



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
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2020 SEP 24 PM 2:58
WEBB COUNTY, TEXAS

BY  DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
SEPTEMBER 28, 2020
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: http://www.webbcountytexas.gov/AgendaandMinutes_Video/

Call in number for meeting: (956) 523-4640

Email address for meeting: cctpubliccomments@webbcountytexas.gov

Please include in the email your name, contact information and the agenda item you are addressing.

All questions must be submitted before 9:00 a.m. CST

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.

4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5200-531-463810	Co-pays	\$35,420	\$4,375	\$7,075	\$2,700
To:	2367-5200-531-457008-005	Contractual-Regina	\$60,000	\$4,375	\$2,025	\$6,400

Issue: A Ministerial Budget Amendment was approved by the Business Office on 8/31/2020 to cover contractual expenses.

Solution: Ratify the Ministerial Budget Amendment.

Result: The Budget Amendment will have final approval from the Webb County Commissioners Court.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Debt Service Fund #4100:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	4100-9060-001-483003-255	Lease Principal	\$308,404	\$1,460	\$1,615	\$155
To:	4100-9070-001-483037-255	Lease Interest	\$53,118	\$1,460	\$3,399	\$5,014

Issue: Line item transfer is needed to cover September payment.

Solution: With Court approval of line item transfer, payment will be covered from appropriate accounts.

Result: There will be sufficient funds to cover September payment.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within forfeiture funds. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2162-2260-001-456320	Bullet Proof Vests	\$12,000	\$12,000	\$12,000	\$-0-
	2162-2260-001-458000	Administrative Travel	\$10,000	\$1,165	\$5,841	\$4,676
	2162-2260-001-460105	Minor Tools & Apparatus	\$-0-	\$1,900	\$38,008	\$36,108
	2162-2260-001-462605	Fuel Lubricants	\$-0-	\$3,000	\$3,000	\$-0-
				\$18,065		
To:	2162-2260-001-413000	Overtime	\$-0-	\$12,300	\$-4,259	\$8,041
	2162-2260-001-422000	FICA County Share	\$-0-	\$1,000	\$-330	\$670
	2162-2260-001-423000	Retirement County Share	\$-0-	\$1,810	\$-813	\$997
	2162-2260-001-425000	Unemployment Tax	\$-0-	\$55	\$14	\$69
	2162-2260-001-426000	Worker Compensation	\$-0-	\$400	\$-129	\$271
	2162-2260-001-441001	Telephone	\$20,000	\$2,500	\$301	\$2,801
				\$18,065		

Issue: There is a need to increase the forfeiture budget within the above line items to clear current deficits and to cover the final expenditures for fiscal year 2020.

Solution: Create a line item transfer.

Result: The line items will have sufficient funds to clear the deficits and to cover the final expenditures for fiscal year 2020.

- d. Discussion and possible action to approve, by Order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$3,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2160-259700	\$3,000
To:	Payroll Cost	2160-2260-001-410000	\$500
	Law Enforcement - Other	2160-2260-001-457006	\$2,500

Issue: New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within forfeiture funds: **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2161-2260-001-460105	Minor Tools & Apparatus	\$5,000	\$19,485	\$52,705	\$33,220
To:	2161-2260-001-410000	Payroll Cost	\$49,005	\$1,500	\$4,501	\$6,001
	2161-2260-001-412000	Part Time	\$-0-	\$6,620	\$-1,564	\$5,056
	2161-2260-001-422000	FICA County Share	\$3,630	\$1,080	\$-32	\$1,048

	2161-2260-001-423000	Retirement County Share	\$5,665	\$1,285	\$32	\$1,317
	2161-2260-001-457006	Law Enforcement - Other	\$30,000	\$9,000	\$1,895	\$10,895
				\$19,485		

Issue: There is a need to increase the forfeiture budget within the above line items to clear current deficits and to cover the final expenditures for fiscal year 2020.

Solution: Create a line item transfer

Result: The line items will have sufficient funds to clear the deficits and to cover the final expenditures for fiscal year 2020.

- f. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[Requested by Engineering Department]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3720-7230-001-470000	Capital Outlay	\$382,124.30	\$14,950	\$101,680.30	\$86,730.30
To:	3720-7230-703-432001	Professional Services	\$358,000.00	\$14,950	\$0	\$14,950

Issue: Account (3720-7230-337200 (Revenue From Webb County) was approved for Purchase Order 2020-00005617 (Lab Testing, Geo Technical Consulting-Wormser Road Project), upon payment process, Auditor's Accountant informed Engineering Department that an incorrect account had been used.

Solution: As per Auditor's Accountant, a Ministerial /Emergency Budget Amendment was needed to correct account on Purchase Order and process payment for vendor.

Result: Correct account on Purchase Order and Pay Vendor and Ratify

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2741-3010-001-413000	Overtime	\$113,424	\$123.31	\$919.82	\$796.51
To:	2741-3010-001-423000	Retirement County Share	\$13,709	\$123.31	\$-123.31	\$0

Issue: Shortfall on funds account 2741-3010-001-42300 LBSP Grant.

Solution: Seeking authorization to transfer funds within grant.

Result: Transfer funds to clear deficit.

- h. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$3,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$3,000
To:	Law Enforcement - Other	2161-2260-001-457006	\$3,000

Issue: New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The attorney representing the State can utilize the new proceeds for the official use of his Office.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds with a general ledger date of August 31, 2020. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2714-2260-001-425000	Unemployment Tax	\$249	\$27.47	\$27.47	\$-0-
To:	2714-2260-001-423000	Retirement County Share	\$2,979	\$27.47	\$-27.47	\$-0-

Issue: The grant contract expired on August 31, 2020, with some personnel accounts reflecting deficits.

Solution: Create a line item transfer

Result: The personnel line items will be cleared of any deficits.

- j. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5200-531-443000-020	Repairs Bldg. Maint.	\$18,763	\$9,024.83	\$9,024.83	\$0.00
	2367-5200-531-461000	Materials & Supplies	\$25,000	\$11,157.07	\$11,157.07	\$0.00
	2367-5200-531-441001	Telephone	\$7,000	\$3,804.79	\$3,804.79	\$0.00
				\$23,986.69		
To:	2367-5200-531-457008-030	Contractual AURA	\$198,000	\$23,986.69	\$0.00	\$23,986.69

Issue: Funds are available in Repairs and Maintenance, Materials and Supplies, Telephone, and Co-pays line items.

Solution: Approved line item transfer request.

Result: Funds will be available in the Contractual line items.

- k. Discussion and possible action to authorize the Budget Officers and Auditors Office to enter and post budget amendments for fiscal year-end transactions necessary to process payment of all invoices dated or services rendered on or before September 30, 2020. Line item transfers are to be determined by the Budget Office in coordination with the Auditors Office and presented for ratification. **[Requested by Rafael Perez, Auditor]**

Issue: Various departments and offices have depleted departmental budgets nonetheless there are invoices pending to be processed that must be paid with FY 2019-2020 funds. Invoices cannot be validated if the accounts are in negative.

Solution: In order to timely process and pay invoices, Budget Office and/or Auditors Office will identify line item transfers and perform administrative budget amendments as needed to process invoices. A list of invoices pending process due to insufficient funds will be generated and provided to Budget Office.

Result: Invoices will be processed and sent to the Auditor's Office for approval.

- I. Discussion and possible action to ratify approval, by Order, the following budget amendment (line item transfer) within Grant Funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-443000-075	Repairs & Maint. Vehicles	\$2,524.20	\$500	\$911.49	\$334.85
To:	2371-5260-521-458060	In town Mileage	\$11,428.00	\$500	\$34.98	\$534.98

Issue: Meals On Wheels requires funds to transfer into the In town mileage to cover expenses.

Solution: By Commissioners Court ratification of the approval, we will have funds to cove cost.

Result: With funds available, the department will be able to cover the cost for the home delivered meals and congregate meals program.

6. **Budget Officer**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Fairgrounds Fund:

	Acct. Number	Acct. Name	Request
From:	2031-1010-357300-002	Fairgrounds Pavilion Rental	\$5,000
To:	2031-1010-001-441205	Utilities	\$5,000

Issue: The count has been hosting free COVID-19 testing at hte Webb County Fairgrounds.

Solution: Transfer will provide funding for invoices pending to be paid.

Result: Inovices will be paid.

7. **Casa Blanca Golf Course**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Golf Course funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6080-001-460105	Minor Tools & Apparatus	\$3,000	\$42.00	\$91.31	\$49.31
To:	7100-6080-001-461000-030	Materials & Supplies Golf	\$2,000	\$42.00	\$23.71	\$65.71

From	7100-6110-001-461005-030	Merchandise Cost of Sales - Shoes	\$0.00	\$110.66	\$1644.49	\$1533.83
To	7100-6110-001-461005-025	Merchandise Cost of Sales - Headwear	\$4,080	\$110.66	\$1126.00	\$1236.66
From	7100-6130-001-454000	Advertising	\$10,000	\$29.62	\$236.41	\$206.79
To	7100-6130-001-441001	Telephone	\$1,000	\$29.62	\$60.84	\$90.53

Issue: Line item transfers are needed to procure items.

Solution: To transfer money in to each of the accounts.

Result: There will be sufficient amount in each account to procure items.

8. Civil Legal Division

- a. Discussion and possible action to enter into a one (1) year (October 1, 2020, thru September 30, 2021) Preventative Maintenance & Service Agreement between Webb County and Southwest Solutions Group to provide maintenance to the Lektriever (SN30762) located in the Webb County Public Defender's Office at an annual fee of One Thousand Four Hundred Thirty Nine Dollars and Forty-Eight Cents (\$1,439.48) and any other matters incident thereto; and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Virginia Aranda, Director-Webb County Public Defender; Account #1001-2280-001-443000-035 (Repairs & Maintenance Equipment)]**

- b. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Webb County Early Child Headstart Care Partnership (EHS-CCP) and United Independent School District for the Early Head Start Emergency Campus Relocation Program. This MOU establishes the terms and conditions under which U.I.S.D. will provide for emergency campus relocation program for the (Webb/EHS-CCP). The term of this agreement shall be for a period of one (1) scholastic calendar year beginning on September 1, 2020 thru August 31, 2021, and automatically renewed on an annual basis unless canceled by either party, and any other matters incident thereto, and authorizing the Webb County Judge to sign and execute all relevant documents, and any other matters incident thereto. **[Requested by Aliza Oliveros, Director, Webb County Head Start/MOU/Funding Source-None Required]**

- c. Discussion and possible action to approve an amendment and renewal of the Software License Advance support and Renewal Support Services Agreement between Webb County and Lexis-Nexis, a division of RELX, Inc., for legal research software subscription license as needed by Webb County Law Library, for a two year (2yr.) term, with the year 1 term starting October 1, 2020 thru September 30th, 2021, at an annual subscription fee of \$298.96 per month & year 2 year term on October 1, 2020 thru September 30th, 2022, fee at \$301.95 per month, subject to annual budget appropriation, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Yolanda Carrillo, Webb County Law Library Director; Account #2027-2320-001-464005 (Books & Subscriptions)]**
- d. Discussion and possible action to enter into a 1 year (October 1, 2020 through September 30, 2021) Extension Agreement between Webb County and Tristar Insurance Group in the amount of sixty-eight thousand seven hundred eight-four dollars and 40/100 cents (\$68,784.40) to administrate Webb County's worker's compensation & liability claims; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #1001-1180-001-432059/Liability & 6200-10-0-001-432059 Workers Comp (TRISTAR is TPA for workers comp. & liability claims)]**

Issue: As per Risk Management no vendor submitted bids to be administrators for Webb County's worker's compensation policy.

Solution: Due to the statutory requirement that the county have Worker's Compensation it is prudent to extend the current Agreement under the same terms for an additional year to give the county an opportunity to solicit vendors to submit bids for Workers Compensation.

Result: The County will be in compliance with its obligation to have Worker's Compensation.

- e. Discussion and possible action enter into a professional services agreement between Webb County, on behalf of the Webb County Sheriff's Office, and Allen Jarrel to provide specialized training for law enforcement personnel and other law enforcement services, pursuant to Local Government Code 262.024 (a) (4) Discretionary exemption, for a performance period of twelve (12) months at a cost of One Thousand Five Hundred Dollars (\$1,500.00) per month, effective October 1, 2020 through September 30, 2021, for an amount not to exceed eighteen thousand dollars (\$18,000.00); and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereto. No Impact on the General Fund. **[Requested by Martin Cuellar, Sheriff; Account #2152-3010-001-432001 (Justice Federal Forfeiture**

Funds)]

- f. Discussion and possible action to approve a (12) month (October 1, 2020 – September 30, 2021) professional services agreement between Ruben Garza, Jr. and Webb County on behalf of the Webb County Sheriff’s Office at a rate of One Thousand Five Hundred Dollars (\$1,500.00) per month, to provide specialized personal services for law enforcement pursuant to the Texas Administrative Code Title 4 Part 2 of Chapter 49, Section 161.136 of the Texas Agricultural Code and other law enforcement services, pursuant to 262.024(a)(4) of the Texas Local Government Code in an amount not exceed \$18,000 Dollars; and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereto. **[Account #2152-3010-001-432001 forfeiture funds (Professional Services)]**

- g. Discussion and possible action to authorize a contract between IBM and Webb County for server maintenance and service of software. The contract begins on October 1, 2020 and ends on September 30, 2021 at a total cost of TWENTY-NINE THOUSAND SIXTY-NINE DOLLARS and 48/100 Cents (\$29,069.48) funding will be used from 2020-2021 budget and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Accounts #1001-1280-001-443000-035 Repairs & Maintenance Equipment and #1001-1280-001-443000-110 Repairs & Maintenance Software]**

- h. Discussion and possible action to authorize the purchase of commercial advertisement with Entravision (Fox) by the Webb County District Attorney’s Office, for the “Make the Right Call” campaign. The campaign discourages drinking and driving in Webb County. There will be 167 commercial spots, starting September 2020, through January 2021, at a total cost of Twenty-One Thousand Dollars (\$21,000.00). The Webb County District Attorney’s Office will be featured in the advertisement and, authorizing the Webb County Judge to sign all relevant documents and any other matters thereto. **[Requested by Isidro R. Alaniz, Webb County District Attorney; Federal Forfeiture Funds Account #2163-2260-001-457006 and State Forfeiture Funds Account #2160-2260-001-457006]**

- i. Discussion and possible action to approve the priority list for the Repair/Rehabilitation of the following TxDOT approved CAT 6 off-system bridges within Webb County.

Priority	CSJ(s)	NBI	Highway	Feature Crossed
1	0922-33-188	222400AA1024002	RAICES RD	RAICES CREEK BRANCH
2	0922-33-186	222400AA1024003	RAICES RD	MESTENO CREEK
3	0922-33-189	222400AA0203001	JEFFERIES RD	TEJONES CREEK

4	0922-33-194	222400AA0350009	MINES RD	CHUPADORA CREEK
5	0922-33-195	222400AA1022005	CALLAGHAN RD	CARRIZITOS CREEK BRANCH
6	0922-33-193	222400AA1022006	CALLAGHAN RD	CARRIZITOS CREEK
7	0922-33-192	222400AA1022007	CALLAGHAN RD	CARRIZITOS CREEK BRANCH
8	0922-33-187	222400AA1025001	KREUGER RD	JABONCILLO CREEK BRANCH
9	0922-33-199	222400AA1020002	LINCOLN ROAD	SALADO CREEK BRANCH
10	0922-33-198	222400AA1020001	LINCOLN ROAD	SALADO CREEK
11	0922-33-185	222400AA0352003	LAS TIENDAS RD	SANTA ISABEL CREEK BR
12	0922-33-196	222400AA0352005	LAS TIENDAS RD	SANTA ISABEL CREEK BR
13	0922-33-197	222400AA1005001	VAQUILLAS RD	AGUA AZUL CREEK
14	0922-33-190	222400AA1026003	MARTINENA RD	DOLORES CREEK
15	0922-33-191	222400AA0312003	WORMSER RD	DOLORES CREEK BRANCH
16	0922-33-176	222400AA0115102	ESPEJO-GATES RD	VELENZUELA CREEK RELIEF
17	0922-33-176	222400AA0115103	ESPEJO-GATES RD	VELENZUELA CREEK

- j. Discussion and possible action to enter into a State and Local HIDTA Task Force Agreement with the United States Department of Justice, Drug Enforcement Agency and Webb County for the Webb County District Attorney's Office for a period of one year (October 1, 2020 - September 30, 2021 being FY 2021), said agreement will provide funding for task force duties and overtime reimbursement payments to Webb County; and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney]**
- k. Discussion and possible action to authorize the purchase of commercial advertisement with Gray Television Group, Inc., KYLX CBS Laredo by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be 241 commercial spots, starting September 2020, through February 2021, with a total cost of Nineteen Thousand Dollars (\$19,000.00). The Webb County District Attorney's Office will be featured in the advertisement; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Isidro R. Alaniz, Webb County District Attorney; Federal Forfeiture Funds Account #2163-2260-001-457006 and State Forfeiture Funds Account #2160-2260-001-457006]**

- I. Discussion and possible action to approve the job description, declaring the position “sensitive” and authorizing the filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines effective October 1, 2020; and any other matters incident thereto. **[Funding Source: Account #1001-1808-001-410000 (Payroll Cost)]**

Slot Number	Title	Salary
249	Chief Assistant General Counsel	\$125,863.51

9. Commissioners Court

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-432001	Professional Services	\$400,000	\$2,400	\$180,544.10	\$178,144.10
To:	1001-5370-001-463513	Animal Damage Control	\$36,000	\$2,400	\$800	\$3,200

Issue: Contractual agreement had a slight increase that needed adjustment last fiscal year. There is currently insufficient monies to clear the last payment for September.

Solution: Approve line item transfer to finalize GRP that is currently in place.

Result: Paid invoice for September 2020.

- b. Discussion and possible action to enter into the following Third Party Contracts and authorizing the County Judge to sign all relevant documents.

Grantee Organization	Grant Amount	Fund/Account
Sacred Heart Children's Home	\$10,000.00	General Fund 1001-1140
Boys & Girls Clubs of Laredo	\$12,250.00	General Fund 1001-1140
Greater Laredo Development Foundation	\$30,000.00	General Fund 1001-1140
Border Area Nutrition Council	\$16,250.00	General Fund 1001-1140
Laredo Crime Stoppers	\$3,000.00	General Fund 1001-1140
Laredo Regional Food Bank	\$5,000.00	General Fund 1001-1140
Webb Soil & Water Conservation District #337	\$5,000.00	General Fund 1001-1140

Bethany House of Laredo	\$10,000.00	General Fund 1001-1140
The South Texas Food Bank	\$24,750.00	General Fund 1001-1140
Children's Advocacy Center of Laredo-Webb County	\$50,000.00	General Fund 1001-1140
Literacy Volunteers of Laredo	\$5,000.00	General Fund 1001-1140
Casa de Misericordia	\$15,000.00	General Fund 1001-1140
Habitat for Humanity of Laredo Inc.	\$15,000.00	General Fund 1001-1140
Border Region Behavioral Health Center (MHMR Community Center)	\$75,000.000	General Fund 1001-1140
Area Health Education Center of the Mid Rio Grande Border Area of Texas, Inc.	\$6,000.00	General Fund 1001-1140
Rio Grande International Study Center	\$10,000.00	General Fund 1001-1140
Communities in Schools of Laredo	\$5,000.00	General Fund 1001-1140
Kidney Foundation of Laredo	\$10,000.00	General Fund 1001-1140
Webb County Heritage Foundation, Inc.	\$20,000.00	Hotel Motel 2004-1010
Laredo Chamber of Commerce	\$150,000.00	Hotel Motel 2004-1010
Washington's Birthday Celebration Association (W.B.C.A.)	\$5,000.00	Hotel Motel 2004-1010
Border Olympics, Inc.	\$30,000.00	Hotel Motel 2004-1010
Laredo Children's Museum, DBA, Imaginarium of South Texas	\$10,000.00	Hotel Motel 2004-1010
Society of Martha Washington	\$5,000.00	Hotel Motel 2004-1010
Princess Pocahontas Council of Laredo, TX	\$5,000.00	Hotel Motel 2004-1010
LULAC Council #7	\$5,000.00	Hotel Motel 2004-1010
Latin American International Sports Hall of Fame	\$10,000.00	Hotel Motel 2004-1010
USA SAVATE - Projecto Capoeira	\$5,000.00	Hotel Motel 2004-1010
Laredo Cultural District	\$25,000.00	Hotel Motel 2004-1010
Laredo Main Street, Inc.	\$20,000.00	Hotel Motel 2004-1010
Laredo Main Street, Inc. (JAMBOOZIE)	\$20,000.00	Hotel Motel 2004-1010
Special Olympics Texas - Area 21 Laredo	\$10,000.00	Hotel Motel 2004-1010
Gateway Community Health Center Inc	\$67,500.00	Heal & Wel 1001-5370
Laredo Animal Protective Society	\$10,000.00	Heal & Wel 1001-5370
Mercy Ministries of Laredo	\$75,000.00	Heal & Wel 1001-5370
Ruthe B. Cowl Rehabilitation Center	\$40,000.00	Heal & Wel 1001-5370

10. **Community Action Agency**

- a. Discussion and possible action to authorize Webb County Community Action Agency to enter into annual vendor agreements with Retail Energy Providers (Listed below) for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

List of Retail Energy Providers

AP Gas & Electric
Pogo Energy

Issue: The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

- b. Discussion and possible action to accept and approve the By-Laws and recommendations from the Webb County Community Action Advisory Board as endorsed and approved by them during the September 16, 2020 board meeting. Proposed change applies to Article V- Section 4. Vacancy-c. and Article VII- Section 6. Attendance-a.

Issue: These proposed changes are being recommended by the Texas Department of Housing and Community Affairs (TDHCA) staff.

Solution: CAA will comply with the Texas Administrative Code Chapter 5 Subchapter B (Community Services Block Grant) Rule 5.215 and Rule 5.216.

Result: Once approved by the Governing Board a signed copy of the By-Laws will be given to each board member.

11. **Honorable Margie Ibarra, County Clerk**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Records Management fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2006-2310-001-412000	Part Time	\$13,000	\$3,000	\$10,237.50	\$7,237.50
To:	2006-2310-001-410000	Payroll Cost	\$42,589	\$3,000	\$-320.82	\$2,679.18

Issue: Shortage of funds for payroll for the next pay period.

Solution: To seek authorization to transfer funds into Payroll Cost for the remainder of the Fiscal Year.

Result: To ensure adequate funding for the remainder of the current Fiscal Year's payroll.

12. **Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to approve a reimbursement agreement between the District Attorney's Office and the Organized Crime Drug Enforcement Task Forces program (OCDETF) for an amount not to exceed \$163,062. The total reimbursable amount covers overtime for investigators assigned to the DEA Task Force (\$134,262) and payments related to 3 leased vehicles (\$28,800). The period of performance for this award is October 1, 2020 through September 30, 2021. Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime therefore no impact to the General Fund. [**Account #2587-2260-001-413000**]

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along Webb County and the Texas Border.

Solution: Accept Federal assistance to continue local participation in Joint Operations under the Organized Crime Drug Enforcement Task Forces Program.

Result: Disruption of organized criminal activity along the Texas border and in Webb County.

- b. Discussion and possible action to authorize the purchase of commercial advertisement with Gray Television Group, Inc., (KGNS-NBC Laredo) by the Webb County District Attorney's Office, for the "Make the Right Call" campaign. The campaign discourages drinking and driving in Webb County. There will be One Hundred Four (110) spots, starting September, 2020

through January, 2021, for a total cost of Fourteen Thousand Dollars (\$14,000.00); and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Isidro R. Alaniz, Webb County District Attorney; Federal Forfeiture Funds Account #2162-2260-001-457006 and State Forfeiture Funds Account #2160-2260-001-457006]**

13. Economic Development

- a. Discussion and possible action to accept the award check from Meals on Wheels America in the amount of FIFTEEN THOUSAND DOLLARS (\$15,000.00). A County Match of \$15,000.00 is requested to maximize the benefit to the Webb County's vulnerable population. All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. No impact to the General Fund. **[Requested by Community Action Agency; Account #2371-5150-521-330300]**

Issue: CAA Meals on Wheels is a grant-funded agency. Meals on Wheels identified Webb County Community Action Agency as a possible recipient for additional funding items needed during COVID-19 pandemic.

Solution: This grant will allow us to deliver ready meals to elderly; health compromised and handicapped/disabled residents of Webb County, Texas.

Result: If approved, funding would allow Meals on Wheels Program to expand home delivery meal services per household to eligible participants of ready meals to the most vulnerable population during COVID-19 pandemic.

- b. Discussion and possible action to authorize the acceptance of a Coronavirus Emergency Supplemental Funding (CESF) grant award from the Office of the Governor, Public Safety Office Criminal Justice Division (CJD) in the amount of \$232,971 and as developed, written, and submitted by the Webb County Sheriff's Office for overtime, equipment, and supplies to assist the Webb County Sheriff's Office in its continuing efforts to prevent, prepare for, and respond to the coronavirus pandemic in Laredo/Webb County, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The COVID-19 pandemic has negatively impacted the lives of millions of people throughout the world and continues to cause immense

physical, psychological, and economic devastation on the local community.

Solution: Through this grant award, the Webb County Sheriff's Office will be able to obtain supplemental resources to help continue preventing the spread of the coronavirus, preparing for its short and long term impacts, and responding to the increased needs in the local community.

Result: The Webb County Sheriff's Office will have additional resources to help serve and protect the local community.

- c. Discussion and possible action to ratify the County Court-at-Law 2 DWI Court Program submission of a Year 3, non-competing Continuation Grant Application for SAMHSA Grant #TI-081049 (TI-18-008). This grant solicitation has been reviewed, and is compliant with SPOC. There will be no impact to the General Fund. **[Requested by County Court at Law II - DWI Court Program; Account #2356-2070]**

Issue: Grant funds have already been awarded for the next 5 years. However, it is required by the funding agency to submit a non-competing continuation application for each individual year of the grant. Thus, since it is the intention of County Court-at-Law 2 to continue to renew services under the grant over the next 5 years, a non-competing continuation application will be submitted by the DWI Court Program to continue services for year 3.

Solution: Ratify the submission of the Continuation application as submitted in order to allow DWI Court Program to continue to offer services under the grant for year 3.

Result: County Court-at-Law 2 will continue to remain in compliance with SPOC, and with the submission rules and regulations set forth by the funding agency.

- d. Discussion with possible action to ratify and accept the Elections Assistance Commission (EAC), FY 2020 Help America Vote HAVA CARES Act Award Agreement No. TX20101CARES-240 to the Elections Department in the amount of \$209,572.38 and establish budget line item for all expenditures as specific under funding purposes (Voting Processes, Staffing, Security & Training and Supplies) and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for funding. The Grant award requires a twenty percent (20%) cash match in an amount not to exceed the sum of \$41,914.48. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Jose Salvador Tellez, Elections Executive Director]**

Issue: The Coronavirus epidemic has negatively impacted the Webb County community and the unprecedented impact it will have on the upcoming primaries and November general election.

Solution: Through this grant award, Webb County will expend funds allocated to prevent, prepare for, and respond to the COVID-19 pandemic, domestically and internationally for the 2020 Federal election cycle.

Result: If accepted, the funds will provide Webb County with additional resources to protect the 2020 elections from the effects of the novel coronavirus.

14. Emergency Management

- a. Discussion and possible action to ratify the following budget amendment (line item transfer) in the amount of \$58,820.00 for law enforcement overtime expenses; and any other matters incident thereto. **[Fund #2470]**

Issue: Fund 2470 requires a 25% cash match to all reimbursable expenses dealing with COVID-19 global pandemic.

Solution: Fund will be allocated from the Payroll Reserve account to meet 25 % match.

Result: County Contribution will be met.

15. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2563	Early Head Start Teacher	\$12.72	26
1615	Child Care Partnership Classroom Aide	\$9.42	26
2520	Child Care Partnership Classroom Aide	\$9.42	26
1110	Substitute	\$9.42	20
1661	Substitute	\$9.42	20
1801	Substitute	\$9.42	20
1945	Substitute	\$9.42	20
1929	Area Service Manager	\$18.16	20

16. Planning & Physical Development

- a. Discussion and possible action to grant Preliminary Plat Approval to Simeon Park Phase IV Re-Plat being a 114.77-acre tract comprised of Tract 41, Simeon Park Phase III and 101.77 acres out of 192.52 acres in Abst. 286, Surv. 369 as described in Vol. 366, Pgs. 155-166 of the Webb County Deed Records and grant a waiver from Section IX.2 of the Subdivision Regulations, which call for cross streets at 1,500 feet, and a maximum length of 1,000 feet for dead end streets.

17. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.

Result: Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to enter into Annual Goods and Services Contracts (FY 2021 effective October 1, 2020 through September 30, 2021), consistent with the Bids as awarded, with the following companies and authorizing the County Judge to sign all relevant documents.

Gonzalez Auto Parts	Auto Parts
Reilly Auto Parts	Auto Parts
Toro Motors LLC	Auto Parts
Family Chevrolet	Auto Parts
Rotex Truck Center Inc.	Auto Parts
Andy's Auto Air & Supplies	Auto Parts
Jasper Engines and Transmissions	Auto Parts
Battery Systems Inc.	Auto Parts
Toro Motors LLC	Auto Truck and Heavy Equipment Repairs
South Texas Auto Rebuilders	Auto Truck and Heavy Equipment Repairs
Rotex Truck Center Inc.	Auto Truck and Heavy Equipment Repairs
3G Electrical Supply Inc.	Electrical Supplies
CED Laredo	Electrical Supplies
CAPP Inc.	Electrical Supplies
El Tahoe Ranch	Flexible Base Road Construction Material
Emperor Services	Flexible Base Road Construction Material
Vulcan Construction Materials	Flexible Base Road Construction Material
Rock N Roll Caliche Sales	Flexible Base Road Construction Material
Torrecillas Ranch	Flexible Base Road Construction Material
Arguindegui Oil Co. II	Fuel and Lubricants
Sun Coast Resouces, Inc.	Fuel and Lubricants
Petroleum Traders Corporation	Fuel and Lubricants
Gonzalez Auto Parts	Fuel and Lubricants
Hillyard Texas	Janitorial Supplies
Patria Office Supply	Janitorial Supplies
Texchem Corporation	Janitorial Supplies
Hand Safety LLC	Janitorial Supplies

Global Equipment Company Inc.	Janitorial Supplies
Interboro Packaging Corp.	Janitorial Supplies
Laredo Machine Shop LLC	Machine Shop Repair
Ben E. Keith Foods	Milk Bread and Meats
New Dairy Texas LLC (Borden Dairy Co. of Texas)	Milk Bread and Meats
Oak Farms / Hygeia Dairy	Milk Bread and Meats
Ramsa Electromechanic Inc.	Motor Rewinds
Delta House Electric & Motor Rewind, Inc.	Motor Rewinds
Patria Office Supply	Office Supplies
Executive Office Supply	Office Supplies
Office Depot	Office Supplies
Gulf Coast Paper Co.	Office Supplies
Amsterdam Printing & Litho	Office Supplies
Southern Computer Warehouse	Office Supplies
Quill LLC	Office Supplies
Lamar Outdoor Advertising	Outdoor Advertising
Diamond Drugs, Inc. dba Diamond Pharmacy	Pharmaceutical Supplies
Labatt Food Service	Processed Foods
Ben E. Keith Foods	Processed Foods
RC Food Service & Produce	Processed Foods
Westside Produce, LLC	Produce
Ben E. Keith Foods	Produce
Lopez Vera Produce LLC	Produce
RC Food Service & Produce	Produce
GA Advertising	Uniforms
AI & Rob Sales	Uniforms
Kirkpatrick Guns & Ammo	Uniforms
Galls LLC	Uniforms
Brenntag Southwest, Inc.	Water Plant Chemicals
Chemrite, Inc.	Water Plant Chemicals
Chemtrade Chemicals US LLC	Water Plant Chemicals
EGSW, LLC	Water Plant Chemicals

Gasochem Internationsl LLC	Water Plant Chemicals
Polydyne Inc.	Water Plant Chemicals
Paint and Body	Paint and Body
Lozano Body Shop	Paint and Body
Mendoza'a Paint & Body Shop	Paint and Body
Pete Lozano Garage & Body Shop	Paint and Body
Quarter Mile Inc.	Paint and Body
South Texas Auto Rebuilders	Paint and Body
Trashco, Ltd.	Refuse Collection
Isaias Electric, Inc	Electrician
LED Electric and Lighting Contractors LLC	Electrician

- c. Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals on a three year agreement for a revenue contract to provide vending machine services to all Webb County locations, to include all equipment, repairs, and necessary labor.

Issue: There is not a current contract for vending machine services for Webb County.

Solution: Authorize the Purchasing Agent to solicit for a new revenue and service contract.

Result: A revenue and service contracts for vending machines will provide optimal service for the County and provide revenue accountability.

- d. Discussion and possible action to approve payment for memberships of non-profit state associations for fiscal year 2021 as required by Local Government Code Section §89.002 dependent on funding availability and pending of any association fee increases, list attached.

Issue: Local Government Code §89.002 requires that:

The Commissioners Court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the

benefit of all county officials;

(3) the association is not affiliated with a labor organization;

(4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and

(5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

Solution: Obtain court approval as required.

Result: Purchase Orders for state associations approved by Commissioners' Court will be processed for payment.

18. Risk Management

- a. Discussion and possible action to pay \$18,801.97 to settle the subrogation claim of Texas Farm Bureau arising out of a motor vehicle accident involving a County vehicle which occurred on February 7, 2020 and any matters incident thereto. **[Executive Session/Closed Meeting may be requested pursuant to Texas Government Code §551.07, Consultation with Attorney] [Claim 20805841; Account #1001-1180-001-452007-190 General Fund - Risk Management - Administration]**

19. Road & Bridge

- a. Discussion and possible action to ratify, by Order, the following ministerial budget amendment (line item transfer) within Road & Bridge Funds:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-443000-100	Repair & Maint. Roads	\$250,000	\$7,000	\$43,594.39	\$36,594.39
To:	2007-7150-001-443000-035	Repair & Maint. Equip.	\$148,000	\$7,000	\$3,918.95	\$10,918.95

Issue: The requested line item transfer is to fund the Repair & Maintenance of Equipment account, to cover pending equipment repairs and to close the FY.

Solution: Transfer as requested above.

Result: Funds will be available to cover pending equipment repairs and

to close the FY.

20. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-443000-020	Repair Maint. Bldg.	\$35,000	\$10,000	\$14,783.04	\$4,783.04
To:	1001-4090-001-460201	Medicines	\$150,000	\$10,000	\$75.69	\$10,075.69

Issue: Short fall of funds in the medicines account 4090. Pending invoice needs to get paid.

Solution: Seeking authorization from court to ratify amount.

Result: Pay pending invoice.

21. Honorable Raul Reyes, Treasurer

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1250-001-458000	Administrative Travel	\$5,800	\$1,263	\$4,726.22	\$3,463.22
To:	1001-1250-001-460105	Minor Tools & Apparatus	\$5,000	\$1,263	\$356.12	\$1,619.12

Issue: Our Accounts Payable check printer has started to malfunction and is damaging checks. I.T. is recommending purchasing a new one since the current printer was purchased in 2012 and is out of warranty.

Solution: Ratify the line item transfer from Administrative Travel to Minor Tools & Apparatus.

Result: Funds will be available for the purchase of a new check printer to avoid any interruption in service to Webb County vendors.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

22. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-4070-001-444500	Equipment Rental	\$55,000	\$10,000	\$20,812.08	\$10,812.08
	1001-4070-001-450001-035	Contact Services Maverick	\$100,000	\$5,000	\$5,000	\$0
				\$15,000		
To:	1001-4090-001-460201	Medicines	\$150,000	\$10,000	\$6.00	\$10,006.00
	1001-3010-001-462605	Fuel and Lubricants	\$275,000	\$5,000	\$9,790.62	\$14,790.62
				\$15,000		

Issue: Shortage of funds to pay Septembers bill for inmates medication and fuel for WCSO units.

Solution: Seeking authorization from courts to approve transfer.

Result: Transfer money into said accounts to pay September's invoices.

23. Discussion and possible action to authorize the use of funds within the Sheriff's payroll savings budget in an effort to assist the department with payroll alternatives for the following slot; and any other matters incident thereto, effective October 1, 2020:

Slot #	Title	Amount
0533	Finance Director	\$936.92

Issue: Requesting stipend for the Finance Director Slot #0533.

Solution: Seeking authorization from court to allow stipend biweekly in the amount of \$936.92

Result: Stipend will match requested amount.

Honorable Hugo Martinez, County Court at Law 1 Judge

24. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2060-001-433001	Court Appointed Attorney	\$10,000	\$3,600	\$6,093	\$2,493
	1001-2060-001-451158	Juvenile Misdemeanor	\$17,000	\$4,000	\$7,500	\$3,500
	1001-2060-001-458000	Administrative Travel	\$10,000	\$6,900	\$6,920	\$20
	1001-2060-001-464005	Books and Subscriptions	\$2,000	\$2,000	\$2,000	\$0
				\$16,500		
To:	1001-2060-001-451157	Adult Misdemeanor	\$125,000	\$16,500	\$0	\$16,500

Issue: Currently, there are not any funds in the Adult Misdemeanor line item transfer to cover pending vouchers.

Solution: Transfer from other line items to be able to pay vouchers.

Result: Vouchers will be paid in a timely manner.

Casa Blanca Golf Course

25. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) between the General Fund and Golf Course Fund:

	Acct. Number	Acct. Name	Request
From:	1001-1130-001-431007-010	Operational Reserve	\$6,757.52
To:	7130-6040-001-474501	Construction in Progress	\$6,757.52

Issue: Line item transfer is needed to cover purchase approved by Commissioners Court on 07/13/2020 for Golf Course irrigation supplies from Professional Turf Products, LP in amount not to exceed \$6,800.

Solution: With court approval of line item transfer, expenses for the remainder of the fiscal year will be covered out of Golf Course Improvement Fund.

Result: There will be sufficient funds to cover payment from appropriate accounts.

26. Discussion and possible action to approve and exercise the purchase option of existing golf course equipment under lease with Wells Fargo Financial Leasing, Inc. (Agreement Number 603-0138519-000-004) for an amount not to exceed \$17,237.00 for the equipment listed below and any other matters incident thereto. **[Account #7100-9050-001-483003-280 (Capital Lease Other Golf Course Equipment)]**

The proposed FMV per unit is as follows:

(1) John Deere 2500BG Tee Mower	1TC250BGCFT095143	\$3,964.00
(1) John Deere 2500BG Greens Mower w/accessories	1TC250BGLFT095163	\$4,999.00
(1) John Deere Ztrak Z920M Zero-Turn/Mower	1TC920MCAFT030751	\$1,207.00
(1) John Deere 8800 Rough Mower	1TC8800XJBT040298	\$3,620.00
(1) John Deere 8700 Fiarway Mower	1TC8700XCBT040158	\$3,447.00
Total Purchase Option Cost		\$17,237.00

Issue: The County must decide if it wishes to exercise the FMV purchase option on the existing mowing fleet leased for the golf course - if it does not elect this option, it will be required to pay the cost of repairing the fleet to bring it to usable condition which is expected to well exceed the FMV purchase option. This is the account that never funded with the proposed leases for FY 2020 due to delays in awarding and documenting the lease of new equipment. If funds should be transferred to another account to accommodate this purchase option please advise on what account number so a line item transfer can be requested.

Solution: Purchase the equipment at FMV and either sell it or salvage/best offer and/or repair and use it for other County purpose.

Result: Authorize the purchase option at Fair market value as recommended.

Human Resources

27. Discussion and possible action to amend the Webb County Salary Scale by adding additional steps.

Issue: Webb County Salary Scale needs to be amended in an effort to place fully compensated employees on the wage scale.

Solution: Adding additional steps to the County Salary Scale will place fully compensated employees on the wage scale and address future adjustments of compensation.

Result: This action will place fully compensated employees on the wage scale and address future adjustments of compensation.

28. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 1, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2231	Payroll Supervisor	\$21.41 - 19 A/H

Issue: The employee in slot #2231 will retire effective September 30, 2020.

Solution: Approval of this request will allow the HR Payroll Division to operate effectively.

Result: The filling of slot #2231 will allow the HR Department to fill a critical position and will allow the Department to better service Webb County.

Civil Legal Division

29. Status report, discussion and authorization to negotiate settlement with Plaintiff in the defense of case entitled Ricardo “Rick” Romo vs. Webb County, Texas and Marco Montemayor, Individually, cause number 2018CVT1385-D4, pending in the 406th Judicial District Court, Webb County and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Executive Session/Closed Meeting is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(B) (Consultation with Attorney regarding a settlement offer)]**

Elections

30. Discussion and possible action to ratify the order and purchase of sixty-nine (69) mobile phones with wireless services from AT&T Corp. (DIR Contract No. TSO-3420) to be used for the upcoming general election in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and any other matters incident thereto and authorize the Elections Administrator to execute all paperwork to finalize the purchase. **[Requested by the Elections Office; Falcon Bank Special Account #0122823814 2020 (CARES Act Grant)]**

Issue: The Elections Office is initiating safety measures to safeguard the safety of poll workers and the voting public. Due to the covid-19 pandemic, curbside voting has become popular with the voters. Hence, the manner of communication between the curbside voter and the poll workers at a polling

site is essential.

Solution: With funding obtained via the HAVA Cares Act, the Elections Office purposes to add cellular telephone lines equipped with unlimited hotspot capabilities. This new equipment will provide faster internet connections for our election computers and provide the curbside voter with an easy and secure method of notifying the poll worker they want to vote curbside.

Result: Authorize the Elections Office to complete and finalize the contract to obtain the additional telecommunication equipment to be used during early voting and the general election on November 3, 2020.

Purchasing

31. Discussion and possible action to accept the rankings and award Request for Proposal No. 2020-012 “Webb County Medical Examiner Expansion/Renovation Project” to the highest ranking offeror, Quantcorp Construction, LLC., in an amount not to exceed \$621,740.38 for base bid and alternate bid No. 1 & 2 (Base Bid - \$411,680.00, Alternate No. 1 - \$145,662.50, Alternate No. 2 - \$64,397.88) and to further authorize the Webb County Civil Legal Division and Project Architect to negotiate the pricing and terms of construction contract in accordance with the Texas Government Code; Competitive Sealed Proposals, Section 2269.155 (Selection of Offeror) and any other matters incident thereto. **[Account #3871-3100-001-474501 – Construction in Progress 2019A Bond Series]**

Company Name	1	2	3	Total Score	Ranking
Quantcorp Construction, LLC	89	93	98	280	1
Romo Contractors, LLC	77	85	85	247	2

Issue: Webb County Commissioners Court authorized the formal solicitation of competitive sealed proposals for the Medical Examiners Renovation project being funded with the 2019A- Bond Series fund. Current funding allocated will not cover the base bid or any alternates being offered.

Solution: Approve the award based on highest ranking offeror. Recommendation for court to authorize legal and architectural team to negotiate the price through value engineering and all terms and conditions related to construction contract.

Result: Return to court for final approval of execution of contract terms and final construction sum. The delivery method used for this solicitation allows for county to discuss with the selected offeror options for a scope or time modification and any price change associated with modification.

32. Discussion and possible action to award RFP 2020-013 "Webb County Agricultural Grazing and Hunting Lease Cuchillas & Lomas II Pastures" to the highest ranking proposer, James E. Keiner for a one (1) year fixed term of agreement with an additional four (4) one-year options to extend and authorizing the County Judge to sign all relevant documents and any other matters incident thereto.

Company Name	1	2	3	Total Score	Ranking
Scott Strnadel	90	88	95	273	2
James E. Keiner	100	97	100	297	1

Issue: Current lease expires October 12, 2020. Two proposers responded to RFP 2020-013 "Webb County Agricultural Grazing and Hunting Lease Cuchillas & Lomas II Pastures"

Solution: Scoring Committee scored in accordance with criteria published on RFP.

Result: Scoring Committee is recommending award to the highest ranking proposer, James E. Keiner.

Commissioners Court Administrator

33. Discussion and possible action to approve, by Order, the following budget amendment and release payment immediately to the Webb County Appraisal District in order to complete the 4th quarterly payment for the fiscal year; and any other matters incident thereto.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-432001	Professional Services	\$400,000	\$29,324	\$180,544	\$151,220
To:	1001-1130-001-432064	Appraisal District Cost	\$893,440	\$29,324	\$201,367	\$230,691

Issue: The fourth and final quarterly payment for the appraisal district needs to be completed.

Solution: The transfer will complete funding for the payment process.

Result: Invoices for this year will be complete.

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

34. Discussion and possible action to approve a Resolution to recognize the month of October as Breast Cancer Awareness Month and to commemorate Breast Cancer Awareness Month in Webb County we will be lighting up the Webb County Courthouse in Pink for the month of October, 2020; and any other matters incident thereto.
35. **Communications**
36. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 24th DAY OF SEPTEMBER, 2020

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 24th day of September, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

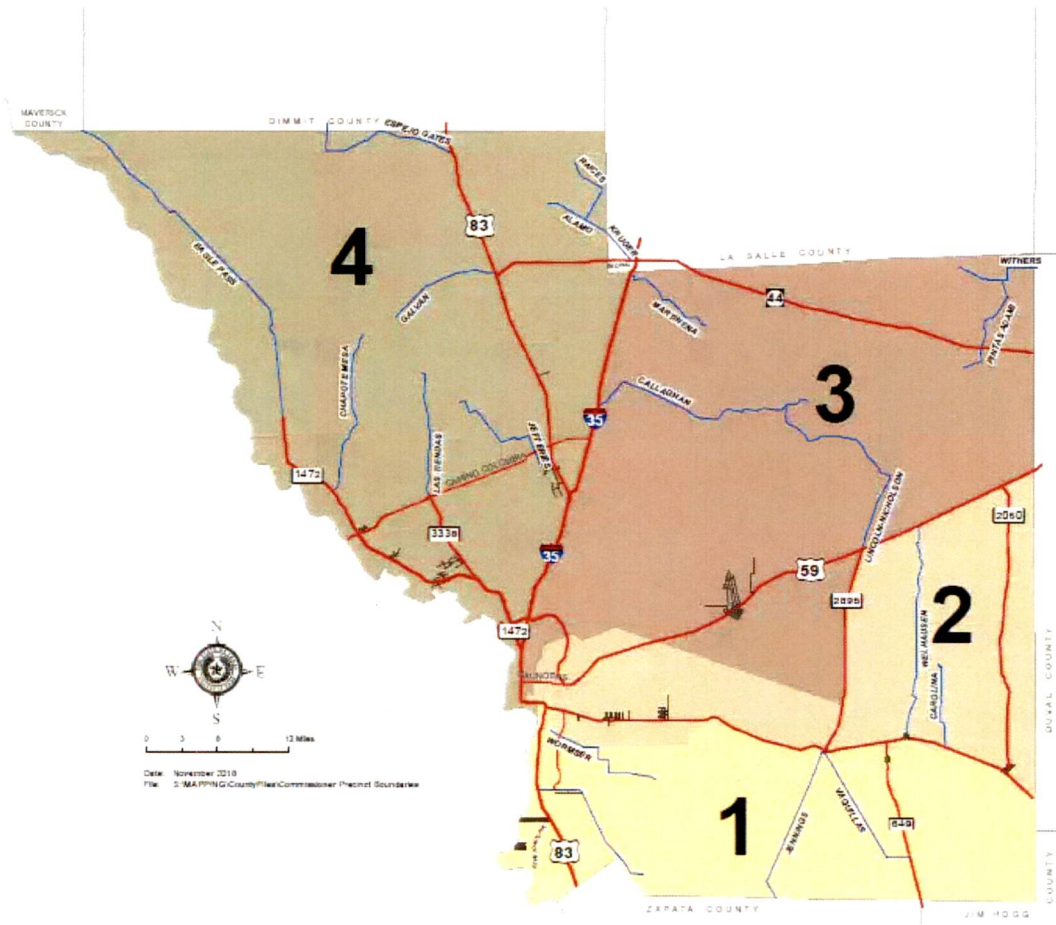
DATED THIS 24th DAY OF SEPTEMBER, 2020

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS






BY: Victor M. Mendoza
Margie Ramirez-Ibarra, County Clerk

FOR: Victor M. Mendoza Deputy Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**