



MARGIE R. IBARRA  
COUNTY CLERK  
FILED

**WEBB COUNTY, TEXAS**

JUL 23 PM 4:00

**COMMISSIONERS COURT**

WEBB COUNTY, TEXAS

BY Amores DEPUTY

**PUBLIC NOTICE  
COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JULY 27, 2020  
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: [http://www.webbcountytx.gov/AgendaandMinutes\\_Video/](http://www.webbcountytx.gov/AgendaandMinutes_Video/)  
Call in number for meeting: (956) 523-4640

Email address for meeting: [cctpubliccomments@webbcountytx.gov](mailto:cctpubliccomments@webbcountytx.gov)

Please include in the email your name, contact information and the agenda item you are addressing.  
All questions must be submitted before 9:00 a.m. CST

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Virginia Aranda, Public Defender]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2702-2280-001-458000	Administrative Travel	\$2,000	\$2,000	\$2,000	\$0.00
To:	2702-2280-001-460105	Minor Tools & Apparatus	\$0.00	\$2,000	\$0.00	\$2,000

**Issue:** Our Immigration Attorney is in need of a county issued laptop in order to be able to work from home and access Odyssey. The IT department can only install Odyssey on a county owned device.

**Solution:** Approval of this line item transfer will ensure that we have sufficient grant funds to purchase a laptop for our immigration attorney.

**Result:** The approval of this line item transfer will allow our department to continue to function efficiently and effectively.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Community Action Agency]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2371-5260-521-452001-015	Insurance Other Vehicles	\$800.00	\$800	\$800.00	\$0.00
	2371-5260-521-452012	Property Casualty Premium	\$700.00	\$500	\$700.00	\$200.00
	2371-5260-521-410000	Payroll	\$41,653.00	\$4,262	\$13,948.77	\$9,686.77
				\$5,562		
To:	2371-5260-521-461000	Materials & Supplies	\$20,058.97	\$5,562	\$2,197.59	\$7,756.59

**Issue:** The Meals on Wheels requires a money transfer into the Materials and Supplies account to cover expenditures.

**Solution:** By Commissioners court approval account will have funds to cover the cost.

**Result:** With Funds available, the department will be able to continue with daily operations necessary to carry out home delivered meals and congregate meals program.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1260-001-456205	Training & Education	\$20,000	\$4,200	\$4,776.50	\$576.50
To:	1001-1260-001-460105	Minor Tools & Apparatus	\$9,000	\$4,200	\$0.00	\$4,200.00

**Issue:** Budget line item transfer is needed to cover purchase of two laptops for staff to be able to perform all office responsibilities while in office station or working remotely and in order to minimize COVID-19 exposure and avoid sharing of work-stations in the office.

**Solution:** With court approval of line item transfer, account will have the funds necessary to process acquisition and payment of goods.

**Result:** There will be sufficient funds to pay for items and work more efficiently.

- d. Discussion and possible action to approve, by Order, the following budget increase (line item transfers) within Grant Funds; and any other matters incident thereto: **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2906]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2906-3010-001-330300	Grant Revenue	\$132,389	\$16,393	\$61,481.57	\$77,874.57
To:	2906-3010-001-413000	Overtime	-0-	\$12,610	(\$3,736.39)	\$8,873.61
	2906-3010-001-422000	FICA	\$5,490	\$965	\$1,098.87	\$2,063.87
	2906-3010-001-423000	Retirement	\$8,297	\$1,550	\$1,100.25	\$2,650.25
	2906-3010-001-425000	Unemployment	\$502	\$87	\$98.25	\$185.25
	2906-3010-001-426000	Worker's Comp.	\$2,153	\$1,181	\$397.70	\$1,578.70
				\$16,393		

**Issue:** The HIDTA Task Force Grant has provided supplemental funds for overtime (OT) operations by the two (2) grant-funded HIDTA Office at the Webb County Sheriff's Office.

**Solution:** Submit a budget increase request to utilize this new grant revenue.

**Result:** The investigators can conduct overtime (OT) operations with the task force for the increased security of the local community.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2465-3150-001-413000	Overtime	\$85,438.00	\$234.35	\$234.35	\$0
	2465-3150-001-422000	FICA County Share	\$6,536	\$17.80	\$17.80	\$0
	2465-3150-001-425000	Unemployment Tax	\$9,877	\$5.24	\$5.24	\$0
	2465-3150-001-426000	Workers Compensation	\$598	\$7.38	\$7.38	\$0
				\$264.77		
To:	2465-3450-001-423000	Retirement County Share	\$1,375.22	\$264.77	\$(264.77)	\$0

**Issue:** Webb County Constable's Office PCT 1 requesting line item transfer from the above account to the Retirement County Share Account to close out FY 2018 OPSG Grant.

**Solution:** Approve Line Item Transfer.

**Result:** Approval of this line item will zero out accounts and close out FY 2018 OPSG Grant and will not affect budget due to the money in the above listed

accounts having already been allocated.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Federal funds. **[Requested by Aliza Oliveros, Head Start Director]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2357-5200-531-410000	Payroll	\$4,509,004	\$40,000	\$508,683.00	\$468,683.00
To:	2357-5200-531-460004	Classroom Supplies	\$55,000	\$15,000	\$17,167.95	\$32,167.95
	2357-5200-531-443000-020	Building Maintenance	\$20,000	\$15,000	\$50,856.00	\$65,856.00
	2357-5200-531-460105	Minor Tools & Apparatus	\$9,000	\$10,000	\$42.31	\$10,042.31
				\$40,000		

**Issue:** There are excess funds available in Payroll due to leave without pay, vacant slots, and the like.

**Solution:** Approve line item transfer (Budget Amendment) request.

**Result:** Funds will be available in the Classroom Supplies, Building Maintenance, and Minor Tools & Apparatus line items.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) to cover deficits for program year 2019 closeout Comprehensive Energy Assistance Program (CEAP). **[Requested by Community Action Agency]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2362-5150-521-426000	Worker's Compensation	\$1,064	\$70.20	\$70.20	\$0.00
	2362-5360-521-421000	Health Life Insurance	\$30,278	\$382.68	\$382.68	\$0.00
	2362-5360-521-426000	Worker's Compensation	\$1,049	\$0.88	\$0.88	\$0.00
	2362-5360-521-431002	Administrative Expense	\$30,000	\$4,523.41	\$4,523.41	\$0.00
	2362-5360-521-463802	Household Crisis	\$700,448	\$1,000.00	\$1,000.00	\$0.00
	2362-5360-521-463804	Utility Assistance	\$700,449	\$21,306.05	\$21,306.05	\$0.00
				\$27,283.22		
To:	2362-5150-521-410000	Payroll	\$92,508	\$8,856.53	(\$8,856.53)	\$0.00
	2362-5150-521-421000	Health Life Insurance	\$16,095	\$979.32	(\$979.32)	\$0.00
	2362-5150-521-422000	FICA	\$6,870	\$683.00	(\$683.00)	\$0.00

	2362-5150-521-423000	Retirement	\$8,105	\$1,285.75	(\$1285.75)	\$0.00
	2362-5150-521-425000	Unemployment	\$1,176	\$71.04	(\$71.04)	\$0.00
	2362-5360-521-41000	Payroll	\$126,575	\$7,800.67	(\$7,800.67)	\$0.00
	2362-5360-521-422000	FICA	\$11,241	\$574.23	(\$574.23)	\$0.00
	2362-5360-521-423000	Retirement	\$13,651	\$1026.09	(\$1,026.09)	\$0.00
	2362-5360-521-425000	Unemployment	\$1,921	\$38.76	(\$38.76)	\$0.00
	2362-5360-521-457900	Program Serv. Expenditure	\$0.00	\$1,625.11	(\$1,625.11)	\$0.00
	2362-5360-521-470000	Capital Outlay	\$0.00	\$4,342.72	\$15,000.00	\$19,342.72
				\$27,283.22		

**Issue:** Funds available in account will cover cost needed to continue operation service.

**Solution:** By Commissioners Court approval accounts in line items transfers will have enough funds to cover deficit.

**Result:** To ensure funding for the remainder of the program year 2019. Apply Date 12/31/2019.

- h. Discussion and possible action to ratify, by Order, the following ministerial budget amendment (line item transfer) within Grant Funds (#2605); and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2605]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2605-3010-001-460105-015	Minor Tools & Apparatus	\$9,870	\$280.62	\$280.62	-0-
To:	2605-3010-001-460000	Office Supplies	\$130	\$280.62	\$14.72	\$295.34

**Issue:** There is a small amount of grant funds remaining in the budget category of Minor Tools & Apparatus.

**Solution:** Transfer funds to the budget category of Office Supplies to utilize these remaining grant funds in a timely manner.

**Result:** Grant funds will be effectively and efficiently utilized.

## 6. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	6080-001-444001-010	Trees and Landscaping Fert.	\$20,000	\$1,200	\$13,330.50	\$12,130.50

To:	7100-6110-001-461005-030	Merchandise COs Shoes	\$00.00	\$1,200	\$23.44	\$1,223.44
From:	6080-001-456205	Training and Education	\$3,500	\$100	\$567.58	\$467.58
To:	7100-6110-001-461005-025	Merchandise Cos Headwear	\$4,080	\$100	\$1,123.53	\$1,223.53
From:	6080-001-444001-020	Trees and Landscaping Sand and Gravel	\$10,000	\$450	\$5,218.00	\$4,768.00
To:	7100-6110-001-451005-015	Merchandise COS Women's Apparel	\$3,400	\$450	\$488.66	\$902.45
From:	6080-001-444001-015	Trees and Landscaping Plants	\$1,500	\$500	\$1,300.00	\$800.00
To:	7100-6110-001-461005-040	Merchandise COS Accessories	\$3,400	\$500	\$729.59	\$1,229.59

**Issue:** There isn't enough monies in the current budget to facilitate sales growth in our pro shop.

**Solution:** Transfer as requested above.

**Result:** There should be enough monies to facilitate orders through end of year budget.

## 7. Civil Legal Division

- a. Discussion and possible action to enter into a 12 month (May 31, 2020 through May 30, 2021) software agreement between Webb County and Advanced Computer Technologies (ACT) for software and maintenance of the Drug Court Case Management Software Program ("DCCM") utilized by the Veteran's Treatment Program in an amount not to exceed a fixed one-time fee of Seven Thousand Dollars (\$7,000.00) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Ramiro Hernandez, Director of the Veterans Treatment Program (Professional Services); Account #2351-2040-001-432001]**

**Issue:** Software provides tracking of services and documents all case management and compliance of each participant in the program.

