



Fund for Veterans' Assistance

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June 08, 2020
2:11am

COPY

Application- Webb County Veterans Transportation Assistance

Application ID	Applicant Organization	Status	Application Deadline
AP-VSO_20-007	Webb County Veteran Services	Converted To Award	10/25/2019 5:00 PM

Overview

Opportunity

Announcement ID AN-VSO_20-001	Grantor Organization Texas Veterans Commission	Application Deadline 10/25/2019 5:00 PM
Award Ceiling \$500,000	Award Floor \$5,000	Program Area (Do not change) Veterans County Service Officer (VCSO)

Application Overview

Project Title Webb County Veterans Transportation Assistance	Proposed Project Service Category Transportation (VCSO-GA)	Is this proposed project a new FVA-funded project, an expansion of current FVA-funded services, or continuation of an existing FVA-funded project? New
Financial Documents	Requested Amount 150000	Proposed Project Start Date 7/1/2020
Proposed Project End Date 6/30/2021	Project Coordinator David Garza	Submitted On 10/25/2019 2:06 PM

Applicant Organization

Organization Name: Webb County Veteran Services	EIN: 746001587	DUNS: 052767030
Address: 1308 San Agustin Laredo Texas 78040 United States	Applicant Type County Governments	Governing Body County Commissioners' Court/County Judge





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What is the organization's overall mission?

Since 1949, the Webb County Veterans Service Office has been a department of the County of Webb whose purpose has been and will remain to provide services for veterans and their qualifying family members/survivors. The WCVSO was adopted so that County Officials could have a method of assessing and addressing the needs of the County's veterans, as they vary from case to case and generation to generation. A pro bono resource center for veteran advocacy, the WCVSO also operates as a referral agency to connect veterans in need of supplemental assistance to a network of community service providers when direct assistance cannot be provided. Based on the specific needs of the beneficiaries or "clients", referrals made when veterans seek food, housing, medical insurance/care veterans' and/or dependents' educational assistance, job training/vocational rehabilitation, job placement services, counseling, in-patient rehabilitation, transportation, and/or burial/memorial services.

What year was the organization established?

The Webb County Veterans Services Program was established in 1949.

What types of programs/services does the organization currently provide? Provide examples and briefly describe program components.

The core programs and services offered to the more than 6,000 veterans who reside in the sixth largest county in Texas include but are not limited to, guidance and assistance in filing claims, appealing decisions, obtaining military records, completing eligibility verification forms and/or applying for disability compensation, survivor benefits, life insurance, or the GI Bill. Additionally, veterans may receive referrals that provide assistance that includes but are not limited to rentals, burial, utilities, fresh meals, and groceries.

What services does the organization currently provide veterans?

On average, how many veterans does the organization currently serve annually?

6,000

What percentage of total clients served by the organization are veterans?

85.00%





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The Webb County Veterans Service Office assists veterans and veteran dependents in filing claims, appealing decisions, obtaining military records and/or completing Eligibility Verifications Reports. Our office also conducts home and institutional agency visits and interviews veterans and veterans' dependents to evaluate their personal situation to determine qualifying benefits and services. These benefits and services include compensation, pension, death benefits, educational assistance, home loans, insurance and /or hospitalization

Contacts

Full Name	User Role	Email	Business Phone
David Garza	Primary	dgarza@webbcountytx.gov	(956) 523-4399
Honorable Tano E. Tijerina	Secondary	webbcountyjudge@webbcountytx.gov	(956) 523-4600
Gerardo Lara	Signing	glara@webbcountytx.gov	(956) 523-4008

Past Awards

ID	ID	Award Title	Grantor Organization	Award Amount
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System Information

Created By	Created Date	Last Modified By	Last Modified Date
David Garza	10/11/2019 10:30 AM	Ervey Leos	6/5/2020 10:04 AM

Budget

Instructions





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The budget is broken up into Direct and Indirect Costs. Within Direct Costs there are six allowable sections. Indirect Costs has one section. Each section represents a Budget Category that will make up your Total Grant Amount Request. The total grant amount request must equal the Amount Requested checked in Part I – Proposed Project.

