



Webb County Head Start

Tel. (956)795-1515 Fax (956)791-2149 P.O. Box 2397 Laredo, Texas 78044



November 1, 2020

Carrie Singleton, Grant Specialist
Office of Head Start Region 6
1301 Young Street, Suite 914
Dallas, TX 75202

Dear Ms. Singleton,

Please accept this letter as official request from the Webb County Head Start program to rescind the Letter of Request to Dispose of Modular Buildings dated July 11, 2019. As of a month ago, Webb County Commissioners Court has changed its position regarding a need for use of said buildings. This program is now requesting a property donation to a Non-Profit agency for the five modular units, known to this program as:

- Jesus Garcia Modular Building I, II, and II located at 2518 Cedar/Laredo, TX;
and
- Magic Corner Modular Building I and II located at 2801 Ireland Street/Laredo, TX.

As of August 2011, this program has been gradually integrating classrooms with the two local independent school districts (ISDs). Currently, the program has twenty-three (23) classrooms integrated with Laredo Independent School District (LISD) and twenty-one (21) with United Independent School District (UISD). With each integration, the program enjoys a cost-savings for utilities, teacher salaries, educational supplies, professional development, and many other operational expenses. Additionally, Head Start students benefit from the instruction of an ISD certified teacher, a Head Start Teacher Assistant, and a Head Start support staff (three teachers per classroom) - augmented with the comprehensive services mandated by the Head Start Program Performance Standards and the State of Texas Day Care Licensing regulation - overseen and provided by Head Start employees. Furthermore, staff, students, and families benefit from the safety and security that is offered at ISD campuses.

As this program moves forward with each integration, classrooms that have been housed in aged, modular buildings that are placed on rental properties are no longer needed for program purposes. There have been no major renovations on any of the above listed modular buildings. If approved for disposition, the program plans to follow the Webb



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County Purchasing Rules and Regulations for property transfer (donation – no value to be received) to a local, non-profit agency named Volunteers Serving the Need (VSTN).

I have attached a copy of the Internal Revenue Service, Department of the Treasury, form confirming that VSTN is a 501 (c) (3) entity. If approved, the Webb County Commissioners Court Head Start program is requesting that the Federal Interest on these five modular building be released. Federal Interests for all modular buildings (which is posted on the outside and inside of the buildings) are attached. It is my hope that this request meets your approval. Should you need further information, please call me at (956) 795-1515.

Respectfully,

A handwritten signature in blue ink, appearing to read "Aliza Oliveros".

Aliza Oliveros
Head Start / Early Head Start Director

CC: Alfredo Huerta, Program Specialist