



MARGIE R. IBARRA
COUNTY CLERK
FILED

WEBB COUNTY, TEXAS 2020 OCT 23 AM 8:38

COMMISSIONERS COURT WEBB COUNTY, TEXAS

BY RD DEPUTY

**PUBLIC NOTICE
COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
OCTOBER 26, 2020
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: http://www.webbcountytx.gov/AgendaandMinutes_Video/

Call in number for meeting: (956) 523-4640

Email address for meeting: cctpubliccomments@webbcountytx.gov

Please include in the email your name, contact information and the agenda item you are addressing.

All questions must be submitted before 9:00 a.m. CST

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, a budget amendment (line item transfers) to the Constable Pct. 4 State forfeiture fund by increasing the expenditure budget by \$8,082.00; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). **[Requested by Harold DeVally, Constable Pct. 4; Fund #2201-3170-352100 (State Forfeiture)]**

	Account Name	Account Number	Amount
From:	Fund Balance	2201-259700	\$8,082
To:	Fica County Share	2201-3170-001-422000	\$2,616
	Retirement County Share	2201-3170-001-423000	\$4,205
	Workers Compensation	2201-3170-001-426000	\$1,025
	Unemployment Tax	2201-3170-001-425000	\$236
			\$8,082

Issue: Funds will be used to pay fringe benefits for 2020-2021 Agreement.

Solution: Submit a budget to the Governing Body that clearly lists and defines the categories of expenditures.

Result: The department can utilize the new proceeds for the official use of this office.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by James Flores, CAA Director and Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5150-521-410000	Payroll cost (Administrative)	\$95,550	\$62,191.63	\$77,191.63	\$15,000.00
	2362-5150-521--421000	Health Life Ins. (Administrative)	\$16,240	\$11,475.08	\$13,575.08	\$2,100.00
	2362-5150-521-422000	Fica County Share (Administrative)	\$6,956	\$4,608.48	\$5,583.48	\$975.00
	2362-5150-521-423000	Retirement County Share (Administrative)	\$10,892	\$7,128.86	\$8,778.86	\$1,650.00
	2362-5150-521-426000	Worker Compensation (Administrative)	\$594	\$498.38	\$537.38	\$39.00
	2362-5360-521-410000	Payroll (Direct Services)	\$133,111	\$85,876.41	\$105,676.41	\$19,800.00
	2362-5360-521-421000	Health Life Ins. (Direct Services)	\$34,591	\$24,219.71	\$28,719.71	\$4,500.00
	2362-5360-521-422000	Fica County Share (Direct Services)	\$9,689	\$6,162.95	\$7,662.40	\$1,500.00
				\$202,160.95		
To:	2362-5360-521-463804	Utility Assistance (Direct Services)	\$1,451,332	\$202,160.95	\$23,707.61	\$225,868.56

Issue: Funds available in accounts will cover cost needed to continue operation of service.

Solution: The Commissioners court approval accounts line item transfers will have funds to cover operation of service.

Result: There will be sufficient funds in mentioned line item transfers which will allow for continuation of service.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds; and any other matters incident thereto. **[Requested by James Flores, CAA Director and Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2362-5360-521-423000	Retirement County Share (Direct Services)	\$14,821.00	\$9,426.53	\$11,676.53	\$2,250.00
	2362-5360-521-425000	Unemployment Tax (Direct Services)	\$929.00	\$665.72	\$800.72	\$135.00
	2362-5360-521-426000	Worker Compensation (Direct Services)	\$69.00	\$23.49	\$42.99	\$19.50
	2362-5360-521-431002	Administrative Expense (Direct Services)	\$9,693.85	\$1,319.64	\$6,116.03	\$4,796.39
	2362-5360-521-457900	Program Services Expenditures (Direct Services)	\$20,306.15	\$9,693.85	\$13,104.64	\$3,410.79
				\$21,129.23		
To:	2362-5360-521-463802	Household Crisis (Direct Services)	\$5,000.00	\$2,800.00	\$30.11	\$2,830.11
	2362-5360-521-463804	Utility Assistance (Direct Services)	\$1,451,332.00	\$18,329.23	\$23,707.61	\$42,036.84
				\$21,129.23		

Issue: Funds available in accounts will cover cost needed to continue operation of services.

Solution: The Commissioner's Court approval, accounts line item transfers will have funds to cover operation of service.

Result: There will be sufficient funds in mentioned line item transfers which will allow for continuation of service.

- d. Discussion and possible action to approve the following budget amendment (line item transfers) within Grant Funds. **[Requested by Judge Victor Villarreal, County Court at Law II]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2356-2070-003-45800	Administrative Travel	\$8,372	\$7,815	\$8,372.00	\$557.00
To:	2356-2070-003-41000	Payroll Cost	\$91,000	\$6,681	\$88,469.36	\$95,150.36
	2356-2070-003-42200	FICA	\$6,962	\$511	\$6,771.52	\$7,282.52
	2356-2070-003-42300	Retirement	\$11,392	\$623	\$11,080.73	\$11,703.73
				\$7,815		

Issue: After an evaluation and restructured job description, the Case Manager slot #2902 qualifies for a pay increase, both the Case Manager and the Project Director qualify for the additional one-step increase.

Solution: SAMHSA allows grantees to move funds not to exceed 25% of the total budget.

Result: The DWI Court Program personnel will receive the one-step increase and the salaries will reflect the work performed.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2180-3150-001456305	Federal Forfeiture Uniform	\$5,050	\$3,000	\$5,050	\$2,050
To:	2180-3150-001-444400	Federal Forfeiture Rental	\$0	\$3,000	\$0	\$3,000

Issue: Need to pay departmental storage rental fees for equipment and supplies.

Solution: Line item transfer will cover departmental storage fees for account to be in good standing.

Result: Storage fees for this fiscal year will be paid.

6. Casa Blanca Golf Course

- a. Discussion and possible action to approve by order a discretionary exemption for a twelve (12) month professional service agreement ending September 30, 2021 between Golf Maintenance Solutions and Webb County for consulting services for golf course operation, developing an agronomy plan for 2021 and quarterly field training in an amount not to exceed \$30,000.00 in accordance with the Texas Local Government Code, Section 262.024 (Discretionary Exemptions) (A.) (4) a personal or professional service and any other matters incident thereto. **[Account #7100-6125-001-432001 (Professional Services)]**

Issue: The golf course doesn't have a qualified superintendent that understands the specifics of agronomy. Gms will come in to help us train, consult and guide us with applications of pesticides and fertilizers for our turf.

Solution: Approve the discretionary exemption to comply with the State procurement competitive bidding requirements of the local government code under Section 262.023.

Result: Our turf will be managed better, and we will be able to present a better course for our guests.

7. **Civil Legal Division**

- a. Discussion and possible action to approve a Resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) and enter into a lease-purchase agreement for the purpose of authorizing a public property finance contract issued under Local Government Code Section Sec. 271.102 (Cooperative Purchasing Program Participation, pursuant to HGAC Contract #18-00196) between Motorola Solutions, Inc. and Webb County for the purpose installing a Communications System in the amount of Five Million Four Hundred Fifty-Four Thousand One Hundred Ninety Dollars (\$5,454,190.00) paid in seven (7) annual payments of \$835,449.92 at an interest rate of 2.39%, with first annual payment due November 1st of 2021; and authorizing the County Judge sign all relevant documents and any other matters incident thereto. **[Requested by the Webb County Sheriff's Office]**

Issue: The Sheriff's Office is in need of a new Communication System to perform its constitutional duties to serve and protect the constituents of Webb County.

Solution: Consider approval of a finance agreement with Motorola Solutions, Inc. to install on radio towers new communication equipment.

Result: The signal strength and coverage of radio communications will improve in the jurisdictional area of the Webb County Sheriff.

8. **Honorable Isidro Alaniz, District Attorney**

- a. Discussion and possible action to ratify a contract with Toshiba in an amount not to exceed Ninety-Two Thousand Dollars (\$92,000) for document scanning and approve Change Order Authorization No. 1 for the District Attorney Case File Scanning Project in an amount not to exceed Twenty-Two Thousand Dollars (\$22,000) for additional services segregating documents that should not be scanned; authorizing the County Judge to sign all relevant documents and any matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve) in the amount of \$92,000 as approved on January 27, 2020 by the Commissioners Court and any additional cost over the \$92,000 will be funded from the District Attorney Forfeiture Fund #2161-2260-001-432001]**

Issue: The District Attorney's Office currently has an estimated 45,000 criminal case files in physical format that are kept in a rolling filing cabinet occupying 264 square feet of space. Maintaining these files in its current format fails to utilize the District Attorney's case management software and it restricts the use of this area for much-needed office space.

Solution: Digitized the criminal case files.

Result: Better utilization of the case management software by having the files in a more suitable control environment. It also provides for an opportunity to convert the

area into office space.

9. Community Action Agency

- a. Discussion and possible action to approve the Webb County Community Action Agency PY-2020-2025 Strategic Plan for submission to the Texas Department of Housing and Community Affairs (TDHCA) and authorizing the County Judge to sign all relevant documents.

Issue: Texas Department of Housing and Community Affairs (TDHCA) requires that every Agency prepares a Strategic Plan.

Solution: CAA staff and the participation of the Advisory Board shall prepare the Strategic Plan.

Result: Compliance with CSBG Organizational Standard.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 26, 2020. No impact to the General Fund. This position is grant funded.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1128	Bus Operator	\$11.81

Issue: Slot #1128 is currently vacant.

Solution: Request is being submitted to fill slot.

Result: Filling of slot #1128 will allow the department to continue to provide transportation services throughout the rural areas of Webb County.

- c. Discussion and possible action to approve the posting and filling of the following Slot. The Position is for 20 hours per week with no benefits, effective October 26, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1856	Food Transporter	\$10.00

Issue: Slot #1856 is Vacant. Grant funds are to be used for this position.

Solution: The Request is being Made to fill vacant Food Transporter position.

Result: The filling of slot will allow Meals on Wheels program to continue to provide home-delivered meals to qualifying program consumers.

10. Honorable Harold Devalley, Constable Pct. 4

- a. Discussion and possible action to approve the reimbursement of expenses incurred in accordance with the Memorandum of Understanding (MOU) with HSI/ICE enforcement Task Force for payment of overtime fringe benefits associated with Constable Harold DeValley's, Pct. 4 for the (2020-2021) fiscal year. Deputy assigned to the HSI/ICE Task Force. HSI/ICE will cover \$15,000.00 in overtime from Fund #2603. Also to increase fringe benefits accounts of \$3,547 by Constable Pct. 4 Federal Forfeiture Fund #2201 to cover fringe benefits.

Issue: Approval from Commissioners Court to provide fringe benefits covered by Constable Pct. 4.

Solution: Approval by Commissioners Court to pay fringe benefits.

Result: Constable Pct. 4 will provide fringe benefits to the designee.

- b. Discussion and possible action to approve the continued payment of overtime and fringe benefits of the grant funded State and Local Overtime and Authorized Expense/Strategic Initiative Program under the Organized Crime Drug Enforcement Task Force for Thirty (30) days, until receipt of the agreement with the signature by the Organized Crime Drug Enforcement Task Force (OCDETF) or his designee. Webb County has already been notified of said agreement and returned OT to OCDETF with the required signature by the authorized official for Webb County, the Webb County Judge, in reference to this agreement. OCDETF will cover \$19,180.25 in overtime from Fund Source 2602. Also, to increase fringe benefits accounts of \$4,535.00 by Constable Pct. 4 Federal Forfeiture Fund #2201 to cover fringe benefits. State Forfeiture funds will be utilized to cover the fringe benefits allocated to the overtime therefore no impact to the General Fund.

Issue: Approval from Commissioners Court to continue providing fringe benefits covered by the Constable Pct. 4.

Solution: Approval by Commissioners Court.

Result: Constable Pct. 4 continue providing fringe benefits to the designee.

11. Economic Development

- a. Discussion and possible action to authorize the Economic Development Department to develop and submit the 2020 Fund for Veterans' Assistance (FVA) General Assistance Grant application to the Texas Veterans Commission (TVC) in an amount not to exceed One Hundred Fifty Thousand (\$150,000.00) Dollars in grant funds to extend current transportation services offered to Webb County veterans and their families, and authorizing the Webb County Judge to execute all relevant documents on this application. This grant does not require in-kind match commitment. The Webb County Veteran Service Office will provide all the necessary documentation for the Economic Development Department review. The

solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. This action will have no impact on the General Fund. **[Requested by David Garza, Veteran's Office]**

Issue: Local Webb County veterans and surviving spouses need extended transportation services to essential medical appointments outside of the Webb County area, pharmacies, and local food pantry services for clients who do not have any transportation means.

Solution: Approval of letter of intent will allow for the submittal application of the Texas Veterans Commission Grant for Financial Assistance, which will enable funding for extended services.

Result: Upon approval of the Texas Veterans Commission Grant for Financial Assistance, The Webb County Veteran Service Office will provide comprehensive services. These services will allow transportation to medical appointments within the surrounding 200-mile radius and let qualifying clients go to local pharmacies and receive perishables through local food banks.

- b. Discussion and possible action to authorize the acceptance of a Fiscal Year 2021 Local Border Security Program (FY 21 LBSP) grant award in the amount of \$140,000 from the Office of Homeland Security Grants Division (HSGD) as developed, written, and submitted by and for the Webb County Sheriff's Office for its peace officer's overtime and applicable fringe benefits to provide enhanced border security in the Laredo/Webb County area and entering into the grant agreement; authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.
[Requested by Martin Cuellar, Webb County Sheriff; Grant Account #2714]

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public safety resources.

Solution: Grant award to provide enhanced border security in Laredo/Webb County in order to fulfill State of Texas local border security program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced/increased patrol and investigative capacity for certified peace officers working at the Webb County Sheriff's Office.

12. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to accept the 2020 - 2021 United States Department of Agriculture Child and Adult Care Food Program (USDA CACFP) continuation grant for the Head Start and Early Head Start program from October 1, 2020 through September 30, 2021. This program provides reimbursement of meals (Breakfast, Lunch, and Snack) to enrolled children and employed kitchen staff. Acceptance of this grant includes salary adjustments of a 3% salary increase.

13. Information Technology

- a. Discussion and possible action to approve a Software Maintenance Technical Support Agreement between Judicial Systems Inc. and Webb County. The effective date will be January 1, 2021 and will terminate on December 31, 2021. The total cost of the maintenance will be Eight Thousand Eight Hundred Eighty Seven with Seventy Three Cents (\$8,887.73) and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Account #1001-1280-001-443000-110 (Repairs and Maint. Software)]**

14. Medical Examiner

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Request
From:	1001-1130-001-431007-010	Operational Reserve	\$24,885
To:	1001-3100-001-443000-020	Repairs & Main't- Buildings	\$24,885

Issue: Transfer is needed to complete electrical improvements for the Medical Examiners Office.

Solution: Completing budget adjustment will ensure funding.

Result: Purchase order will be completed.

15. Planning & Physical Development

- a. Discussion and possible action to grant Preliminary and Final Plat approval to Lot 1, Block 1 Lucky Gambler Subdivision Plat and issue a "Certificate of Compliance with Plat Requirements" (ID 10406).

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

16. Discussion and possible action to authorize the use of funds within the Sheriff's payroll savings to assist the department with payroll compensation alternatives for the following Webb County Sheriff's Office employee slots: 552, 550, 1730, 1858, 566, 577; and any other matters incident thereto, effective date October 1, 2020.
[Accounts #1001-4070-001-410000, #1001-3010-001-410000, #1001-4080-001-410000] Fiscal Year Impact \$32,302.40

Account	Slot	Base rate	Biweekly amount	Total
4070	552 Dispatcher	\$14.97	\$256.80	\$6,676.80
4070	550 Cook	\$11.84	\$252.80	\$6,572.80
3010	1730 Admin Clrk	\$13.73	\$356	\$9,256
3010	1858 Clerk	\$13.07	\$80	\$2,080
4080	566 Cook	\$15.75	\$80	\$2,080
4080	577 Service Wrk	\$12.29	\$216.80	\$5,636.80

Total \$32,302.40

Issue: The Webb County Sheriff's Office seeks payroll alternatives for 6 slots from within the budget.

Solution: Court Authorization for compensation alternatives from within the budget

Result: Payroll compensation alternatives for 6 slots from within the budget.

17. Discussion and possible action to approve title changes to Slots number 1252 & 1331 from Environmental Gaming Investigator (Grade 19) to Sergeant Environmental & Gaming, include and fund all items required by the Collective Bargaining Agreement (CBA).

Slot #1252

Payroll Cost (Base rate \$27.18) \$56,534
Incentive Pay \$3,900
Incentive Pay CPO \$600
Overtime Holiday CBA \$1,017
Overtime CBA \$565
Longevity Pay \$1,224
Educational Incentive \$1,799
Uniform Allowance \$400
Sick Leave Buy Back
Retirement Buy Back

Slot #1331

Payroll Cost (Base rate \$27.18) \$56,534

Incentive Pay \$3,900

Incentive Pay CPO \$600

Overtime Holiday CBA \$1,017

Overtime CBA \$565

Longevity Pay \$1,224

Educational Incentive \$1,799

Uniform Allowance \$400

Sick Leave Buy Back

Retirement Buy Back

Please note that not included are the amounts for Sick Leave Buy Back and Retirement Buy Back, but we ask proper funding amounts for the 2 slots.

Issue: Environmental & Gaming positions were transferred to the Webb County Sheriff's Office and require a title change and under CBA require additional line items and funding.

Solution: Court authorization to change job titles, and include line items and funds.

Result: Change titles and include items as per CBA guidelines.

Human Resources

- 18. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 26, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2809	Payroll Compliance Specialist	\$19.40 - 17 A/H

Issue: The employee in Slot #2809 will be promoted on October 30, 2020.

Solution: Promoted employee will leave a vacant position.

Result: The filling of the position will alleviate work load in the department.

- 19. Discussion and possible action to approve a stipend in an amount not to exceed Two Thousand Six Hundred Dollars (\$2,600) in a 12 month period to those employees who have a Commercial Drivers License (CDL) and whose job description requires the operation of a truck to transport heavy equipment to job sites and perform work with the heavy equipment at job sites and any matters incident hereto.

Issue: The R & B Department is in need of a driver/equipment operator to attend maintenance issues on County Roads.

Solution: With having a Driver/Equipment Operator R & B Department will be able

to transport and operate the equipment by the same employee.

Result: Repairs and Maintenance of County Roads will be performed in a faster and more efficient manner with fewer employees.

20. Discussion and possible action to amend the Webb County Personnel Policy and Procedures, Section 7.01, to clarify that all new hires including attorneys must be placed at the entry level of their specific grade as per their years of experience, in accordance to the employee slot, and any other matters incident thereto.

Issue: Section 7.01 of the Webb County Personnel Policy and Procedures need to be clarified in an effort to specify the intent of the Commissioners Court placing the salary of all employees at the entry level and deferring discretionary step increases for new employees until after the required probationary period.

Solution: Amending Section 7.01 will clarify the intent of the Court, placing the salary of all employees at the entry level and deferring discretionary step increases for new employee until after the required probationary period.

Result: The action will require all new employees be placed on a probationary period at the entry level of their specific grade.

Indigent Healthcare Services

21. Discussion and possible action to approve the posting and filling of the following Slots as well as the submission for Civil Service approval of Job Description for Slot #2956, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 26, 2020. **[Fund Accounts #1001-5040-001-410000 & 1001-5040-001-412000]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2956	Receptionist	\$11.84 - 7/A
888813	Part-Time	\$10.00
888813	Part-Time	\$10.00

Issue: These new slots were approved by Commissioners Court to staff the new Bruni Public Health Facility. Employees will be trained prior to the opening of the facility. Job Description for Slot #2956 requires Civil Service approval.

Solution: Approval by Commissioners Court to fill the requested slots.

Result: These employees will be running the daily operations of the new public health facility.

22. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) in order to complete project at Indigent Bruni Health Facility:

	Acct. Number	Acct. Name	Request
From:	1001-1130-001-431007-010	Operational Reserve	\$11,872.75
To:	1001-1100-001-443000-020	Repairs & Main't- Buildings	\$11,872.75

Issue: There is a need to install CAT6 internet cables, DVR, and other network infrastructure at the new Bruni Health Facility.

Solution: To expedite the installation of the cables, an account from the Building Maintenance Department was utilized, and a line item transfer from the Operational Reserve account to refund Building Maintenance account is needed.

Result: The new building will have internet cables installed on time, and without affecting Building Maintenance operational budget.

Elections Administration

23. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2930-1110-001-412000	Part time personnel	\$241728.00	\$177,121	\$241728	\$418849.00
To:	2930-1110-001-470000	Capital outlay	\$2338000	\$177,121	\$2338000	\$2515120.25

Issue: Voting electronic equipment outdated.

Solution: Will be able to replace electronic machines, tabulators, laptops, and other elections equipments.

Result: Will be able to conduct elections much easier and with faster results.

Pre-Trial Services

24. Discussion and possible action to approve the 2021 Formula Grant Indigent Defense Resolution. The purpose of the grant is to develop and maintain quality, cost effective defense system that meets the needs of local communities and the requirements of the constitution and state laws. Webb County will be eligible to receive a portion of the funding. There is no impact on the general fund.

Purchasing

25. Discussion and possible action to approve an Order and Resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation (GCC) and Webb County for the purpose of financing Heavy Equipment for the Webb County Water Utilities Department with a proposed financing term of Five (5) annual payments of \$78,886.38 at an interest rate of 2.567%, with first annual payment due 12 months after signing; and authorizing the Civil/Legal division to prepare and finalize all related documents with final authorization from the County Judge; and any other matters incident thereto. **[Requested by Webb County Commissioners Court]**

Description	Qty.	Unit Cost	Ext. Cost
Peterbilt 567 Walker Water Combo	2	\$182,855.26	\$365,710.52

Issue: Commissioners Court authorized the county staff to secure a finance proposal from Government Capital Corporation in order to purchase the necessary water trucks related to the Las Presas Water Dispenser Improvements.

Solution: Approve the recommended financing option being provided by Government Capital Corporation in order to secure the funding necessary to purchase the water trucks (As approved by commissioners court, 10/13/2020) to haul water to La Presa Water Dispenser location.

Result: Proceed with the execution of the public property finance contract and authorize the Purchase Agent to order the water trucks as approve on 10/13/2020, immediately after funding is transferred to Webb County by GCC.

26. Discussion and possible action to approve the renewal of eight (8) leased vehicles for the Webb County Road and Bridge Department expiring between October 1, 2020 and December 31, 2020 with Enterprise Fleet Management Solutions and any other matters incident thereto. **[General Fund Account]**

Unit No.	VIN	Description of Unit	Lease End Date	New Unit Description	Current Rate	New Rate	Term
10-126	1FTMF1C88GKE76910	2016 Ford F150-XL 4X2 Regular Cab	10/31/2020	2021 Ford F150-XL 4x2 Regular Cab	359.45	406.75	48
10-125	1FTMF1C8XGKE76911	2016 Ford F150-XL 4X2 Regular Cab	10/31/2020	2021 Ford F150-XL 4x2 Regular Cab	359.45	406.75	48
10-127	1FTMF1C81GKE76912	2016 Ford F150-XL 4X2 Regular Cab	10/31/2020	2021 Ford F150-XL 4x2 Regular Cab	359.45	406.75	48

10-129	1FTM1C83GKE76913	2016 Ford F150-XL 4X2 Regular Cab	10/31/2020	2021 Ford F150-XL 4x2 Regular Cab	359.45	406.75	48
10-128	1FTMFC85GKE76914	2016 Ford F150-XL 4X2 Regular Cab	10/31/2020	2021 Ford F150-XL 4x2 Regular Cab	359.45	406.75	48
10-114	1FT8W3CT1FEB54107	2015 Ford F350-XL 4X2 SD Crew Cab	10/31/2020	2021 Ford F350 XL 4X2 Crew Cab	515.81	546.37	48
10-113	1FT7W2AT9FEB54106	2015 Ford F250-XL 4X2 SD Crew Cab 8 ft. box	10/31/2020	2021 Ford F350 XL 4X2 Crew Cab	483.01	546.37	48
10-112	1FT7W2AT7FEB55092	2015 Ford F250-XL 4X2 SD Crew Cab 8 ft. box	10/31/20	2021 Ford F250 XL Crew Cab	483.01	482.43	48
		<i>**Includes Full Maintenance Program Fee**</i>		Total Monthly Cost:	\$3,279.08	\$3,608.92	

Issue: The listed leased units will expire within the first quarter of fiscal year 2020-2021.

Solution: Authorize the purchasing agent to secure new leased units with the proposed rates to include preventive maintenance fees.

Result: Department will return expired units to Enterprise and be assigned new leased units as per court action for daily operations.

27. Discussion and possible action to authorize the purchase of one hundred and forty (140) voting machines (Model DS200) with software, hardware, printers, training and support from Election Systems and Software (Buy-Board # 622-20) to include a three (3) year post warranty of hardware, firmware and maintenance support fees and a computer system (computer and scanner) for a total not to exceed \$2,515,120.25 in accordance with the Texas Local Government Code; Sections 271.101 and 271.102 Sub-Chapter F. Cooperative Purchasing Program and to further authorize the Civil Legal Division to execute all the necessary legal documents with final authorization from the County Judge and any other matters incident thereto. **[Requested by Elections Office; Account #2930-1110-001-470000 Capital Outlay]**

Issue: Webb County Elections Office administers elections utilizing paper ballots and counts the ballots by using an M650 Optical Scanner which is an outdated method to

total election results.

Solution: The Elections Administrator recommends the acquisition of 140 Model DS200 Precinct Scanner Tabulator, 350 High Speed Digital Printers (ExpressVote) and 2 DS450 Scanner and Tabulator.

Result: Center for Tech and Civic Life awarded a grant in the amount of \$2,820,960.00 to the Webb County Elections Office. Of this grant, \$2,602,960.00 was budgeted (preliminary estimate) for Absentee Ballot Assembly and Processing Equipment.

28. Discussion and possible action to accept the rankings and award to the highest ranking offeror, Request for Qualifications (RFP) No. 2020-014" Webb County Sheriff's Office Building Renovation Project" to Summit Building and Design, in an amount of \$6,697,507.00 for base bid and to further authorize the Webb County Civil Legal Division and Project Architect to negotiate the pricing and terms of construction contract in accordance with the Texas Government Code; Competitive Sealed Proposals, Section 2269.155 (Selection of Offeror) and any other matters incident thereto . **[Account #3867-7230-001-474501-002, Former HEB Property – Series 2019A Construction in Progress]**

Company Name	1	2	3	Total Score	Ranking
Cobalt Construction	84	84	92	260	3
Leyendecker Construction of Texas, Inc.	87	86	95	268	2
Summit Building & Design	93	90	99	282	1

Issue: Webb County Commissioners Court authorized the formal solicitation of competitive sealed proposals for the renovations of the former HEB property being funded with the 2019A- Bond Series fund. Current funding allocated will not cover the base bid or any alternates being offered.

Solution: Approve the award based on highest ranking offeror. Recommendation for court to authorize legal and architectural team to negotiate the price through value engineering and all terms and conditions related to construction contract.

Result: Return to court for final approval of execution of contract terms and final construction sum. The delivery method used for this solicitation allows for county to discuss with the selected offeror options for a scope or time modification and any price change associated with modification.

Risk Management

29. Discussion and possible action to approve by Order the following budget amendment (Line Item Transfer) from operational reserve to Property Casualty Premium Account #1001-1180-001-452012 in the amount of \$200,000.00.

Issue: Funds available in account will cover cost needed to continue payment of premiums for Property & Casualty Insurance for Webb County assets.

Solution: The Commissioner's court approval of the account line item transfer will provide the necessary funds to cover operational services for insurance coverage.

Result: There will be sufficient funds in the mentioned line item transfer which will allow for a continuation of coverage.

Water Utilities

30. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective October 26, 2020.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1534	Operator I	\$15.15-12/A

Issue: Slot 1534 became vacant on September 24, 2020.

Solution: Obtain authorization to advertise and fill the position with qualified candidates.

Result: Provide continuous operation for Water Utilities.

31. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Water Utilities fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7200-7060-001-454000	Advertising	\$850	\$850	\$850	\$0
To:	7200-7050-001-454000	Advertising	\$850	\$850	\$850	\$1,700

Issue: Moneys needed to advertise for Wastewater Treatment Plant renewal Permit.

Solution: Moneys will be available to advise.

Result: Will acquire Wastewater Permit.

Presentations

32. Discussion and possible action to proclaim the month of November as National ADOPTION Awareness month in Webb County. [**Requested by Tano E. Tijerina, County Judge**]

33. Communications

34. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23rd DAY OF OCTOBER, 2020

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

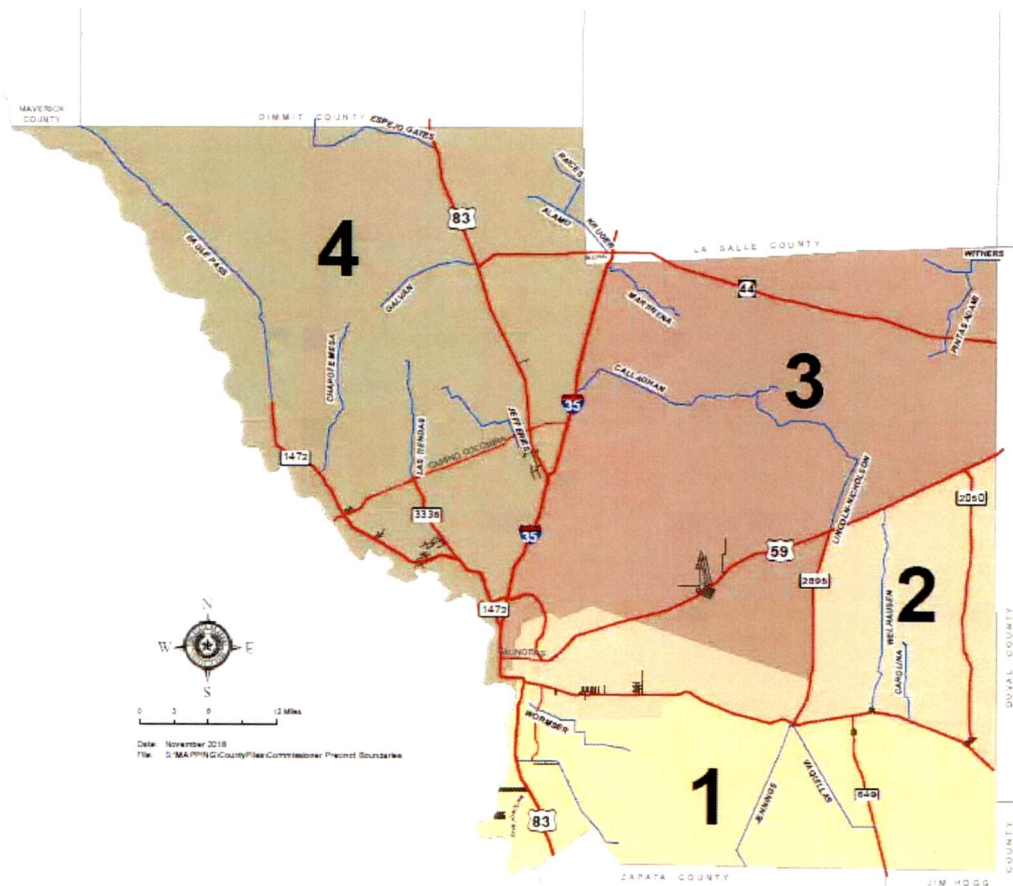
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23rd day of October, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 23rd DAY OF OCTOBER, 2020

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Graciela Galvan
Margie Ramirez-Ibarra, County Clerk
Graciela Galvan, Senior Deputy Clerk





Date: November 2018
 File: 5_MAPPING\County\Files\Commissioner Precinct Boundaries

COUNTY COMMISSIONERS		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries