



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
AUGUST 10, 2020  
9:00 a.m.

MARGIE R. IBARRA  
COUNTY CLERK  
FILED  
2020 AUG -6 PM 4:26  
WEBB COUNTY, TEXAS  
BY Lo DEPUTY

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: [http://www.webbcountytx.gov/AgendaandMinutes\\_Video/](http://www.webbcountytx.gov/AgendaandMinutes_Video/)  
Call in number for meeting: (956) 523-4640

Email address for meeting: [cctpubliccomments@webbcountytx.gov](mailto:cctpubliccomments@webbcountytx.gov)

Please include in the email your name, contact information and the agenda item you are addressing.  
All questions must be submitted before 9:00 a.m. CST

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Honorable Monica Notzon, 111th District Court Judge**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-2230-001-433001-020	Court Appointed Attorney	\$100,000	\$6,000	\$55,180.15	\$49,180
To:	1001-2230-001-451006-050	Expert Witness	\$4,250	\$3,500	\$0.00	\$3,500
	1001-2230-001-451003	Court Interpreter	\$65,000	\$2,500	\$0.00	\$2,500
				\$6,000		

**Issue:** The 49th District Court has pending invoices for Expert Witness and Court Interpreter and the accounts for the General Judicial have insufficient funds for these invoices.

**Solution:** Line item transfer to fund these accounts.

**Result:** The pending invoices can be processed and paid.



**6. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2357-5200-531-452001-030	Children's Insurance	\$7,649	\$1,559	\$1,559.00	\$0.00
	2357-5200-531-454000	Advertising	\$500	\$500	\$500.00	\$0.00
	2357-5200-531-456105	Licenses & Permits	\$6,000	\$3,083	\$3,083.00	\$0.00
	2357-5200-531-456305	Uniforms	\$2,000	\$2,000	\$2,000.00	\$0.00
	2357-5200-531-462605	Fuel & Lubricants	\$25,000	\$15,000	\$17,897.00	\$2,879.00
				\$22,142		
To:	2357-5200-531-441205	Utilities	\$156,315	\$5,142	\$24,462.00	\$29,604.00
	2357-5200-531-443000-020	Building Maintenance	\$20,000	\$17,000	\$42,213.43	\$59,213.43
				\$22,142		

**Issue:** Funds are available in the Children's Insurance, Advertising, Licenses & Permits, Uniforms, and Fuel & Lube line items.

**Solution:** Approve line item transfer request.

**Result:** Funds will be transferred to the Utilities and Building Maintenance line items.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2361-5200-531-444500	Equipment Rental	\$2,000	\$2,000.00	\$2,000.00	\$0.00
	2361-5200-531-452001-030	Children's Insurance	\$4,000	\$3,680.00	\$3,680.00	\$0.00
	2361-5200-531-452012	Property Casualty	\$1,000	\$1,000.00	\$1,000.00	\$0.00
	2361-5200-531-456105	Licenses & Permits	\$2,000	\$531.00	\$531.00	\$0.00
	2361-5200-531-456120	State Registration	\$1,000	\$775.00	\$775.00	\$0.00
	2361-5200-531-461000	Materials & Supplies	\$7,000	\$280.51	\$280.51	\$0.00
	2361-5200-531-462605	Fuel & Lube	\$5,000	\$4,500.00	\$5,000.00	\$500.00

	2361-5200-531-463040	Non USDA	\$5,000	\$4,000.00	\$4,381.62	\$381.62
				\$16,766.52		
To:	2361-5200-531-443000-020	Building Maintenance	\$15,411	\$8,383.26	\$151.23	\$8,534.46
	2361-5200-531-460105	Minor Tools & Apparatus	\$10,000	\$8,383.26	\$8.64	\$8,391.19
				\$16,766.52		

**Issue:** Funds are available in the Equipment Rental, Children's Insurance, Property Casualty, License & Permits, State Registration, Materials & Supplies, Fuel & Lube, and Non USDA line items.

