



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2020 JUL -9 PM 4:15

WEBB COUNTY, TEXAS
BY *Moreno* DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JULY 13, 2020
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: http://www.webbcountytx.gov/AgendaandMinutes_Video/

Call in number for meeting: (956) 523-4640

Email address for meeting: cctpubliccomments@webbcountytx.gov

Please include in the email your name, contact information and the agenda item you are addressing.
All questions must be submitted before 9:00 a.m. CST

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the Debt Service fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	4100-9060-001-483003-270	Capital Lease SHI-Finance	\$85,000	\$686	\$85,000	\$84,314
To:	4100-9070-001-483037-270	Lease Interest SHI-Finance	\$15,000	\$686	\$15,000	\$15,686

Issue: Line item transfer is needed to cover first payment to Shi-Government Solutions Inc. within allocated principal and interest line item accounts for lease.

Solution: With court approval of line item transfer, expenses for the remainder of the fiscal year will be covered.

Result: There will be sufficient funds to cover current payment from appropriate accounts.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) by increasing the 406th District Veterans Treatment Court Program Health Insurance account #2872-2040-001-421000, Retirement account #2872-2040-001-423000 and Cellphone account #2872-2040-001-441010 in the amount of \$510.00 from Workers Comp, account #2872-2040-001-426000 and Repair and Maintenance Software Account #2872-2040-001-443000-110. These are 100% grant funds and there will be no impact on the general fund. **[Requested by 406th District Court]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2872-2040-001-426000	Workers Comp.	\$409	\$260	\$312.12	\$ 51.12
To:	2872-2040-001-421000	Health Insurance	\$10,010	\$80	\$231.00	\$311.00
	2872-2040-001-423000	Retirement	\$23,689	\$180	\$579.90	\$759.90
From:	2871-2040-001-443000-110	Repair & Maint. Software	\$7,400	\$250	\$1,400.00	\$1,150.00
To:	2872-2040-001-441010	Cell Phone Cost	\$1,800	\$250	\$57.15	\$307.15

Issue: Additional funds are needed to close out grant year.

Solution: Obtain the Commissioners' Court approval of the line item transfer request.

Result: Funding will be available to close out grant ending June 30, 2020.

- c. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Number	Account Name	Amount
From:	2161-259700	Fund Balance	\$10,000
To:	2161-2260-001-412000	Part Time	\$8,200
	2161-2260-001-422000	FICA County Share	\$628
	2161-2260-001-423000	Retirement	\$1,009
	2161-2260-001-425000	Unemployment	\$90
	2161-2260-001-426000	Worker Compensation	\$73
			\$10,000

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the

categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- d. Discussion and possible action to approve, by Order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$20,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Number	Account Name	Amount
From:	2161-259700	Fund Balance	\$20,000
To:	2161-2260-001-412000	Part Time	\$16,500
	2161-2260-001-422000	FICA County Share	\$1,262
	2161-2260-001-423000	Retirement	\$2,030
	2161-2260-001-425000	Unemployment Tax	\$120
	2161-2260-001-426000	Worker Compensation	\$88
			\$20,000

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to ratify, by order, a budget amendment of \$10,000 to the District Attorney Federal Forfeiture Fund from new proceeds received from the U.S. Department of Justice Equitable Share Program. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2162 (DOJ - Federal Forfeiture)]**

	Account Number	Account Name	Amount
From:	2162-259700	Fund Balance	\$10,000
To:	2162-2260-001-455501	Drug Free Campaign	\$3,000
	2162-2260-001-462605	Fuel & Lubricants	\$3,000
	2162-2260-001-461000	Materials & Supplies	\$4,000
			\$10,000

Issue: New equitable shared funds have been awarded to the District Attorney's Office and may be spent after a budget for the expenditure of the proceeds has been submitted to the Governing Body. The budget must be detailed and clearly define the categories of expenditures.

Solution: Submit a budget to the Governing Body that clearly defines the categories of expenditures to be incurred with the new proceeds.

Result: The District Attorney's Office will add the new proceeds to its current budget to be utilized for law enforcement purposes in accordance with the Department of Justice Equitable Sharing Guidelines.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds; and any other matters incident thereto. **[Requested by James Flores, CAA and Economic Development Executive Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-463802	Household Crisis	\$728,166	\$723,166	\$728,166.00	\$5,000.00
To:	2362-5360-521-463804	Utility Assistance	\$728,166	\$723,166	\$418,035.19	\$1,141,201.19

Issue: Funds available in accounts will cover cost needed to continue operation of service.

Solution: By the Commissioner's court approval, accounts line item transfers will have funds to cover operation of service.

Result: There will be sufficient funds in mentioned line item transfers which will allow for continuation of service.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2021-6360-521-458000	Administrative Travel	\$500	\$2,000	\$2,000	\$0
To:	2021-6360-521-461000	Materials and Supplies	\$1,800	\$2,000	\$159.47	\$2,159.47

Issue: Funds are needed in the Materials and Supplies line item.

Solution: Transfer funds that will not be utilized from Administrative Travel to Materials and Supplies.

Result: Materials and Supplies line item will have necessary funds.

- h. Discussion and possible action to ratify, by Order, the following ministerial budget amendment (line item transfer) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Fund #2713]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2713-4070-001-410000	Payroll	\$22,400	\$700	\$6,237.22	\$5,537.22
	2713-4070-001-421000	Insurance	\$8,470	\$2,300	\$4,290.00	\$1,990.00
	2713-4070-001-422000	FICA	\$1,714	\$100	\$496.57	\$396.57
	2713-4070-001-423000	Retirement	\$2,708	\$100	\$750.71	\$650.71
	2713-4070-001-458000	Travel	\$1,894	\$1,592	\$1,592.07	\$0.07
	2713-4070-001-459020	Other Expenses	\$525	\$525	\$525.00	-0-
				\$5,317		
To:	2713-4070-001-460000	Office Supplies	\$270	\$18	\$15.01	\$33.01
	2713-4070-001-460105	Minor Tools/Apparatus	\$3,851	\$5,299	\$0.89	\$5,299.89
				\$5,317		

Issue: It is forecasted that there will be remaining funds in the budget categories of salary, fringe benefits, travel/training, and other direct operating expenses (DOE).

