	\$503.00	\$38.00	\$6,492.00

**Issue:** The Indigent Health Care Services Department is requesting two vehicles under the county lease program. The units will replace a vehicle that was recently declared a total loss after being involved in a motor vehicle accident; the other unit will be used to travel to the rural areas of Webb County to continue to provide public health services such as immunizations and tuberculosis testing to residents in our community.

**Solution:** Commissioners Court approval is required to be placed on the lease program.

**Result:** If approved, the department will have enough vehicles available to perform necessary day-to-day operations without interruption.

24. Discussion and possible action to authorize the Purchasing Agent to purchase all necessary law enforcement mobile radios for the previously approved leased police package vehicles in an amount not to exceed \$500,000.00 from Motorola Solutions (State Cooperative Contract / HGAC # RAO 5-18) and in accordance with the Texas Local Government Code; Section 271.102 (Cooperative Purchasing Program Participation) **[Account #1001-1130-001-470000 (Capital Outlay)]**

**Road & Bridge**

25. Discussion and possible action to allocate additional funding for Las Lomas Drainage Project in the amount of \$150,000 to proceed with the project for the next one hundred and twenty (120) days. The requested funds will cover all concrete needed and the guardrail for culvert 4. **[Account #3875-7230-001-474501 (Bond Series)]**

**Issue:** The funding for this project is almost depleted.

**Solution:** To transfer funds in to the account for Las Lomas drainage project.

**Result:** To allow the Road & Bridge Dept. to continue working for the next four months.

**Honorable Rosie Cuellar, Tax-Assessor- Collector**

26. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Sponsored by Tano E. Tijerina, County Judge]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1320-001-458000	Admin Travel	\$3,000	\$3,000	\$3,000	\$0
	1001-1320-001-456005	Postage	\$120,000	\$10,000	\$87,259.96	\$77,259.96
	1001-1320-001-456205	Training & Education	\$8,000	\$3,000	\$8,000	\$5,000
	1001-1320-001-443000-035	Repair & Maintenance	\$55,000	\$5,000	\$14,396.02	\$9,396.02
	1001-1320-001-443000-110	Repair & Maintenance Software	\$35,000	\$5,000	\$17,211.04	12,211.04
				\$26,000		
To:	1001-1320-001-461000	Materials & Supplies	\$40,000	\$26,000	\$998.00	\$26,998

**Issue:** Authorize the line item transfers listed above to purchase office supplies such as envelopes, tax receipts paper, placard labels, ink for postage machine, binders, clorox wipes, lysol, paper cutter, and printer toners. These supplies are needed in order to operate the day to day business.

**Solution:** Transfer funds from Accounts 1001-1320-001-458000 Admin Travel, 1001-1320-001-456005 Postage, 1001-1320-001-456205 Training & Education, 1001-1320-001-443000-035 Repair & Maintenance, 1001-1320-001-443000-110 Repair & Maintenance Software to Account 1001-1320-001-461000 Materials & Supplies.

**Result:** These line item transfers will allow purchase of office supplies (envelopes, tax receipts paper, placard labels, ink for postage machine, binders, clorox wipes, lysol, paper cutter, and printer toners) and will allow office to operate accordingly to better serve the public.

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

27. Discussion and possible action to authorize the purchasing agent to solicit request for professional services for assistance with the conceptual design and layout of the current Tex-Mex property parking lot project; and any other matters incident thereto.

28. Discussion and possible action to authorize a Clean-up Campaign for the communities of Las Lomas at 387 Sal Sipuedes, Centenarios and Las Pilas on April 7, 2020 from 8:00 am to 4:00 pm and on April 8, 2020 from 8:00 am to 8:00 pm; and authorize the utilization of Road & Bridge Department's manpower and equipment; and any other matters incident thereto.

**Honorable Tano E. Tijerina, Webb County Judge**

29. Discussion and possible action to authorize the purchase of seventeen (17) sets of bleachers at a cost of \$2,000.00 per set and to not exceed a total purchase price of \$34,000.00 from the Laredo Independent School District and in accordance with the Texas Government Code; Section 262.024 (Discretionary Exemptions)(7)(C.) by a political subdivision of the State and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

**Issue:** The Laredo Independent School District no longer has a need for the bleachers. Each set can accommodate up to 120-140 people. The District currently has 17 bleacher sets available for sale.

**Solution:** Approve a discretionary exemption to the competitive bidding requirements of the State that require expenditures exceeding \$50,000.00 between two (2) political subdivisions of the State. Although the expense will not exceed \$50,000.00, the Court is requesting for the discretionary exemption to be passed for transparency purposes.

**Result:** Webb County will secure the property for future use at the Fairgrounds and other County events where it will be beneficial for public use.

