

Official Minutes for Webb County Commissioners Court Meeting

Monday, February 10, 2020 at 9:00 AM

Let it be remembered that a special meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Jesse Gonzalez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Cindy Liendo,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 7th day of February 2020. Present also were Ms. Vanessa Ramirez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. **Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
2. **Pledge of Allegiance/Invocation**
3. **Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.**

County Treasurer, Mr. Raul Reyes presented the Recap of Checks, Ratification of Checks, Liability Disbursements of County Payroll for 1/17/2020 – 1/30/2020, and Actual/ Estimated Requirements for Casa Blanca Golf Course.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct 4 Cindy Liendo to ratify the actual payroll of 1/31/2020 of the amount \$21,621.44

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct 4 Cindy Liendo for the next estimated payroll not to exceed the amount of \$22,000.00

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct 4 Cindy Liendo to approve the presentation

Vote: 5 - 0 Motion Carried

HR Director, Mr. Ernesto Guajardo presented the Wage and Pay Scale Budget Amendments Report.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve by order

Vote: 5 - 0 Motion Carried

Judicial Collections Director, Jennifer Garza presented the January 31, 2020 Judicial Collections Monthly Report.

Risk Management Director, Dr. Alfaro presented status updates to the Commissioners Court.

Tax Assessor-Collector Office, Bertha Garcia presented the Year-to-date Collections as of January 31, 2020.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to approve the collection report

Vote: 5 - 0 Motion Carried

4. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Auditor**
- a. **Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. [Requested by Luis Perez Garcia, Engineer]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3720-1150-001-431002-035	Administrative Expense	\$75,600.00	\$43,750.00	\$100,000.00	\$56,250.00
	3720-7230-001-432001	Professional Services	\$1,074,363.00	\$443,134.19	\$931,035.00	\$487,900.81
	3720-7230-001-470000	Capital Outlay	\$5,064,196.00	\$4,786,049.70	\$5,183,124.00	\$397,074.30
			\$6,214,159.00	\$5,272,933.89	\$6,214,159.00	\$941,225.11
To:	3720-7230-001-410000	Payroll Cost	\$0	\$38,510.40	\$0	\$38,510.40
	3720-7230-001-421000	Health Life Insurance	\$0	\$50,050.00	\$0	\$50,050.00
	3720-7230-001-422000	FICA County Share	\$0	\$2,946.05	\$0	\$2,946.05
	3720-7230-001-423000	Retirement County Share	\$0	\$4,451.80	\$0	\$4,451.80
	3720-7230-001-425000	Unemployment Tax	\$0	\$265.72	\$0	\$265.72
	3720-7230-001-426000	Worker Compensation	\$0	\$2,664.92	\$0	\$2,664.92
			\$0	\$98,888.89	\$0	\$98,888.89
	3720-7230-702-410000	Payroll Cost	\$0	\$141,204.80	\$0	\$141,204.80
	3720-7230-702-421000	Health Life Insurance	\$0	\$50,050.00	\$0	\$50,050.00
	3720-7230-702-422000	FICA County Share	\$0	\$10,802.17	\$0	\$10,802.17
	3720-7230-702-423000	Retirement County Share	\$0	\$16,323.27	\$0	\$16,323.27
	3720-7230-702-425000	Unemployment Tax	\$0	\$974.31	\$0	\$974.31
	3720-7230-702-426000	Worker Compensation	\$0	\$9,771.37	\$0	\$9,771.37
	3720-7230-702-470000	Capital Outlay	\$0	\$916,244.08	\$0	\$916,244.08
			\$0	\$1,145,370.00	\$0	\$1,145,370.00
	3720-7230-703-432001	Professional Services	\$0	\$358,000.00	\$0	\$358,000.00
	3720-7230-703-470000	Capital Outlay	\$0	\$3,670,675.00	\$0	\$3,670,675.00
			\$0	\$4,028,675.00	\$0	\$4,028,675.00
			\$6,214,159.00	\$5,272,933.89	\$6,214,159.00	\$5,272,933.89

Issue: Engineering Department's Grant Fund No. 3720 County Transportation Infrastructure Fund Grant (C.T.I.F.) funds are being transferred into three (3) different accounts. These will be used for employee payments, materials and equipment in order to do in-house work at the following C.T.I.F. project: Espejo Gates Road Project, Wormser Road Project and Mines Road Project. Funds are being transferred at this time after insuring that there were no other items pending. The Financial information has been certified by the Auditor's office.

Solution: Approval of Agenda Item. This is required by Court Policy but does not impact the grant; and, therefore, does not require notification to approval by the Funding Agency in accordance with Texas Local Government Code Section 111.07075.

Result: Approval and availability of these Grant funds.

- b. **Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. [Requested by Adrian**