Solution: Request a budget adjustment/line item transfer to acquire minor tools/apparatus and supplies in order to augment the capacity of the grant-funded Crime Victim Advocate to provide better and enhanced services to victims of violent crime in Webb County.

Result: The Crime Victim Advocate will be better equipped to provide community outreach, victim services training/education, and direct services to victims of violent crime, such advocacy, crisis intervention, informational/referral, criminal justice/medical accompaniment, advocacy, lodging, transportation, enrollment in Texas SAVNS, and assistance with Crime Victims' Compensation.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2153-3010-001-458000	Administrative Travel	\$15,000	\$5,000	\$15,000	\$10,000
To:	2153-3020-001-462605	Fuel & Lubricants	\$2,500	\$5,000	\$161.72	\$5,161.72

Issue: Shortage of funds for Helicopter fuel.

Solution: Seeking authorization to transfer funds to Fuel and Lubricants.

Result: Purchase fuel and continue helicopter operations.

- j. Discussion and possible action to approve, by Order, the following budget amendment for funds available by increasing the expenditure budget from the U. S. Department of Justice; and any other matters incident thereto. This will not have an impact on the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund 2202 Federal Treasury Forfeiture]**

Acct. Number	Acct. Name	Amount
2202-3710-001-461000	Materials & Supplies	\$5,000

Issue: Proceeds from equitable shared funds from the U.S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that clearly lists and defines the categories expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- k. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Forfeiture funds. **[Requested by Mike Villarreal, Constable Pct. 2]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2183-3180-352100	State Forfeitures	\$2,266.28	\$18,990.02	\$16,723.74
To:	2183-3180-001-461006	Canine Expenditures	\$1,000	\$197.53	\$1,197.53
	2183-3180-001-413000	Overtime	\$1,049.20	\$0	\$1,049.20
	2183-3180-001-422000	Fica County Share	\$80.26	\$0	\$80.26
	2183-3180-001-423000	Retirement County Share	\$129.06	\$0	\$129.06
	2183-3180-001-425000	Unemployment	\$7.24	\$0	\$7.24
	2183-3180-001-426000	Workers Compensation	\$.52	\$0	\$.52
			\$2,266.28		

Issue: Funds are required for Canine Expenditures such as food, vet, certification and supplies. Overtime and Fringed Benefits are required to reclassify funds from OPSG.

Solution: Approval of transfer of monies.

Result: Funds will be available for canine up keeping with vet, food and supplies.

6. **Budget Officer**

- a. Discussion and possible action to ratify, by Order, the following budget amendment by increasing Fund 2470 FEMA Disaster Assistance, which exceeds the Budget Officers \$10,000 threshold, in respond to COVID-19 emergency pandemic; and any other matters incident thereto.

Acct. Number	Acct. Name	Request
2470-7410-001-461000	Materials & Supplies	\$75,000

Issue: Due to Coronavirus COVID-19 pandemic, PPE, disinfectants and touch less equipment is needed for the county buildings.

Solution: Completing pending request as soon possible.

Result: Will provide Webb County with the required protection in order to deal with Coronavirus COVID-19.

- b. Discussion and possible action to ratify, by Order, the following budget amendment to increase and early release of payment to local food banks in response to COVID-19 global pandemic, in order to complete food distribution to local community.

Acct. Number	Acct. Name	Request
2470-7410-001-463030-005	Bulk Food for Meals	\$150,000

Issue: On April 27, 2020, Item #7a, Commissioners Court approved the additional funding for the two local food banks. Judge Tijerina and Commissioner Galo motioned to double (match) the amounts originally issued to both food bank, while Judge Tijerina approved to ratify at a future meeting.

Solution: This item is to reflect the payments and budget adjustment that were made as result of court action.

Result: Payments and checks were executed.

- c. Discussion and possible action to approve payments to the following vendors for advertising awareness services related to COVID-19 public awareness, and authorizing a budget amendment by said amount to the following account number; and any other matters incident thereto. **[Account #2470-7410-001-454000-030 (advertising Awareness-Emergency Management Plan COVID-19)]**

Laredo Morning Times - \$688.50

7. Building Maintenance

- a. Discussion and possible action to authorize the transfer of the following vehicle from Self Help Center to Building Maintenance Department and to make the necessary adjustments to the Webb County Inventory report; and any other matters incident thereto. **[Account #1001-1100-001-462605 (Fuel and Lubricants) #1001-1100-001-443000-075 (Repairs and Maintenance Vehicles)]**

Unit	Year	Make/Model	Vehicle Identification
32-01	2001	Ford Wagon	1FMRE11681HA99883

Issue: Self Help Center no longer has use for vehicle and is in agreement to transfer vehicle to Building Maintenance.

Solution: Building Maintenance will use van to carry equipment and material necessary to service Webb County buildings to disinfect and sanitize in the prevention of COVID-19.

Result: The transfer of vehicle will allow department to continue to function efficiently and effectively.

8. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-454000	Advertising	\$5,700	\$730.59	\$3,455.00	\$2,724.41
To:	7100-6080-001-452001	Insurance other	\$3,500	\$730.59	\$1,192.65	\$1,923.24

Issue: The adjustment will fund remaining insurance costs (general liability and umbrella) for the golf course for the remainder of the fiscal year.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6120-001-443000-035	Repairs & Maint Equip.	\$3,000.00	\$641.15	\$1,000	\$358.85
To:	7100-6120-001-460105	Minor Tools & Apparatus	\$2,901.46	\$641.15	\$0	\$641.15

Issue: The above transfer, funds the additional equipment added to the point of sale and kitchen recourses.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget items to pay for requested items.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-4600028	Janitorial Supplies	\$1,000	\$500.00	\$1,000.00	\$500.00
To:	7100-6080-001-461000-030	Materials & Supplies Golf	\$2,791	\$500.00	\$426.82	\$926.82
From:	7100-6080-001-460028	Janitorial Supplies	\$1,000	\$500.00	\$500.00	0
To:	7100-6100-001-460106	Minor tools & Apparatus Range	\$100	\$500.00	\$-0-	\$500.00
From:	7100-6120-001-4445000	Equipment Rental	\$1,200	\$1,200.00	\$1,200.00	0
To:	7100-620-001-463006-006	Food \$ Beverage CoS Food	\$36,000	\$1,200.00	\$832.14	\$2032.14
From:	7100-6120-001-443000-035	Repairs & Maint. Equip	\$3,000	\$1,000.00	\$2662.27	1666.27
To:	7100-6120-001-463006-005	Food & beverage COS Food	\$36,100	\$1,000.00	\$2032.14	\$3032.14
From:	7100-6120-001-443000-035	Repairs & Maint. Equip	\$3000	\$662.27	\$1,662.27	\$1,000.00
To:	7100-6120-001-436006-010	Food & Beverage COS non Alc. Bvgs	\$19,180	\$662.27	\$700.85	\$1,363.12

Issue: 1. Funds needed for additional rope and stakes for the newly seeded areas on the golf course to prevent customers from walking or riding on these areas. 2. Funds needed for additional range baskets. 3. Funds needed in food and beverage - we moved 10k out of these two categories earlier in the year to support merchandise COS.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budgets to pay requested items.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-456205	Training and Education	\$2,000	\$344.42	\$1,562.00	\$1217.58
To:	7100-6120-001-459019	Misc. Food n Beverage	\$2098.54	\$344.42	\$(144.42)	\$200.00

Issue: A previous line item transfer request out of misc. F&B was unable to be processed as an account had some encumbrances. This transfer will fund the deficit in that account and provide sufficient funds for the original transfer.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-456205	Training and Education	\$2,000.00	\$650	\$1,217.58	\$567.58
To:	7100-6120-001-459019	Misc Food N Beverage	\$2,098.54	\$650	\$200.00	\$850.00

Issue: A previous line item transfer request out of FB misc. was unable to proceed as the account had some encumbrances. This transfer will fund the deficit in that account and provide sufficient funds for and additional grp needed.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-001-6120-4630006-005	Food & Bev COS	\$38,400	\$800	\$15,773.04	\$14,973.04
To:	7100-001-6110-461005-015	Merch COS Mens Apparel	\$3,400	\$800	\$121.39	\$921.39
From:	7100-001-6120-463006-005	Food \$ Bev COs Food	\$38,400	\$500	\$14,973.04	\$14,473.04
To:	7100-001-6110-461005-020	Merch COS Womens App	\$71.00	\$500	\$.44	\$500.44

From:	7100-001-6120-463006-005	Food & Bev COS FOod	\$38,400	\$1,000	\$14,473.04	\$13,473.04
To:	7100-001-6110-461005-025	Merch COS Headwear	\$3,080	\$1,000	\$1,162.76	\$2,162.14
From:	7100-001-6120-463006-010	Food & Bev COS NAB	\$26,880	\$1,200	\$15,085.29	\$13,885.29
To:	7100-001-6110-461005-030	Merch Cos Equipment	\$12,049	\$4,500	\$329.09	\$1,462.76
From:	7100-001-6120-463006-010	Food & Bev COS NAB	\$26,880	\$4,500	\$13,885.29	\$9,385.29
To:	7100-001-6110-461005-035	Merch COS Equipment	\$12,049	\$4,500	\$329.09	\$4,829.09
From:	7100-001-6120-463006-010	F&B COS NAB	\$26,880	\$2,000	\$9,385.29	\$7,385.29
To:	7100-001-6110-461005-040	Mech COS Accessories	\$5,900	\$2,000	\$1,727.38	\$3,727.38

Issue: Merchandise sales at the golf course are running significantly above budget. In order to continue to support this sales level, we are requesting line item transfers from the food & beverage non-alcoholic cos categories. The aggregate transfer amount requested is 10k.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay requested items.

- g. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-441001-010	Trees and Landscaping Fertilizers	\$20,000	\$1,000	\$15,223.00	\$14,223.00
To:	7100-6080-001-443000-035	Repairs and Maint Equip.	\$15,400	\$1,000	\$8.37	\$1,008.37

Issue: This allocation is to purchase necessary parts to get equipment back up and running while waiting on the new and used equipment package.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all budget line items to pay for requested items.

9. Civil Legal Division

- a. Discussion and possible action to approve Amendment 1 to Independent Contractor Agreement Webb County Invitation to Bid I.T.B. 2020-002 "BRUNI PUBLIC HEALTH FACILITY" TCDBG TCDP Contract No. 7218028 to clarify retainage is five percent (5%) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents. [This amendment does not change the cost of services or performance time]
- b. Discussion and possible action to authorize the Cicala Law Firm to file a Governmental Opioid Claimant Proof of Claim Form in the United States Bankruptcy Court Southern District of New York, Chapter 11 Case No. 19-23649 (RDD), In re: PURDUE PHARMA L.P., et al., Debtors and any matters incident thereto; authorizing the County Judge to sign all relevant documents.
- c. Discussion and possible action to enter into a twelve (12) month (September 30, 2020, through September 29, 2021) Professional Services Agreement between Jesse Gerardo Hernandez and Webb County for the 406th District Court Adult Drug Court Program to evaluate and monitor program participants at a monthly cost not to exceed Two Thousand Eighty-Three Dollars and Thirty-Three Cents (\$2,083.33) and a total cost not to exceed Twenty Five Thousand Dollars (\$25,000.00) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Oscar Hale, 406th District Court; Account #2353-2040-003-432001, Grant #1H79TIO81059-01]**
- d. Discussion and possible action to ratify a 12 month (May 31, 2019 through May 30, 2020) software agreement for the software and maintenance of the Drug Court Case Management Software Program ("DCCM") for the Veteran's Treatment Program for the fixed one-time fee of ten thousand dollars (\$10,000.00) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Ramiro Hernandez, Director of the Veterans Treatment Program (Professional Services) Account #2351-2040-001-432001]**

Issue: Software provides tracking of services and documents all case management and compliance of each participant in the program.

Solution: Authorize the payment for the software being utilized to track grant requirements.

Result: By obtaining the services of the (DCCM) satisfies key component of grant requirements.