Complete each Table as applicable to your Proposed Project. Costs must be broken out in Tables to a degree that is sufficient to determine if costs are reasonable, allowable, and necessary for the successful performance of the grant project. Costs will be reviewed for compliance with UGMS and federal grant guidance found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Costs claimed as direct costs that appear indirect in nature or budgets claiming no indirect costs will be scrutinized for accuracy. Any such costs claimed as direct need to be fully explained, supported, be reasonable and treated in a consistent manner across your organization. The FVA may ask the applicant to reclassify costs as indirect if the support provided does not meet the above criterion.

Do not leave a table blank. Place an "N/A" in the first line and a "0" in Total for the table if you are not budgeting those cost in this application.

Budget

Budget Category	Grantor Share
Salaries and Wages	\$76,366.00
Fringe Benefits	\$37,737.00
Travel	\$7,000.00
Supplies	\$9,401.00
Client Services	\$0.00
Other Direct Costs	\$19,496.00
Total Direct Costs :	\$150,000
Indirect Costs	\$0.00
Grand Total (Direct + Indirect Cost):	\$150,000

Matching Funds

Describe what other funding sources the organization will be using to support and accomplish the goals of the Proposed Project. Include any other grants that may fund portions of the Proposed Project, in-kind donations, or volunteer time that assists in the delivery of Proposed Project services. (Maximum allowable characters = 500)





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The Webb County Veterans Service Office staff will dedicate time towards the administration of the project by answering phone calls related to the program and scheduling transportation services in the event that the coordinator and/or driver is not available. Additionally, the Veterans Service Officer will promote the program at local events and functions as they pertain to the veteran community.

Negotiations

Negotiation Requests

ID	Description	Status	Due Date	Applicant Comments
CR-442	See email sent 5/28	Submitted	6/3/2020	All requested updates have been completed.
CR-283	See separate email	Submitted	5/22/2020	All requested updates have been completed.

Forms and Attachments

Instructions

Please click the "Edit" icon (pencil) in the "Appendix I - Project Narrative" section below in order to fill out the required form for the application. Once the form is 100% filled out, and before the application is submitted, click the "Validate" button in that section.

Additionally, click the "Add" button in the "Attachments" section to upload all required supplementary documents for the applications.

An Application Package may have up to five attachments. Failure to provide required attachments may negatively impact the application or result in ineligibility. When submitting Application Package name each attachment according to numbers below. Note that attachments 1-3 are required for all applications.

Do not upload the all the documents as one file.

The Application Package includes the following items be attached:

1. **Résumés of the Principal Participants in the organization**
2. **List and terms of current governing body members (Board of Directors, Commissioners Court, City Council Members)**
3. **A copy of current professional liability insurance and/or malpractice insurance policy**
4. **Financial Documentation if not a Unit of Local Government**
5. **IRS Tax determination letter regarding non-profit status, if not a unit of local government or VTC certification letter if applying for a VTC grant. Do not submit paperwork from the State Secretary of State or the State Comptroller of Public Accounts regarding non-profit status. Only IRS Tax determination letter indicating your organization is recognized as a tax-exempt non-profit is acceptable.**





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Attachments

Attachment Name	Type	Description	Last Modified	Owner
Webb County Commissioners Court.docx	Board of Directors	Webb County Judge and Commissioners Court Members	10/17/2019 4:53 PM	David Garza
Proof of Liability Insurance.pdf	Professional liability insurance	Proof of Liability Insurance with Webb County.	10/24/2019 9:06 AM	David Garza
Resumes.pdf	Resumes	Resumes for the Principal Participants of the proposed project.	10/25/2019 9:26 AM	David Garza

Acknowledgement

Acknowledgement

TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT AND COMPLETED PER THE DIRECTIONS OUTLINED IN THE ACCOMPANYING REQUEST FOR APPLICATIONS.

THE APPLICANT ORGANIZATION REPRESENTATIVE HAS READ AND UNDERSTANDS ALL REQUIREMENTS AND PROVISIONS NOTED IN THE ACCOMPANYING REQUEST FOR APPLICATIONS, AND WILL COMPLY WITH ALL REQUIREMENTS AND PROVISIONS NOTED IN THE ACCOMPANYING REQUEST FOR APPLICATIONS AND NOTICE OF GRANT AWARD EFFECTIVE UPON SUBMISSION OF THIS APPLICATION AND THROUGHOUT THE LIFETIME OF THE GRANT IF AN AWARD IS MADE.

THE SUBMISSION OF THIS DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT.

Acknowledge here
true

Acknowledged By (Name)

**James Flores
Margarita Herrera**

Acknowledged By (Title)

**Executive Director
Grant Writer/Program Manager
Webb County Economic Development Department**





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History





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Form - TVC Form

Overview

Geographic Service Area(s)

The counties that will be served by this grant are called the Geographic Service Area(s). All Texas counties are grouped into one of eight regions.

Check **all** counties, regardless of region, that the Proposed Project will serve. If the Proposed Project provides services to Veterans living in all counties statewide, simply select "Yes" for the Statewide field.

Region 1 - Panhandle

Region 2 - West Texas

Region 3 - Alamo

Region 4 - South Texas

Webb

Region 5 - Gulf Coast

Region 6 - Central Texas

Region 7 - East Texas

Region 8 - North Texas

Beneficiaries

Applicants may elect to restrict Proposed Project services to particular groups to address needs by narrowing the eligibility of who can receive services through the Proposed Project.

Who will the organization provide direct services to under the proposed project?

Veterans; Veteran Dependents; Surviving Spouses

- **Note: Texas Veterans Commission, Fund for Veterans' Assistance defines Dependents a**





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If Veterans are selected above, provide a definition for veterans that will be eligible to receive services. (Maximum allowable characters = 500)

Veterans: A veteran who has been generally released/discharged from active duty in the United States Armed Forces with Honorable Condition and/or General Under Honorable conditions, including guards/reservists who have at minimum completed basic training and are actively drilling or have completed their initial contract and disabled veterans and/or retired members of the United States Armed Forces.

Choose the discharge status(es) (Character of Service) that the organization will serve under the proposed project.

Honorable; General Under Honorable Conditions

Describe any other restrictions on eligibility, if applicable (example: income level, disabilities, or referral from VA or other such organization). If blank, input 'n/a'. (Maximum allowable characters = 1000)

N/A

If the organization receives grant funds, it will be responsible for tracking each individual Veteran, their dependents, and surviving spouses that receive grant-funded service(s). The number of unduplicated Veterans, Dependents and Surviving Spouses, as well as cumulative totals, will be reported to the FVA quarterly.

Enter the number of unduplicated Veterans, Dependents, and Surviving Spouses to be served by the Proposed Project. The information to be entered is a number. Do not enter a percentage and do not enter a range. If the project will not serve a particular population, enter '0' in the corresponding area.

Performance Reporting

What type(s) of data collection tools will your organization use to document Beneficiaries receiving services (required performance measure) and any additional performance measures noted in Beneficiaries, as well as measure goals and outcomes? (Maximum allowable characters = 1000)

The Webb County Veterans Service Office type of data collection tools include time-logs that are recorded through the use of a Biometric System hand scanner adopted by the Webb County Commissioner's court for all Webb County employees. In addition to digital/electronic timeclock, signature, sign-in sheets, case files (online and hard copy) will be used to document beneficiary eligibility and services received.

How will your organization consolidate the collected data to ensure that beneficiaries that are reported to the FVA are unduplicated? (Maximum allowable characters = 1000)

A list of eligible clients would render the names of beneficiaries that have already been verified. The thorough records management would allow for reporting breakdown on Performance Measures by clients individually, as well as by day, week or month cumulatively.

Project Eligibility





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The forms listed below are the only forms acceptable by TVC to determine Veteran, Dependent eligibility.

Select the forms the organization will use to verify eligibility for each beneficiary that will be s proposed project.

Veterans

DD Form 214, Certificate of Release or Discharge from Active Duty; NGB-22, National Guard Report of Separation and Record of Service; NA Form 13038, Certification of Military Service; Department of Veterans Affairs (VA) official letter or disability letter with character of service listed; E-Benefits summary letter with character of service listed; Honorable discharge certificate; Uniform Services Identification Card; State of Texas Issued Driver License with Veteran designation; Certificate verifying Active Duty Status from Department of Defense Manpower Data Center (ONLY – currently serving active duty)

Dependents

Uniform Services Identification Card; Marriage Certificate; Birth Certificate; Adoption Certificate

Surviving Spouse

Uniform Services Identification Card; Marriage Certificate; Death Certificate or one of the forms listed above for Veterans eligibility

Describe how the eligibility verification documents will be retained (example: as listed in your organization's retention policy) and maintained (example: in locked filing cabinet or electronically on your organization's server). (Maximum allowable characters = 1000)

Note: Retention period must meet minimum requirements as defined in 2 CFR 200.333 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

The eligibility verification documents required from beneficiaries of the proposed project will be retained by the coordinator and will be managed and kept at the Webb County Veterans Service Office. They will be locked in a filing cabinet and electronically placed in the Veterans Service Office Server, depending on how documentation was submitted (hand-delivered, or electronically delivered).

Proposed Project Services

Describe the Proposed Project. The answers should be brief but specific.

Describe what services will be provided with grant funding. (Maximum allowable characters = 1500)

The proposal is to implement the Veterans Transportation Assistance Program to all eligible Webb County veteran residents. The expansion of the current services during the 2015-2016 funding cycle was proven to be successful and most beneficial to the veterans of Webb County with a total of 146 veterans, spouses and children were direct beneficiaries. The current Transportation Assistance Program, allows veterans and their dependents/survivors eligible, to receive transportation services, free of charge, to and from their points of interest within Webb County and surrounding cities. This identified need of is in the same interest and will be used only for medical appointments, pharmacies and grocery stores for veterans and their dependents. The Veterans Service Officer has documented





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that about 4 times per week a veterans will call to inquire about transportation services to the specialist physicians and medical facilities they are often referred to by local doctors. Within the County there is the Laredo VA Outpatient Clinic where many veterans are transported for certain medical conditions. Often times, the patients require further treatment and are referred to specialty clinics through the South Texas region for adequate care. Harlingen, Corpus Christi, San Antonio, and McAllen are situated within a 200-mi. radius of Laredo, the County's seat, and are feasible, logistically, for transportation services for Webb County veterans throughout the proposed program.

Where will clients receive services: List addresses of all offices and if services are available on-line and/or over the phone. (Maximum allowable characters = 1500)

The Webb County Veterans Service Office will be the location to set appointments for transportation(1110 Victoria St Suite 108, Laredo, 78040-phone service/occasional online).1.The Laredo VA Outpatient Clinic(4602 N. Bartlett, Laredo,-occasional online/phone service)2.Laredo Medical Center(1700 E Saunders St, Laredo,-no online/phone service)3.Doctor's Hospital (6801 McPherson, Laredo,-occasional online/phone service)4.Northtown Professional Plaza(6999 McPherson Rd, Laredo,-occasional online/phone service)5.Laredo Medical Center North(7210 McPherson Rd, Laredo,-occasional online/phone service)6.Shah Eye Center(8607 McPherson Rd STE 102, Laredo,-no online/phone service)7.Davita Dialysis Center(902 Houston, Laredo,-no online/phone service).Clinics and medical centers outside of the local area are;1.The VA Health Care Center in Harlingen(2106 Treasure Hills Blvd, Harlingen,-no online/phone service)2.The Corpus Christi VA Specialty Outpatient Clinic(205 S Enterprize Pkwy, Corpus Christi,-occasional online/phone service)3.Audie L. Murphy Memorial VA Hospital(7400 Merton Minter, San Antonio,-occasional online/phone service)& 4.Wilford Hall Medical Center(1100 Wilford Hall Loop, Lackland AFB, San Antonio-online/phone service unknown).Currently, the local VA clinic operates a similar service, but at its current capacity is only operable about 20% of the time transportation services are need because it relies solely on volunteer drivers and on an unreliable vehicle.

When will the services be available to clients. Indicate the hours of operation for the facilities to include days and time. (Maximum allowable characters = 1500)

The Webb County Veterans Service Office will offer transportation services to all eligible veterans Monday, Tuesday, Wednesday, Wednesday, Thursday, and Fridays from 8:00 a.m. to 5:00 p.m. This schedule includes traveling within the 200 mile radius to surrounding cities such as McAllen, Harlingen, Corpus Christi, and San Antonio.

Describe how beneficiaries will be provided with project services. Include how the beneficiary requests services and how long it will take for requested services to be provided. (Maximum allowable characters = 1500)

The beneficiaries of the proposed Veterans Transportation Assistance Program will be provided with transportation services by the Webb County Veterans Service Office (VSO) by calling to schedule a service based on the weekly schedule to be established. For example, on Monday, services to San Antonio will be scheduled. On Wednesdays, services to McAllen and Harlingen will be scheduled; and on Fridays, services to Corpus Christi will be scheduled. Veterans will have the opportunity to make their medical appointments with their specialists or private medical facilities accordingly. They will contact the program coordinator who will be responsible for scheduling. In the event the coordinator is off duty, the current project coordinator, will be responsible for scheduling services as an in-kind contribution to the project. The VSO will create the weekly schedule for the efficient use of the vehicle,





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but will accommodate veterans on a case-by-case basis if there is a medical emergency or extenuating circumstance. Any potential beneficiary of the project must submit proper documentation to either coordinator, who will create a case file in order to facilitate the required reporting process.

Need Identified

What is the community need(s) or existing service gap(s) that the Proposed Project will address? (Maximum allowable characters = 1500)

The identified need of the veterans in Webb is within the realm of transportation but extends to address their health and well-being. The (VSO) has documented that on a weekly basis at least three veterans will call to inquire about transportation services to visit specialist physicians or medical centers they are often referred to by their local doctors. Currently, the local VA clinic operates a comparable service, but at its current capacity, only operable about 20% of the time and it relies solely on volunteer drivers on an unreliable vehicle. The VSO operates a wheelchair accessible van dedicated to transporting clients to local facilities within Webb County only.

In Webb County, many veterans are transported to the Laredo VA Outpatient Clinic for certain medical conditions. Oftentimes, they require further treatment and are referred to specialty clinics in the South Texas for further care. Clinics and medical centers such as the VA Health Care Center in Harlingen, Corpus Christi VA Specialty Outpatient Clinical, Audie L. Murphy Memorial VA Hospital and Wilford Hall Medical Center in San Antonio. In addition to not having access to specialty clinics within a reasonable distance, county veterans are not within a reasonable distance from the evaluation facilities they are required to visit in order to be deemed eligible for benefits; when a local veteran seeks evaluation for potential health benefits, they must travel to either McAllen or San Antonio.

How were community need(s) or gap(s) in service identified? Describe the methods used to identify the need in the service area (Maximum allowable characters = 1500)

The Webb County Veterans Service Office is the central venue for all veterans' affairs within the County. Webb, the 6th largest County in the state, serves roughly 6,000 veterans, many of whom live in the rural areas outside the City of Laredo. The Veterans Service Officer, with the help of his staff, have gauged that among the top needs of the veteran community is the enhancement of the current transportation services offered. Together they have estimated that an average of 3 veterans call each week for transportation services to out-of-town specialty clinics and medical centers in Harlingen, Corpus Christi, San Antonio, and McAllen. Unfortunately, the only similar service in the existence in the region is hardly available because of the lack of volunteer drivers, the high demand, and an inadequate vehicle. Therefore, veterans are mostly denied the transportation services vital to their health and well-being. The Webb County Veterans Transportation Assistance Program was designated a wheelchair accessible van that is dedicated to transport client to local medical appointments within Webb County only.

How does the Proposed Project address the identified need(s) or gap(s) in the service area? (Maximum allowable characters = 1500)

The proposed Webb County Veterans Transportation Assistance Program will address the identified need of the veteran community in the county by offering transportation services, free of charge, to all eligible veterans who are required to visit out-of-town specialists and/or private medical facilities within





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a 200 mile radius. Such cities include Corpus Christi, San Antonio, Harlingen, and McAllen. The eligible veterans will only be transported to locations that will directly address their health and well-being.

How is the Proposed Project unique from other similar services that may be available in the proposed service area? Be specific with details about what sets your Proposed Project apart. (Maximum allowable characters = 1500)

The proposed Webb County Veterans transportation Assistance Program is unique from other similar services available within the proposed service area in that there is no such reliable service in operation elsewhere within the region. The only comparable service is operated out of the Laredo VA Outpatient Clinic, but relies exclusively on volunteer drivers and on an unreliable vehicle. Additionally, it is not a program but an auxiliary service available only when volunteer time has been committed in advance. There is no coordinator for the existing service or structured schedule to address the transportation needs of Webb County Veterans.

Goals and Outcomes

Title	Sub Title	Question	Target Outcomes
Transportation (VCSO-GA)	Project Specific Goals	How many clients will be provided rides by the agency to assist with receiving services?	235
Transportation (VCSO-GA)	Project Specific Goals	How many bus passes will be distributed?	0
Transportation (VCSO-GA)	Project Specific Goals	How many clients reported improved health & independence?	188

Goal Tracking

Describe how the organization will determine if the anticipated outcomes above are met. Examples may include using a client satisfaction survey or following up with clients 30-90 days after receiving services to determine status. (Maximum characters = 1500)

The proposed Webb County Veterans Transportation Assistance Program will determine if the anticipated outcomes are met through a client satisfaction survey given to clients 30-90 days after receiving services to determine status.

Project Principal Participants

Title	Name of Principal Participant	Veteran	Years	Résumé Attached	Roles, Responsibilities, and Qualifications
Executive Director	David Garza	true	7	true	Mr. Garza is the Veterans County Service Officers in Webb County and is responsible to inform and assist veterans, spouses, and survivors obtain their federal, state, and local benefits.





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Authorized Official	Honorable Tano E. Tijerina	false	7	true	Judge Tijerina is the Webb County Judge and the authorized official on behalf of Webb County and Commissioner's Court
Financial Coordinator	Gerardo Lara	false	17	true	Certified Accountant with 17 years of experience working for Webb County Auditor's. Mr. Lara is responsible for financial responsibilities associated with accounts within Webb County.
Veterans County Service Program Coordinator	Sergio Hernandez	true	5	true	Mr. Hernandez has 4 years experience working with the Veterans Service Office in Webb County and serves as a Liaison between veterans and the Department of Veteran Affairs
Veterans Service Office Administrative Assistant	Bobby Mathieu Jr.	true	5	true	Mr. Mathieu Jr. has 4 years experience working for the Webb County Veterans Service Office. Mr. Mathieu will assist in obtaining eligibility information for clients transportation services. Mr. Mathieu will also be available to transport clients.

Partnerships

Name of Partner Organization	Address	Telephone	Website
N/A			

Marketing and Outreach

Does the organization have an outreach and/or marketing plan to ensure the organization is able to reach and provide services to the number of clients to be served as listed in the Beneficiaries section?

Yes

If yes, describe the outreach and/or marketing plan and how it will ensure that the organization is able to reach and provide services to the Number of Clients to be Served as listed in the Beneficiaries section. (Maximum allowable characters = 1500)

The Webb County Veterans Service Officer is a prominent figure among the veteran community who attends most veteran-related meetings and functions held throughout the county. He will promote the program at events and television opportunities, which will also be provided as in-kind services for the proposed program. Additionally, the Veterans Service Office is located in the heart of downtown Laredo, where hundreds of residents visit on a daily basis for court or administrative services, making flyers a beneficial tool for marketing the program. Signage and a printed logo will be featured on the leased van featuring contact information for the Texas Veterans Commission and the Webb County Veterans Service Office. Furthermore, Public Service Announcements will be shown on local channels to promote transportation services with the Webb County Veterans Service Office. The PSA's will also





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include contact information and office location. Lastly, printed pamphlets, informative sheets, and television advertisements will be provided to the community centers and other outreach local community centers and the local homeless shelter.

How often are marketing and outreach activities conducted? (Maximum allowable characters = 1000)

The Webb County Veterans Service Office conducts marketing and outreach activities with the veteran community on a weekly and even a daily basis by attending veteran-related meetings and functions throughout the county and city of Laredo. The Public Service Announcement will be broadcasted through local channels throughout the day. This includes performing outreach with all eligible veterans that visit the Veterans Service Office and the County Courthouse.

Main Organization Phone Number

Communications Coordinator Name

Communications Coordinator Email

Communications Coordinator Phone Number

Sustainability after the Grant

If the organization is awarded an FVA grant, would the Proposed Project continue after the grant period ends if the organization does not receive additional FVA funding?

Yes

If yes, describe how the Proposed Project will continue. Include what other funding will be available to the organization and what other organizations will be partnering or working to carry on the work of the Proposed Project after the grant period ends. (Maximum allowable characters = 1500)

The Webb County Veterans Service Office will endeavor to have the veteran community buy-in program to sustain it once the funding cycle has ended. By ensuring a successful program, the VSO will engage the several veterans' organizations throughout the county (the Vietnam War Veterans Association, The Laredo Veterans Coalition, the Organization of Iraqi/Afghanistan Association, the Catholic War Veterans, the American Legion Auxiliary, the marine Corp League, The VFW Auxiliary, the Order of the Purple Heart Association and the Disabled American Veterans, Post 76) so that they are aware of the needs met through this program. The organizations will be able to raise monies to keep the program running well after the grant term ends

If the organization has received FVA funding in the past for the Proposed Project, describe why it is applying for a grant again. (Maximum allowable characters = 1500)

The Webb County Veterans Service Office was funded during the 2015-2016 Veterans Transportation Assistance Program that was proven to be a great success. The expansion of the program allowed eligible veterans to receive out of town transportation services for medical appointments to specialist within a 200 mile radius. Currently, the Veterans Service Office is limited to only providing transportation services locally within Webb County. The proposal requests to implement the previous transportation program and request to enhance its current services to provide transportation to out of town appointments due to the high demand of requests to transport to facilities not within Webb County. The county is unable to meet such high demands and is requesting further assistance from the Texas Veterans Commission to assist Webb County in providing transportation services to eligible





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veterans who are unable to transport themselves to medical appointments outside the City of Laredo and Webb County.

TVC Contracts

Contract Amount	Contract #	Begin Date	End Date	Services provided under contract
	N/A			
Total\$0.00				

TVC Contracts Narrative

For TVC-only (non-FVA) contracts that are listed in the above table provide a brief description of the contract. (Maximum allowable characters = 1500)

N/A

Other Grants

Contract Amount	Grantor	Grant/Contract #	Begin Date	End Date	Audit Performed
Total					

Fiscal Management

What software does the organization use to record accounting transactions?

Vetraspect and New World Software Systems

Policies

Fiscal Management Accounting Policy	Y / N
A. Procurement	Yes
B. Vendor Payments	Yes
C. Payroll	Yes
D. Grants Administration	Yes
E. Cash Management	Yes
F. Travel	Yes
G. Capitalization and Equipment	Yes

Assessment

Fiscal Management Statement	T / F
A. There has been no staff turnover or reorganization in the past 6 months.	True
B. The organization uses a Chart of Accounts.	True





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- | | |
|--|-------------|
| C. Time sheets are approved and signed by supervisory personnel. | True |
| D. An A-133 Single Audit has been performed in the past 2 years. | True |
| E. Travel receipts are submitted for travel reimbursement requests. | True |