**Solution:** Authorize the payment for the software being utilized to track grant requirements.

**Result:** By obtaining the services of the (DCCM) satisfies key component of grant requirements.

- b. Discussion and possible action to approve a minor boundary modification application for expansion of City of Laredo's Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by Best American Forwarding Co., Inc./B.A. Forwarding, (Owner/Landlord/Lessor), and Ryder Integrated Logistics (Lessee/Tenant) and the City of Laredo by adding Lot Number 12-A, Block 5, Unit 2 Re-plat, San Isidro Ranch, East Point Center, Unit II, Laredo, Webb County, Texas and commonly known as 837 Union Pacific Blvd., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by B.A. Forwarding Co., Inc./Ryder Integrated Logistics/City of Laredo]**
  
- c. Discussion and possible action to enter into a One (1) year (September 1, 2020 through August 31, 2021) non-financial senior job skills training program agreement between Webb County ("Host Agency") and AARP Foundation Senior Community Service Employment Agency Program, to provide job training to senior citizen volunteers at NO COST to Webb County, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Dr. Pedro Alfaro, Administrator, Webb County Risk Management]**
  
- d. Discussion and possible action to enter into an Annual Application Software User-Based Annual Renewal Support Service Agreement with Hamer Enterprises and the Webb County Tax Office for a period of Twelve (12) months (September 9, 2020, through September 8, 2021) for an annual cost of EIGHTEEN THOUSAND TWO HUNDRED THIRTY-SEVEN DOLLARS (\$18,237.00) subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Rosie Cuellar, Webb County Tax Assessor Collector; Account #1001-1280-001-443000-110 (Repairs and Maintenance Software)]**
  
- e. Discussion and possible action to approve the independent contractor agreement between Webb County and Rizuma Construction, LLC., pursuant to prior award ITB 2020-006 for the "Webb County Court at Law II Renovation Project, as the lowest and responsible bidder in the amount of Seventy-Five Thousand Dollars (\$75,000.00) and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-1100-001-443000-255 (Repairs & Maintenance - Justice Center)]**
  
- f. Discussion and possible action to enter into a Professional Services Agreement between Webb County and Tyler Technologies, Inc., Exhibit "A", for the proprietary software consulting and technical Professional Services for the Webb County Information Department, for a total of fifty-four (54) hours of consultation and training in the amount of \$9,450.00, commencing August 1, 2020, pursuant to Section 262.024 Discretionary Exemptions (A)(4) Professional Services; and any other matters incident thereto, and authorizing the Webb County Judge to sign and all relevant documents, and any other matters incident thereto. **[Requested by**



**Rafael Pena, Director/Webb County I.T. Dept.; Funding Source Account  
Capital Outlay Professional Services, Account #1001-1280-001-470000-200]**

**8. Community Action Agency**

- a. Discussion and possible action to accept a check from Nueces Electric Cooperative in the amount of \$47.37. Webb County Community Action Agency (WCCAA) will utilize these funds to assist qualified Nueces Electric Cooperative clients. **[Account #2923-5170-521-441211]**

**Issue:** Webb County CAA received a check from Nueces Electric Cooperative in the amount of \$47.37.

**Solution:** Webb County CAA will utilize these funds to assist qualified clients.

**Result:** The clients will be assisted to pay their utility bills from this donation company.

**9. Economic Development**

- a. Discussion and possible action to authorize the submission of a FY 2020 Justice Assistance Grant application to the Bureau of Justice Assistance (BJA) as prepared, coordinated, written, and submitted by the Webb County Sheriff's Office in conjunction with the City of Laredo for equipment, services, and supplies for a total amount estimated at \$29,502 and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant has no match requirements; and, thus, is at no cost to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Supplemental equipment and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

**Solution:** Grant application to allow for the leveraging of federal grant JAG funds in order to provide supplemental equipment/supplies for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office and its staff will be equipped with needed equipment and supplies.

- b. Discussion and possible action to approve the Program Year - 2020 Community Services Block Grant "Cares Act" Contract Community Needs Assessment (CNA) required by Texas Department of Housing and Community Affairs (TDHCA) in accordance with Texas Administrative Code (TAC) Title 10 Part 1, Chapter 6, Subchapter B, Rule 6.206. and authorizing the County Judge to sign all relevant documents. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County

Single Point of Contact (SPOC) procedures. This action will not have an impact to the General Fund. **[Requested by James Flores, CAA and Economic Development Executive Director]**

**Issue:** TDHCA requires that the CAA prepares and submits a Community Services Block Grant Community Needs Assessment every three (3) years in accordance with Texas Administrative Code (TAC) Title 10 Part 1, Chapter 6, Subchapter B, Rule 6.206.

**Solution:** Webb County C.A.A. staff shall prepare the Program Year - 2020 CSBG CARES Contract Community Needs Assessment.

**Result:** Compliance with the Texas Administrative Code (TAC) Title 10 Part 1, Chapter 6, Subchapter B, Rule 6.206.

- c. Discussion and possible action to amend FY 2019 – 2020 Federal 5311 Project Grant Agreement RPT 1901 (22) 39\_19, wherein Webb County CAA- El Aguila Rural Transportation will be submitting a budget revision in the amount of TWO HUNDRED THOUSAND ONE HUNDRED SIXTY ONE DOLLARS (\$200,161.00) to the Texas Department of Transportation (TxDOT). These funds will be amended from operations/ administrative to capital purchase. This amendment will also remove any required County Match as STATE funds will now be used and thus will have no negative impact to the General Fund. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures.  
**[Requested by James Flores, CAA Executive Director]**

**Issue:** CAA- El Aguila Rural Transportation received additional from TxDOT through the CARES Act and as a result our State and Federal grants will not be fully expended without an amendment.

**Solution:** Proposed amendment will allow our program to fully expend Federal 5311 funds while upgrading fleet as designated by TxDOT.

**Result:** Decrease in agency's maintenance cost and continuation of services throughout the rural areas of Webb County.