**Closed Session/Executive Session**

30. Status report by outside counsel regarding Application by Rancho Viejo Waste Management, LLC, et al. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
31. Status report by outside counsel with discussion and possible action regarding Jose Eraldo Garza v. Webb County et al.; Case No. 5:19-cv-129; in the United States District Court for the Southern District. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

32. Status report by outside counsel with discussion and possible action regarding Israel Espinoza v. Webb County et al.; Case No. 5:19-cv-128; in the United States District Court for the Southern District. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
33. Status report by outside counsel with discussion and possible action regarding Cynthia Mares v. Webb County, Texas; Case No. 5-18-cv-00121 in the United States District Court. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
34. Status report by outside counsel regarding IN THE INTEREST OF M.A.G. AND Z.A.G., CHILDREN; Case No. 04-18-00833-CV in the Fourth Court of Appeals. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**
35. Discussion and possible action regarding lawsuit filed against Webb County by Bronze Ventures LLC., d/b/a Bronze Builders, in Cause No. 2020 CVI000444D3, 341st District Court, Webb County, Texas relating to three (3) Webb County Community Action Agency (C.A.A.) housing rehabilitation and reconstruction projects; and possible hiring of outside legal counsel for defense of this case and authorizing the Webb County Judge to sign any relevant documents and any other matters incident thereto. **[Closed/Executive Session is requested pursuant to the Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (A) Consultation with attorney regarding pending litigation]**
36. Status report with possible action on automobile accident which occurred on June 4, 2019 involving a County employee. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

### Presentations

37. Presentation by Dr. Emilie Prot, Regional Medical Director - Region II, Department of State Health Services to brief the Court and community concerning the Coronavirus (COVID-19) outbreak, and to educate and take any measure if necessary. **[Requested by Tano E. Tijerina, County Judge]**
38. **Communications**

**39. Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF MARCH, 2020

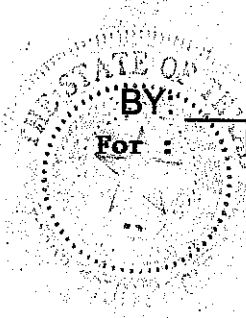
By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of March, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

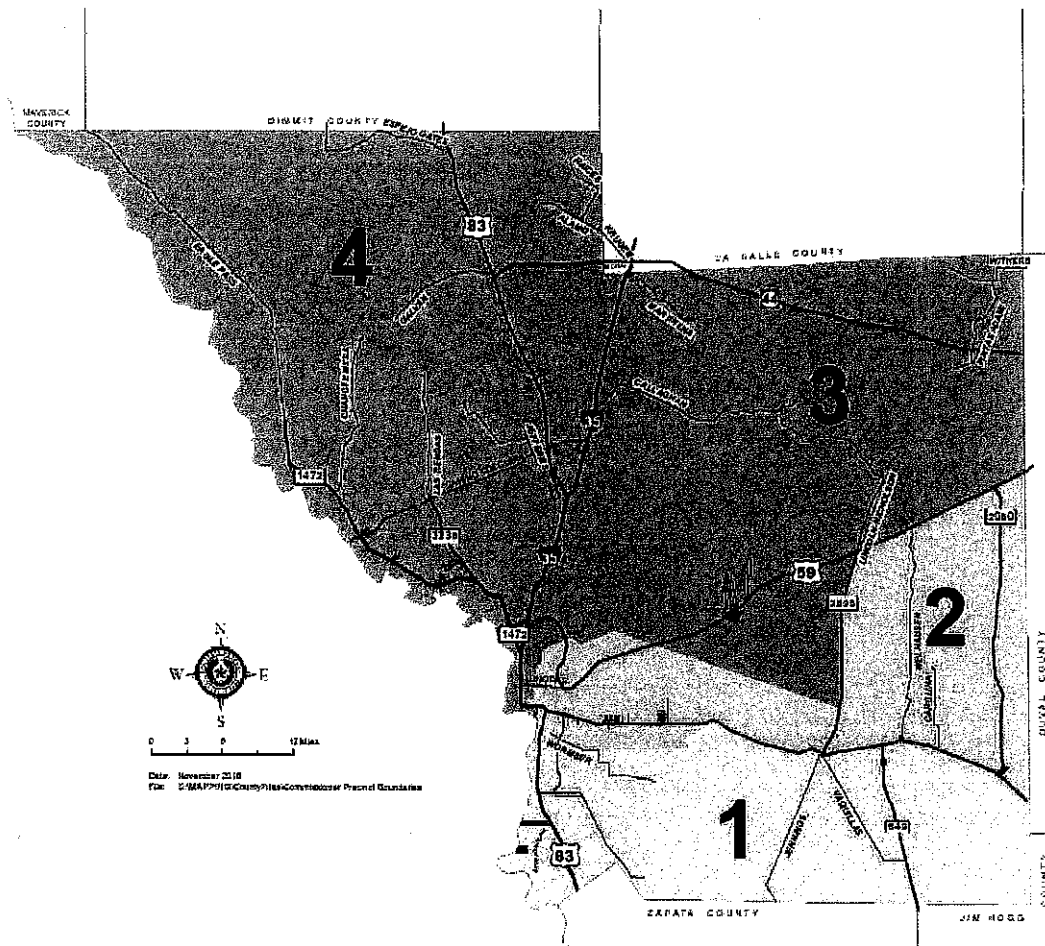
DATED THIS 6th DAY OF MARCH, 2020

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS








By: Rosalinda Moreno  
For: Margie Ramirez-Ibarra, County Clerk By: Rosalinda Moreno  
Senior Deputy Clerk





Date: November 2018  
 File: 2\MAPS\12\County\18\Commissioner Precinct Boundaries

<b>COUNTY COMMISSIONERS</b>	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo

	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries