

# TEXAS ASSOCIATION *of* COUNTIES



## Cybersecurity Course Enrollment Form for Counties

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Under state law, Tex. Gov't Code § 2054.5191, effective June 14, 2019, all elected officials and any local government employee who has access to a local government computer system or database must complete a cybersecurity training program certified by the Texas Department of Information Resources (DIR) at least annually.

In response to the cybersecurity training mandate and in furtherance of our continued commitment to our county family, TAC is offering a free cybersecurity course that has been certified by DIR and fulfills the requirements of the law.

Should your county choose to participate in TAC's cybersecurity training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and return via email to [SecurityTraining@county.org](mailto:SecurityTraining@county.org)** or fax to (512) 479-1807. For more information about the underlying legislation and TAC's cybersecurity training course, please visit [county.org/cybersecurity](http://county.org/cybersecurity).

Your course administrator will receive an email notification when your county is enrolled with instructions on how to complete the training. The training should be completed by June 14, 2021. Enrollment is available on a rolling basis throughout the year.

**Printed Name**

**County Name**

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**Authorized Signature**

**Date**

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## Assigned Course Administrator

*Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the cybersecurity training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses, and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.*

*The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.*

Name of Administrator: \_\_\_\_\_

Email of Administrator: \_\_\_\_\_

Phone Number of Administrator: \_\_\_\_\_

Position/Office of Administrator: \_\_\_\_\_

## County IT Administrator

*Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT Administrator to facilitate smooth deployment of the cybersecurity training program for your personnel and electeds.*

Name of IT Administrator: \_\_\_\_\_

Email of Registrant: \_\_\_\_\_

Phone Number of Registrant: \_\_\_\_\_

## **Additional Course Administrators (Optional)**

*Please indicate any additional county employees who will have access to regularly add/remove users from training according to employment changes within the county. Administrators will have access to reports reflecting the course completion status of all county employees.*

Name of Administrator: \_\_\_\_\_

Email of Administrator: \_\_\_\_\_

Phone Number of Administrator: \_\_\_\_\_

Position/Office of Administrator: \_\_\_\_\_

Name of Administrator: \_\_\_\_\_

Email of Administrator: \_\_\_\_\_

Phone Number of Administrator: \_\_\_\_\_

Position/Office of Administrator: \_\_\_\_\_

Name of Administrator: \_\_\_\_\_

Email of Administrator: \_\_\_\_\_

Phone Number of Administrator: \_\_\_\_\_

Position/Office of Administrator: \_\_\_\_\_