

## David Sanchez

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**From:** Edna Segovia <Edna.Segovia@gov.texas.gov>  
**Sent:** Tuesday, April 7, 2020 4:46 PM  
**To:** Arturo Mendez; Randy Gabbart  
**Subject:** BPU Adjustment

Good afternoon,

A grant adjustment has been created to extend the period of performance date to 08/31/21 and to add FY21 funding. During this process, grant adjustments not relating to the new supplemental award for FY21 will not be allowed. Therefore, if you are aware of any adjustments needed to your current budget, process immediately. Please keep in mind existing line items should not be deleted as this could affect the ability to report expenses on an FSR.

**Supplemental funding:** Those grantees who have submitted a one-time allotment request will have their request reviewed for approval during the grant adjustment process. Please be sure to upload the justification letter to the Uploads tab in eGrants.

**FY21 Funding:** Grantees may create a budget not to exceed the total award amount. Each line item requested will be reviewed during the approval process.

Once the budget is completed, the Authorized Official must log in to certify.

Please feel free to contact me if you have any questions.

Thank you,



**Edna Segovia**

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