- e. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (U.I.S.D.) and Webb County Head Start-Early Head Start Program at Henry Cuellar Elementary School. This MOU establishes the terms and conditions under which U.I.S.D. and Webb County Head Start will share in the operation and monitoring of four (4) full day pre-kindergarten classrooms. The term of the MOU shall be for a period of four (4) scholastic calendar years beginning with the 2020-2021 school year through the 2024-2025 school years and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start]**
- f. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the United Independent School District (U.I.S.D.) and Webb County Head Start-Early Head Start Program at Henry Cuellar Elementary School. This MOU establishes the terms and conditions under which U.I.S.D. and Webb County Head Start will share in the operation and monitoring of four (4) full day pre-kindergarten classrooms. The term of the MOU shall be for a period of four (4) scholastic calendar years beginning with the 2020-2021 school year through the 2024-2025 school years and authorizing the County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start]**
- g. Discussion and possible action to enter into Amendment 1 to Professional Services Contract with Terracon Consultants, Inc. (Webb County RFQ 2020-003) reducing the scope of services (site clearing) and decreasing the compensation to Fourteen Thousand Nine Hundred Fifty Dollars (a reduction of \$3,500.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents.
- h. Discussion and possible action to enter into a professional services agreement for geotechnical services with Howland Engineering and Surveying Co., Inc. for boring and subsurface testing for the Webb County Fairground Project in the amount not to exceed Fifty-Three Thousand Four Hundred dollars (\$53,400.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account Number: Fairgrounds Project Series 2019A 3900-7230-001-474501 Construction in Progress]**

10. Community Action Agency

- a. Discussion and possible action to accept a donation check from Direct Energy/CPL Retail Energy/WTU Retail Energy Neighbor to Neighbor Program in the amount of \$4,000.00. Webb County Community Action Agency will utilize these funds to assist qualified Direct Energy clients. Authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #2924-5170-521-441210]**

Issue: Webb County CAA received a check from Direct Energy/CPL Retail Energy/WTU Retail Energy Neighbor to Neighbor Program in the amount of \$4,000.00.

Solution: Webb County CAA will utilize these funds to assist qualified Direct Energy clients.

Result: The clients will be assisted to pay their utility bills from donation company.

- b. Discussion and possible action to approve the posting and filling of the following slot subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 13, 2020. This position is grant and local match funded.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
1161	Deputy Director	\$31.25/\$65,000

Issue: Slot #1161 is currently vacant. The Economic Development Director was appointed Director of Community Action Agency and has since been serving as Director for both departments. The Director has identified the need for a Deputy Director to assist in oversight and operations.

Solution: Posting and filling of vacant slot to assist in oversight and coordination of day-to-day operations for Community Action Agency. The Deputy Director position is a grant and local match funded position.

Result: Approving filling the slot will allow the departments to operate efficiently and effectively.

11. **Honorable Mike Villarreal, Constable Pct. 2**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) to complete previous purchase approved by Commissioners Court on April 14, 2020:

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	1001-1130-001-461007-010	Operational Reserve	\$2,400		
To:	1001-3180-001-460105	Minor Tools & App	\$2,400	\$20	\$2,420

Issue: Account Minor tools and Apparatus was short in funds for vest carriers.

Solution: Transfer monies from Operational Reserve to Minor tools and Apparatus to have funds for the purchase of vest carriers.

Result: The purchase of vest carriers for our deputies and incoming deputies.

12. **Economic Development**

- a. Discussion and possible action to authorize the Webb County Community Action Agency Self-Help Center to submit a six (6) month contract extension to the Texas Department of Housing and Community Affairs for TCDP Contract No. 7216013 Self-Help Center Grant and authorize the County Judge to sign all relevant documents and any and all other matters incident thereto. No additional funds will be required for this contract extension at this time. This Item was sent for review and is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Community Action Agency]**

Issue: The Self-Help Center Grant is set to end on September 1, 2020.

Solution: Request a contract extension that will allow all activities to be successfully carried out.

Result: Successful completion of the contract.

- b. Discussion and possible action to submit application for Project Grant Agreement STATE-R- 2020- WEBB CO- 00187 for Webb County Community Action Agency- El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of THREE HUNDRED EIGHT THOUSAND SIX HUNDRED AND SIXTY THREE DOLLARS (\$308,663.00). This grant does NOT require a County Match. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No Impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: El Aguila Rural Transportation is a grant funded agency.

Solution: Application for State funds will benefit both operations and administrative expenses and allow for continued transportation services to the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

- c. Discussion and possible action to accept the Vehicle Miles (VM) Amendment One to Federal 5311-2020- WEBB CO- 00072 Grant from the Texas Department of Transportation (TxDOT) wherein, Webb County Community Action Agency- El Aguila Rural Transportation accepts an increase of ONE HUNDRED TWENTY EIGHT THOUSAND FIVE HUNDRED AND TWENTY NINE DOLLARS (\$128,529.00). All required documentation has been sent to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: El Aguila is a grant funded agency.

Solution: Federal budget will increase and benefit both administrative and operations expenses allowing for continued transportation services to the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

- d. Discussion and possible action to accept Amendment No. for the Comprehensive Energy Assistance Program (CEAP) Contract #58190003003 from the Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2019, in the amount of (\$1,789,455.00) ONE MILLION SEVEN HUNDRED EIGHTY-NINE THOUSAND FOUR HUNDRED FIFTY-FIVE DOLLARS and the proposed three (3) month contract extension to August 31, 2020 and authorizing the County Judge to sign all relevant documents. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures. **[Requested by Community Action Agency; Grant Account #2362-5150-3303000]**
- e. Discussion and possible action to approve contract extension request for Contract #61190003065 for the Program Year 2019 Community Services Block Grant (CSBG) from the Texas Department of Housing and Community Affairs (TDHCA) extending the contract from June 30, 2020 to August 31, 2020 and authorizing the County Judge to sign all relevant documents. This contract commenced on January 01, 2019 and this action will not have an impact on the General Fund. **[Requested by Community Action Agency]**

13. Fire Suppression & EMS Services

- a. Discussion and possible action to accept a donation from Electric Transmission Texas, LLC (ETT) as per Local Government Code 81.032, in the amount of \$2,000 to be utilized in the following line item: Vehicle Maintenance; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-443000-075 (Vehicle Maintenance)]**

Issue: Donation check issued by Electric Transmission Texas, LLC to support the mission of the Webb County Volunteer Fire Department.

Solution: Deposit money accordingly, \$2000 into vehicle maintenance.

Result: Continue working relationship with ETT, meet department needs, and repair department vehicles.

14. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263-152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that either is salvage property that has no value for the purpose it was originally intended for and/or surplus property that is no longer needed by the department and could be transferred for use by another county department or auctioned online to the general public and/or donated as permitted by law.

Solution: Attempt to sell the county surplus or salvage property by public auction, dispose or destroy property that cannot be sold through auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Process all surplus or salvage property in accordance with state law and Webb County Procurement Policy.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for an Annual Contract for Printing Services for fiscal year 2020-2021.

Issue: Currently, there is no contract in place for printing services.

Solution: Authorize the Purchasing Agent to solicit formal bids.

Result: Annual Contracts will provide stable, lowest available and cost efficient prices from responsible bidders for Webb County.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1310-001-443000-075	Repairs & Maint. Vehicle	\$4,000	\$82	\$3,385	\$3,303
To:	1001-1310-001-464010	Dues & Memberships	\$450	\$82	\$0	\$82

Issue: Line item transfer is required to cover the County's membership fee for Sam's Club.

Solution: Approve ratification of line item request by the department.

Result: Availability of funds to cover current expense for the membership fee for

Sam's Club.

- d. Discussion and possible action to approve the purchase of irrigation supplies from Professional Turf Products, LP in an amount not to exceed \$6,800.00 and to further approve a discretionary exemption under the Texas Local Government Code, Section 262.024 (Discretionary Exemptions) (11) Vehicle and equipment repairs and any other matters incident thereto. **[Account #7130-6040-001-474501 Construction in Progress – 2019A Bond Series, Golf Course Improvements]**

Issue: Golf course sprinkler parts are faulty due to wear and tear and require replacement. Policy requires Court approval for any expenditure made using Bond money.

Solution: Approve the purchase and proceed with order using bond money.

Result: Faulty irrigation parts will be replaced and adequate irrigation of greens will be accomplished in conjunction with current improvements to Golf Course.

15. Risk Management

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Health Benefits fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6100-1090-001-452010	Claims Paid Medical	\$11,300,000	\$10,000	\$5,455,625.30	\$5,445,625.30
To:	6100-1090-001-432001	Professional Services	\$20,000	\$10,000	\$20,000.00	\$30,000.00

Issue: Professional Services account will be in a negative balance after we pay the invoice for the consultant.

Solution: Transfer funds to cover invoices for the remainder of the year.

Result: Professional Services account will be funded for the remainder of the fiscal year.

16. Road & Bridge

- a. Discussion and possible action to authorize the transfer of the following vehicle from Self Help Center to Road and Bridge Dept. and to make the necessary adjustments to the Webb County Inventory report and any other matters incident thereto. **[Account #2007-7150-001-462605 Fuel and Lubricants, #2007-7150-001-443000-075 Repairs and Maintenance of Vehicles]**

Unit	Year	Make/Model	Vehicle Identification
32-03	2005	Ford pick up	1FBSS31S85HA31689

Issue: Self Help Center no longer has use for vehicle and is in agreement to transfer vehicle to Road & Bridge Dept.

Solution: Road & Bridge Dept. will use pick up truck for traffic control.

Result: The transfer of vehicle will allow department to continue to function efficiently and effectively.

17. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to enter into an agreement with the Department of Defense (DOD) to allow the Webb County Sheriff to apply for and accept surplus property, deemed excess by the Secretary of Defense, from the Department of Defense (“DOD”) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: The Secretary of Defense is authorized by 10 USC §2576a to transfer to State Law Enforcement Agencies, surplus personal property that is suitable for use by law enforcement agencies.

Solution: The Governor of the State of Texas has, designated in writing, an effective date of August 15, 2020 to implement this agreement.

Result: Webb County may receive excess property from the DOD, suitable for law enforcement purposes, that will reduce the cost of obtaining such equipment through the use of Webb County taxpayer funds.

18. Veteran's Service Office

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 13, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2949	Veterans Transportation Assistance (VTA) Program grant Coordinator	\$19.23

Issue: Due to extended transportation services through a grant funded by the Texas Veterans Commission, position will be available to be filled.

Solution: Request to fill this vacant slot will allow the department to continue to operate efficiently.

Result: The filling of slot #2949 will allow the department to run on a full staff if the court grants approval.

19. Water Utilities

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 13, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1301	Wastewater Plant Supervisor	\$19.40 - 17/A

Issue: Slot became vacant on September 5, 2019.

Solution: Obtain authorization to advertise and fill the position with qualified candidate.

Result: Provide continuous operation for Water Utilities.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

- 20. Discussion and possible action to authorize a one-time exemption to Personnel Policy 9.03(b) ANNUAL LEAVE specifically for the deputies, correctional officers, and other members of the collective bargaining agreement (CBA) in order to allow for the transfer of any excess annual leave hours from the current fiscal year (Fiscal Year 2019-2020) to the subsequent fiscal year (Fiscal Year 2020-2021) as a result of their efforts to maintain adequate work force levels at the jail and in the field during the COVID-19 (coronavirus) pandemic. The Webb County Sheriff's Office requests that this exemption be considered by the court for the transfer of these accrued annual leave hours to the upcoming fiscal year as it is deemed necessary for the safe and steadfast continuity of public safety/criminal justice operations within Webb County because of the fluid, unpredictable, and ever evolving situation with the on-going coronavirus pandemic.

Issue: During the on-going pandemic, officers working for the Webb County Sheriff's Office are typically not authorized for time off (annual leave) in order to maintain heightened staffing levels in response to the unprecedented public safety crisis that the on-going coronavirus pandemic has caused. Furthermore, they were sometimes required to accrue compensatory time in order for the Webb County Sheriff's Office to maintain adequate staffing as mandated for public safety in the community and, in particular, at the Webb County Jail.

Solution: Allow an exemption to this policy for collective bargaining agreement (CBA) members as the policy do not take into consideration the extenuating circumstances in which CBA members are required to work disproportionate hours to maintain heightened staffing during public health emergencies.

Result: The members of the CBA will be able to utilize their annual leave whenever their authorized leave becomes feasible.

Honorable Hugo Martinez, County Court at Law 1 Judge

21. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2060-001-443000-075	Repairs and Maintenance Vehicle	\$800	\$700	\$700	\$0
	1001-2060-001-46205	Fuel and Lubricants	\$500	\$400	\$400	\$0
	1001-2060-001-432001	Professional Services	\$2,500	\$800	\$1,350	\$550
				\$1,900		
To:	1001-2060-001-433011	Visiting Judge	\$5,800	\$1,100	\$50	\$1,150
	1001-2060-001-432001	Court Interpreter/Reporter	\$4,250	\$800	\$50	\$850
				\$1,900		

Issue: We currently have two invoices that require payment.

Solution: Transfer money in order to remit payment.

Result: Invoices will be able to be paid in a timely manner.

Honorable Roberto "Bobby" Quintana, Justice of the Peace Pct. 2 Pl. 1

22. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Technology fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2009-259700	Fund Balance		\$2,087.45		
To:	2009-2160-001-460105	Minor Tools & Apparatus	\$5,000	\$2,087.55	\$3,541.55	\$5,629.10

Issue: We are having visual security camera issues with our monitors. We put in a work order for I.T. to stop by and try to fix the visibility of the 3 outdoor cameras. It was discovered that the camera wiring is fried and the sunlight entirely has disintegrated the plastic conduit from the cabling therefore new wiring is required. Due to the age of the security system and parallel with the findings, the professional recommendation was given for the installation of a whole new surveillance system with new wiring, NVR, and cameras.

Solution: We have gotten 3 quotes (Novastar \$5,629, Lan-Tech \$6,250, and Audio Dynamics \$7,597). We have selected Novastar which is the best value. We

currently have \$3,541.55 in the 2009 Minor Tools and Apparatus account. Therefore, attached please find our completed BA-01 form for the request of \$2,087.45 from the Fund Balance Account in order to purchase a new security system for our portion of the building which includes cat 6 cablings as opposed to analog.

Result: JP Pct.2,Pl.1, security system will be up to date with overall improved camera visibility on all 16 cameras.

Human Resources

23. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1230-001-456205	Training & Education	\$3,000	\$2,450	\$3,000	\$550
To:	1001-1230-001-460105	Minor Tools & Apparatus	\$2,000	\$2,450	\$413.04	\$2,863.04

Issue: The department is in need of upgrading and replacing a computer and laptop.

Solution: Approve line item transfer.

Result: Department will continue to perform operational task more efficiently and effectively.

Community Action Agency

24. Discussion and possible action to approve the payments of \$1,000.00 to the 2020 annual subscription fee for the National Community Action Foundation (NCAF) CAPFACT's and the 2020 NCAF Training Assessment in the amount of \$500.00. In obtaining the annual subscription fee and the Training Assessment it supports the Organization in Texas and also representing the network of Community Services Block Grant (CSBG) entities. Grant funds will be used. There will be no impact to the General Fund. **[Account # 2368-5170-521-464010 (Grant funds)]**

Issue: Approve the 2020 annual subscription fee for the (NCAF) and Training Assessment in the amount of \$1,500.00

Solution: The National Community Action Foundation advocates for the best interest of Community Action Agencies at the State, regional and national levels.

Result: The 2020 Annual Subscription to CAPFACT's is information about a number of issues and tasks benefiting all the CAA's and CSBG and CEAP entities.

Emergency Management

- 25. Discussion and possible action to approve the following budget amendment (line item transfer) in order to fund the 25% cash match required by FEMA (Fund 2470) in the amount of \$123,845 for law enforcement overtime and operational expenses; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

Issue: Fund 2470 requires a 25% cash match to all reimbursable expenses dealing with COVID-19 global pandemic.

Solution: Fund will be allocated from the Operational Reserve account.

Result: County Contribution will be met.

Public Defender

- 26. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2280-001-458000	Administrative Travel	\$18,000	\$12,500	\$15,565.46	\$3,065.46
To:	1001-2280-001-460105	Minor Tools & Apparatus	\$0.00	\$12,500	\$0.07	\$12,500.07

Issue: Some of our attorneys are currently working from home, and are in need of a county issued laptop in order to be able to access Odyssey. The I.T. department can only install Odyssey on a county owned device.

Solution: Approval of this line item transfer will ensure that we have sufficient funds to purchase laptops for our attorneys.

Result: The approval of this line item transfer will allow our department to continue to function efficiently and effectively.

Purchasing

- 27. Discussion and possible action to approve the purchase of two (2) 2020 John Deere 310-L Backhoe Loaders from RDO Equipment Co. (Buy Board Contract No. 597-19) in an amount not to exceed \$169,840.12; pursuant to Sections 271.101 and 271.102 of the Texas Local Government Code, Cooperative Purchasing program and any other matters incident thereto. **[Account #2007-7150-001-470000 (Capital Outlay)]**

Issue: The existing backhoes under lease need to be returned due to end of lease terms. The Road and Bridge Department has sufficient funding to purchase two (2) new backhoes to replace the leased units within the capital outlay account.

Solution: Approve the purchase of new backhoes. Staff is recommending the purchase versus leasing new units. It will be more costly to lease the units versus a straight out purchase. The equipment has a long life span if maintained properly.

Result: Return lease units and replace with new backhoes through the authorize purchase under the cooperative contract meeting all the competitive bidding requirements of the State.

28. Discussion and possible action to rescind the award (RFP 2020-006 'Casa Blanca Golf Course Equipment Lease') to Professional Turf Products for both a forty-eight (48) and thirty-six (36) month lease agreement for golf course equipment. Professional Turf Products has opted out and has declined the award as their intention was to secure a lease agreement for all the equipment advertised. **[Requested by Golf Course Management; Account #7100-9050-001-483003-280 (Golf Course Capital Leases), #7100-9050-001-483037-280 (Golf Course Debt Service Payments)]**

Issue: The golf course has expiring leases on worn-out equipment and needs new equipment to perform routine maintenance functions. The awarded vendor has declined the award.

Solution: Approve to rescind the award to Professional Turf Products. The Purchasing Agent has submitted an additional agenda item for consideration to award to the next qualified proposer.

Result: Formalize the action and proceed with next qualifying vendor.

29. Discussion and possible action to approve a Modification After Award to Austin Turf and Tractor for previous award of RFP 2020-006 'Casa Blanca Golf Course Equipment Lease'. The modification includes approval to add the additional golf course capital equipment listed below with the indicated lease terms and rates. This modification to the original award does not substantially change the scope of the contract or cause the contract amount to exceed the next lowest bid and approve the equipment lease agreement with Austin Turf and Wells Fargo Financing for the equipment being considered for award through this Modification After Award and in accordance with the Texas Local Government Code; Section 262.0305 (Modification After Award) and any other matters incident thereto. **[Requested by Golf Course Management - Account #7100-9050-483003-280 (Golf Course Capital Lease); #7100-9050-483037-280 (Golf Course Debt Service Payments)]**

Vendor Name	Capital / FMV Lease Equip. Description	Term of Lease (Mos.)	Mo. Cost (\$) P/I	Annual Cost (\$)
Austin Turf	2020A Progator w/HD300 Select Sprayer	48	268.80	3,225.60
Austin Turf	2012 Bernhard ED3000/AM2000 Reel and Bedknife Grinder Set	48	560.89	6,730.68
Austin Turf	Frontier SB3108/Sickle Bar	48	147.33	1,767.96
Austin Turf	2018 John Deere 5055E Tractor	48	420.73	5,048.76

Austin Turf	2020 Fertilizer Spreader	48	148.00	1,776.00
	Total Monthly and Annual Cost:		1,545.75	18,549.00

Issue: Professional Turf Products has declined the award of the listed equipment above. Austin Turf is the only other proposer that provided pricing for this RFP.

Solution: Approve the Modification after Award and proceed with lease agreement for all the golf course equipment advertised for lease.

Result: Authorize Civil Legal to finalize lease agreement for approved equipment and lease terms presented.

30. Discussion and possible action to clarify the forty-eight (48) month equipment lease agreement approved on May 11, 2020, Agenda item #14e with Textron for award of RFP 2020-006 'Casa Blanca Golf Course Equipment Lease' for three (3) LD Trucksters (Haulers) for the Webb County Golf Course operation. Textron is financing the equipment to Webb County through PNC Equipment Finance for a monthly cost of \$549.82 and an annual cost of \$6,597.84 throughout the term of the lease agreement and to approve the equipment lease agreement as presented and any other matters incident thereto. **[Account #7100-9050-001-483003-280 (Golf Course Capital Leases); Account #7100-9050-001-483037-280 (Golf Course Debt Service Payments)]**

Issue: The golf course has insufficient hauler units to perform maintenance functions.

Solution: Acquire three (3) hauler units.

Result: Improved delivery of maintenance protocols on the golf course property resulting in improved overall conditions.

31. Discussion with possible action to approve Informal Bid "Guardrail for Las Lomas Bridge Project" to Laredo Striping the lowest responsible bidder in an amount not to exceed Twenty-Nine Thousand Five Hundred Fifty-Two Dollars and Seventy-Six Cents (\$29,552.76) for material and installation of bridge rail, metal beam guard fence and safety end treatments and all incidentals associated to complete a functioning traffic railing system for Las Lomas Colonia sub-division and any other matters incident thereto. **[Account #3875-7230-001-474501 - 2019A-Bond Series (Construction In Progress)]**

Issue: Las Lomas Bridge project requires a guardrail fence and all bond expenditures require Court approval.

Solution: Award Informal Bid to lowest responsible bidder.

Result: Authorize the Purchasing Agent to proceed with order utilizing Bond 2019A funds.

Risk Management

32. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-001-456205	Training & Education	\$7,000	\$2,000	\$6,624.74	\$4,624.74
	1001-1180-001-458000	Administrative Travel	\$1,000	\$1,000	\$1,000	\$-0-
				\$3,000		
To:	1001-1180-001-461000	Materials & Supplies	\$7,000	\$2,000	\$1,742.87	\$3,742.87
	1001-1180-001-460105	Minor Tools & Apparatus	\$13,000	\$1,000	\$925.53	\$1,925.53
				\$3,000		

Issue: Additional funds are needed to cover necessary expenditures for the remainder of the fiscal year under the materials and supplies account to purchase paper, pens, etc. Funds are needed to purchase two additional webcams to conduct New Hire Orientation and video conference meetings with consultants.

Solution: Obtain the approval from Commissioner's Court.

Result: To ensure funding for both accounts for the remainder of the fiscal year.

Honorable Esther Degollado, District Clerk

33. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2300-001-451147-025	Jurors-Other Expense (County Court at Law #1)	\$2,500	\$600	\$1,954.77	\$1,354.77
To:	1001-2300-001-451147-010	Jurors-Other Expense (111th District Court)	\$5,000	\$600	\$-73.12	\$526.88

Issue: The 111th District Court Jury Expense account is in a deficit due to Jury and Grand Jury proceedings held.

Solution: Transfer of funds from the County Court at Law #1 Jury Expense account to the 111th District Court Jury Expense account.

Result: The account will have funds to cover the remainder of the fiscal year.

- 34.** Discussion and possible action to approve the purchase of Fifteen (15) Lenovo Laptops, Fifteen (15) Microsoft Licenses, Fifteen (15) Lenovo Topload Cases, Fifteen (15) Software Licenses from SHI to continue the E-Filing process for all civil, family and criminal cases pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program 579-19 and DIR-TSO-4092 respectively in the amount of Thirty-Five Thousand Seven Hundred Thirty-Two and Forty-One cents (\$35,732.41). [**Account #2015-2290-0001-470000 (Cost Recovery Fee Fund, District Clerk Administration, Capital Outlay)**]

Issue: With COVID-19 progressively increasing, the need for working remotely has become more critical given the present circumstances.

Solution: The purchase of laptops will allow employees to work from home.

Result: Working from home, the department will still be able to assist the courts and attorneys with the E-Filing process.

Honorable Rudy Rodriguez, Constable Pct. 1

- 35.** Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3150-001-462605	Fuel & Lubricants	\$40,000	\$4,000	\$17,244.03	\$13,244.03
To:	1001-3150-001-443000-075	Repairs & Maint. Vehicles	\$15,000	\$4,000	\$860.98	\$4,860.98

Issue: Webb County Constable's Office Pct. 1 requesting line item transfer to repair 4 patrol units to have them back in service and to keep up with preventive maintenance on department fleet.

Solution: Approve Line Item Transfer.

Result: Approval of this line item transfer will allow 4 patrol units to get repaired and go back in service and will keep fleet up to date with preventive maintenance for the remainder of the fiscal year.

Honorable Adrian Cortez, Constable Pct. 3

- 36.** Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3160-001-460140	Fire and Ammo	\$2,000	\$2,000	\$2,000	\$0
	1001-3160-001-456205	Training & Education	\$2,595	\$595	\$1,078.70	\$483.70
	1001-3160-001-443000-035	Repairs & Maint. Equip.	\$500	\$500	\$500	\$0

				\$3,095		
To:	1001-3160-001-456305	Uniforms	\$5,500	\$3,095	\$723.84	\$3,818.84

Issue: New uniforms are needed for the newly purchased soft armor vest.

Solution: Transfer will allow us to complete purchase.

Result: All deputies will have proper uniforms to fit with soft body armor.

37. Discussion and possible action to approve the purchase of 8 Body Armor vests in the amount of \$5,599.00 with additional action to process a line item transfer, by Order, and authorize the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)] [Sponsored by Commissioner Jesse Gonzalez, Pct 1]**

Issue: 8 Deputies are currently utilizing Body Armor that is for an active shooter situation (extremely Heavy not for everyday use). The Constable and 7 Deputies currently do not have any type of soft Body Armor for everyday use while on patrol.

Solution: Identify source of funding and purchase 8 Body Armor vest, to be worn on a daily basis.

Result: The Deputy's probability of survival is increased from a 53% chance without any type of Body Armor to an 83% chance with Body Armor.

Honorable Raul Reyes, Treasurer

38. Discussion and possible action to permit a one-time exemption and authorize the payment of \$150.00 from [Account #10001-1250-001-456205 (Training & Education) to the Texas Association of Counties for the required 72nd Annual County Treasurer's Association of Texas Conference in Waco, Texas from September 21, 2020 - September 24, 2020; and authorizing travel expense in the amount not to exceed \$1,255.78 from Account #10001-1250-001-458000 (Administrative Travel) for meals, lodging and mileage; and any other matters incident thereto.

Budget Officer

39. Discussion and possible action to initiate a Voluntary Separation Plan for county employees for proposed fiscal year 2020-2021 budget; and any other matters incident thereto.

Commissioners Court Administrator

40. Submission of Webb County Commissioners Court department directors performance evaluations as prepared by county administrators; with discussion and possible action to schedule court date to accept evaluations or to further evaluate department directors; and any other matters incident thereto. **[Requested by Leroy Medford, Executive Administrator to the Commissioners Court and Lalo Uribe, Chief Executive Administrator to the County Judge]**
41. Discussion and possible action to accept all or a portion of Three Hundred Seventy-One Thousand Nine Hundred Thirty-Three Dollars and Ten cents (\$371,933.10) of Payment in Lieu of Taxes (PILOT) funds, which represents funds accumulated by the Housing Authority of the City of Laredo from 2008-2020 and not distributed to the County or enter into an Interlocal Government Agreement (Chapter 791 Texas Government Code) with the Housing Authority to allow the Housing Authority to retain all or a portion of the funds to, either directly or through one of the Local Authority's non-profit instrumentalities, provide affordable housing and/or other related services by LHA and any matters incident thereto; authorizing the County Judge to sign all relevant documents.

Presentations

42. Discussion and possible action to proclaim the week of July 19 – 25, 2020 as "Probation, Parole, and Community Supervision Week". **[Requested by Tano E. Tijerina, County Judge]**
43. **Communications**
44. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 9th DAY OF JULY, 2020

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

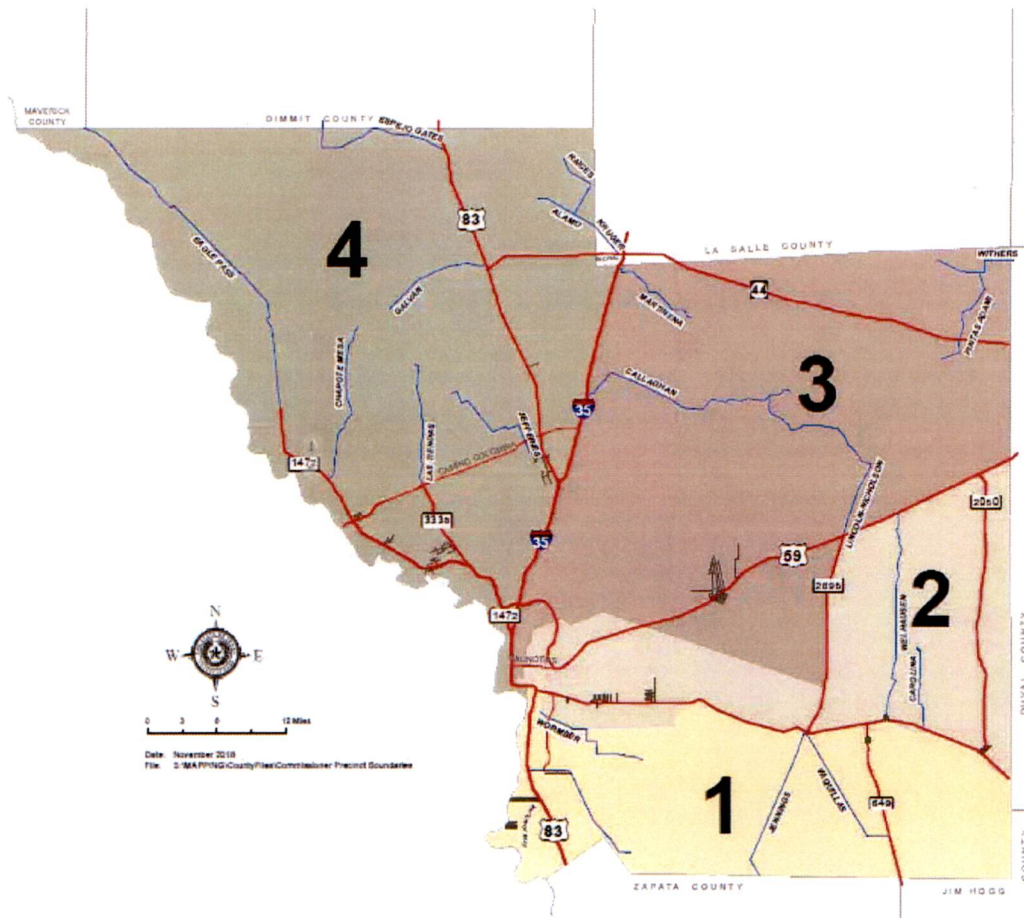
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 9th day of July, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 9th DAY OF July, 2020






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosalinda Moreno
For: Margie Ramirez-Ibarra, County Clerk
Rosalinda Moreno- Senior Deputy Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**