



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2020 AUG 20 PM 3: 22

WEBB COUNTY, TEXAS

BY REH DEPUTY

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
AUGUST 24, 2020
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: http://www.webbcountytx.gov/AgendaandMinutes_Video/
Call in number for meeting: (956) 523-4640

Email address for meeting: cctpubliccomments@webbcountytx.gov

Please include in the email your name, contact information and the agenda item you are addressing.
All questions must be submitted before 9:00 a.m. CST

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Honorable Monica Notzon, 111th District Court Judge

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2230-001-433001-005	Court Appointed Attorney 49th	\$100,000	\$5,000	\$49,180	\$44,180
To:	1001-2230-1001-451003-005	Court Interpreter/Reporter 49th	\$65,000	\$5,000	\$9.00	\$5,009.

Issue: The 49th District Court has invoices pending to be paid for Court Interpreter.

Solution: Transfer monies to cover the pending invoices.

Result: All invoices pending will be paid.

6. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (supplemental budget transfers) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2661-5150-357420	Other Revenues	\$26,988.94	\$26,988.94	\$0.0
	2661-5150-392000	Sale of Equipment	\$10,925.00	\$10,925.00	\$0.0
			\$37,913.94		
To:	2661-7230-521-470000	Capital Outlay	\$37,913.94	\$71,827.00	\$109,740.94

Issue: A budget amendment is necessary for the Capital Outlay account in order to spend the proceeds from the sale of equipment and an insurance settlement.

Solution: Approve the budget amendment.

Result: Proceeds from the insurance settlement and sale of the buses could now be expensed on a capital bus purchase.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-456005	Postage & Courier	\$200	\$100	\$177.25	\$77.25
	2371-5260-521-461000	Materials & Supplies	\$25,620.97	\$800	\$1,655	\$855.63
	2371-5260-521-443000-020	Repairs & Maint. Bldg.	\$1,400	\$160	\$1,099	\$1,240
	2025-5320-521-441205	Utilities	\$3,340	\$720	\$2,221.05	\$1,501.05
	2025-5320-521-462605	Fuel & Lubricants	\$1,483	\$1,483	\$1,483	\$0
				\$3,263		
To:	2371-5260-521-443000-075	Repairs & Maint. Bldg.	\$2,024.20	\$100	\$0.49	\$100.49
	2371-5260-521-444100	Space Rental	\$30,720	\$960	\$4,320	\$5,280
	2025-5320-521-444100	Space Rental	\$7,200	\$720	\$600	\$1,320
	2025-5320-521-458060	In town Mileage	\$0	\$1,483	\$0	\$1,483
				\$3,263		

Issue: The Meals on Wheels program requires money transfers into these accounts to cover expenditures.

Solution: Ratification of the approval transfers will allow the program to have funds to cover cost.

Result: With funds available, the department will be able to continue with daily operations necessary to carry out home delivered meals and congregate meals program.

- c. Discussion and possible action to approve, by Order, the following budget amendment for funds available by increasing the expenditure budget from the U. S. Department of Justice; and any other matters incident thereto. This will not have an impact on the general fund. **[Requested by Harold DeVally, Constable Pct. 4; Fund 2202 Federal Treasury Forfeiture]**

	Acct. Number	Acct. Name	Amount
From:	2202-259700	Fund Balance	\$10,000
To:	2202-3710-001-460105	Minor Tools & Apparatus	\$10,000

Issue: Proceeds from equitable shared funds from the U. S. Department of Justice may be spent after a budget for the expenditure of the proceeds has been submitted to the governing body.

Solution: Submit a breakdown of monies distributed to the governing body that clearly lists and defines the categories expenditures.

Result: These funds will be available for official use to meet the needs of the office.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2361-5230-531-456110	CDA & Renewals	\$2,000	\$1,000	\$1,750.00	\$750.00
	2361-5230-531-456201	College Tuition	\$3,000	\$3,000	\$3,000.00	\$0.00
	2361-5230-531-456224	Meetings & Conferences	\$3,000	\$3,000	\$3,000.00	\$0.00
	2361-5230-531-458000	Administrative Travel	\$6,000	\$1,000	\$1,249.13	\$249.13
				\$8,000		
To:	2361-5230-531-461000	Materials & Supplies	\$2,500	\$8,000	\$2,500.00	\$10,500.00

Issue: Funds are available in the Training and Technical Assistance Budget.

Solution: Approve line item transfer request.

Result: Funds will be available in the Materials & Supplies line item.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5230-531-456201	College Tuition	\$9,000	\$8,000	\$8,165.00	\$165.00
	2357-5230-531-456224	Meetings & Conferences	\$11,705	\$5,000	\$5,261.40	\$261.40
				\$13,000		
To:	2357-5230-531-460029	Recognition Supplies	\$2,000	\$13,000	\$1,108.75	\$14,108.75

Issue: Funds are available in the Training and Technical Assistance Budget.

Solution: Approve line item transfer request.

Result: Funds will be available in the Recognition Supplies line item.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5230-531-432068	Consultant Training	\$3,000	\$2,000	\$2,700	\$700
	2367-5230-531-456110	CDA & Renewal	\$3,281	\$2,000	\$2,906	\$906
	2367-5230-531-456201	College Tuition	\$1,000	\$1,000	\$1,000	\$0.00
	2367-5230-531-456205	Training & Education	\$2,000	\$1,000	\$1,461	\$461
	2367-5230-531-456224	Meeting & Conferences	\$2,000	\$2,000	\$2,000	\$0.00
	2367-5230-531-458000	Administrative Travel	\$4,500	\$4,200	\$4,297	\$97
				\$12,200		
To:	2367-5230-531-461000	Materials & Supplies	\$1,500	\$12,200	\$1,500	\$13,700

Issue: Funds are available in the Training and Technical Assistance Budget.

Solution: Approve line item transfer request.

Result: Funds will be available in the Materials & Supplies line item.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2357-5200-531-421000	Health Life Insurance	\$1,599,621.00	\$34,794	\$291,021.83	\$256,227
	2361-5200-531-421000	Health Life Insurance	\$153,840.00	\$25,206	\$34,690.00	\$9,484.00
				\$60,000		
To:	2357-5200-531-460105	Minor Tools & Apparatus	\$9,000	\$34,794	\$10,042.31	\$44,836.00
	2361-5200-531-460105	Minor Tools & Apparatus	\$10,000	\$25,206	\$30.90	\$25,236.90
				\$60,000		

Issue: Funds are available in the Head Start and Early Head Start payroll line item due to savings such as vacant slots, staff on maternity leave, FMLA, and the like.

Solution: Approve line item transfer.

Result: Funds will be available in the Head Start and Early Head Start Minor Tools & Apparatus line item.

- h. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State Forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Number	Account Name	Amount
From:	2160-259700	Fund Balance	\$10,000
To:	2160-2260-001-422000	FICA County Share	\$3,060
	2160-2260-001-423000	Retirement County Share	\$4,800
	2160-2260-001-425000	Unemployment Tax	\$800
	2160-2260-001-426000	Worker Compensation	\$1,340

Issue: New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within grant funds: **[Requested by Isidro "Chilo" Alaniz, Webb County District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2739-2260-001-458000	Administrative Travel	\$10,250	\$1,481	\$10,250	\$8,769
	2739-2260-001-422000	FICA County Share	\$29,435	\$184	\$2,656	\$2,472
	2739-2260-001-425000	Unemployment Tax	\$2,655	\$262	\$487	\$225
				\$19,27		
To:	2739-2260-001-410000	Payroll Cost	\$384,775	\$1,486	\$31,073	\$32,559
	2739-2260-001-421000	Health Life Insurance	\$48,550	\$153	\$4,082	\$4,235
	2739-2260-001-423000	Retirement County Share	\$46,365	\$280	\$3,725	\$4,005
	2739-2260-001-426000	Worker Compensation	\$1,608	\$8	\$129	\$137
				\$1,927		

Issue: Additional funds are needed to cover projected payroll expenditures.

Solution: Request a line item transfer.

Result: Ensure funding within the payroll accounts for the remainder of the grant period.

7. Casa Blanca Golf Course

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-441205-010	Utilities Electricity	\$26,500	\$3,000	\$8,951.12	\$5,951.12
To:	7100-6080-001-443000-035	Repairs & Maint Equip.	\$15,000	\$3,000	\$199.40	\$3,199.40
From:	7100-6080-001-444001-010	Trees and Landscaping fert	\$19,000	\$500	\$13,330.50	\$12,830.50
To:	7100-6080-001-443000-135	Repairs and Maint Clubhouse	\$5,000	\$500	\$0	\$500.00
From:	7100-6080-001-444001-010	Trees and Landscaping Fert	\$19,000	500	\$12,830.50	\$12,330.50
To:	7100-6080-001-46000	Office Supplies	\$500	\$500	\$10.61	\$510.61

From:	7100-6080-001-444001-010	Trees and Landscaping Fert	\$19,000	\$500	\$12,330.50	\$11,830.50
To:	7100-6080-001-461000-030	Material Supplies Golf	\$2,000	\$500	\$68.07	\$568.07
From:	7100-6080-001-444001-010	Trees and landscaping Fert	\$19,000	\$300	\$11,830.50	\$11,530.50
To:	7100-6080-001-443000-130	Repairs and Maint Carts	\$3,000	\$300	\$41.47	\$341.47
From:	7100-6080-001-444001-010	Trees and Landscaping Fert	\$19,000	\$4,000	\$7,530.50	\$5,530.50
To:	7100-6120-001-463006-005	Food and Beverage COS	\$39,100	\$4,000	\$17.64	\$4,017.64
From:	7100-6080-001-444001-010	Trees and Landscaping Fert	\$19,000	\$2,000	\$7,530.50	\$5,530.50
To:	7100-6120-001-463006-005	Food and Beverage Cos NaB	\$19,842.27	\$2,000	\$601.95	\$2,601.95

Issue: Necessary Transfers for year-end budget management/needed items.

Solution: Transfer as requested above.

Result: There will be sufficient funds in all line items to pay requested items.

8. Civil Legal Division

- a. Discussion and possible action to authorize the Purchasing Agent to solicit competitive sealed bids for the construction of the Wormser Road realignment project and any matters incident thereto.
- b. Discussion and possible action to approve a commercial office space lease agreement by and between 1802 Victoria, LLC., as Lessor and Webb County as Lessee, for use and occupancy by the Webb County Public Defender's Office, for a three (3) year primary lease term, commencing October 1, 2020 through September 30, 2023 at a monthly rate of \$3,366.00 per month, with a three (3) year renewal option period. Said property, 3,466 sq. ft., being described as Lot One (1), Block One Hundred Sixty-Six (166), situated in the Western Division, City of Laredo, Webb County, Texas and commonly known as 1802 Victoria St., Laredo, Texas 78040, subject to annual budgetary appropriations, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Submitted by Virginia Aranda – Public Defender, Account# 1001-1130-001-444100 (Space Rental)]**

- c. Discussion and possible action to enter into a three year (August 24, 2020 through August 23, 2023) agreement between Webb County and Tyler Technologies (Odyssey) to purchase services and computer software at no cost to Webb County that will integrate merchant credit/debit card processing needed to efficiently process consumer payments; and any other matters incident thereto.

Issue: Webb County is transitioning to a paperless system and has a software program that is capable of processing credit/debit card payments if additional services and software is purchased.

Solution: Purchase the additional service and software from Tyler Technologies (Odyssey) that is already operating in the County.

Result: The County's Odyssey system will have an added feature and service from Tyler Technologies that will permit consumers to pay for fees while utilizing the system the County already has in place.

- d. Discussion and possible action to submit an Application for Special Risk Accident Insurance with Ameritas Life Insurance Corporation and to enroll and provide accident insurance coverage for 1,258 participants who are enrolled children in Webb County Head Start/Early Head Start/Child Care Partnership. The term of coverage will be for One (1) year, effective on October 1, 2020, and shall expire on September 30, 2021, at a total cost of SIX THOUSAND TWO HUNDRED NINETY DOLLARS (\$6,290.00), and authorizing the county Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #'s 2357-5190-531-452001-060 (\$6,090.00); #2361-5190-531-452001-030 (\$200.00)]**

- e. Discussion and possible action to approve an amendment to the Inter-Governmental Service Agreement (IGSA) Contract #70CDCR18DIG000004 (CoreCivic's Webb County Detention Center) that equitably modifies the detention bed rate per day and a new escort and guard services rate both of which are to be applied retroactively beginning March 1, 2020; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will have no impact on the County's General Fund and there is no requisition with this Amendment. **[Webb County Detention Center Account #1001-209250-180]**

9. Community Action Agency

- a. Discussion and possible action to approve the posting and filling of the following Slot, Webb County Community Action Agency (CAA) Community Social Services Program is not part of the County's Wage Plan, Grant Funded.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1853	Community Social Services Manager	\$19.95

Issue: Slot #1853 CSS Manager is now vacant.

Solution: Post and Fill vacant slot.

Result: The filling of this slot will allow the department to effectively continue the flow of work.

- b. Discussion and possible action to approve the posting and filling of Fourteen (14) Temporary Part-Time Caseworkers positions. Webb County Community Action Agency (CAA) will utilize funds from the Comprehensive Energy Assistance Program (CEAP) CARES ACT and the Community Services Block Grant (CSBG) CARES ACT from Texas Department of Housing and Community Affairs (TDHCA). The Community Social Services Program is not part of the County's Wage Plan, Grant Funded. **[Requested by James Flores, Executive Director of CAA and Economic Development Program; Account #2368-5270-521-410000]**

Issue: Additional staff will be hired to assist eligible Webb County residents that have been economically impacted by COVID-19. Fourteen (14) Temporary Caseworkers will be hired using the CSBG CARES ACT and CEAP CARES ACT grant funds.

Solution: After Court approval C.A.A. would be able to create fourteen (14) Temporary Part-Time Caseworker positions.

Result: The creation of Temporary Part-Time Caseworkers will help Webb County residents economically impacted by the COVID-19. The residents will be assisted up to 12 months of energy consumption.

10. Honorable Mike Villarreal, Constable Pct. 2

- a. Discussion and possible action to approve the purchase of new furniture for Constable Pct. 2 in the amount of \$5,254.00 with additional action to process a line item transfer, by Order, from Account #1001-1130-001-431007-010 (Operational Reserve); and any other matters incident thereto.

Issue: Deteriorated furniture at Constable Pct 2 from wear and tear.

Solution: To purchase new furniture for Constable Pct 2 Department.

Result: Department has new furniture Deputies use and visitors that come by.

11. Economic Development

- a. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant from the Office of the Texas Attorney General in the amount of \$42,000 for a victim assistance coordinator position; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require matching funds. **[Requested by Isidro**

"Chilo" Alaniz, District Attorney; Grant Fund 2714]

Issue: Webb County has seen a dramatic rise in cases involving domestic violence. These cases involve victims of crime that suffer emotional trauma and physical injuries. The State of Texas has set up a Victim of Crime Compensation Fund that provides benefits to victims of these types of crimes; however, the system is complex and normally victims have to document their benefit eligibility while still under emotional trauma and physical distress. This grant funds the position of a victim assistance coordinator that will work closely with prosecutors, investigators and counselors to meet the needs of crime victims.

Solution: Accept the grant award from the Office of the Texas Attorney General.

Result: The victim assistance coordinator will continue to provide the services outlined above to victims of crime in Webb County.

- b. Discussion and possible action to authorize the acceptance of a Victim Coordinator and Liaison Grant (VCLG) award in the amount of \$42,000 from the Office of the Texas Attorney General (OAG) as developed, coordinated, written, and submitted by the Webb County Sheriff's Office for the salary and fringe benefits of a crime victim advocate as well as to post and fill the grant-funded position of a Crime Victim Advocate at the pay rate set by the general order, subject to the availability of funds and any applicable civil service guidelines; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require a match; and, thus, there will be no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Account #2713]**

Issue: Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

Solution: The Webb County Sheriff's Office grant funded Crime Victim Advocate will offer critical support, facilitate/expedite filling out detailed paperwork, provide needed guidance through the bureaucratic process, and deliver outreach/education to the local community.

Result: Victims of violent crime in Webb County, including victims from special populations, such as children, youth, rural, colonia, monolingual, and elderly populations, will be provided with direct victim services, training, and outreach/education.

- c. Discussion and possible action to execute our FY 20 & 21 Federal 5339 Discretionary Bus and Bus Facilities Grant for Webb County Community Action Agency from The Texas Department of Transportation (TxDOT) in the amount of THIRTY SEVEN THOUSAND TWO HUNDRED SEVENTY SIX DOLLARS (\$37,276.00). This grant does NOT require a County Match. All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. No impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: CAA- El Aguila Rural Transportation is a grant funded agency. TxDOT identified a vehicle which is projected to exceed it's useful life benchmark (ULB) by 2021.

Solution: Execution of grant will allow us to upgrade fleet as designated by TxDOT.

Result: Decrease in agency's vehicle maintenance cost and continuation of services throughout the rural areas of Webb County.

- d. Discussion and possible action to execute Project Grant Agreement STATE-R-2020- WEBB CO- 00187 for Webb County Community Action Agency - El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of THREE HUNDRED EIGHT THOUSAND SIX HUNDRED SIXTY THREE DOLLARS (\$308,663.00). This grant does NOT require a County Match. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No Impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: El Aguila Rural Transportation is a grant funded agency.

Solution: Application for State funds will benefit both operations and administrative expenses and allow for continued transportation services.

Result: Continuation of services throughout the rural areas of Webb County.

- e. Discussion and possible action to approve Amendment #2 to Contract Number #611900003256 for the PY-2019 Community Services Block Grant Discretionary (CSBG) from Texas Department of Housing and Community Affairs (TDHCA). The Amendment allows the Agency to assist clients with household yearly income up to 200% of the Federal Poverty level. The Amendment has a section added:
Section 45: Federal and State Waivers and Alternative Requirements to the political subdivision Contracts. This action will not have impact to the General Fund and authorizing the County Judge to sign all relevant documents. All required documents were sent for review through the Economic Development Department and the solicitation with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by James Flores, CAA Executive Director and Economic Development]**

Issue: The Contract is to provide direct client assistance to low income households economically impacted by COVI-19.

Solution: The Community Services Block Grant (CSBG) provides support services to eligible elderly, disabled and low income residents of Webb County.

Result: This Amendment will allow client with household yearly income up to 200% of the Federal Poverty level.

12. Emergency Management

- a. Discussion and possible action to ratify, by Order, the following budget amendment by increasing Fund 2470 FEMA Advertising Awareness & Activities, in a total of \$1,688.50. In response to COVID-19 emergency pandemic; and any other matters incident thereto.

Acct. Number	Acct. Name	Amount
2470-7410-001-454000-030	Advertising Awareness & Activities	\$1,688.50

Issue: Due to Coronavirus COVID-19 pandemic, advertising is placed in local news outlets.

Solution: Transferring money will allow these purchases to be completed.

Result: Will provide Webb County with awareness of Coronavirus COVID-19.

13. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to accept the 2020 - 2021 grant (Year 2 of a 5 Year Funding Cycle) for the Early Head Start Child Care Partnership program in the amount of \$854,041 (Federal), with an in-kind match of \$200,835 ((Non Federal) to serve 72 Early Head Start Child Care Partnership eligible children and their families from September 1, 2020 through August 31, 2021 in Webb County. Acceptance of this grant award includes approval of salary adjustments and the filling of new/revised positions, as documented in the narrative of the grant application.
- b. Discussion and possible action to approve the following Slot conversion with salary change and approve the filling of the Slot by the employee who currently hold slot number 1093, subject upon the availability of payroll funds, effective September 1, 2020.

	<u>Slot#</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1093	Part Time Maintenance Worker	\$12.78
To:	1093	Full Time Maintenance Worker	\$16.72

- c. Discussion and possible action to accept the 2020 - 2021 grant (Year 2 of a 5 Year Funding Cycle) for the Head Start and Early Head Start program in the amount of \$11,082,324 (Federal Refunding, Cost of Living Increase, and Quality Improvement Funds) and \$2,389,003 (Non Federal Share) to serve 1,218 Head Start and 72 Early Head Start eligible children and their families from September 1, 2020 through August 31, 2021 in Webb County. Acceptance of this grant award includes approval of salary adjustments and the filling of new/revised positions, as documented in the narrative of this grant and approved by the Office of Head Start.

14. Purchasing

- a. Discussion and possible action to award the following annual contracts, effective October 1, 2020 through September 30, 2021 and any other matters incident thereto:

Bid No. 2021- 16 Annual Contract for Water Plant Chemicals

Bid No. 2021-17 Annual Contract for Paint and Body Work

Bid No. 2021-18 Annual Contract for Refuse Collection

Issue: The Annual Contracts listed above are set to expire 09/30/2020.

Solution: Approval of multiple annual contracts for the goods and services advertised for Bids listed above. All annual contracts approved will start October 01, 2021.

Result: County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.

- b. Discussion and possible action to authorize the Purchasing Agent to utilize the following Cooperative Purchasing Vendors: Amazon Business (US Communities R-TC-17006), Staples Business Advantage (Sourcewell #010615-SCC), Gulf Coast Paper Co. (Buyboard 569-18), Lowe's Pro (Omnia Partners R192006) for the purchase of goods and services for fiscal year ending 2020-2021 and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto

Issue: Webb County benefits from online marketplace vendors that provide value pricing on various commodities ordered throughout the fiscal year.

Solution: Utilizing national cooperative pricing through online marketplace vendors is a mechanism which provides Webb County competitive pricing and value for commodities being ordered for County departments. These vendors have by State law met the competitive bidding requirements of the State of Texas.

Result: Authorizing the Purchasing Agent to use national co-ops for online marketplace purchases will provide more options, competitive pricing and cost savings for County Departments.

- c. Discussion and possible action to award the following annual contracts, effective October 1, 2020 through September 30, 2021 and any other matters incident thereto:

Bid No. 2021-06 Janitorial Supplies:

Hillyard Texas (Buy-Board #569-18), Patria Office Supply, TexChem Corp. (Buyboard 569-18), Hand Safety LLC (TIPS 200604), Global Equipment Co. (1GPA 19-01 PV-01), Interboro Packaging Corp.

Bid No. 2021-07 Machine Shop Repair:

Laredo Machine Shop, LLC

Bid No. 2021-08 Milk, Bread & Meats:

Ben E. Keith, Oak Farms Hygeia Dairy, Borden Dairy Co. of Texas

Bid No. 2021-09 Motor Rewinds:

Ramsa Electromechanic Inc., Delta House Electric & Motor Rewinds

Bid No. 2021-10 Office Supplies:

Patria Office Supply, Executive Office Supply, Office Depot (Omnia Partners R-190303), Gulf Coast Paper Co., Amsterdam Printing & Litho Inc., Southern Computer Warehouse (Buy-board 579-19, DIR TSO-4160, TIPS 180306), Quill LLC.

Bid No. 2021-11 Outdoor Advertising:

Lamar Outdoor Advertising

Bid No. 2021-12 Pharmaceutical Supplies:

Diamond Pharmacy

Bid No. 2021-13 Processed Foods:

Ben E. Keith, Labatt Food Service, RC Food Service & Produce

Bid No. 2021-14 Produce:

Ben E. Keith, Lopez Vera Produce LLC, RC Food Services & Produce Inc., Westside Produce

Bid No. 2021-15 Uniforms (Civilian Personnel Only):

AI & Rob Sales, GA Advertising, Galls LLC, Kirkpatrick Guns & Ammo

Issue: The Annual Contracts listed above are set to expire 09/30/2020.

Solution: Approval of multiple annual contracts for the goods and services advertised for Bids listed above. All annual contracts approved will start October 01, 2021.

Result: County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.

- d. Discussion and possible action to authorize the Purchasing Agent to solicit formal bids for annual plumbing contract services for fiscal year ending 2020-2021; and any other matters incident thereto.

Issue: Purchases for plumbing services for fiscal year ending 2020 have or will surpass \$50,000.00 for year round services provided by multiple vendors.

Solution: Authorize the Purchasing Agent to solicit formal bids and secure annual contract for related services at competitive pricing and to meet the competitive bidding requirements of the State.

Result: Annual Contracts will provide fixed pricing throughout the fiscal year from awarded vendor(s).

- e. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

15. Road & Bridge

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Road & Bridge funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-443000-045	Repair and Maint. Bridges	\$76,500	\$10,000	\$62,104	\$52,104
To:	2007-7150-001-441210-005	Utilities Vending Machine	\$45,000	\$10,000	\$400.23	\$10,400.23
From:	2007-7150-001-443000-045	Repair & Maint. Bridges	\$76,500	\$20,000	\$52,104	\$32,104
To:	2007-7140-001-469001-005	Operating Lease Principal	\$94,000	\$20,000	\$193.33	\$20,193

Issue: Insufficient funds to pay for outstanding invoices.

Solution: Transfer funds to the accounts as indicated above.

Result: We will be able to process outstanding and upcoming invoices.

16. Honorable Raul Reyes, Treasurer

- a. Discussion and possible action to approve and file the Annual Webb County Investment Policy.

Issue: It is mandatory for the County to have an Annual Investment Policy on file.

Solution: This Policy will be in accordance with the Public Investment Act and reflects the Texas Government Code 2256 & 2257.

Result: Once approved by the Commissioners' Court it will be filed in a timely manner.

REGULAR AGENDA

Building Maintenance

17. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 24, 2020.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
035	Building Maintenance Worker	\$13.73 10/A-E
031	Custodian	\$11.84 7/A-E

Issue: Request to fill vacant Slot #035 Building Maintenance Worker which was vacated on June 3, 2020 and Slot #031 Custodian vacated on December 20, 2019.

Solution: Approval to post and fill Slots #031 and #035.

Result: This action will allow Building Maintenance Department to continue to function efficiently and effectively.

18. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End. Bal.
From:	1001-1100-001-443000-260	Repairs & Maint. Admin.	\$50,000	\$4,000	\$20,073	\$16,073
	1001-1100-001-443000-315	Repairs & Maint. Tax Office	\$1,500	\$1,000	\$1,096	\$96
	1001-1100-001-443000-035	Repairs & Maint. Equip.	\$3,500	\$1,000	\$1,291	\$291
				\$6,000		
To:	1001-1100-001-443000-180	Repairs & Maint. Fire & EMS	\$2,500	\$6,000	\$673	\$6,673

Issue: Generator unit located at the Fire Department is not functioning and needs engine starter replaced. Repair cost is \$4,395.00.

Solution: Approve line item request.

Result: Generator unit will continue to work efficiently and provide reliable power during emergency situations.

Civil Legal Division

19. Discussion and possible action to enter into a Collective Bargaining Agreement with the Webb County Deputy Sheriffs' Association beginning October 1, 2020 through September 20, 2023; authorizing the County Judge to sign all relevant documents and any matters incident thereto.

Elections

20. Discussion and possible action for the Order of General/Special Elections and to authorize and establish the Main and Temporary Branch Early Voting Polling Sites and Election Day Sites for the November 3, 2020 General/Special Elections within Webb County, Texas pursuant to Chapter 85, Texas Election Code.

Engineer

21. Discussion and possible action to authorize the close-out and release of retainage (P.O. 2020-00003684) in the amount of \$25,258.20 to VM Golf Services, Inc., for RFP 2020-003 Casa Blanca Golf Course Irrigation Project; and authorize the County Judge execute all relevant documents; and any other matters incident thereto.

[Account #7130-6040-001-474501 (Capital Outlay) and #7130-206000 (Retainage Payable)]

Issue: Golf Course improvements needed.

Solution: Awarded company completed needed improvements which were completed as detailed under contract specifications and on a timely manner.

Result: Provide Webb County citizens with a more presentable golf course.

Planning

22. Discussion and possible action to appoint representatives of the 2020-2021 State Legislative Agenda Committee in anticipation of the upcoming session of the 87th Texas Legislature; and any other matters incident thereto.

Purchasing

23. Discussion and possible action to approve the purchase of one (1) Starcraft Allstar 6.8L V8 Rear Lift twenty-four (24) passenger bus equipped with a wheelchair lift, PA system and security camera system from Creative Bus Sales for a total of \$99,176.00 for the Webb County El Aguila Rural Transport System pursuant to Sections 271.101 and 271.102 of the Texas Local Government Code, Cooperative Purchasing program; State of Oklahoma Contract No. SW0797C and any other matters incident thereto. **[Account #2661-7230-521-470000 (Capital Outlay)]**

Issue: Grant funding is available to purchase a bus with handicap accessible

equipment, PA system and security camera systems for use by El Aguila Rural Transport System division.

Solution: Authorize the purchase utilizing cooperative pricing through the interstate cooperative contract with the State of Oklahoma.

Result: Purchase the grant funded vehicle to enhance community outreach services to those in Citizens in need of transportation within Webb County boundaries and in accordance with El Aguila's Rural Transportation guidelines.

- 24.** Discussion and possible action to approve the purchase of Three Hundred Seventy-Three (373) Lenovo M10 Plus Tablets from SHI Government Solutions (Buy-Board Contract # 579-19) for use by the Webb County Head Start Program and in accordance with Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program in an amount not to exceed \$64,044.90; and any other matters incident thereto. **[Account #2357-5270-531-46105 (Minor Tools & Apparatus)]**

Issue: The tablets are required so students enrolled in the early education program(s) can continue receiving early education preparation. The tablets will allow the children enrolled to receive virtual instruction during the pandemic of COVID-19 in order to provide a safe instructional environment for both the children, their families and Head Start staff.

Solution: Approve the purchase of tablets for use by the Webb County Head Start program for early education program(s).

Result: The Head Start department will utilize the tablets for student use in order to provide virtual instruction.

- 25.** Status report on the architectural design and recommendations by Frank Architects, Inc. for the renovations to the Webb County building located at 1002 Farragut street with Discussion and possible action to authorize the Webb County Purchasing Agent to solicit in accordance with a permitted procurement delivery method for public works projects as defined under the Texas Government Code; Chapter 2269. Contracting and Delivery Procedures for Construction Projects, Sub-Chapter A. General Provisions and any other matters incident thereto. **[3867-7230-001-474501-002 (Former HEB Building Series 2019A-Construction In Progress-Administration-Construction In Progress-Finish Out/Remodeling)]**

Issue: The project Architect has finalized the design and construction documents for this approved 2019A Bond project and is seeking approval from the Governing body prior to the Webb County Purchasing Agent advertising for formal solicitations.

Solutions: Review the design and plans presented by the project architect and take any action necessary as approved by Commissioner Court.

Result: Authority to proceed with the formal solicitation as directed by Commissioner Court.

Honorable Rudy Rodriguez, Constable Pct. 1

26. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1370-001-456205	Training & Education	\$6,000	\$5,984.59	\$5,984.59	\$0
	1001-1370-001-458000	Administrative Travel	\$1,000	\$1,000.00	\$1,000.00	\$0
				\$6,984.59		
To:	1001-1370-001-461000	Materials & Supplies	\$4,000	\$6,984.59	\$3,447.59	\$10,432.18

Issue: Webb County Constable's Office Pct. 1 requesting line item transfer to supply and equip investigators and assisting officers with safety equipment and materials essential in the performance of their job duties. Equipment such as safety vest, ballistic vest, radios, video and audio recording equipment etc.

Solution: Approve Line Item Transfers.

Result: Approval of this line item will equip investigators and assisting officers and provide safety in their daily job duties as well as provide necessary equipment to assist in their investigations.

Honorable Adrian Cortez, Constable Pct. 3

27. Discussion and possible action to approve the payment and transfer of funds from the General operating reserve account #1001-1130-001-431007-010 to Constable Pct. 3 capital outlay account (#1001-3160-001-470000) in an amount not to exceed \$5,810.00 for one (1) APX All Band MP Mobile Radio from Motorola Radio Support and any other matters incident thereto. **[Account #1001-3160-001-470000 Constable Cortez, Pct. 3 Capital Outlay]**

Issue: Approval by Commissioners Court and issuance of Purchase Order #2020-0002460 were both secured in January of 2020 for purchase of mobile police radio. Motorola shortly after the order was under a quality control audit and parts related to mobile radio ordered were put on hold for several months. After delivery and receipt of radio, Motorola did not invoice the County by the Grant deadline. Grant closed and funding is no longer available to cover cost of radio.

Solution: Approve a transfer of funds from the general operating reserve account to the capital outlay account under Constable Pct. 3 budget.

Result: Pay vendor for goods delivered and received by Webb County.

Commissioners Court Administrator

28. Discussion and possible action to enter into a County Transportation Infrastructure Fund Grant Agreement (Contract # CTIF-02-240) with the Texas Department of Transportation (TxDOT) in the amount of FIVE MILLION SEVEN HUNDRED ELEVEN THOUSAND THREE HUNDRED DOLLARS (\$5,711,300); Adopting a Resolution accepting the grant and committing to pay twenty percent (20%) matching funds in the amount of One Million Four Hundred Twenty-Seven Thousand Eight Hundred Twenty-Five Dollars (\$1,427,825); Authorizing the County Judge to sign all relevant documents and any matters incident thereto.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

29. Discussion and possible action to adopt a Resolution Agreeing to Utilize Local Government Participation Match Funds for the Rehabilitation/Reconstruction of the Welch Road Bridge and authorizing the County Judge to request the use of the Match Funds from the Laredo District Engineer; authorizing the County Judge to sign all relevant documents and any matters incident thereto.

Presentations

30. Discussion and possible action to proclaim the month of September as National Childhood Cancer Awareness Month in Webb County, Texas. **[Requested by Tano E. Tijerina, County Judge] [Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**
31. **Communications**
32. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF AUGUST, 2020

By: Melinda Mata
Melinda Mata
Court Administrator

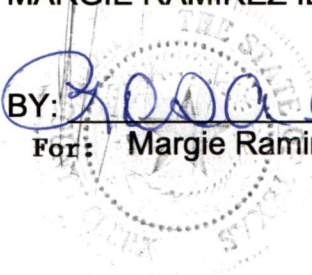
CERTIFICATION OF NOTICE AND POSTING

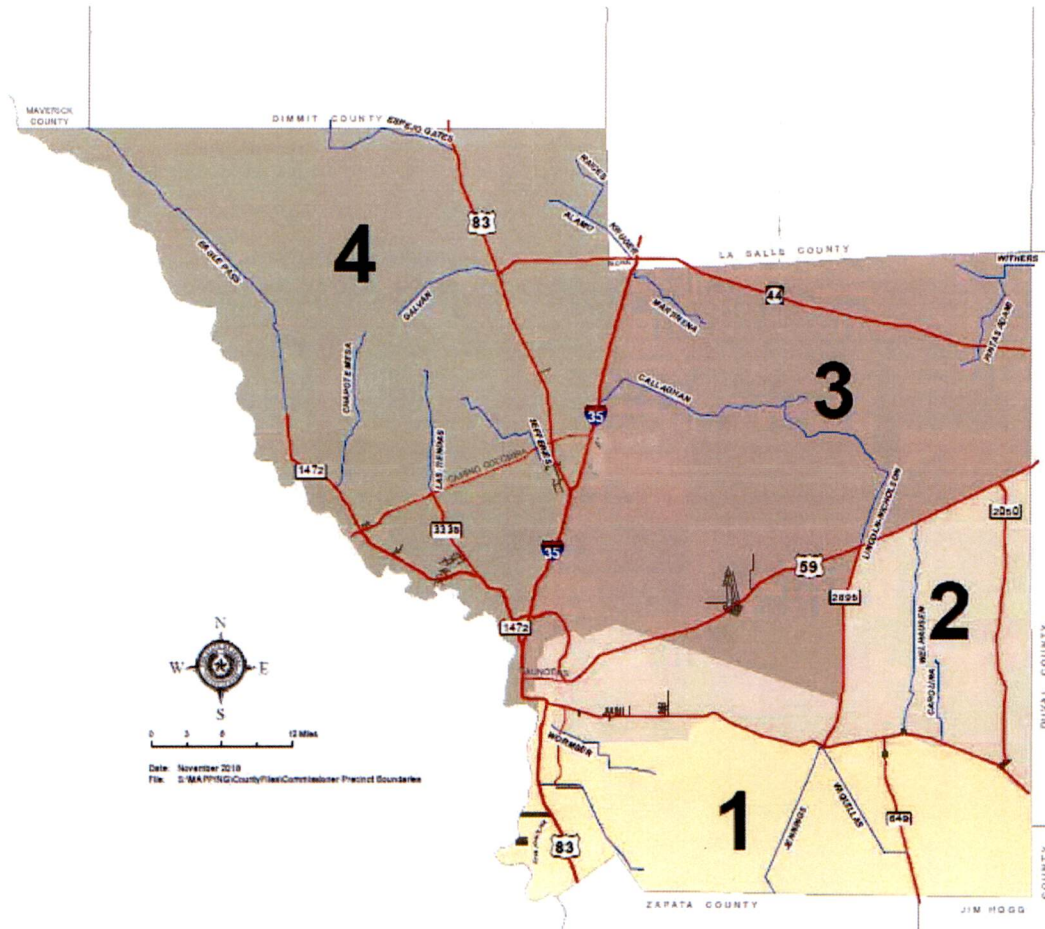
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of August, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF AUGUST, 2020






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosad Herrera
For: Margie Ramirez-Ibarra, County Clerk





Date: November 2018
 File: S:\MAPPING\County\files\Commlist\Precinct Boundaries

COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries