



**WEBB COUNTY, TEXAS**  
**COMMISSIONERS COURT**

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2020 NOV -6 AM 8:31

WEBB COUNTY, TEXAS  
BY Ramirez DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
NOVEMBER 9, 2020  
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: [http://www.webbcountytx.gov/AgendaandMinutes\\_Video/](http://www.webbcountytx.gov/AgendaandMinutes_Video/)

Call in number for meeting: (956) 523-4640

Email address for meeting: [cctpubliccomments@webbcountytx.gov](mailto:cctpubliccomments@webbcountytx.gov)

Please include in the email your name, contact information and the agenda item you are addressing.

All questions must be submitted before 9:00 a.m. CST

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.

4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds to carry over from FY 2019-2020 to FY 2020-2021 for Juvenile Case Manager Training Enhancements Grant #3521602, and any other matters incident thereto.  
**[Requested by Justice of the Peace, Pct. 4 Jose R. Salinas]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Request</b>	<b>End Bal.</b>
From:	2742-2180-330300	Grant Revenue	\$10,641	\$0.00



To:	2742-2180-001-455100	Printing and Publishing	\$3,887	\$3,887
	2742-2180-001-458090	In State Travel	\$2,795	\$2,795
	2742-2180-001-458090-005	Travel Out of State	\$90	\$90
	2742-2180-001-460000	Office Supplies	\$1,869	\$1,869
	2742-2180-001-460105	Minor Tools & Apparatus	\$2,000	\$2,000
			\$10,641	

**Issue:** This one year grant year-end balances must be carried over and entered into the system in order to continue the availability of these grant funds.

**Solution:** Commissioners Court authorization for a budget amendment in order to carry over year-end balances for the Juvenile Case Manager Training Enhancements Grant.

**Result:** Grant funds will be carried over for the new FY 2020-2021 and will have continued availability.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds to cover Health Life Insurance for current Juvenile Case Manager. **[Requested by Judge Jose R. Salinas]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2734-2180-001-410000	Payroll Cost	\$24,080	\$3,883	\$24,080	\$20,197
	2734-2180-001-42200	FICA County Share	\$1,842	\$52	\$1,842	\$1,790
				\$3,935		
To:	2734-2180-001-421000	Health Life Insurance	\$0.00	\$3,935	\$0.00	\$3,935

**Issue:** Budget line item transfer needed to cover Juvenile Case Managers Health Life Insurance.

**Solution:** Approve line item transfer request.

**Result:** Funds will allow Juvenile Case manager to continue receiving Health Life insurance.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds -Truancy Prevention and Intervention Grant. **[Requested by Judge Jose R. Salinas, J.P. Pct. 4]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2742-2180-001-458090-005	Out of State Travel	\$6,470	\$4,670	\$4,760.00	\$90.40
To:	2742-2180-001-455100	Printing & Publishing	\$4,000	\$1,670	\$2,217.00	\$1,670.00
	2742-2180-001-460000	Office Supplies	\$3,000	\$1,000	\$868.97	\$1,000.00
	2742-2180-001-460105	Minor Tools & Apparatus	\$0.00	\$2,000	0.00	\$2,000.00
				\$4,670		

**Issue:** Budget line item transfer of funds to better utilize left over funds.

**Solution:** Utilize remaining grant funds for Juvenile Prevention services.

**Result:** Funds will allow Juvenile Case manager to better operate Truancy Prevention and Intervention Services.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Technology fund. **[Requested by Judge Jose R. Salinas]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2009-259700	Fund Balance	\$5,000	\$424,921.08	\$419,921.08
To:	2009-2180-001-421000	Health Life Insurance	\$5,000	\$0.00	\$5,000.00

**Issue:** Currently line item Health Life Insurance is at a balance of \$0.00.

**Solution:** For the continuation of pay for the Juvenile case managers Health Life Insurance.

**Result:** Line Item Transfer for the continuation of pay for the Juvenile Case Managers Health Life Insurance.

- e. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State Forfeiture fund by increasing the expenditure budget by \$32,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2160-2260]**

	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
From:	2160-259700	Fund Balance	\$32,000
To:	2160-2260-001-457006	Law Enforcement - Other	\$32,000



**Issue:** New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- f. Discussion and possible action to ratify, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
From:	Fund Balance	2161-259700	\$10,000
To:	Repairs & Maint. - Vehicles	2161-2260-001-443000-075	\$10,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

**6. Civil Legal Division**

- a. Discussion and possible action to approve a minor boundary modification application for expansion of City of Laredo’s Foreign Trade Zone (F.T.Z.) No. 94, with the Foreign Trade Zone Board/U.S. Dept. of Commerce as requested by JPO Colorado, LLC. (Owner/Landlord/Lessor), & D.H.L. Global (Lessee/Tenant) and the City of Laredo by adding Lot Number 1, Block 2, Milo Dist. Center 1, Laredo, Webb County, Texas and commonly known as 302 Grand Central Blvd., Laredo, Webb County, Texas 78045, to F.T.Z. No. 94, for approval by Webb County, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by JPO Colorado, LLC./DHL Global, LLC./City of Laredo]**



- b. Discussion and possible action to enter into a two (2) year (October 1, 2020 through September 30, 2022) Employee Assistance Program Services Agreement between Webb County and Deer Oaks EAP Services, LLC to provide counseling services for the Webb County Employees a total cost of One Dollar and Thirty Nine (\$1.39) per employee per month in an amount not to exceed \$25,000 throughout the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Ernesto Guajardo; Human Resources Director; Account #1001-1130-001-432001 (Professional Services)]**
  
- c. Discussion and possible action to ratify a Professional Services Contract for GeoTechnical Services for the Constable Office Addition to the J.P. Precinct 4 Building in an amount not to exceed Five Thousand Four-Hundred Seventy-Five Dollars (\$5,475.00) and any other matters incident thereto; authorizing the Judge to sign all relevant documents. **[Funding Source - Account #1001-1130-001-432001 (General Fund - Operation Exp-Administration - Professional Services)]**
  
- d. Discussion and possible action to ratify a consulting agreement with Capex Consulting Group in an amount not to exceed Thirty Thousand Dollars (\$30,000) for consulting services for Webb County's Tax Abatement Policy and the proposed Corazon Solar Project Tax Abatement and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding Source - Account #1001-1130-001-432001 (Professional Services)]**
  
- e. Discussion and possible action to enter into a Twelve (12) month (December 1, 2020 through November 30, 2021) Self-Service Storage Rental Agreement between Webb County and South Meadow Self Storage for use by the Webb County Public Defender's Office for (1) 10 x 15 Storage Unit at a monthly rental rate of ONE HUNDRED FORTY-FIVE DOLLARS (\$145.00) per month (minus -\$290.00 full payment discount x 2 mo. free rent) for a total of ONE THOUSAND FOUR HUNDRED FIFTY AND NO/100 (\$1,450.00) DOLLARS in rents for the 1 unit over the term of the agreement paid in advance and any matters incident thereto; authorizing the County Judge to sign and execute all relevant documents. **[Requested by Virginia Aranda, Director-Webb County Public Defender's Office; Account #1001-1130-001-444100 (Space Rentals)]**



**7. Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion with possible action to ratify an agreement for One year (October 1, 2020 - September 30, 2021) between the United States Department of Justice, Drug Enforcement Administration (DEA) and Webb County for the Webb County Constables Office Pct. 1 in the amount of \$19,180, to fund Account #2583-3150-001-413000,; and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. There will be no financial impact to the general fund, as FLSA pay, straight time, overtime, and fringe benefits will be paid through State forfeiture funds in a total of \$4,528.00. **[Accounts #2181-3150-001-422000 (FICA), #2181-3150-001-423000 (Retirement), #2181-3150-001-425000 (Unemployment), #2181-3150-001-426000 (Workers Compensation)]**

**Issue:** Pending Webb County Commissioners Court ratification of agreement.

**Solution:** Approve the agreement.

**Result:** Executed Agreement will be approved by the Webb County Commissioners Court.

**8. Honorable Adrian Cortez, Constable Pct. 3**

- a. Discussion and possible action to ratify, by Order, the following carryover budget amendment (line item transfer) within Constable Pct. 3 funds:

<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>
2190-3160-001-441001	Telephone	\$1,000.00

**Issue:** This line-item transfer is to fund the Telephone cost.

**Solution:** Transfer as requested above.

**Result:** There will be sufficient funds in all budget line-item transfer to pay requested item.

**9. Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to adjust pay rates for County Court-at-Law II DWI Court Program Staff associated with SAMHSA Grant Award Number 1H79TI081049-01 (TI-18-008) and request County Judge to execute all other matters incident thereto. The Fiscal Year 2020-2021 budget includes a one-step increase in the salary for the Project Director slot, and salary with one-step increase for the Case Manager slot. Both of these positions do not fall under the County’s Wage Plan, and are funded 100% by grant funds. Both positions are also subject to annual evaluations by the Department Head, and are entitled to additional increases under the grant. There will be no impact to the General Fund.

Slot #	Position	Previous Salary	Proposed Salary	Proposed One-step Increase of 1.25%	Annual
2901	Project Director	\$55,000	\$55,000	687.50	55,687.50
2902	Case Manager	\$39,000	\$42,000	525.00	42,525.00

**Issue:** These proposed salaries are reflected under the SAMHSA grant in County Court-at-Law 2 (TI-18-008). The Director slot is receiving a step increase in salary, and the Case Manager slot is salary and one-step increase.