- d. Discussion and possible action to amend FY 2019 2020 5311 STATE Project Grant Agreement RUR 2001 (06), wherein Webb County CAA- El Aguila Rural Transportation will be submitting a budget revision in the amount of TWO HUNDRED FOURTEEN THOUSAND EIGHT HUNDRED NINETY-ONE DOLLARS (\$214,891.00) to the Texas Department of Transportation (TxDOT). ONE HUNDRED THIRTY FOUR THOUSAND EIGHT HUNDRED FORTY-ONE DOLLARS (\$134,841.00) will be amended from operations/ administrative to capital purchase and EIGHTY THOUSAND FIFTY DOLLARS (\$80,050.00) will be used as match towards the remaining FY 19 -20 Federal grant. This amendment would not require County Match and will have no impact to the General Fund. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point of Contact

procedures. **[Requested by James Flores, CAA Executive Director]**

**Issue:** CAA- El Aguila Rural Transportation received additional from TxDOT through the CARES Act and as a result, our State and Federal grants will not be fully expended without an amendment.

**Solution:** Proposed amendment will allow our program to fully expend STATE funds while upgrading fleet as designated by TxDOT.

**Result:** Decrease in agency's maintenance cost and continuation of services throughout the rural areas of Webb County.

- e. Discussion and possible action to accept Amendment Number #7 to contract #58190003003 to the Program Year 2019 Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA). This Amendment will authorize Agency to do a Budget Category transfer from Administration and Program Services to Utility Assistance and authorizing County Judge to sign all relevant documents. This action will not have an impact to the General Funds. [Grant Account 2362-5150-330300] documentation has been reviewed by Webb County Economic Development department and is compliant with SPOC policies and procedures. **[Requested by James Flores, Executive Director C.A.A and Economic Development Program]**

**Issue:** Texas Department of Housing and Community Affairs has sent the Agency and Contract Amendment No. 7 for the Program year 2019 under the Comprehensive Energy Assistance Program.

**Solution:** The court approval will allow the Webb County Community Action Agency to provide direct services to additional eligible low-income residents of Webb County under the CEAP program.

**Result:** These funds are intended to assist eligible Webb County residents with up to 12 highest remaining calendar months of energy consumption.

- f. Discussion and possible action to accept a Grant from the Texas Department of Agriculture (TDA), in the amount of Two Hundred Sixty-Nine Thousand, Seven Hundred Thirty-Seven Dollars (\$269,737.00) submitted by the Economic Development Department for the Webb County Community Action Agency-Self-Help Center and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match and therefore will have no impact to the general fund. All required documents were reviewed through the Economic Development Department and are compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** Webb County colonia residents have been financially affected as a result of the COVID-19 Pandemic.

**Solution:** Accept this grant award that will help to assist these affected colonia residents with items such as food, care packages and gift cards during their

financial hardship

**Result:** Eligible Colonia families suffering financial hardships will be assisted with vital necessities.

**10. Fire Suppression & EMS Services**

- a. Discussion and possible action to accept a donation from The Williams Companies, Inc. as per Local Government Code 81.032, in the amount of \$1,000.00 to be utilized in the following line item: Vehicle Maintenance; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-3140-001-443000-075]**

**Issue:** Donation check issued by The Williams Companies Inc. to support the mission of the Webb County Volunteer Fire Department.

**Solution:** Deposit money accordingly, \$1,000 into vehicle maintenance.

**Result:** Continue working relationship with The Williams Companies, meet department needs, and have a well running fleet.

**11. Fred & Anita Bruni Community Center**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-6200-001-461003	Goods for public events	\$1,300	\$200	\$224.13	\$24.13
To:	1001-6200-001-441205	Utilities	\$12,830	\$200	\$20.00	\$179.99

**Issue:** The utilities account is unable to cover current utilities charges.

**Solution:** Make a line item transfer.

**Result:** Once the line item transfer is made the utility account will be able to cover current utility charges.

**12. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the following title and salary change for slot #2184 and approve the filling of the vacant Slot by the employee who currently fills slot number 2184, effective September 1, 2020, subject upon the availability of payroll funds:

	<u>Slot#</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2184	Education Assistant	\$17.76

To: 2184 Education Coordinator \$24.86

- b. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1923	Head Start Area Service Manager	\$17.37	20

- c. Discussion and possible action to approve the posting and filling of the following Slot, effective September 1, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
To Be Determined	Compliance Coordinator	\$24.86	26

13. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals for an Agricultural Grazing and Hunting lease for the Cuchillas and Lomas II Pastures; designated as Texas School Lands by the State of Texas, containing approximately 2,292.00 acres and in accordance with the Texas Local Government Code; Section 263.003 (School Lands) and Section 263.007 (Sale or Lease of Real Property Through Sealed Bid Procedure); and any other matters incident thereto.

**Property description:**

The Cuchillas and Lomas Pastures containing approximately 2,292.00 acres of land granted to Webb County, Texas as School Land by the State of Texas being survey No's 1687 & 577, Abstract 1890 & Abstract 911, in said County, and located approximately 27 miles east of the City of Laredo on U.S. Hwy. 59 E, a/k/a I-69.

**Issue:** Current Agricultural Grazing and Hunting lease will expire on October 12, 2020. Lessee has exercised their final option to extend.

**Solution:** Authorize the Purchasing Agent to solicit formal request for proposals as per State law.

**Result:** Secure proposals for the Court's consideration to award a new lease for hunting and grazing operation.

- b. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263-152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that either is salvage property that has no value for the purpose it was originally intended for and/or surplus property that is no longer

needed by the department and could be transferred for use by another county department or auctioned online to the general public and/or donated as permitted by law.

**Solution:** Attempt to sell the county surplus or salvage property by public auction, dispose or destroy property that cannot be sold through auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

**Result:** Process all surplus or salvage property in accordance with state law and Webb County Procurement Policy.

**14. Road & Bridge**

- a. Discussion and possible action to ratify, by Order, the following ministerial budget amendment (line item transfer) within Road & Bridge Funds:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2007-7140-001-443000-035	Repairs & Maint. Equip.	\$6,545	\$6,545	\$6,545	\$0
To:	2007-7140-001-469001-005	Operating Lease Principal	\$94,000	\$6,545	-\$2,437.38	\$4,107.62

**Issue:** The line item transfer is to fund the Operating Lease Principal account to cover principal payment on leased vehicles for the Road & Bridge Dept.

**Solution:** Transfer as requested above.

**Result:** Funds will be available to cover outstanding payment on leased vehicles.

**15. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to accept a donation from Oklahoma City Community Foundation, the Love Family, and the Love Family Affiliated Fund in the amount of One Thousand Dollars (\$1,000) as per Texas Local Government Code § 81.032 (Acceptance of Donations) for use for the operational needs of the Webb County Sheriff's Office; and any other matters incident thereto. The Webb County Sheriff's Office currently intends to use these unrestricted funds for the acquisition of needed materials and supplies.

**Issue:** The Webb County Sheriff's Office received a check in the amount of \$1,000 from the Oklahoma City Community Foundation as recommended by the Love Family, and the Love Family Affiliated Fund.

**Solution:** This contribution will provide supplemental but needed funding for the Webb County Sheriff's Office operations.

**Result:** The Webb County Sheriff's Office will be able to utilize these funds for operations in order to continue to serve the needs of the local community and its citizens.

**REGULAR AGENDA**

**Honorable Martin Cuellar, Sheriff**

16. Discussion and possible action for the authorization of a renewal application by the Webb County Sheriffs' Office to be eligible to receive federal surplus property under the Texas Facilities Commission Federal Surplus Property Program; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This renewal application does not have any financial impact on the Webb County budget.

**Issue:** In this era of fiscal retrenchment in the United States, even the most essential governmental service of public safety faces significant budgetary constraints. Within these fiscal limitations, agencies must explore alternative strategies to equip its work force and facilities with affordable options.

**Solution:** Agreement between Texas Facilities Commission and the Webb County Sheriff's Office to provide access to select federal surplus property at reduced price rates.

**Result:** Utilization of usable surplus federal equipment and supplies acquired at significantly reduced prices.

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-4070-001-413000-030	Overtime Hospital Duty	\$25,000	\$20,000	\$24,381.51	\$4,381.51
	1001-4080-001-413000-015	Overtime Nurses	\$75,000	\$44,000	\$54,238.01	\$10,238.01
				\$64,000		
To:	1001-4070-001-412000	Part Time Payroll	\$550,000	\$64,000	\$71,513.50	\$135,513.50

**Issue:** Shortage of funds for part-time payroll.

**Solution:** Seeking Authorization to transfer money into part-time account to finish the FY.

**Result:** Money will be transferred and part-time operations will continue.

18. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-470000	Capital Outlay	\$125,250	\$28,000	\$125,250	\$105,250
	1001-4070-001-458040	Special Travel	\$45,000	\$14,000	\$17,397.40	\$3,397.40
	1001-3010-001-456205	Training & Education	\$40,000	\$10,000	\$10,201.84	\$201.48
	1001-3010-001-458000	Administrative Travel	\$20,000	\$11,000	\$11,590.29	\$590.29
	1001-4070-001-450001-030	Contract Service Jim Hogg	\$5,000	\$4,000	\$5,000	\$1,000
	1001-3010-001-432089	Forensic Examination	\$4,500	\$3,000	\$4,500	\$1,500
	1001-3010-001-443000-110	Repair Maint Software	\$10,000	\$5,000	\$5,283.10	\$283.10
	1001-3190-001-460105	Minor Tools & Apparatus	\$10,000	\$6,000	\$8,578.71	\$2,578.71
	1001-4070-001-450001-020	Contract Services Zapata	\$5,000	\$3,000	\$5,000	\$2,000
	1001-4070-001-456205	Training and Education	\$10,000	\$2,000	\$2,029.55	\$29.55
	1001-4070-001-458000	Administrative Travel	\$12,000	\$1,000	\$1,611.84	\$611.84
				\$87,000		
To:	1001-3010-001-462605	Fuel and Lubricants	\$275,000	\$20,000	\$2,263.33	\$22,263.33
	1001-4090-001-461000	Material and Supplies	\$120,000	\$22,000	\$10,713.89	\$32,713.89
	1001-3010-001-461000	Material and Supplies	\$35,000	\$5,000	\$274.99	\$5,274.99
	1001-4070-001-461000	Material and Supplies	\$35,000	\$5,000	\$5.83	5,005.83
	1001-4070-001-443000-020	Repair Maint Building	\$80,000	\$15,000	\$5,573.95	\$20,573.95
	1001-3010-001-443000-075	Repair Maint Vehicle	\$220,000	\$20,000	\$12,389.38	\$32,389.38
				\$87,000		

**Issue:** Shortage of funds to maintain daily operations at the Sheriff's Office.

**Solution:** Seeking authorization from courts to approve line item transfers within general funds.

**Result:** Transfer money to mentioned accounts and continue daily operations.



19. Discussion and possible action to approve purchase of Viral Clean Solution 48P Tunnel System for county jail not to exceed the amount of \$18,870; with action to process line item transfer to complete purchase; and any other incident matters incident hereto **[Operational Reserve Account #1001-1130-001-431000-015]**

**Honorable Victor Villarreal, County Court at Law 2 Judge**

20. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-2070-001-443000-075	Repairs & Maint. Vehicles	\$500	\$400	\$439.69	\$39.69
	1001-2070-001-456005	Postage & Courier Service	\$1500	\$700	\$1,296.30	\$596.30
	1001-2070-001-458000	Administrative Travel	\$10,000	\$9,000	\$9,695.00	\$695.00
	1001-2250-001-456205	Training & Education	\$4,000	\$1,400	\$1486.38	\$86.38
	1001-2250-001-458010	Local Mileage	\$1,000	\$900	\$965.50	\$65.50
				\$12,400		
To:	1001-2070-001-461000	Materials & Supplies	\$5,000	\$12,300	\$1,205.77	\$13,505.77
	1001-2070-001-464005	Books & Subscriptions	\$1,500	\$100	\$14.60	\$146.00
				\$12,400		

**Issue:** Webb County Court-at-Law II and the County Courts at Law Judicial General personnel are in need of hardware and software (full Adobe Acrobat Pro licenses) to continue the paperless process efficiently.

**Solution:** Approval of line item transfers.

**Result:** The Court and its personnel will continue the paperless process and court business will continue.

**Honorable Oscar Liendo, Justice of the Peace Pct. 1 Pl. 2**

21. Discussion and possible action to authorize the purchase of laptops with software for the Office of Justice of the Peace Pct.1, Pl.2, Judge Oscar Liendo, pursuant to Article 102.0173, Texas Criminal Traffic Judicial Code of Criminal Procedure and in accordance with Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program in an amount not to exceed \$5,924.00 from Dell (DIR-TSO-3763) and Shi Government Solutions (DIR-TSO-4092); with additional action to authorize a line item transfer necessary for funding and any other matters incident thereto. **[Account #2009-2150-001-460105 (Court Technology Fund - Minor Tools and Apparatus)]**

**Medical Examiner**

22. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 31, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2460	Autopsy Technician/Transporter	\$16.73-14/A

**Issue:** Slot #2460 will become vacant on 07/31/2020.

**Solution:** Approve posting and filling of vacant position.

**Result:** The filling of Slot #2460 will alleviate overload and allow for efficiency and productivity of work with in the Medical Examiner.

**Building Maintenance**

23. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1100-001-441405	Landfill	\$1,500	\$1,000	\$1,000.00	\$0.00
	1001-1100-001-443000-195	Larga Vista Center	\$4,500	\$1,000	\$2,808.95	\$1,808.95
	1001-1100-001-443000-210	Bruni Community Center	\$4,500	\$1,000	\$1,674.04	\$674.04
	1001-1100-001-443000-215	Fernando Salinas Center	\$3,500	\$2,000	\$3,090.00	\$1,090.00
	1001-1100-001-443000-240	Mirando Activity Center	\$3,500	\$2,000	\$3,500.00	\$1,500.00
	1001-1100-001-443000-245	Ladrillito Activity Center	\$3,500	\$2,000	\$2,779.20	\$779.20
	1001-1100-001-443000-295	JP 3	\$3,500	\$2,000	\$3,292.17	\$1,292.17
	1001-1100-001-443000-309	Constable Precinct 1	\$2,000	\$1,500	\$2,000.00	\$500.00
	1001-1100-001-443000-311	Constable Precinct 3	\$2,000	\$1,500	\$2,000.00	\$500.00
	1001-1100-001-443000-312	Constable Precinct 4	\$2,000	\$1,000	\$1,945.00	\$945.00
	1001-1100-001-443000-075	Vehicles	\$9,000	\$4,000	\$4,733.58	\$733.58
				\$19,000		
To:	1001-1100-001-461000	Materials & Supplies	\$75,000	\$9,000	\$3.47	\$9,003.47
	1001-1100-001-443000-190	El Cenizo Center	\$4,500	\$10,000	\$471.30	\$10,471.30

				\$19,000		
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**Issue:** During annual fire alarm inspection, system deficiencies were identified. Existing fire alarm panel at El Cenizo Community Center is obsolete and parts are no longer available.

**Solution:** Approve transfer of funds to repair system deficiency, and have sufficient funds for material and supplies.

**Result:** Maintain fire and life safety systems operational as required by applicable NFPA codes and standards.

**Engineer**

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- 24.** Discussion and possible action to authorize the close-out and release of retainage (P.O. 2020-00003060) in the amount of \$3,715.00 to Romo Contractors, LLC., for the construction of fence at Los Botines Fire Station #3; and authorize the County Judge execute all relevant documents; and any other matters incident thereto. **[Account #3150-1060-001-470000 (Capital Outlay), #3150-206000 (Retainage Payable)]**

**Issue:** Installation of wrought iron fence, including gate and the replacement of water tank enclosure (chain link) fence with a wrought iron fence.

**Solution:** Project approval by Commissioner Court which was completed as detailed under contract specifications and on a timely manner.

**Result:** Ensure that County buildings are safely guarded.

- 25.** Discussion and possible action to approve Change Order No. 2 in the amount of \$7,837.75 to Gilmar Construction LTD, for the Webb County Tex Mex Parking Lot Project in accordance with the Texas Local Government Code, Sub-Chapter C. (Certificate of Obligation Act); Section 271.060 (Change Order) and further authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Account #3872-7230-001-474501 (Construction in Progress)]**

**Issue:** Civil Engineering Consultants' (CEC) new design and specifications require that the Contractor adjust previous item quantities to new design.

**Solution:** Approve Change Order No. 2.

**Result:** Finish and close out project.

**Information Technology**

26. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1280-001-443000-035	Repairs & Maint. Equip.	\$195,000	\$35,000	\$39,765.63	\$4,765.63
	1001-1280-001-443000-110	Repairs & Maint. Software	\$825,000	\$17,000	\$17,913.25	\$913.25
	1001-1280-001-456205	Training & Education	\$20,000	\$13,000	\$13,820.00	\$820.00
	1001-1280-001-470000-190	Capital Outlay I.T. Software	\$30,000	\$12,000	\$12,191.77	\$191.77
				\$77,000		
To:	1001-1280-001-470000-195	Capital Outlay I.T. Hardware	\$62,000	\$77,000	\$5,254.20	\$82,254.20

**Issue:** Phone System servers and other I.T. equipment used by all departments that were scheduled to be replaced next year can be procured with this year's budget.

**Solution:** Obtain the approval from Commissioner's Court to relocate the funds to proper expense account.

**Result:** Servers and other equipment will be under warranty and supported.

**Public Information Officer**

27. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1300-001-458000	Administrative Travel	\$3,000	\$800	\$2,308.44	\$1,508344
To:	1001-1300-001-443000-030	Repairs & Maint. Audio-Visual	\$2,300	\$800	\$1,800.00	\$2,600.00

**Issue:** Maintenance contract for Commissioners Court Audio-Visual equipment went up in price due to the addition of new audio equipment that was added.

**Solution:** Cover the increase cost of the Audio-Video equipment used in Commissioners Court.

**Result:** Equipment in court will be covered under maintenance contract.

**Purchasing**

28. Discussion and possible action to enter into a Sixty (60) month (October 1, 2020 through September 30, 2025) Copier Lease and Maintenance Agreement between Toshiba Business and Financial Solutions and Webb County for an amount not to exceed \$14,805.00 per month for equipment lease costs and an amount not to exceed \$4,293.00 per month for maintenance coverage for a total of 138 copiers that will be expiring September 30, 2020, with an overall total savings of \$4,305.55 per month compared to our current equipment lease and maintenance rates. Pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program #DIR-CPO-4426, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[GL Accounts (#443000-035 - Repairs & Maintenance Equipment)]**

<b>Current Equip. Monthly Lease Rates</b>	<b>Proposed Equip. Monthly Lease Rates (60 Months)</b>	<b>Monthly Cost Savings (\$)</b>	<b>Annual Cost Savings (\$)</b>	<b>Savings over the duration of the agreements (60 months)</b>
\$18,488.63	\$14,804.23	\$3,684.40	\$44,212.80	\$221,064.00
<b>Current Maint. Agreement Monthly Rates</b>	<b>Proposed Maint. Monthly Rates (60 Months)</b>	<b>Monthly Cost Savings (\$)</b>	<b>Annual Savings (\$)</b>	<b>Savings over the duration of the agreement (60 months)</b>
\$4,914.08	\$4,292.93	\$621.15	\$7,453.80	\$37,269.00
	<b>Total Combined Savings:</b>	<b>\$4,305.55</b>	<b>\$51,666.60</b>	<b>\$258,333.00</b>

**Issue:** County wide copier lease and maintenance agreements have expired or will expire by September 30, 2020. Since Fall of 2016 the Court has authorized new or renewals for County wide copier agreements to not exceed an expiration date of 09/30/2020. Prior to this action, copier agreements were being renewed with different expiration dates and were expiring throughout the fiscal year.

**Solution:** The DIR Cooperative pricing offered by Toshiba will allow the County to recognize at minimum at combined savings of \$4,305.55 per month compared to the current monthly expenses from the lease and maintenance of 138 copiers utilized by County departments. Projected annual savings will be at a minimum of \$51,666.60 per fiscal year for both the leasing of the equipment and the maintenance coverage and over the course of the 60 months \$258,333.00 total savings to Webb County.

**Result:** Securing a long term copier and maintenance agreement under DIR Cooperative pricing from Toshiba will recognize over \$258,333.00 in savings over the term of the contract and will assist with annual budgetary projections and contract management by securing all copiers under one agreement that will start and end on the same lease terms.

**Veteran's Office**

29. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Sponsored by Cindy Liendo, Commissioner Precinct 4]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-5410-001-458000	Administrative Travel	\$2,500	\$2,400	\$2,500	\$100
	1001-5410-001-463584	Veterans Assistance	\$40,000	\$4,280	\$40,000	\$35,720
	1001-5410-001-458010	Local Mileage	\$500	\$250	\$500	\$250
	1001-5410-001-464010	Dues & Memberships	\$200	\$190	\$200	\$10
				\$7,120		
To:	1001-5410-001-460105	Minor Tools & Apparatus	\$1,600	\$7,120	\$1,335.82	\$8,455.82

**Issue:** The department is in need of upgrading and replacing of computers/laptops that have been in use since the year 2013. Also, more funds are required for yearly fee of software that is used to file VA claims.

**Solution:** Approval of line item transfer.

**Result:** Department will continue to perform operational tasks more efficiently and effectively. Now to include teleworking for the benefit of employee and client health.

**Honorable Rudy Rodriguez, Constable Pct. 1**

30. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3150-001-458000	Administrative Travel	\$15,000	\$14,500	\$15,000	\$500
To:	1001-3150-001-460140	Firearms and Ammunition	\$4,000	\$14,500	\$8,520	\$23,020

**Issue:** AR-15 Pistol needed for the safety of the officer and the community.

**Solution:** Transfer will allow the purchase of AR-15 pistol and ammunition.

**Result:** All deputies will be trained and qualified to carry AR-15 pistol to provide a safer environment for officer and community.

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

31. Discussion and possible action regarding the procedure for employee reporting of their positive status for COVID-19, their quarantine or isolation status, and the submission of documentation of their infection status (whether positive or negative) by test results or notice from the employees physician or from the Laredo Health Department, and any matters incident thereto.

**Honorable Cindy Liendo, Webb County Commissioner Pct. 4**

32. Discussion and possible action to authorize a one-time exemption to Personnel Policy 9.03(b) ANNUAL LEAVE specifically and only for the employees that will surpass the current annual leave cap and allow for the transfer of that excess annual leave hours from the current fiscal year (Fiscal Year 2019-2020) to the subsequent fiscal year (Fiscal Year 2020-2021); and any other matters incident thereto.

**Issue:** During the ongoing pandemic, many employees have been unable to take annual leave in an effort to maintain adequate staffing within their departments.

**Solution:** Allow an exemption to this policy considering the extenuating circumstances in which many employees found themselves due to this life changing event.

**Result:** Employees will be able to utilize their annual leave whenever their authorized leave becomes reasonable.

33. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1060-001-458000	Administrative Travel	\$5,000	\$3,900	\$3,958.46	\$58.46
To:	1001-1060-001-461000	Materials & Supplies	\$5,500	\$3,900	\$1,986.64	\$5,886.64

**Issue:** Budget line item transfer is needed to cover the purchase of one laptop for staff to be able to perform all office operations and meetings while in office or working remotely.

**Solution:** Approve line item transfer to have sufficient funds for purchase of equipment necessary.

**Result:** Office will have equipment needed for continued operations whether in office or working remotely.

34. **Communications**

35. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23rd DAY OF JULY, 2020

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23rd day of July, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 23rd DAY OF JULY, 2020

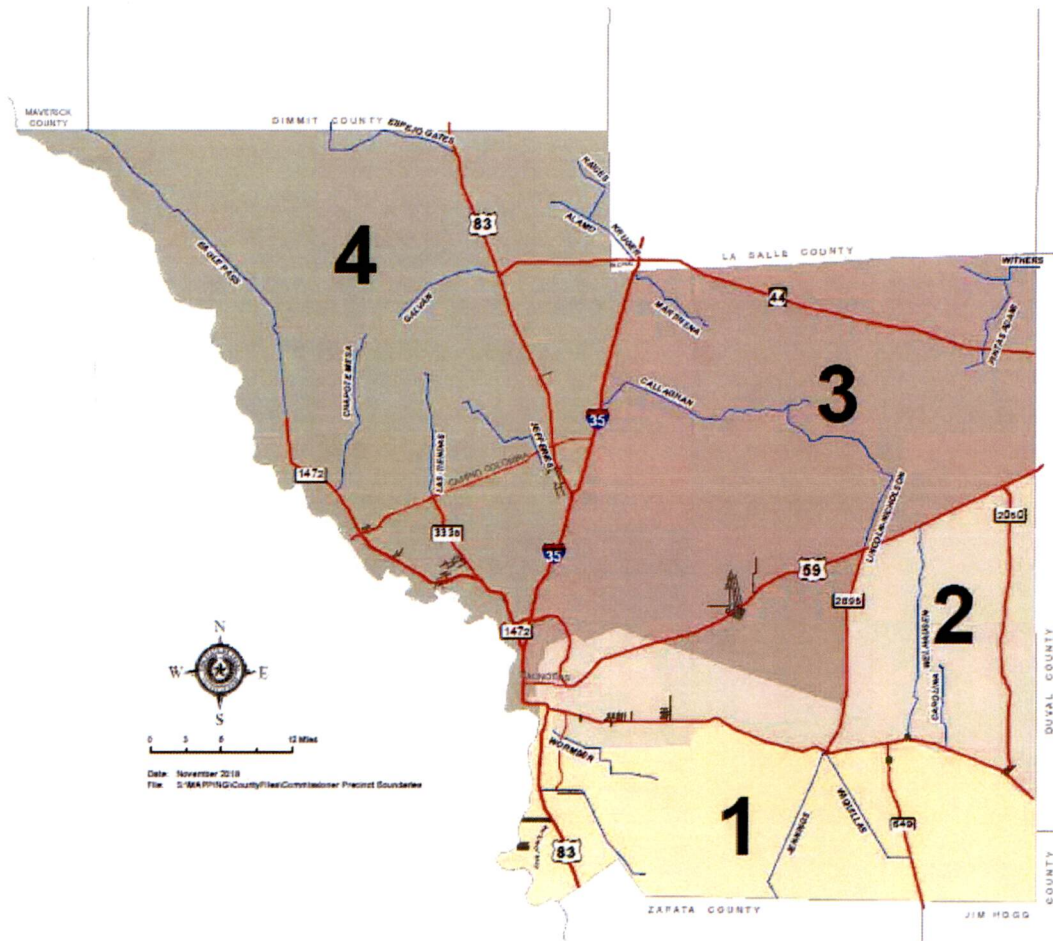
MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosalinda Moreno  
For: Margie Ramirez-Ibarra, County Clerk






Rosalinda Moreno  
Senior Deputy Clerk







Date: November 2018  
 File: S:\MAPPING\CountyFiles\Commissioner Precinct Boundaries

<b>COUNTY COMMISSIONERS</b>	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries