

Upgrade Proposal for Document Copying & Printing Solutions

Webb County



PREPARED BY:

Aissa Acevedo – Account Manager

Mobile: (956) 607-6465

Email: Aissa.Acevedo@Ricoh-USA.com

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Current Situation Analysis

Model Serial Number Location	Configuration	Average Monthly Volume Over Last 12 Months
Ricoh MP3354SP G165R530538 Community Center	33 PPM B/W 2 – 550 Sheet Trays and Cabinet Stand 1 – 100 Sheet Bypass 500 Sheet Internal Finisher Fax Postscript	B/W–1,323 Color–N/A
<p style="text-align: center;">BASE MONTHLY SPEND 60 Month Lease</p>		<p style="text-align: center;">\$149.50</p>
<p style="text-align: center;">Service / Maintenance Includes 3,000 B&W Clicks Per Month Overages Billed Quarterly Overage Rates are: B&W @ \$0.0081</p>		

Ricoh IMC4500

Color and Black/White Multifunctional Device

Key Features

- 45-PPM monochrome and color Copy/Print Speeds
- 10.1" Soft Key Smart Operation Panel with integrated USB/SD Card ports for Scan To/Print From functionality
- 220 Sheet Single Pass Document Feeder
- 1,200-sheet paper capacity (support paper weights 140lb Index) Trays 1-2 - 550 Sheet Capacity and 100 Sheet Bypass Tray
- 500 Sheet Internal Finisher/Stapler
- Fax Enabled
- Postscript Enabled
- 320 GB hard disk drive (HDD) with standard DOSS, Encryption and Copy Data Security - For ISO 15408 Compliance
- Configured print & scan; providing both B&W & color scanning
- ESP power filter and Energy Star® compliant



DIR Contract - Investment Details for 60 Month Lease

Ricoh IMC4500 (60 Month Lease)	\$146.00
Service (3,000 B/W impressions monthly @ \$0.007)	\$21.00
Service (0 Color impressions monthly @ \$0.0425)	\$0.00*
(*Cost Per Click Program – Only pay for the color copies you make quarterly)	
GRAND TOTAL PER MONTH	\$167.00**

(Price will vary quarterly depending on the number of color copies made. You will have 3,000 B&W monthly and pay for the color copies made quarterly. The color usage will be billed in addition to the base payment of \$167.00 every three months**)**

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

10 MONTHS REMAINING IN FISCAL YEAR: 03/01/20-12/31/20

State of Texas DIR Contract Number: DIR-CPO-4435

60 MONTH LEASE AND SERVICE TERM

GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES

*Equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-CPO-4435 Appendix E Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

Includes full and final upgrade of contract 429301-3485384

*Bill To / Ship To:

Webb County – Community Center

425 W. Rancho Penitas Rd.

Laredo, TX 78045

Contact: Mr. Mario Salazar / 956-417-3330 / masalazar@webbcountytx.gov

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Please direct any questions on this proposal to:

Aissa Acevedo – Account Manager

Mobile: (956) 607-6465

Email: Aissa.Acevedo@Ricoh-USA.com

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