**Solution:** Approve line item transfer request.

**Result:** Funds will be available in the Building Maintenance and Minor Tools & Apparatus line items.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5200-531-432083	Medical/Dental Exams	\$1,000	\$1,000	\$1,000.00	\$0.00
	2367-5200-531-458060	In-town Mileage	\$4,000	\$3,000	\$3,443.76	\$443.76
	2367-5200-531-462605	Fuel & Lube	\$951	\$800	\$951.00	\$151.00
	2367-5200-531-463040	Non USDA	\$3,000	\$3,000	\$3,000.00	\$0.00
				\$7,800		
To:	2367-5200-531-443000-020	Building Maintenance	\$18,763	\$7,800	\$9,604.00	\$17,404.00

**Issue:** Funds are available in the Medical/Dental Exams, In-town Mileage, Fuel & Lube, and Non USDA line items.

**Solution:** Approve line item transfer request.

**Result:** Funds will be available in the Building Maintenance line item.

- d. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$10,000



To:	Professional Services	2161-2260-001-432001	\$4,000
	Repairs & Maint. - Vehicles	2161-2260-001-443000-075	\$2,000
	Materials & Supplies	2161-2260-001-461000	\$2,000
	Fuel & Lubricants	2161-2260-001-462605	\$2,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Victor Villarreal, County Court at Law II Judge]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2356-2070-003-458000	Administrative Travel	\$4,860	\$15,000	\$19,883.60	\$4,883.60
	2356-2070-003-459020	Other Expenses	\$2,750	\$5,000	\$27,727.00	\$22,727.00
				\$20,000		
To:	2356-2070-003-460105	Minor Tools & Apparatus	\$0.00	\$20,000	\$1,341.04	\$21,341.04

**Issue:** The DWI Court personnel is in need of hardware and software to continue the paperless process and procedures effectively.

**Solution:** Approve line item transfers.

**Result:** The DWI Court paperless process and procedures will continue.

## 7. Civil Legal Division

- a. Discussion and possible action retain the law firm of Allison, Bass, and Magee, LLC, as legal counsel to represent District Attorney Isidiro R. Alaniz and Assistant District Attorney Pedro Morales in Cause Number 2020CVK001190D1 in the 49<sup>th</sup> District Court, in accordance with the Texas Local Government Code; Section 262.024 (Discretionary Exemptions)(A)(4) a personal or professional service, subject to annual budget Appropriations; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)] [Requested by the Webb County Civil**



**Legal Division, Account #001-1130-001-432001 (Professional Services)]**

- b. Discussion and possible action to approve a Substance Abuse Treatment Services Operation Agreement between People with Ideas of Love, Liberty, Acceptance, and Respect (P.I.L.L.A.R.) and Webb County for the 406th Judicial District Adult Drug Court Program, Substance Abuse Mental Health Services Administration (SAMHSA) Grant Fund Number 1H79TI081059-1 for a term of One (1) year commencing September 30, 2020 thru September 29, 2021, for professional counseling services of eligible court participants with a total cost not to exceed One Hundred Nine Thousand Two Hundred Dollars (\$109,200.00) over the term of the agreement, paid monthly in the amount of Nine Thousand One Hundred Dollars (\$9,100.00) in accordance with the Texas Local Government Code; Section 262.024 (Discretionary Exemptions)(A)(4) a personal or professional service; and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Judge Oscar J. Hale, Jr., 406th District Court; Account #2353-2040-003-432001 (Professional Services)]**
- c. Discussion and possible action to approve a Resolution authorizing and approving the issuance of a Certificate of Incumbency in the total amount of \$26,264.16 as needed for "Webb County Request for Proposal (R.F.P. 2020-006) Casa Blanca Golf Course Equipment Lease" between Webb County and Textron/PNC Financing/Lease Number 98992100-1, and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto.
- d. Discussion and possible action to readopt the Title VI 1964 Civil Rights Plan (Title VI) for the benefit of the Webb County Community Action Agency (El Aguila Rural Transportation) and submit the Title VI Plan that incorporates a Limited English Proficiency Plan (LEP) to the Federal Transit Administration (FTA) Region Office; said plan will be presented for review and possible approval by the Webb County CAA Advisory Board and Texas Department of Transportation. There will be no impact to the General Fund.

**Issue:** FTA requires that every three (3) years transit systems receiving federal financial assistance to update their Title VI Plan (LEP included) in the form of a revised Title VI circular to grant recipients, which requires careful evaluation of the impact of proposed services and fare changes on minority riders.

**Solution:** Obtain approval by the respective designated board/court, submit Title VI Program/LEP Plan to FTA to continue grant funding.

**Result:** Compliance with FTA with proper documentation fully executed with approvals that secures grant funding for the next three years.

- e. Discussion and possible action to reinstate and extend the Engineering Services Contract with Dannenbaum Engineering Corporation for the Environmental Assessment of the Reuthinger Extension of the Hachar Reuthinger Road project from 0.1 miles east of Beltway parkway (northern ND Hachar tract limit - southern Reuthinger tract limit) to the west 1-35 frontage road through July 1, 2021 and any



matters incident thereto; and authorizing the County Judge to sign all relevant documents.

**8. Commissioners Court Administrator**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Commissioner Precinct 2, Rosaura "Wawi" Tijerina and Commissioner Precinct 4, Cindy Liendo]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2921-1150-01-459020	Other Expenses	\$14,000	\$14,000	\$14,000	\$0
	2921-1150-001-44450	Equipment Rental	\$9,000	\$9,000	\$9,000	\$0
				\$23,000		
To:	2921-1150-001-461000	Materials & Supplies	\$8,000	\$14,000	\$410.00	\$14,410
	2921-1150-001-454000-030	Advertising Awareness & Activities	\$11,000	\$9,000	\$6,800	\$15,800
				\$23,000		

**Issue:** With the ongoing pandemic, planned events are not foreseeable and a line item transfer would allow for the one-time monies to be used elsewhere.

**Solution:** Approve line item transfer.

**Result:** Sufficient funding to continue the efforts for Census 2020 awareness.

**9. Community Action Agency**

- a. Discussion and possible action to approve to create 14 Temporary Part-Time Case Workers positions. Webb County Community Action Agency will utilize funds from the Comprehensive Energy Assistance Program (CEAP) CARES ACT and the Community Services Block Grant (CSBG) CARES ACT from Texas Department of Housing and Community Affairs (TDHCA). The Community Social Services Program is not part of the County's Wage Plan, Grant Funded.

**Issue:** Additional staff will be hired to assist eligible Webb County residents that have been economically impacted by COVID-19. Fourteen (14) Temporary Part-Time Caseworkers will be hired using the CSBG CARES ACT and CEAP CARES ACT grant funds.

**Solution:** After Court approval C.A.A. would be able to create fourteen (14) Temporary Part-Time Case Worker positions.

**Result:** The creation of Temporary Part-Time Case Workers will help Webb County residents economically impacted by the COVID-19. The residents will be assisted up to 12 months of energy consumption.

- b. Discussion and possible action to accept two (2) checks from Grainger Industrial Supply in the amount of \$624.50 each for a total amount of \$1,249.00. **[Grant funds]**

**Issue:** The Webb County Self-Help Center is receiving these funds for an extended warranty claim filed for two (2) brush trimmers.

**Solution:** Deposit funds received from the warranty claim and repurchase two (2) new brush trimmers.

**Result:** The Webb County Self-Help Center Tool Library will have new functioning brush trimmers.

10. **Economic Development**

- a. Discussion and possible action to authorize Economic Development to develop and submit a County Essential Services grant application on behalf of the District Attorney's Office to the Office of the Governor, Public Safety Office in an amount estimated at \$500,000. This grant will cover extraordinary costs associated with investigation or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure. This formal request shall authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match requirement for this grant; All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: September 1, 2020 to August 31, 2021. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

**Issue:** Costs associated with investigation / or prosecution of a capital murder or crimes committed because of bias or prejudice can be extraordinary. Some expenditures that may be incurred within these types of cases are costs related to expert witness, prosecution costs, courtroom security, juror expenses, and investigative services resulting in a need for additional financial resources.

**Solution:** Approval by the Governing Body to submit the grant application for funding.

**Result:** The District Attorney's Office will have an opportunity to request financial assistance to help defray the costs associated with the investigation / or prosecution of a capital murder or crimes committed because of bias or prejudice as defined in Article 104.004 of the Code of Criminal Procedure.



11. **Purchasing**

- a. Discussion and possible action to approve a Non-Appropriation Addendum to the Casa Blanca Golf Course Master Equipment Lease Agreement #1 between Wells-Fargo Financial Leasing, Inc./Lessor and Webb County/Lessee in the amount of \$204,000.00 for a term of 48 months, (R.F.P. 2020-006), between Webb County and Austin Turf #1/Wells-Fargo Financial Leasing Inc./Master Agreement Number: 603-0230658/Schedule Number: 603-02300658-000, and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Joe Lopez, Purchasing Webb County Purchasing Agent]**
  
- b. Discussion and possible action to approve a Non-Appropriation Addendum to the Casa Blanca Golf Course Master Equipment Lease Agreement #2 between Wells-Fargo Financial Leasing, Inc.-Lessor and Webb County-Lessee in the amount of \$74,196.00 for a term of 48 months,(R.F.P. 2020-006), between Webb County and Austin Turf #2/Wells-Fargo Financial Leasing Inc./Master Agreement Number: 603-0230658/Schedule Number: 603-02300658-002, and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Joe Lopez, Purchasing Agent]**

**REGULAR AGENDA**

**Honorable Martin Cuellar, Sheriff**

- 12. Discussion and possible action to authorize a change in the job title and description for Slot #427 from Commander to Assistant Deputy Chief, subject to any applicable Civil Service guidelines; and any other matters incident thereto. There is no salary changes, therefore no impact to the Webb County Budget.

**Issue:** The Webb County Sheriff's Office needs to modify slot #427 to add more duties.

**Solution:** Seeking authorization from Commissioners Court to change job description.

**Result:** The Webb County Sheriff's Office will better serve Law Enforcement and the community.

- 13. Discussion and possible action to approve the Purchase of two (2) new 2020 Kawasaki's Mule Trans 4010 not to exceed the amount of \$22,504.00. The Webb County Sheriff's Office will use the ATV's for Security purposes. **[Account #1001-4070-001-470000 (Capital Outlay)]**

**Issue:** The Webb County Sheriff's office needs to assign personnel to use ATV's for border security and downtown court security.

**Solution:** Seeking Authorization from Courts to approve purchase.

**Result:** Use ATV to keep the community safe.

### Casa Blanca Golf Course

14. Discussion and possible action to approve the repairs and maintenance to the Casa Blanca Golf Course Club House and to further allocate the amount of \$15,000.00 with action to create a sub-account under Building and Maintenance department and authorizing a transfer from Account #1001-1130-001-431007-010 (Operational Reserve); and any other matters incident thereto.

### Fire Suppression & EMS Services

15. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3140-001-431009	Stipends	\$50,000	\$5,000	\$29,849.95	\$24,849.95
To:	1001-3140-001-441205	Utilities	\$10,000	\$4,000	\$142.59	\$4,142.59
	1001-3140-600-441205	Utilities	\$5,000	\$1,000	\$1,146.52	\$2,146.52
				\$5,000		

**Issue:** Transfer of funds is required to cover estimated forecasted expenditures in the utilities line items.

**Solution:** Approval of line item transfer to cover forecasted expenses.

**Result:** Line items will have sufficient funds and fire department operations will continue.

### Indigent Healthcare Services

16. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-5030-001-432063-015	Medical Services Hospital Inpatient	\$680,000	\$10,500	\$298,796	\$288,296
To:	1001-5030-001-463555	Indigent Health	\$30,000	\$10,500	\$1,260	\$11,760

**Issue:** In preparation of the upcoming 2020-2021 flu season, our office will be purchasing a higher number of flu vaccines to be administered to Webb County employees, eligible dependents and the public. There are insufficient funds in the line item to cover the total cost.



**Solution:** Approval of requested funds will allow our office to have the necessary funding to cover expenses.

**Result:** A larger number of flu vaccines will be made available for Webb County employees, eligible dependents, and the public for the upcoming 2020-20201 flu season.

### Community Action Agency

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds; and any other matters incident thereto. **[Requested by James Flores, CAA Executive Director and Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-470000	Capital Outlay	\$14,899	\$300	\$14,899	\$14,599
To:	2368-5170-521-456105	Licenses and Permits	\$20	\$300	\$20	\$320

**Issue:** Funds available in accounts will cover cost needed to continue operation of service.

**Solution:** By the Commissioners Court approval, accounts on the line item transfers will have funds to cover operation of service.

**Result:** There will be sufficient funds in mentioned line item transfers which allow for continuation of service.

### Engineer

18. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective (August 10, 2020)

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1445	Senior Engineering Project Coordinator	\$42,389.21 - 18/A

**Issue:** Slot became vacant on January 13, 2020.

**Solution:** Approve, advertise and hire a qualified candidate.

**Result:** Allow department to operate efficiently and effectively.

19. Discussion and possible action to instruct the Engineering Department, in coordination with, the County's Civil Legal Division and other Departments as necessary, to initiate the Roadway Right-of-Way acquisition process on Botello Road of La Coma Subdivision, to help improve the life of residents of this Colonia. La Coma Subdivision is a platted subdivision of Webb County. **(Requested by Luis Perez Garcia, Webb County Engineer, Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2)**

**Issue:** La Coma Subdivision was platted in 1971 with a 60 ft., wide access road easement between existing lots. Residents living in the area are requesting assistance from Webb County to build this road for better access to their properties.

**Solution:** Commissioner Court's approval to assign the Engineering Department the task of obtaining the acquisition, by donation, of the necessary parcel of land from property owners. Acquisition must follow State laws and Model Subdivision rules.

**Result:** The residents of La Coma Subdivision on Botello Road will have a public road provided by Webb County which will provide better access to their homes as well as provide access to mobile units such as; school buses, emergency vehicles, trash collection, etc.

## **Planning**

20. Discussion and possible action to adopt an Order Regulating Coin-Operated Machines and Game Rooms ("Order"), as authorized by the Webb County Commissioners Court on June 22, 2020; establish effective dates for existing and new businesses; appoint the Planning Director as the "Game Room Administrator" as established by the provisions of said Order; authorize the Webb County Judge to execute the Resolution and Order; and any matter incident thereto.

### **Staff recommends the following effective dates:**

1. Order is **effective immediately** for any **new business** not in operation on August 10, 2020.
  2. **Existing businesses in operation on or before August 9, 2020** shall:
    - a. Be allowed up to **60-days (October 10, 2020)** to file required applications with the Game Room Administrator to initiate the administrative process to bring business into compliance with the Order; and
    - b. Attain full compliance with Order no later than **December 31, 2020**.
21. Discussion and possible action to adopt a Resolution and Order appointing the "Game Room Enforcement Official" to serve as lead law enforcement entity as established by the provisions of the Webb County Order Regulating Coin-operated Machines and Game Rooms; authorize the Webb County Judge to execute the Resolution and Order; and any matter incident thereto.



22. Discussion and possible action to adopt by Resolution and Order the fee schedule for licensing, permitting, and occupation taxes as established by the provisions of the Webb County Order Regulating Coin-operated Machines and Game Rooms; authorize the Webb County Judge to execute the Resolution and Order; and any matter incident thereto.
23. Discussion and possible action to request the assistance of the Webb County Attorney's Office or other prosecuting attorney with jurisdiction to take all necessary legal enforcement action against the subdivider and/or the subdivider's agent to ensure that certain unlawfully subdivided property located off State Hwy 359 known as the Los Cazadores Subdivision in Webb County, Texas (more particularly described below) owned or sold by Mr. Arn Ramirez, Los Cazadores Subdivision, L.L.C. and/or Bandera Property Management, Inc.; is brought into compliance with all applicable state platting laws, the state's model subdivision rules (border colonia legislation), and the county's regulatory orders governing the subdivision of land and/or the development of real property including, but not limited to, the applicable enforcement provisions of Chapter 232 of the Tex. Local Govt Code, Chapter 16 of the Tex. Water Code, the Webb County Model Subdivision Rules, the Webb County Flood Damage Prevention Order, and the Webb County Private Sewage Facility Order; and any other matters incident thereto. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney, pending or contemplated litigation.]**

Said Los Cazadores Subdivision and its divided tracts are comprised of all of that certain Tract A, a 120.09 acre tract of land (called to be a 120.0624 acre tract of land), conveyed by deed to Margarita Flores Nutt Trust, as recorded in Volume 260, Pages 557-580, Deed Records, Webb County, Texas, out of a 3,799.4425 acre tract of land, situated in Porcion 22, Jose Dionisio Trevino, Original Grantee, Abstract 3084, and Porcion 34, Jose Antonio Diaz, Original Grantee, Abstract 762, Webb County, Texas.

### **Purchasing**

24. Discussion and possible action to authorize the final lease payout and purchase for two (2) Caterpillar Backhoe Loaders - Model 416F2ST - Serial No. HWB01022 and HWB01023 from Caterpillar Financial Services Corporation in an amount not to exceed \$66,720.00 as per Government Equipment lease Purchase Agreement Transaction No. 2954725 for operational use for the Road and Bridge Department and any other matters incident thereto. **[Account #4100-9060-001-483003-220 Capital Lease Road and Bridge]**

**Issue:** One of the leased backhoes requires a new engine. Webb County is responsible for the repairs of non-working lease equipment. It is recommended to purchase the unit so the investment to repair engine is not returned to LESSOR. Payout option is available under Capital lease purchase agreement No. 2954725. The Road and Bridge Department is also recommending the purchase of the second unit under this agreement for operational use.



**Solution:** Approve final lease payout to purchase two (2) backhoe loaders from Caterpillar Financial Services Corporation. Funding is available under the Capital Lease account under Road and Bridge.

**Result:** Investment to repair engine will remain with Webb County. Both Units will be utilized by Road and Bridge for county road improvements and maintenance.

25. Discussion and possible action to award the following annual contracts, effective October 1, 2020 through September 30, 2021 and any other matters incident thereto:

**Bid No. 2021-01 Auto Parts:**

Gonzalez Auto Parts (Buy-Board #551-17), O'Reilly Auto Parts (Buy-Board #551.17, NCPA #26-19, TIPS 180603, Sourcewell #062916-ORA, Toro Motors (Buy-Board #551.17), Family Chevrolet, Rotex Truck Center (Buy-Board 54917/551-17), Andy's Auto Air & Supplies (Buy Board #549-17/551.17), Jasper Engines & Transmission (HGAC #AP02-20 /PGPA #17-03DP), and Battery Systems (Choice Partners #19/015MR-06).

**Bid No. 2021-02 Mechanical & Electrical Repair for County vehicles:**

Toro Motors LLC dba Toro Auto Sales, South Texas Auto Rebuilders and Rotex Truck Center.

**Bid No. 2021-03 Electrical Supplies:**

3G Electrical Supply Inc., CED Laredo and CAPP Inc.

**Bid No. 2021-04 Flexible Base 'Caliche' and Road Construction Material:**

El Tahoe Ranch, Emperor Services, LLC, Vulcan Construction Materials, Rock N Roll Caliche Sales and Torrecillas Ranch

**Bid No. 2021-05 Fuel and Lubricants:**

Arguindegui Oil Co. II, Ltd., Sun Coast Resources, Inc., Petroleum Traders Corp., and Gonzalez Auto Parts.

**Issue:** The Annual Contracts listed above are set to expire 09/30/2020.

**Solution:** Approval of multiple annual contracts for the goods and services advertised for Bids listed above. All annual contracts approved will start October 01, 2021.

**Result:** County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.



**Risk Management**

26. Status and recommendation by the Insurance Committee with Discussion and possible action to award Request for Proposal (RFP) 2020-008 "Webb County Medical, Prescription Drug, Dental and Vision Plan - Third Party Administration" and to further authorize the Civil Legal Department to negotiate the terms and conditions of legal agreement and any other matters incident thereto. **[Requested by Dr. Pedro Alfaro, Webb County Risk Department Director; Account #6100-1090-001]**

**Issue:** Webb County currently contracts with Aetna to administer its self-funded employee benefit plans. The existing contract expires on December 31, 2020, and there are no additional extension options available for this contract. Providing a comprehensive medical plan to all eligible employees, retirees and their dependents is an important part of the total compensation that the County provides to its employees.

**Solution:** The Purchasing Department with Commissioners Court approval secured formal proposals from qualified firms offering Third Party Administrator (TPA) services for Employer Sponsored Medical, Dental, and Pharmacy benefits and related services; Pharmacy Benefit Management Services; Provider Network Access Administration for Medical, Dental, and Pharmacy Benefits; and COBRA Administration Services. The Insurance committee is prepared to present a recommendation for award.

**Result:** After award and execution of legal agreement for TPA services the effective date of the contract will be January 1, 2021.

**Honorable Marco Montemayor, County Attorney**

27. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-2270-001-45800	Administrative travel	\$15,000	\$2,200	\$12,640.26	\$10,440.26
To:	1001-2270-001-443000-075	Repairs & Maint. Vehicle	\$4,000	\$2,200	\$400.21	\$2,600.21

**Issue:** Line item transfer is needed to cover future expenditures.

**Solution:** Transfer of funds needed from other account to cover expenditures.

**Result:** Funds will be available for official use to meet the needs of the office.

**Honorable Rudy Rodriguez, Constable Pct. 1**

28. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 27, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2780	Public Relations Specialist	\$18.46 -16/A

**Issue:** Webb County Constable's Office PCT 1 requesting to post and fill the available vacancy of Public Relations Specialist which was vacated on June 11, 2020.

**Solution:** Approval to fill vacancy.

**Result:** Approval of this will allow for Webb County Constable's Office PCT 1 to hire a qualified applicant to fill the vacancy and continue with the duties and relations within the community that are assigned to this position.

**Honorable Mike Villarreal, Constable Pct. 2**

29. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3180-001-458000	Administrative travel	\$5,000	\$4,029	\$4,029	\$0
	1001-3180-001-456205	Training & Education	\$8,000	\$3,538	\$3,538	\$0
				\$7,567		
To:	1001-3180-001-456305	Uniforms	\$8,000	\$4,029	\$2,290	\$6,319
	1001-3180-001-443000-075	Repair & Maint. Vehicles	\$14,000	\$3,538	\$125	\$3,663
				\$7,567		

**Issue:** We have two new employees coming into the department that need uniforms, and we need to replace equipment on deputies belts. Vehicle maintenance account depleted due to repair and maintenance.

**Solution:** To transfer monies to Uniforms and Repair and Maintenance Vehicles accounts.

**Result:** There will be funds available to purchase uniforms needed and maintain vehicles.



**Honorable Harold Devally, Constable Pct. 4**

30. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3170-001-456205	Training & Education	\$7,500	\$6,750	\$6,795.00	\$45.00
To:	1001-3170-001-443000-075	Repairs & Maint. Vehicles	\$12,000	\$6,750	\$240.30	\$6,990.30

**Issue:** Transfer is needed to cover expenses for the remainder of the fiscal year.

**Solution:** Approve line item transfer request.

**Result:** The transfer of funds will cover any expenditures for the remainder fiscal year.

**Honorable Rosie Cuellar, Tax-Assessor- Collector**

31. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) in the amount of \$932.55 from Materials & Supplies (Account 1001-1320-001-461000) under Section 111.070 (c)(1) of the Texas Local Government Code which allows the Commissioners Court to transfer from one budget item to another without authorizing an emergency expenditure.

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1320-001-461000	Materials & Supplies	\$40,000	\$932.55	\$7,234	\$6,301.45
To:	1001-1320-001-454000	Advertising	\$0	\$932.55	\$0	\$932.55

**Issue:** Funds in the amount of \$932.55 need to be made available to our Advertising Account (1001-1320-001-454000) to pay LMT invoices.

**Solution:** Approval of Budget Amendment.

**Result:** Pay pending LMT invoices.

32. Discussion and possible action to approve the 2020 Certification of the Appraisal Roll.
33. Discussion and possible action to approve the anticipated collection for 2020 of 97.25%.
34. Discussion and possible action on Proposed Tax Rate; if proposed tax rate will exceed the effective tax rate, take record vote (to consider the tax increase) and schedule public hearings (date, time, and place).

### Commissioners Court Administrator

35. Discussion and possible to action regarding existing professional services contract between Webb County and Hanson Professional Services, Inc. in reference to Webb County Fairgrounds and any other matters incident thereto. **[Executive Session/Closed Session may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney, pending or contemplated litigation.]**

### Honorable John C. Galo, Webb County Commissioner Pct. 3

36. Discussion on Emergency Management protocols and procedures in relation to emergency preparedness, planning, and training as required by state statute.

### Honorable Tano E. Tijerina, Webb County Judge

37. Discussion and possible action to approve the re-appointment of Mr. Roberto Vela and Ms. Lupita Zepeda to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2020. **[Requested by Border Region Behavioral Health Center]**

### Presentations

38. Presentation by Noe Hinojosa, financial consultant with Estrada Hinojosa, regarding Webb County's current debt structure, performance, credit rating refunding and new money considerations for upcoming county projects; with discussion and possible action to approve an Order authorizing publication of Notice of Intention to issue Certificates of Obligation; and any other matters incident thereto. **[Requested by Lalo Uribe, Budget Officer]**
39. Presentation by Randy McGraw HUB International Inc., Health Insurance Consultant to Risk Management on Webb County Health Status Update. **[Requested by Risk Management]**
40. Communications
41. Adjourn



The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF AUGUST, 2020

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

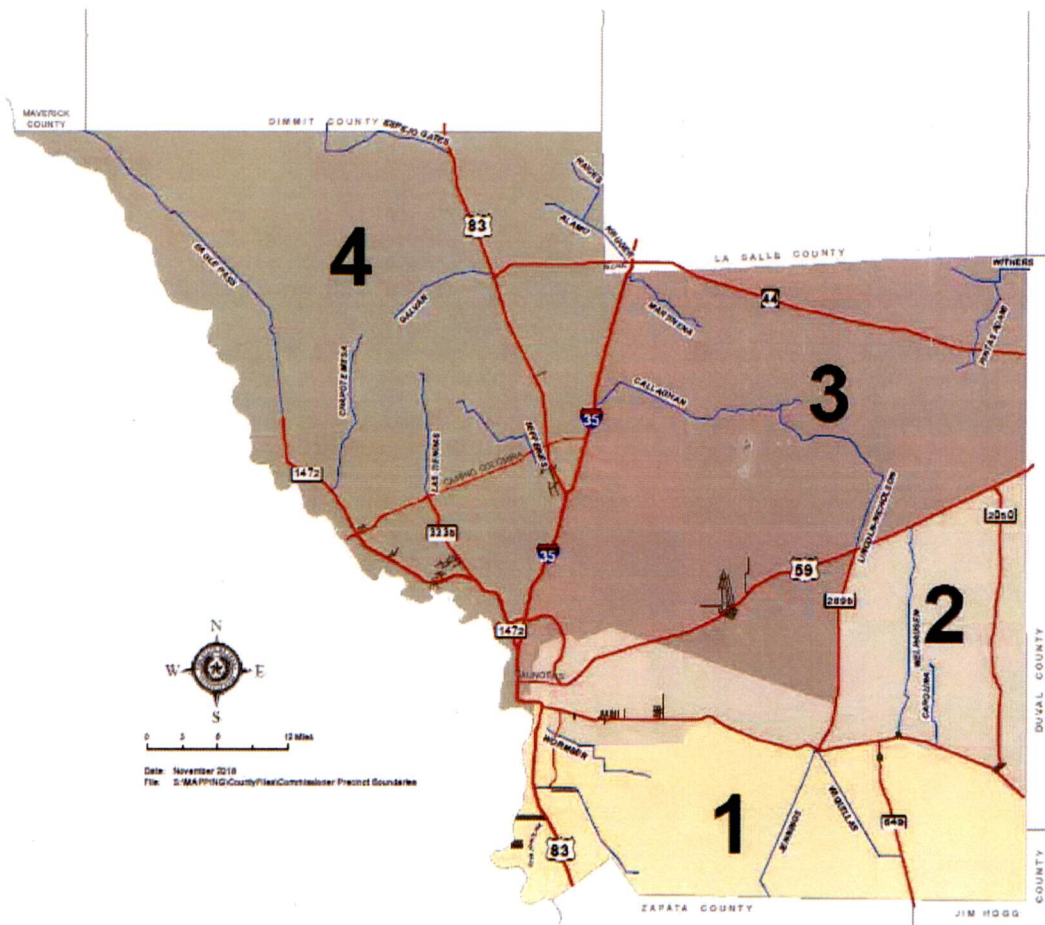
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of August, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 6th DAY OF AUGUST, 2020

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: [Signature]  
for: Margie Ramirez-Ibarra, County Clerk  
By: Rodrigo Ornelas Jr. - Deputy Clerk





<b>COUNTY COMMISSIONERS</b>	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

**Webb County, Texas  
Commissioner Precinct Boundaries**