



WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department : Head Start

Date of Request: 09/09/2020

Request Type (check one):

Apply Date 8/31/2020

Departmental Budget Amendment

Emergency Budget Amendment

Transfer From:

Account Number	Account Name	Amount
2367-5200-531-463810	Co-Pays	\$4,375.00
TOTAL		\$4,375.00

Transfer To:

Account Number	Account Name	Amount
2367-5200-531-457008-005	Contractual-Regina	\$4,375.00
TOTAL		\$4,375.00

Justification for Request:

Approved by Department Signing Authority:

Aliza Oliveros
Print Name/Title

Aliza Oliveros
Signature

FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: 09.14.20

Date Entered by Budget Office: 09.09.20 at 2:22 PM

BA#: BA 2020-00044150

Agenda

Item: pending

Initials: RTS