



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

February 27, 2020

Grant No. 06HP000346

Dear Head Start Grantee:

A grant application must be completed for the upcoming budget period. The application for the Head Start grant is due June 1, 2020.

The following table reflects the annual funding and enrollment levels for your grant.

Funding Type	Early Head Start
Program Operations	\$785,059
Training and Technical Assistance	\$18,281
Total Funding	\$803,340

Program	Early Head Start
Federal Funded Enrollment	72

Period of Funding: 09/01/2020 - 08/31/2021

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Instructions" section of the HSES.

Please contact Alfredo Huerta, Head Start Program Specialist, at 214-767-8847 or alfredo.huerta@acf.hhs.gov or Carrie Singleton, Grants Management Specialist, at 214-767-8707 or carrie.singleton@acf.hhs.gov with questions regarding the Application Instructions.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

/Kenneth Gilbert/

Kenneth Gilbert
Regional Program Manager
Office of Head Start