**Solution:** The project respectfully requests approval on salary adjustments.

**Result:** Both positions will be fully operational to continue to layout DWI Court day to day operations.

**10. Economic Development**

- a. Discussion and possible action to accept a grant in the amount of \$29,067.94 from the Office of the Governor as developed, prepared, written, and submitted by the Justice of the Peace, Pct. 4 in conjunction with the Webb County Sheriff’s Office to continue to pay the grant-funded salary and fringe benefits of the Truancy Juvenile Case Manager in order to continue to divert at-risk truant juveniles from entering into the criminal justice system; and designating the Webb County Judge as the authorized official and any other matters incident thereto. The total amount needed to continue to pay the case manager as a full time employee totals to \$58,376.53. The difference to cover the remaining salary and fringe benefits of the full-time employee (Slot # 2886) of \$29,308.59 will be paid from the Office of the



Justice of Peace special fund (Fund 2009) and will cover the entire remaining 50.2061% of Juvenile Case Manager's salary and fringe benefits. Thus, this grant will continue to have no impact on the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Jose R. Salinas, Justice of the Peace, Pct. 4, Place 1; Grant Fund # 2734; Special Revenue Fund # 2009]**

**Issue:** Truancy can be considered a gateway to juvenile delinquency and is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

**Solution:** Grant award to continue to fund a currently grant-funded truancy case manager in order to continue to provide prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

**Result:** This grant will allow Juvenile Case manager to focus on diversion strategies to steer at-risk juveniles from the juvenile and criminal justice system.

- b. Discussion and possible action to accept a Justice Assistance Grant Program (JAG) grant award as developed, written, presented, and submitted by the Webb County Sheriff's Office to the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount of \$26,232.55 for overtime (OT) for officers working in the Mental Health Unit to assist and provide transport services to citizens undergoing emotional and/or mental health crises; authorizing the County Judge to enter into the grant agreement and to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2738]**

**Issue:** The local Laredo/Webb County community continues to constitute a medically and mental health underserved area, which requires mentally ill youth and adults to travel to out-of-town facilities in order to receive these needed mental health services.

**Solution:** Grant award to provide overtime and applicable fringe benefits for the members of the Mental Health Unit to transport mental health patients to



these out-of-town facilities so that they may receive the care that they require.

**Result:** Grant funding will allow members of the Mental Health Unit to undertake complex and time consuming activities and requirements, including execution of court orders, mental health commitments, and the actual transports to out-of-town mental health facilities, so that the mentally ill patients, their families, and the overall community can be better served.

- c. Discussion and possible action to accept a grant award by the U.S Department of Justice (DOJ) in the amount of \$26,232.55 as developed, written, and submitted by the Webb County Sheriff's for the acquisition of portable radios, and authorizing the County Judge to enter into the grant agreement and to execute all relevant documents; and any other matters incident thereto. This grant does not require any match; and, thus shall have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Since the tragedy of 9/11, the urgent need for expanded and enhanced interoperable communications for first responders in the United States was understood to help save the lives of both first responders and the citizens they serve.

**Solution:** Grant application for the acquisition of interoperable equipment utilizing to provide enhance interoperable communications for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office will have increased interoperability capacities.

- d. Discussion and possible action to accept a Violent Crimes Against Women Criminal Justice and Training (VAWA) grant award as developed, written, presented, and submitted by the Webb County Sheriff's Office to the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount of \$7,000 for training, travel, and supplies for investigators and patrol officers working at the Webb County Sheriff's Office serving victims of violent crimes against women and authorizing the County Judge to enter into the grant agreement and to execute all relevant documents; and any other matters incident thereto. This grant does not require a cash match; and, thus, this grant will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2605]**



**Issue:** Violence against women is among the most intractable and deadliest criminal justice problems in the United States, especially domestic violence and in the South Texas area. According to published statistics, the number of American women between 2001-2012 who were murdered by current or ex male partners in the United States was 11,766. That's almost double the amount of casualties lost during wars in Afghanistan and Iraq. Women who will be victims of severe violence by an intimate partner in their lifetimes number 1 in 4. ("30 Shocking Domestic Violence Statistics That Remind Us It's An Epidemic" Vagianos 10/23/2014).

**Solution:** Grant award to enhance the tools, techniques, and training to those investigators who follow-up to calls for assistance, conduct interviews with these victims, file incident reports, provide these victims information/referrals to service providers, initiate arrests of perpetrators, refer cases for prosecution, and prepare testimony/evidence for trial in cases of domestic violence, sexual assault, dating violence, and stalking.

**Result:** Enhanced law enforcement services, including investigative techniques, to deal with emergent criminal trends, such as cyber stalking, and improved efficacy of the law enforcement response to the needs of victims of violent crime.

- e. Discussion and possible action to authorize the submission of a grant application to the Office for Victims of Crime, U.S. Department of Justice developed, written, and submitted by and for the Webb County Sheriff's Office in the amount estimated at \$5,000 for community awareness project activities to take place during the 2021 National Crime Victims' Rights Week; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff; Fund #2606]**

**Issue:** The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

**Solution:** Grant application to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2021 National Crime Victims' Right Week.



**Result:** The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

- f. Discussion and possible action to authorize the submission of second grant application for Meals on Wheels America in the amount of Fifty Thousand Dollars (\$50,000.00). This grant does not require a County Match. All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. No impact to the General Fund. **[Requested by Community Action Agency; Account #2371-5260-521-441211-010]**

**Issue:** CAA Meals on Wheels is a grant-funded agency. Meals on Wheels America identified Webb County Community Action Agency as a possible recipient for additional funding for items needed during COVID-19 pandemic.

**Solution:** This grant will allow us to deliver shelf stable ready meals to elderly; health compromised and handicapped/disabled residents of Webb County, Texas.

**Result:** If approved, funding would allow Meals on Wheels Program to expand home delivery meal services per household to eligible participants of ready meals to the most vulnerable population during COVID-19 pandemic.

- g. Discussion and possible action to authorize a change to the grant Authorized Representative (AR) for SAMHSA T1081059-01 from the 406th Judicial District Court, Honorable Judge Oscar J. Hale Jr., and designating the Honorable Tano E. Tijerina, Webb County Judge as Authorized Representative (AR) as it pertains to the Adult Drug Court Program; authorizing the County Judge to act as the Chief Elected Official in all matters pertaining to the County's request. The change in grant AR does not require a change in the approved budget nor does it affect the general fund. All required documents were sent for review through the Economic Development Department and the request is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Judge Oscar J. Hale, Jr., 406th Judicial District Court]**

**Issue:** The 406th District Court is requesting a change in management for the above reference grants.

**Solution:** Through this proposed change, the 406th District Court will be able to focus on newly adopted court procedures as it relates to jury selection and court proceedings.

**Result:** If the request is approved, the Adult Drug Court Program and the



Veterans Treatment Program will continue to provide outpatient treatment services to individuals in the community.

- h. Discussion and possible action to authorize a change to the grant Authorized Representative (AR) for SAMHSA TI081929-01 from the 406th Judicial District Court, the Honorable Oscar J. Hale Jr., and authorizing the 341<sup>st</sup> Judicial District Court, Honorable Rebecca “Beckie” Palomo as Authorized Representative (AR) as it pertains to the Veterans Treatment Program; authorizing the County Judge to act as the Chief Elected Official in all matters pertaining to the County's request. The change in grant AR does not require a change in the approved budget nor does it affect the general fund. All required documents were sent for review through the Economic Development Department and the request is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Judge Oscar J. Hale, Jr., 406th Judicial District Court]**

**Issue:** The 406<sup>th</sup> District Court is requesting a change in management for the above reference grants.

**Solution:** Through this proposed change, the 406<sup>th</sup> District Court will be able to focus on newly adopted court procedures as it relates to jury selection and court proceedings.

**Result:** If the request is approved, the Adult Drug Court Program and the Veterans Treatment Program will continue to provide outpatient treatment services to individuals in the community.

- i. Discussion and possible action to ratify the acceptance of grant increase of Thirty-Four Thousand Three Hundred Seventy-Five Dollars (\$34,375.00) to contract Amendment No. 2 contract Number 58200003175 for the Comprehensive Energy Assistance Program (CEAP) FY-2020 from the Texas Department of Housing and Community Affairs (TDHCA). Authorizing the County Judge to sign all relevant documents. Grant account #2362-5150-330300. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is in compliant with SPOC policies and procedures. **[Requested by James Flores, Director of Community Action Agency and Economic Development Program]**

**Issue:** TDHCA has awarded an increase for \$34,375.00 to the CEAP Contract Amendment No.2.

**Solution:** The court will allow the CAA to provide direct services to eligible low-income residents of Webb County under the CEAP program.

**Result:** These funds are intended to assist eligible Webb County residents



with up to 12 highest remaining calendar months of energy consumption.

11. **Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2569	Early Head Start Teacher Floater	\$10.96	26
2194	Substitute	\$9.42	20

- b. Discussion and possible action to dispose of five modular buildings known to this program as Jesus Garcia I, II, and III and Magic Corner I and II. As of August 2011, the Webb County Head Start Program has been gradually integrating classrooms with the two local independent school districts (ISD). Currently, the program has twenty-three (23) classrooms integrated with Laredo ISD and twenty-one (21) classrooms integrated with United ISD. Head Start students benefit from the instruction of an ISD certified teacher, a Head Start Teacher Assistant, and a Head Start support staff. This integration allows for augmented instruction with the implementation of Head Start Program Performance Standards and the State of Texas Day Care Licensing regulations which are overseen and implemented by Head Start employees. With each new integration, the use of dated modular buildings that are placed on rented property is being phased out. If approved for disposition, the program plans to follow the Webb County Purchasing Rules and Regulations for property transfer (donation - no value to be received) to a local, non-profit agency named Volunteers Serving the Need (VSTN).
- c. Discussion and possible action to approve the renewal of a Software License and Support Services Agreement between Webb County and Management Information Technology USA, Inc. d/b/a Child Plus Software, for the Webb County Headstart/Early Headstart Education Program, for a One year (1yr.) term, starting October 1, 2020 thru September 30<sup>th</sup>, 2021, at an annual subscription fee of \$19,055.85, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Director Webb County Headstart/Early Headstart Dept., Account #2357-5190-531-457008 Contractual]**



## 12. Human Resources

- a. Discussion and possible action to approve the Texas County & District Retirement System (TCDRS) Plan Agreement for Plan Year 2021 with a retirement plan rate of 12.30% effective January 1, 2021.

**Issue:** The current retirement plan rate for the county is 12.30%. The rate will not change in year 2022, due to Covid-19, the county will have a cushion for the investment loss.

**Solution:** Rate remains the same and will not impact the county with a negative effect of Covid-19.

**Result:** The plan rate remains the same.

- b. Discussion and possible action to approve the Texas County and District Retirement System (TCDRS) 415 Agreement; and authorizing the County Judge to sign all relevant documents and any other matters incident thereto.

**Issue:** Currently, Section 415 of the Internal Revenue Service (IRS) amended the limitation cap of the total amount of annual retirement benefit payments

**Solution:** Adopting TCDRS 415 Agreement will allow the county to make up for payments that would have been reduced by Section 415.

**Result:** Adoption of this Agreement, will place the county in compliance with TCDRS and IRS Mandates.

## 13. Information Technology

- a. Discussion and possible action to authorize Webb County to enter into a Five (5) year agreement with Insight Public Sector, Inc. for a software subscription at an annual cost of \$41,472.00 with a total cost of \$207,360.00 pursuant to Sections 271.001 and 271.102 of the Texas Local Government Code, Cooperative Purchasing Program (Contract No. DIR-TSO-4167); and further authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #1001-1280-001-470000-190 (Capital Outlay - I.T. Software)]**

**Issue:** Dual authentication is a security feature that Webb County does not have at this time.

**Solution:** Approve and procure the requested items.

**Result:** Purchased items will enhance cybersecurity protection for Webb

County's IT network infrastructure.

#### 14. Planning & Physical Development

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an unplatted 2.67 acs tract of land, more or less, out of Tract Forty (40), La Presa Subdivision #1, situated in Porcion 42, Abstract 285, Eugenio Sanchez, as further described in Vol. 4788, Pgs. 068, Webb County Deed Records. (ID 10690).

**Issue:** Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution:** As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

**Result:** If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

#### 15. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

**Solution:** Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that cannot be sold through auction and/or competitive bids because it has deemed worthless or dispose through and/or competitive bids because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products.



**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

- b. Discussion and possible action to approve the execution of a "Webb County Agricultural Grazing and Hunting Lease for the Cuchillas & Lomas II Pastures" Webb County School Lands (W.C.S.L.) located on Hwy 59 East, as per Court's prior award of "Webb County Request for Proposal R.F.P. 2020-013" to the highest ranking proposer, James E. Kainer/Lessee for a one (1) year fixed term commencing October 13, 2020 thru October 12, 2021, at \$33,279.84 per year, with four possible one-year (1yr) renewal options at Webb County/Lessor's sole discretion due to pending renewable energy project proposals and authorizing the County Judge to sign all relevant documents and any other matters incident thereto.

**16. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to accept a FY 2018 Operation Stonegarden (OPSG) Supplemental Funding for the overtime and fringe benefits for radio dispatchers working at the Webb County Sheriff's Office for a total amount of \$30,000, and authorizing the Webb County Judge to enter into the grant agreement and to execute all relevant documents in all matters related to this grant; and any matters incident thereto. This grant has no cash match; thus, there is no impact on the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Grant Account #2465]**

**Issue:** Local law enforcement working in international border communities must work within limited budgetary constraints to provide both proactive and responsive law enforcement services while transborder criminal organizations possess unlimited funding to avoid detection/disruption of their activities utilizing their proceeds obtained through illegal but highly lucrative drug trafficking and other unlawful enterprises.

**Solution:** Supplemental grant award to provide supplemental overtime and fringe benefits to assist the Webb County Sheriff's Office in providing enhanced border security for the residents/citizens of Laredo/Webb County.

**Result:** The Webb County Sheriff's Office and its radio dispatchers will be able to work more effectively and for longer hours with these supplemental funds.

- b. Discussion and possible action to enter into a four year 11 month (4 yr, 11 mo) (November 9, 2020 through September 31, 2025) Lease with Maintenance Agreement between Toshiba Business Solutions Pursuant to Sections 271.101 and 271.102 of the Texas Local Government Code, Cooperative Purchasing program #DIR-CPO-4426, at a cost of One Hundred Forty-Six Dollars and Sixty-Seven Cents (\$146.67) quarterly for a total amount of Two Thousand Seven Hundred Eighty-Six Dollars and Seventy-Three Cents (\$2,786.73) over the term of the agreement, subject to annual budget appropriations; and authorizing the County Judge to sign and execute all relevant documents and any other matters incident thereto. **[Account #1001-3010-001-444500 (Equipment Rental)]**

**REGULAR AGENDA**

**Casa Blanca Golf Course**

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1130-001-431007-010	Operational Reserve		\$32,000		
To:	7100-6080-001-460028	Janitorial Supplies	\$1,000	\$3,000	\$20.54	\$3,020.54
	7100-6090-001-461000	Material Supplies Range	\$0	\$6,000	\$0	\$6,000.00
	7100-6110-001-461005-030	COS Shoes	\$0	\$5,000	\$0	\$5,000.00
	7100-6110-001-461005-015	COS Men's Apparel	\$3,400	\$3,000	\$1,877.17	\$4,877.17
	7100-6110-001-461005-040	COs Accessories	\$3,400	\$3,000	\$80.75	\$3,080.75
	7100-6120-001-456305	Uniforms	\$700	\$2,000	\$700.00	\$2,700.00
	7100-6120-001-460105	Fb Minor tools	\$2,500	\$4,000	\$990.36	\$4,999.36
	7100-6090-001-461000	Material Supplies Golf	\$2,000	\$2,000	\$617.25	\$2,617.25
	7100-6090-001-443000-130	Repairs and Maint. Carts	\$3,000	\$4,000	\$2,527.80	\$6,527.80
				\$32,000		

**Issue:** There isn't enough monies in our original budget to fulfill demand in pro shop sales and monies in other accounts to fulfill projects that need to be completed.

**Solution:** Transfer as requested.

**Result:** There will be enough monies in each account to fulfill orders.



18. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) to transfer funds between General Fund and Golf Course Fund to fund new lease payments. **[Funds #1001 and #7100]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1130-001-441205	Utilities		\$57,570		
	7100-9050-001-483003-280	Capital Lease - PNC Financial - Textron	\$15,260	\$9,926	\$15,260	\$5,334
	7100-9050-001-483037-280	Lease Interest - PNC Financial - Textron	\$3,288	\$2,055	\$3,288	\$1,233
				\$69,551		
To:	7100-9050-001-483003-290	Capital Lease - Wells Fargo/000	\$0	\$41,425	\$0	\$41,425
	7100-9050-001-483037-290	Lese Interest - Wells-Fargo/000	\$0	\$9,576	\$0	\$9,576
	7100-9050-001-483003-295	Capital Lease - Wells-Fargo/002	\$0	\$15,543	\$0	\$15,543
	7100-9050-001-483037-295	Lease Interest- Wells-Fargo/002	\$0	\$3,007	\$0	\$3,007
				\$69,551		

**Issue:** Budget Line item transfer is needed to transfer funds out from General Fund to Golf Course in order to cover three new annual lease payments for the inclusion to the FY-2021 budget. Total debt for three new leases is \$383,253 for 48 months plus interest.

**Solution:** Requires Commissioners Court approval for budget amendment; transfer of funds will be available in Golf Course to cover for annual lease payments as authorized by Commissioners Court.

**Result:** There will be sufficient funds to process new lease payments for Golf Course timely.

### **Civil Legal Division**

19. Discussion and possible action to direct the Civil Legal Division to negotiate a Water Use Agreement with SND Navarro Drilling, Ltd. (SND) for the Webb County School Land Penjamo/Llano tracts (off Highway 44) owned water well (on-site and off-site use of water) as well as for off-site use of water from those water wells also located on the Webb County School Lands Penjamo/Llano tracts and owned/operated by Lewis Petro Properties or SND and any matters incident thereto. **[Requested by SND Drilling, Ltd.]**

## Ernesto J. Salinas Community Center

20. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 9, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1892	Center Aide	\$11.84 - 7/A-E

**Issue:** Employee was promoted from Slot #1892 and became vacant on 11/6/20.

**Solution:** Obtain approval to post and fill vacant slot.

**Result:** The filling of Slot #1892 will prevent overload to current staff, maintaining efficiency and productivity within the center.

## Human Resources

21. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 9, 2020.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0574	Payroll Technician	\$15.15- 12 A/E

**Issue:** The employee that was in Slot 574 was promoted to Slot 2809 effective November 4, 2020.

**Solution:** Approval of this request will allow the HR Payroll Division to operate effectively.

**Result:** The filling Slot # 574 will allow the HR Department to fill a critical position and to better service Webb County.



**Road & Bridge**

22. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 9, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1511	Mechanic	\$15.15 - 12/A
669	Maintenance Worker	\$13.07 - 9/A
655	Equipment Transporter	\$15.92 - 13/A
661	Motor Grader Operator	\$15.15 - 12/A
678	Sign Installer	\$13.73 - 10/A
684	Maintenance Worker	\$13.07 - 9/A
2354	Maintenance Worker	\$13.07 - 9/A
2355	Maintenance Worker	\$13.07 - 9/A

**Issue:** Former employees holding the above mentioned positions retired and/or resigned.

**Solution:** Fill vacant positions.

**Result:** New employees will assist with the daily operations of the Road & Bridge Dept. and the Vehicle Maintenance Dept.

**Auditor**

23. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Interest Income fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	3874-259700	Interest Income, Series 2019A	\$0	\$26,495	\$55,931	\$29,436
To:	3868-7230-001-443000-255	Elevator Repairs, Series 2019A	\$192,019	\$26,495	\$192,019	\$218,514

**Issue:** Budget line item transfer is needed to cover budget transfer out made on April 14, 2020 (item #22), used to cover La Presa project budget shortfall.

**Solution:** Interest income, Series 2019A, is being used to recoup budget transferred out.

**Result:** There will be sufficient funds to fund elevator repairs projects.

## Information Technology

- 24.** Discussion and possible action to enroll eligible County employees and all Elected Officials in the Texas Association of Counties' (TAC) Cybersecurity Course in order to comply with HB 3834; with additional action to approve the appointment of required Primary Assigned Course Administrator and Additional Course Administrators and any other matters incident thereto.

**Issue:** Under a new state law, Tex, Gov't Code §2054.5191, effective June 14, 2019, requires all local government employees and elected officials who have access to a local government computer system or database to annually complete a Cybersecurity training program certified by the Texas Department of Information Resources (DIR).

**Solution:** Enroll eligible employees and all County officials in TAC's DIR certified Cybersecurity course at no cost to the County.

**Result:** Compliance with State mandate.

- 25.** Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 9, 2020:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1861	Systems Analyst	\$24.83 -21/A

**Issue:** Slot is vacant employee retired September 30, 2020.

**Solution:** Request is being made to fill the slot.

**Result:** The filling of the slot will allow our department to continue to function efficiently and effectively.



## Commissioners Court Administrator

### OPEN PUBLIC HEARING

26. Public Hearing on the amendment of the 2020 Tax Abatement Guidelines and Criteria. Public Hearing is required for the adoption and amendment of Tax Abatement Guidelines and Criteria pursuant to Texas Tax Code §312.002(c-1), Chapter 312 Property Redevelopment and Tax Abatement Act. **[Requested by Civil Legal Division]**

### CLOSE PUBLIC HEARING

27. Discussion and possible action electing to continue participation in Tax Abatements and to adopt amended Tax Abatement Guidelines and Criteria governing tax abatements and any matters incident thereto. **[Requested by Civil Legal Division]**

### OPEN PUBLIC HEARING

28. Public Hearing on establishing a reinvestment zone, to be known as The Webb County Corazon Solar Reinvestment Zone, on approximately 8996.39 acres of land located approximately 15 miles east of the City of Laredo, Texas and divided by U.S. Highway 59 in eastern Webb County.

### CLOSE PUBLIC HEARING

29. Discussion and possible action to establish, by Order of the Webb County Commissioners Court, a reinvestment zone to be known as The Webb County Corazon Solar Reinvestment Zone, on approximately 8996.39 acres of land located approximately 15 miles east of the City of Laredo, Texas and divided by U.S. Highway 59 in eastern Webb County; directing Civil Legal Division to negotiate a proposed Tax Abatement agreement; authorizing the publication of all required notices as per statute and any other matters incident thereto. **[Requested by Corazon Energy LLC]**

## Honorable Cindy Liendo, Webb County Commissioner Pct. 4

30. Discussion and possible action to authorize county staff to evaluate a request regarding the installation of a street light at the corner of Wells Road and San Juan Road in the Los Botines Subdivision; including action to authorize the Economic Development department to look into available grant funding opportunities or solar options for these types of projects; and any other matters incident thereto.

## Closed Session/Executive Session

31. Status report, discussion and possible action regarding settlement negotiations, case resolution options and any other matters incident thereto, with Plaintiff in the defense of case entitled Ricardo “Rick” Romo vs. Webb County, Texas and Marco Montemayor, Individually, cause number 2018CVT1385-D4, pending in the 406th Judicial District Court, Webb County and authorizing the County Judge to execute all relevant documents.  
**[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) & (B) (Consultation with Attorney regarding pending litigation and a settlement offer)]**
32. Communications
33. Adjourn



The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF NOVEMBER, 2020

By: Melinda Mata  
Melinda Mata  
Court Administrator

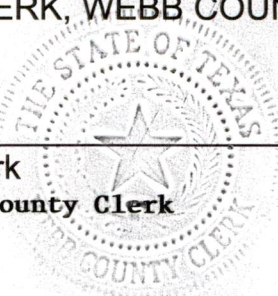
CERTIFICATION OF NOTICE AND POSTING

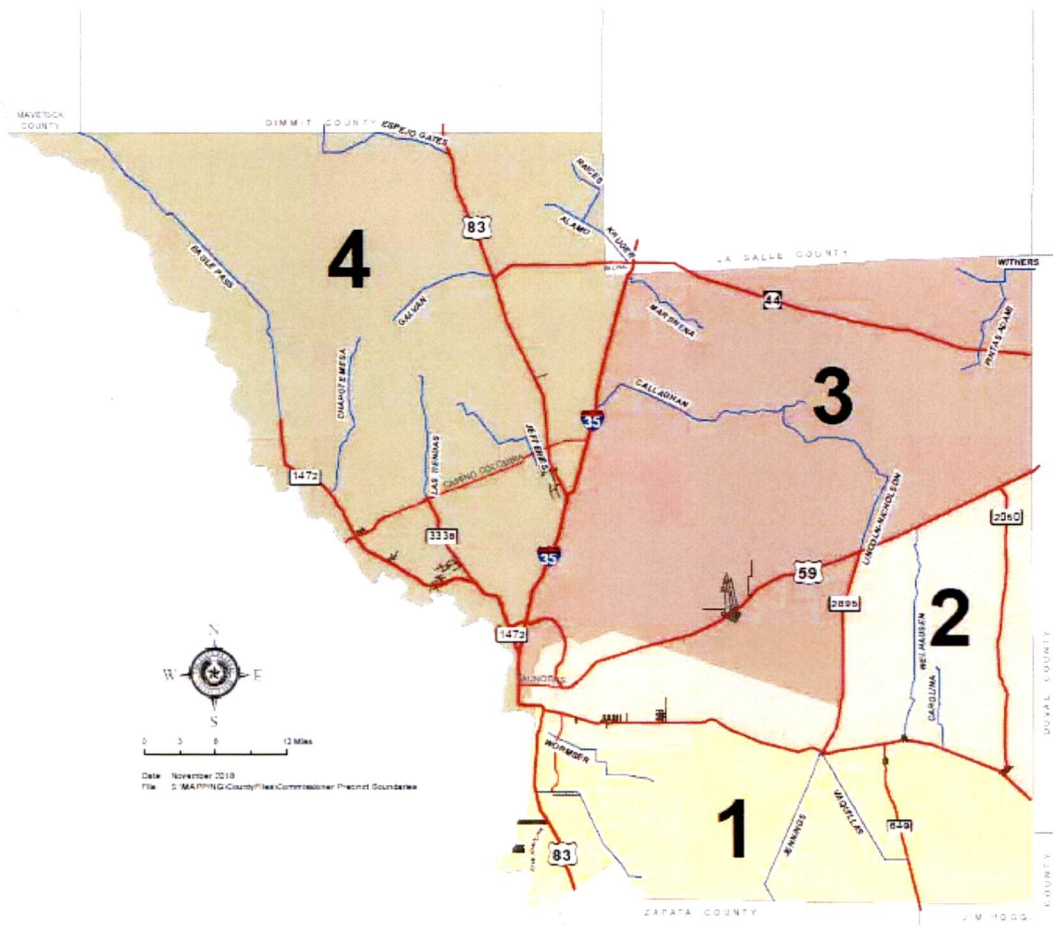
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of November, 2020 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 6th DAY OF NOVEMBER, 2020

For: MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosalinda Moreno  
Margie Ramirez-Ibarra, County Clerk  
By: Rosalinda Moreno- Senior Deputy County Clerk





Date: November 2018  
 File: 5\_MAPPING\County\Precinct\Commissioner Precinct Boundaries

<b>COUNTY COMMISSIONERS</b>		
	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

## Webb County, Texas Commissioner Precinct Boundaries