



CIVIL ENGINEERING CONSULTANTS



STATEMENT OF QUALIFICATIONS

FOR

**CIVIL ENGINEERING SERVICES FOR
TEX MEX PARKING LOT PROJECT
RFQ NO. 2020-008**

PRESENTED TO THE

WEBB COUNTY

Culture

Experience

Commitment

MARCH 25, 2020

“Our overarching **vision** is to become our target clientele’s ‘First Choice’ provider for civil engineering, surveying, and construction quality management.”

Civil Engineering | Land Development | Surveying & Mapping | Municipal/Public Utilities

Drainage | Unmanned Aerial Systems (UAS)/Mobile LiDAR/Terrestrial Scanning Solutions

Traffic Engineering | Transportation Engineering | Construction Management | Design/Build



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.



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March 25, 2020

Juan Guerrero
Webb County
1110 Washington Street
Laredo, Texas 78040

RE: STATEMENT OF QUALIFICATIONS
Civil Engineering Services for TEX MEX Parking Lot Project
RFQ No. 2020-008

Mr. Guerrero,

Civil Engineering Consultant (CEC) is pleased to submit our “Statement of Qualifications” as per the County’s request for the professional engineering services associated with the above referenced project. For more than 35 years, CEC has provided civil engineering and surveying services for numerous site-civil related projects that have included improvements to parking lots, water, wastewater and storm drainage systems; as well as many street paving projects in Webb County and the surrounding South Texas area.

For this project, CEC has assembled a team of professionals who are extremely knowledgeable in parking lot designs, street paving and pavement rehabilitations. For this important project, I will serve as the Project Manager and design lead for the team. I will be assisted by Mr. Edward L. Ochoa, PE, SIT and Mr. Joe Nix, who have many years of design experience in transportation and traffic related projects. Our familiarity with all facets of parking lot designs, street paving and rehabilitation projects, make us a natural choice to lead this project. We have proudly served south Texas counties for several years on various parking lot designs, street paving and rehabilitation projects

CEC is certain this team of design professionals has the technical expertise to fulfill the needs of Webb County. The information included in this Statement of Qualifications exhibits CEC’s proven track record of going above and beyond the call of duty to serve our municipal clients. CEC appreciates the chance to present its qualifications and ask for the opportunity to partner with Webb County on this important project.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Jeffrey G. Puig'.

Jeffrey G. Puig, PE, RPLS
Project Principal, Laredo Division Manager

SAN ANTONIO · LAREDO · BRYAN/COLLEGE STATION

7109 N. BARTLETT AVENUE, SUITE 201 | LAREDO, TEXAS 78041 | (956) 729-7844 | FAX: (956) 729-7854
TEXAS FIRM REGISTRATION NUMBERS: ENGINEERING F-2214 | SURVEY 10041001 | WWW.CECTEXAS.COM

COMPANY PROFILE

CIVIL ENGINEERING CONSULTANTS

(CEC) has provided civil engineering and surveying services to municipalities, government agencies and private clients for the past 35 years. CEC's ability to provide exceptional quality services lies in the years of experience the firm has in civil engineering and surveying services. The firm's staff includes Licensed Professional Engineers, Registered Professional Land Surveyors, Certified Floodplain Managers, Engineers-in-Training, a Surveyor-in-Training, as well as technical and administrative support staff.

CEC was founded with an important set of principals; provide a quality product, be an integral part of our clients' team, bring integrity to each and every job, have respect for clients and fellow employees and strive to exceed the goals set forth by our clients. Our continued success has come from implementing these principals in every project we are involved in.

At Civil Engineering Consultants, we have built an organizational structure that allows each team to work on a variety of projects using a dedicated team of industry professionals. This structure enables us to manage multiple projects and respond effectively and efficiently to our client's needs. Our vision is to be a company that makes a positive difference; that makes the world a better place and improves the quality of life for people. That means our clients, our employees and all those we relate to.

LAREDO DIVISION

The Laredo Division of Civil Engineering Consultants (formally Puig Engineering), was established in May of 2004 with permanent residence in Laredo, Texas. In September of 2007, Puig Engineering, LLC joined the CEC design team as the permanent Laredo Division of CEC. The Laredo Division of CEC provides civil engineering design, planning and surveying services for the six-county region, including Dimmit, Jim Hogg, LaSalle, Starr, Zapata and Webb Counties. Our clientele includes architectural firms, construction companies, developers, institutions, municipalities, private companies, and state agencies. CEC is committed to providing the highest quality of service to its clients and offers exceptional professional experience coupled with regionalized knowledge of the counties and communities they serve. CEC's abilities to facilitate the design process with state and local governments are evident through the continued working relationships formed over the years. CEC, through its Laredo Division, offers a complete range of project design and surveying services including (but not limited to):

- Site Assessment and Land Use Feasibility
 - Development and Utility Master Planning
 - Storm Water Systems Design
 - Drainage Analysis & Modeling
 - Hydrology & Hydraulics
 - Sanitary Sewage Systems Design
 - Water Distribution Systems Design
 - Roadway and Accessibility Design
- Site and Subdivision Design
 - Post-Design and Construction Supervision
 - Control and Construction Surveying
 - Topographic and Photogrammetry Control Surveying
 - Property Deed Research, Boundary and Land Title Surveys
 - As Built and Record Drawings

Corporate Information

Civil Engineering Consultants
Don Durden, Inc. dba
11550 IH-10 West, Ste. 395
San Antonio, Texas 78230
Phone: 210-641-9999
Fax: 210-641-6440
www.cectexas.com

Primary Contact

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jpuig@cectexas.com

EXPERIENCE

GENERAL EXPERIENCE - CEC

The CEC team of experienced, multi-disciplinary professionals enables us to provide a balanced, comprehensive approach to design that understands the value of Webb County's investment in these projects. Our team brings over 60 years of project and design management experience coupled with veteran design engineers and surveyors. In addition, our team is extremely versed in all aspects of roadway and drainage projects from planning to design and construction. This knowledge can give Webb County an edge to be the best in every aspect of its mission. At CEC, we pride ourselves on the knowledge we bring to the table for each client and we endeavor to improve the quality of life in the neighborhoods and communities we serve.

The following bulleted summary has been prepared in an effort to assist Webb County with a specific understanding of our team's extensive experience, personnel capabilities, design knowledge and proven work satisfaction on similar projects:

- CEC maintains offices in San Antonio, Bryan/College Station, and Laredo, which makes it easy for our managers and engineers to coordinate consulting, design and construction efforts with Webb County.
- CEC has Registered Professional Land Surveyors, Professional Engineers and Certified Floodplain Managers who have specialized transportation, utility and development training and experience in working on water, wastewater, roadway, utility and drainage improvement projects that qualify for Texas Community Development Block Grant Programs.
- CEC maintains excellent working relationships with its clients, including the Texas Department of Transportation and various county and city governments throughout South Texas.
- CEC has a proven history of maintaining extensive project schedules, tracking project milestones and implementing innovative technology in our endeavors to maintain project budgets for roadway, utility and drainage projects.
- CEC has experienced design team members who live and work in Laredo, all of whom have a personal interest in the progress of Webb County as a joining county where we all live and work.
- CEC has an extensive local knowledge of Webb County's need for infrastructure improvements and future planning efforts.
- CEC has a design team with detailed in-depth, hands-on experience in the evaluation, planning, design and construction of TxCDBG projects, including preparation of feasibility studies, traffic assessments, boundary surveying, utility design, roadway and drainage design, construction management and construction inspection services.
- CEC has performed numerous municipal projects in the six-county region surrounding and including Webb County.
- CEC has a full Transportation & Construction Quality Management (CQM) division within our organizational structure with vast transportation and construction experience.
- CEC has a local office in Laredo, where the team's project principal and project manager are housed to insure Webb County is given the attention needed and required of this project.
- CEC has an extensive project portfolio in the design of roadway and drainage projects similar to the project presented in this proposal.
- CEC maintains a local surveying crew with the support of seven additional crews in San Antonio that have experienced trained personnel skilled in the use precise surveying equipment and software, and technologically advanced CADD design software (AutoCAD Civil 3D).

PREVIOUS SIMILAR PROJECTS

PROJECT NAME	OWNER, ADDRESS & PHONE NUMBER	PROJECT BUDGET	FINAL COST	% OVERRUN
JOC 2018-003 Perez Elementary School Parking Lot Repair	Enrique Rangel United Independent School District 201 Lindenwood Dr Laredo, Texas 78041 956.473.7959	\$315,880	\$313,403	0%
United South HS Parking Lot	Enrique Rangel United Independent School District 201 Lindenwood Dr Laredo, Texas 78041 956.473.7959	\$268,800	Design Phase	0%
Hebbronville Street Improvements (TxCDBG Contract #7213169)	Judge Humberto Gonzalez Jim Hogg County Judge 206 N. Oak, 78361 361.527.0041	\$275,000.00	\$275,000.00	0%

LIST OF CEC ROADWAY & WATERWORKS PROJECTS

CDBG Downtown Neighborhood Access Improvements & CDBG Sidewalks District 8 Laredo, Texas

This project involves the reconstruction and new installation of approximately 25 blocks of pedestrian sidewalks, ADA ramps, and pedestrian striping throughout the downtown district. The project was funded by a Texas CDBG grant. CEC surveyed the city blocks and reviewed the conditions of the existing sidewalks, ADA ramps, and striping. Recommendations of reconstruction and accessible route for sidewalks and ADA ramps were provided to the City. The project involves installing new and reconstructing existing sidewalks, ADA ramps, and cross-walk striping in required areas to provide accessible routes for pedestrians.



Project Engineering Cost: \$ 61,300.00 / **Completion Date:** Under Design

Jim Hogg County Street Improvements – North Maria Ave. and West Harald St. Hebbronville, Texas

This project involved the pavement reconstruction of 2 blocks of local residential street between North Maria Ave. and West Harald St.. The project was partly funded by a Texas CDBG grant. CEC surveyed the city blocks and reviewed the conditions of the existing streets. Recommendations of reconstruction for the street were provided to the County. The project involved removing and replacing the asphalt and base material, and added curb and gutter, asphalt pavement and valley gutters in required areas.

Project Cost: \$ 200,790.00 / **Completion Date:** 2020

The New Trade Center – Phase 1, Phase 2 and Master Plan – Laredo, Texas

This project involves the master planned development of over 150 acres for an industrial park. Improvements for the industrial development included the construction of a water distribution system, sewer system, storm drainage system, concrete and asphalt roadways, and curb and gutter. The project brings about 100 acres of industrial-developed lots to the World Trade Bridge area of Laredo, an important international hub for the import/export industry.

Project Cost: \$5 Million / **Completion Date:** Phase 1-Complete 2017; Phase 2-Complete 2019

Jim Hogg County Street Improvements – West Harald St. and South Wilhelma Ave. Hebbronville, Texas

This project involved the pavement reconstruction of 3 blocks of local residential street between West Harald St. and South Wilhelma Ave. The project was partly funded by a Texas CDBG grant. CEC surveyed the city blocks and reviewed the conditions of the existing streets. Recommendations of reconstruction for the street were provided to the County. The project involved removing and replacing the asphalt and base material, and added curb and gutter, asphalt pavement and valley gutters in required areas.

Project Cost: \$ 269,850.20 / **Completion Date:** 2018

Jim Hogg County Street and Drainage Improvements – North Frans Ave. and South Wilhelma Ave. Hebbronville, Texas

This project involved the pavement reconstruction of 5 blocks of local residential street between North Frans Ave. and South Wilhelma Ave. The project was partly funded by a Texas CDBG grant. CEC reviewed the conditions of the existing streets and provided a recommendation of reconstruction. The project involved removing and replacing the asphalt and base material, adding curb and gutter and adding valley gutters in required areas.

Project Cost: \$ 275,000 / **Completion Date:** 2016



Jim Hogg County Water Control & Improvement District (WCID) # 2 Water Well Replacement No.8 Project – Jim Hogg County, Texas

The Water Development Board of WCID #2 selected CEC for planning, design and construction observation of a new public water well located in Jim Hogg County. The project included evaluating the site to determine the proposed water well's location, prepared a written report of the findings associated with the existing water well and site's infrastructure, designed a public water well system to meet a water demand of 750 gpm and a well depth of 1450 feet that exceeded TCEQ's requirements, assisted the District in obtaining permits with TCEQ, and prepared the contract documents for public bidding process.

Project Cost: \$1.1 Million / **Completion Date:** 2015

Mirando Water Well Project (Funded by Texas Department of Rural Affairs) Webb County, Texas

The Economic Development Department of Webb County selected CEC to design new public water well system located southeast of Mirando City, Webb County. The new water well will connect to Mirando City Water Supply Corporation's distribution system and serve the residents of Mirando City. The water well is designed to a depth of 225 feet with the production of 30 gpm and meets TCEQ standards.

Project Cost: \$130,000 / **Completion Date:** 2011

City of Laredo - Rancho Viejo / FM 1472 Roadway and Drainage Improvements – Webb County, Texas

CEC was selected by the City of Laredo to provided engineering and construction observation services for improving the existing drainage conditions located at the channel crossing on Rancho Viejo Drive in Laredo, Texas. The project consisted of the improvements of the culvert crossing by replacing the existing culvert with six (6) new concrete drainage culvert boxes and providing a street widening at the intersection of Rancho Viejo and FM 1472, along with utility adjustments, stormwater pollution prevention measures and traffic control.

Project Cost: \$0.5 Million / **Completion Date:** 2011

Border Colonia Access Program – Roadway and Drainage Improvement – Zapata County, Texas

Design 5.85 miles of new roadway and drainage improvements within Medina Addition & Siesta Shores Subdivision. The project involved providing roadway design services for existing caliche roadways within each subdivision. The project included providing the County construction documents, bidding assistance, and construction management for the project. The project included coordination with a geotechnical engineering company to provide laboratory testing for the proposed improvements. The project referenced has similar aspects to the services



Goliad Road Phase II - San Antonio, Texas

Goliad Road Reconstruction from Pecan Valley to Southeast Military Drive was a project originally part of the 1994 Bond package passed by the City of San Antonio. In the preliminary engineering report, CEC noted that the budget did not provide funding for drainage improvements, noting that a dangerous flooding condition would still exist if only the street was reconstructed. CEC worked with the City on a number of concepts for improving the drainage that eventually involved the funding and subsequent construction of a new drainage outfall channel through Brooks City Base. The project was then split into two phases. The limits of Phase Two included the reconstruction of Goliad from Pecan Valley Drive to Lassus. This required the reconstruction of 0.8 miles of this 44' wide roadway, with new curbs, driveways, and sidewalks; storm drainage systems including box culverts up to 6'x6' in size; sanitary sewer mains; waterlines, fire hydrants and services. CEC assisted the City of San Antonio with public meetings throughout the design of the project, and is now providing construction phase services.

Project Cost: \$6.65 Million / **Completion Date:** 2012



PROJECT MANAGEMENT

The true value that our team brings to Webb County for these projects comes from the broad perspectives provided by our highly experienced senior engineers working closely with our technology driven experienced design engineers. Additionally, our team offers significant local knowledge coupled with a vast arsenal of design related resources to provide the most innovative solutions for the project. For this project, we have identified a three-tiered approach to project management beginning with a regionally located project principal, experienced project manager and coupled with a seasoned design manager.

Mr. Jeffrey G. Puig, P.E., R.P.L.S. will serve as the team's Project Principal and Project Manager. As a principal within the firm, Mr. Puig will be responsible for the contract, fee management and assure that the resources of the project team are committed and focused on the priority of planning, design and construction of this project. Mr. Puig will also provide senior technical design support for the project team, who will guide with their experience the project to completion.

Jeffrey G. Puig, P.E., R.P.L.S., Principal and Laredo Division Manager of Civil Engineering Consultants, has over 25 years of experience in civil engineering and surveying in the South Texas area. His leadership skills for integrating the resources of our team and the diversity of our divisions involved on the project will allow for an exceptional design product that prove the value of selecting our team. Mr. Puig currently resides in Laredo and has been actively participating in civil design projects since 1994. Mr. Puig graduated from Texas A&M University in College Station with a Bachelor of Science degree in Civil Engineering and completed his undergraduate emphasis in Public Works. As a native Laredoan, he has extensive knowledge of Webb County, the City of Laredo and its surrounding counties. Mr. Puig has completed numerous civil design projects within South Texas and has a full understanding of the various City, County and local government's design regulations. He is thoroughly familiar with Webb County and its current growth and development; as well as, the necessity for infrastructural improvements resulting from the recent Eagle Ford Shale Play in and around the County.

As a project manager within the firm, Mr. Puig will serve as the primary and central point-of-contact for the team and Webb County. He will be made available to the County Judge and Commissioners focused on this project from its inception through its completion. He will guide the team's design manager in all aspects of the projects from budgetary constraints to specific needs required and/or requested by the county throughout the projects. He will be responsible for all aspect of the project's management, including but not limited to presentations, updates, project schedules and contractor's pay requests.

Mr. Puig has served as a project manager and a design engineer for numerous paving, municipal utility and drainage projects throughout Laredo, Zapata, Cotulla and the South Texas region. He has recently been involved in several roadway and drainage related projects that have including pavement reconstructions, street and roadway designs, storm drainage designs, hydraulic & hydrologic analysis, land and development assessments, horizontal and vertical roadway alignments, drainage analysis, culvert designs, and project feasibility reports. Mr. Puig has extensive knowledge and experience with latest design software including: Autodesk Civil 3D, FlowMaster, Pond Pack, WaterCad, StormCad, Winstorm, TR-55 and HEC-RAS. He has utilized this software to design roadway and storm drainage systems, detention ponds, and assist in preparing pavement and drainage reports on numerous projects in South Texas. Mr. Puig's interactive personality and professional approach in dealing with his clients has earned him excellent working relationships with many municipal, county, and state officials throughout South Texas. He is thoroughly familiar with Webb's growth and development.

Mr. Edward L. Ochoa, P.E., S.I.T., C.F.M., will serve as the team's Design Manager.

Mr. Ochoa has over 20 years of experience working on a wide variety of land development, municipal and transportation projects. Mr. Ochoa's experience includes platting, roadway design, water distribution and sanitary sewer design, hydrologic analysis, storm drainage/detention pond design, utility design & coordination, SW3P, grading, and a variety of civil site improvements. He is also experienced in coordinating and preparing a variety of surveys and easements in both rural and urban settings. Mr. Ochoa's municipal and transportation experience includes roadway and sidewalk improvement projects which include meeting ADA accessibility standards, access management and right-of-way coordination. His experience also includes managing several state highway projects. As a Certified Floodplain Manager in Texas, Mr. Ochoa has the knowledge and ability to assist the County with any floodplain management and flood hazard mitigation issues.

In addition to design experience, Mr. Ochoa has also managed the production schedule and budget on several roadway, municipal and land development projects. He has directly supervised the following sections: design, plan review, surveying, water distribution, sanitary sewer, utilities and bridge, consisting of engineers, engineering technicians, engineering specialist, and consultants.

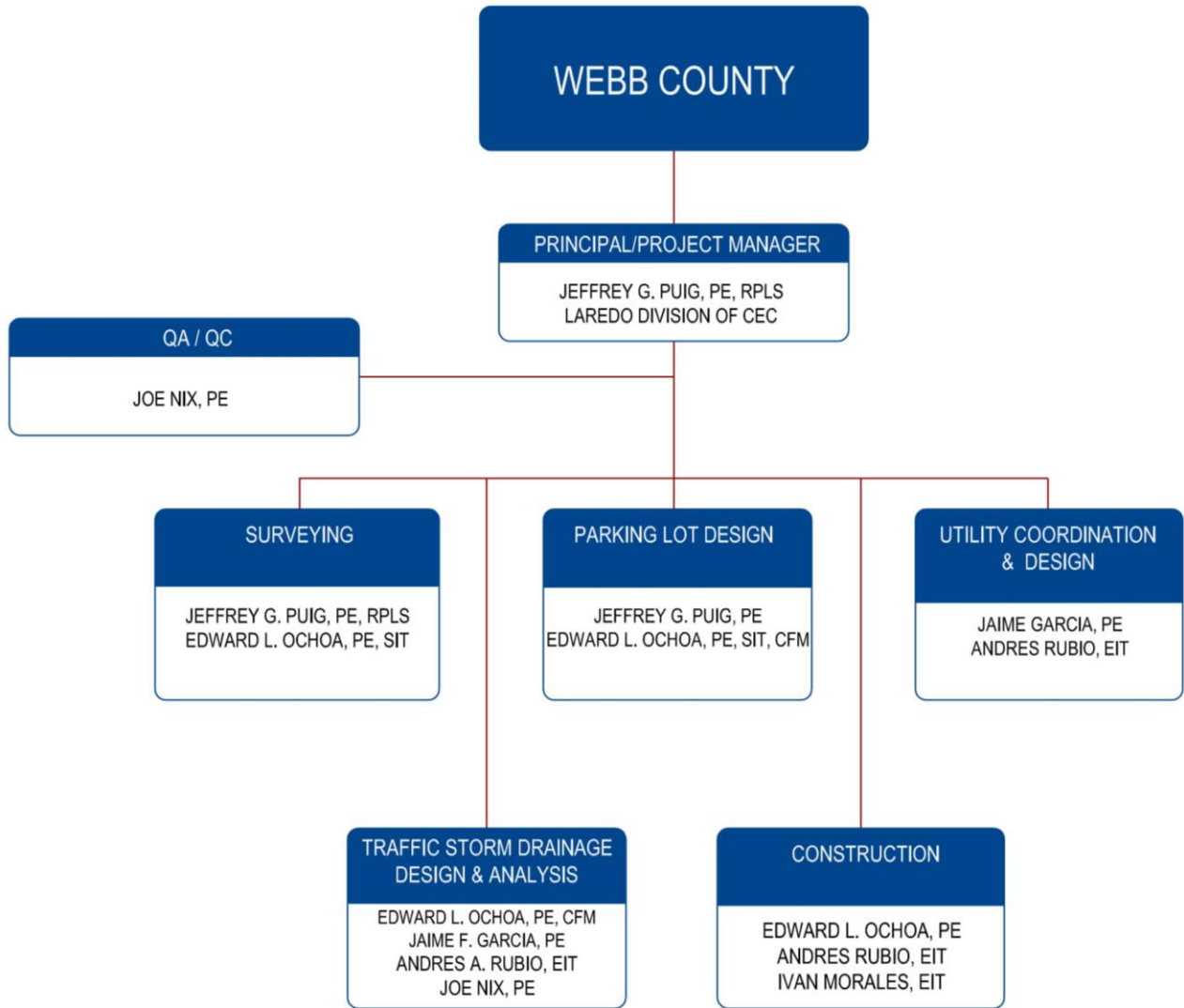
Our design team will consist of several multi-disciplined engineers and surveyors that have been meticulously selected for this project. Project assignments for additional engineering and surveying professionals are as follows:

- **Garland Galm, P.E. – CEC, San Antonio – President**
 - Quality Assurance and Quality Control Support
 - Senior Street and Drainage Design Support
- **Jeffrey G. Puig, P.E., R.P.L.S. – CEC, Laredo – Roadway Design Engineer & Project Surveyor**
 - Roadway and Drainage Design Support
 - Construction Plans and Specifications Support
 - R.O.W. and Utility Coordination
 - Survey Crew Management
 - Improvement, Topographic and R.O.W. Surveyor
- **Frank Jaster, P.E. – CEC, San Antonio - Pavement and Construction Engineer**
 - Pavement Design
 - Construction Observation and Inspections
- **Julio Ramos, P.E., P.T.O.E. – CEC, San Antonio – Transportation Design Engineer**
 - Roadway and Drainage Design Support
 - Construction Plans and Specifications Support
- **Andres Rubio, E.I.T. – CEC, Laredo – Utilities, Regulatory and Permitting**
 - Utilities Adjustments and Design Support
 - Permitting Support
- **Eliud De Los Santos, P.E. – CEC, Laredo – Project Inspector**
 - Construction Inspection and Quality Control

CEC's lines of communication are represented further in the organizational chart shown in the following section.

TEAM ORGANIZATIONAL STRUCTURE FOR THE PROJECT

The diagram below represents CEC’s team structure proposed for Webb County’s Texas Community Development Block Grant project. The diagram also identifies the proposed relationships between key personnel and support staff who will participate on the project, and which aspects of the work each person will be responsible for performing.



CEC’s lines of communication begin with a direct connection between Webb County and Mr. Jeffrey G. Puig, P.E., R.P.L.S., CEC’s project manager. From that point forward, he will be in direct contact with the county, design and construction team members along with any sub-consultants used for this project. As the project manager for the team, Mr. Puig will coordinate all meetings, correspondence and design between the County and our team.

OTHER ENGINEERS OR PERSONNEL TO BE INVOLVED IN THE PROJECT

The following is a current employee listing with key personnel tasked for this project under CEC's Laredo Division, as well as, supporting engineering staff from our corporate office in San Antonio:

CEC - LAREDO DIVISION TEAM

****Jeffrey G. Puig, P.E., R.P.L.S.**, Principal / Laredo Division Manager / Sr. Project Manager / Project Surveyor

****Edward L. Ochoa, P.E., S.I.T., C.F.M.**, Design Manager / Sr. Project Engineer

****Joe Nix, P.E.**, Principal / Sr. Traffic Engineer

Jaime Garcia, P.E., Design Support Engineer – Project Engineer

Andres Rubio, E.I.T., Design Support – Engineer-In-Training

Ivan Morales, Design Support – Graduate Engineer

Rodolfo Garcia, Surveying Assistant / Technical Design Assistant /Sr. CADD Draftsman

Elvia Garcia, Administrative / Business Manager

Guillermo Martinez, Survey Crew Chief

Rodolfo Hernandez, Survey Team Member / CADD Draftsman

Felipe Mendoza, CADD Draftsman

Roadway Design Engineer & Project Surveyor– Jeffrey G. Puig, P.E., R.P.L.S.

Mr. Puig has over 25 years of experience in civil engineering and surveying in the Laredo Area. Mr. Puig has experience in roadway, drainage projects and site civil projects in Laredo, Webb, Duval, Zapata, Jim Hogg, and Starr Counties. Mr. Puig's many years of experience include everything from CADD drafting and surveying, planning and feasibility to design and construction management. He has provided surveying services on many municipal, institutional and private engineering projects. He has completed design surveys ranging from site topography and utility surveys to drainage easements and construction staking. Mr. Puig has extensive surveying experience in land development and has completed numerous boundary, topographic and improvement surveys that support the design engineers. He has also been responsible for a variety of surveys, including oil/gas, residential, ranch boundaries, elevation certificates, ALTA, and various construction surveys.

Storm Drainage Design Engineer & Utility Engineer – Edward L. Ochoa, P.E., S.I.T., C.F.M.

Mr. Ochoa has over 20 years of experience working on a wide variety of land development, municipal and transportation projects. Mr. Ochoa's experience includes platting, roadway design, hydrologic analysis, storm drainage/detention pond design, utility design & coordination, SW3P, grading, and a variety of civil site improvements. He is also experienced in coordinating and preparing a variety of surveys and easements in both rural and urban settings. Mr. Ochoa's municipal and transportation experience includes roadway and sidewalk improvement projects which include meeting ADA accessibility standards, access management and right-of-way coordination. He has also managed several state-funded projects including rural community development block grant (TxCDBG) projects in Hebbronville and he has working knowledge of the CDBG Project Implementation Manual. He has also managed several state highway projects while he worked for TxDOT – Laredo District..

Construction Management - Frank Jaster, P.E.

Mr. Jaster has over 27 years of experience. He has 17-years experience with the Texas Department of Transportation (TxDOT) serving 10-years as a design and materials engineer, 7-years as a construction engineer. He also has an additional 8-years experience with Fugro Consultants as the Construction Materials Manager where he managed their construction materials and engineering section. His experience includes providing project construction material engineering, pavement design and investigation services, quality control (QC) and quality assurance (QA) services, and laboratory services for compliance testing of soils, hot mix asphaltic concrete (HMAC), pre-stressing and post-tensioning, and concrete construction.

CEC - CORPORATE SUPPORT STAFF

****Garland Galm, P.E.**, Principal / QC/QA Manager / Senior Transportation Engineer

****Joe Nix, P.E., P.T.O.E., R.P.L.S.**, Principal / Project Manager / Senior Traffic Engineer

****Julio Ramos, P.E., P.T.O.E.**, Design Engineer / Transportation - Traffic Engineer

QA/QC, Senior Transportation Engineer – Garland Galm, P.E.

Mr. Galm has more than 29 years of transportation experience and has been a project manager with CEC since 1997. He coordinates the assignments of design work, ensures client service is carried out effectively, regularly checks design schedules, communicates with the various clients that CEC does business with, and pursues quality in all that CEC produces. While at CEC, Mr. Galm has managed the Roland Road Preliminary Engineering Report and Schematic Development for Bexar County, three (3) work order contracts for TxDOT (over 30 work authorizations consisting of studies, reports, design and plan delivery), the SH 151 PS&E Contract for TxDOT, Mission Trails for COSA/TxDOT, and several other COSA Projects.

Senior Traffic Engineer – Joe F. Nix, P.E., P.T.O.E., R.P.L.S.

Mr. Nix is a Senior Traffic Engineer with primary responsibility for traffic engineering related projects. He has more than 37 years of experience with traffic control design and traffic impact analysis for land use developments, traffic counting, and traffic projections. He also has experience with commercial site developments, water and sewer distribution systems, environmental and feasibility studies, and land surveying. He has directed various major traffic engineering studies and traffic improvement designs and has provided traffic expert witness services within the States of Texas and Louisiana. Mr. Nix has served as Planning & Design Engineer for the City of Austin Urban Transportation Department and for the City of San Antonio Traffic Department. He manages traffic control design and analysis projects, traffic impact analysis for land development projects, traffic operations and improvement studies, and traffic signal designs.

Transportation Engineer – Julio Ramos, P.E., P.T.O.E.

Mr. Ramos is a Transportation Engineer with primary responsibility for traffic engineering related projects. Mr. Ramos has had 7 years of experience in transportation engineering, from roadway design to traffic signal design, including traffic modeling. His traffic operations experience includes traffic signal timing, speed zone studies (including school reduced speed zones), travel time studies, and microscopic traffic simulation. Mr. Ramos has had extensive training and experience in the use of SYNCHRO traffic modeling software for capacity analysis and for traffic signal optimization. Mr. Ramos' roadway design experience includes city, county and state roadways. In which his experience includes traffic signal design, alignment design, traffic control plans, storm water pollution prevention plans, utility coordination and earthwork & summaries. His experience also includes ADA requirements and access management.

WORK PERFORMANCE

AVAILABILITY TO COMMENCE SERVICES

Our design team is committed to the progress of Webb County and its direction toward enhancing the quality travel within and around Webb County. Therefore, we stand prepared to serve the county immediately and upon successful negotiation of an engineering service contract, we would commence with our assistance to the preparation of applications for the CDBG grants. This will be followed by the design to provide timely service to meet the prescribed schedules and deadlines of the County. If necessary, our team is willing to place any project on a fast track basis to complete the design plans within ninety (90) days of the County's notice to proceed.

EXPERIENCE WITH GRANT FUNDED PROJECTS

CEC and each of the specific team members are familiar with the design requirements, process and procedures for TCDP construction. Our project manager and design engineer have worked with the surrounding Counties for many years and understand the requirements for the design tasks. Our capacity to perform all facets of the design tasks is evident through each of our engineers' vast experience working within the County on similar TCDP grant projects. Mr. Jeffrey G. Puig, P.E. adds extensive expertise on local, state and federally funded projects. Mr. Puig has worked on numerous grant-funded projects throughout South Texas. He has assisted with designs for TDHCA-Colonia Planning Fund Projects, TDHCA-Texas Community Development Projects, TCDP-Grant Project for the office of Rural Community Affairs (ORCA), Texas Water Development Board's (TWDB) - Economically Distress Areas Program Projects, Texas Department of Transportation Projects, and Texas Parks and Wildlife Projects.

In addition, our design team has completed several TCDP contracts for Jim Hogg, Webb and Zapata County. CEC has a complete understanding of the design requirements for a project of this caliber. Our design team's knowledge of roadway surveying and design allows us to provide a professional product to each of our clients.

FAMILIARITY WITH THE GEOGRAPHICAL AREA OF THE PROJECT

Each of our team members is extremely familiar with the geographical area of the project having worked on different projects within Webb County. We each have a detailed understanding of the diverse issues and historical background surrounding the project locations. Also, being that we make our living doing business in Duval, Jim Hogg, and Zapata Counties, we feel that we would have a higher personal regard to the project and intend to ensure that Webb County receives a quality completed product, as it directly affects our future in our market place. We understand the issues in Hebbronville and its surrounding areas and feel that our design team will provide a quality product.

ABILITY TO MEET SCHEDULES

Our design team is very aware that the application preparation assistance and plan preparation for any project would require complete dedication and commitment from all team members. Therefore, rest assured that each of our team members at CEC are committed to meeting or even exceeding any time schedule expectation that may be required. In addition to the design engineers ready to begin work, we have up to six surveying crews between our Laredo and San Antonio office that are available to begin the surveying design and topography on one-day notice, and with a Registered Professional Land Surveyor and Surveyor-In-Training in house, you can rest assure that there will be no wait in getting appropriate surveying information.

With our previous design experience having worked on numerous public road and drainage projects throughout South Texas, we are very familiar with the county governments and staffing organizational structures, with whom we will need to coordinate design and construction efforts. We are knowledgeable in construction and inspection procedures when working on County projects. In addition to having a good working relationship with all parties involved in the approval process, we have worked with many of the contractors that provide street improvement services and we feel that being able to work out any issues with them will help expedite the completion of the project. The sum of this experience means that we will be able to meet deadlines set on us by Webb County.

SUMMARY APPROACH TO PROJECT MANAGEMENT WITHIN BUDGETARY CONSTRAINTS

CEC's approach to managing this project under strict budgetary constraints begins with an initial comprehensive meeting between the assigned Webb County's representatives, Mr. Jeffrey G. Puig and Mr. Edward Ochoa. CEC's assigned project principal and manager. During this meeting, we will inquire as to the nature of the project, specifics with respect to the deliverables, time schedules for the project, anticipated budgets and project limitations.

Following this initial meeting and after we have a detailed understanding of the project, we will be available to provide Webb County with any consulting services or assistance with your applications for CDBG programs and grants. Once a grant is awarded to the County, we will be prepared to commence immediately with the surveying and schematic development for the project. We will begin with a schematic layout and typical pavement section that is focused around the initial scope of services, County's design time and project budget. CEC will coordinate a follow-up call with to the County on any requested additions, deletions or adjustments to the scope, time and fee as presented and prepare and submit a final schematic to the County for consideration. CEC will work closely with and utilize existing information from the Webb County Judge, Commissioners and Construction Department to move forward with the preliminary design.

Upon acceptance of the final schematic, we would initiate the project with an internal project team meeting, where the specifics of the project would be discussed, man-hours and project timelines would be established and team assignments/responsibilities would be coordinated. Following this meeting, each of the assigned team members would begin their respective design work.

Some of the following design specifics will be address with our design team to insure the project stays on schedule and within budget:

- Identifying a cost-conscious pavement section, utilizing locally available materials, to will meet the design parameters for truck traffic loadings and heavy equipment travel.
- Identify the most effect alignment to facilitate the functional mobility of vehicles traveling the roadway, both during and after construction. This could include the following: possible offset roadways, temporary roadways, separated travel lanes, shifting of the roadway off of center, reconstructing culverts and/or rebuilding new culverts leaving the existing structure in-place.

Our approach to managing the various projects includes establishing the right team for the right job. Should the project require detailed traffic analysis; then, we would engage our traffic engineers. Should the project require construction quality management services; then, we would engage our construction management team and so on. Being that our CEC team offers many various engineering and surveying disciplines, we are able to pair the variety of projects that the District may have with the most experience personnel that would be right for the project.

In addition, our experienced project managers know that project progress is significantly dependent on the communication between their Client and project team members. Therefore, we have established a 30-60-90 internal review during the development of construction plan preparation and always work closely with our Clients during each of these phases to ensure that the project focus is maintained, the project budget is upheld and that we stay on track to meet our project timelines.

Likewise, our design engineers know that the key to providing sound engineering design is contingent on time and effort put forth in gathering accurate reliable existing information on the project sites coupled with a detailed understanding of the design requirements and project parameters. Factors that our engineers consider include: addressing and understanding items such as technical requirements, unique terrain conditions, identifying utilities that may impact the design, understanding the project area, acquisitions, availability of existing right-of-way, addressing possible design constraints, managing time and budget, establishing a defined work progress plan,

managing changes in the project and preparing deliverables to name a few. In closing, our approach involves many levels of project management, design and client/team coordination, all the while maintaining our commitment to quality.

LIST OF FIVE PAST/CURRENT CLIENT REFERENCES

CEC prides itself on the many quality projects that it has completed and the established client relationships that have been formed over the years. Our company's diversity and in-depth professional experience has allowed us to work with many different people and project contact personnel. It has been CEC's practice to work closely with the project representatives to ensure a complete understanding of all project related tasks. CEC recognizes the importance of a quality project and welcomes Webb County's interest in talking with our project references. Below is a brief listing of references:

- | | |
|---|--|
| <p>❖ Abraham Gonzalez
Owner / Principal
Quantum Construction
6420 Polaris Dr., Suite 1
Laredo, Texas 78041
(956) 763-2128</p> | <p>❖ Enrique Rangel, P.E.
Director of Facilities
United Independent School District
3501 E. Saunders
Laredo, Texas 78041
956. 473.7956</p> |
| <p>❖ Paul Leyendecker
Owner / Principal
Leyendecker Construction
4220 Sanders Ave.,
Laredo, Texas 78071
(956) 722-0531</p> | <p>❖ Juan Carlos Guerra
Judge
Jim Hogg County
206 N. Oak
Hebbronville, Texas 78361
(361) 527-0041</p> |
| <p>❖ Guillermo Cavazos
Owner / Principal Architect
Cavazos Architects
9114 McPherson Rd #2501
Laredo, TX 78045
(956) 724-8123</p> | <p>❖ Ramon Chavez, P.E.
City Engineer
City of Laredo
1110 Houston
Laredo, Texas 78040
(956) 791-7346</p> |

CAPACITY TO PERFORM

SUMMARY OF STAFFING LEVEL AND EXPERIENCE OF THE FIRM

Our design team possess in excess of 60 years of cumulative civil design and surveying experience within Webb County and surrounding areas. We have a complete understanding of local design requirements and have established positive working relationships with many of the County, City and State government personnel. Resumes of the engineers and surveyors that will be assigned to this County project are available upon request.

At CEC, we have built an organizational structure that allows each team to work on a variety of projects using a dedicated team of industry professionals. This structure enables us to manage multiple projects and respond effectively and efficiently to our client's needs. Our teams are organized into five divisions: Public Works, Development, Transportation & Construction Quality Management, Surveying and Laredo, each managed by a registered professional engineer or surveyor and staffed with service oriented, experienced team members that offer professional services from the project's inception through its completion.

Survey Division

CEC's Survey Division provides boundary, topographic and construction surveys to a wide variety of clients. These services are performed for clients such as the U.S. Fish and Wildlife Service, the Texas Department of Transportation, the City of San Antonio as well as private sector clients. The services available include boundary surveys, topographic surveys, construction stakeout and as-built surveys, right-of-way acquisition surveys, horizontal and vertical control surveys, land title surveys and records research. CEC provides state of the art equipment, as well as, standard equipment and technology that is appropriate to a specific project or application.

Transportation & Construction Quality Management Division

CEC's Transportation Division has extensive experience in every type of roadway, from city streets and county roads to Farm-to-Market, State, U.S., and interstate highways. Our transportation services included planning; funding jurisdictions; schematic design; plans, specifications, and estimates; construction project management; traffic engineering and highway maintenance management. Precertified by the Texas Department of Transportation to perform work in more than 30 categories, we have completed projects for TxDOT's San Antonio, Austin, Dallas, Corpus Christi, Yoakum, Laredo, El Paso and Pharr Districts. With staff members who are former TxDOT engineers with statewide, hands-on design experience, we are well versed in the department's standards and procedures.

Laredo Division

Established in 2004, Puig Engineering, LLC joined the Civil Engineering Consultants as the permanent Laredo Division of CEC in September 2007. The Laredo Division provides civil engineering design, planning, and surveying services for the six-county region that includes Jim Hogg, Dimmit, LaSalle, Starr, Zapata and Webb Counties. The firm has clients that consist of architectural firms, construction companies, developers, institutions, municipalities, private companies, and state agencies. CEC is committed to providing the highest quality of service to its clients and offers exceptional professional experience coupled with regionalize knowledge to the counties and communities it serves. Additionally, The CEC Laredo Division has been involved in a range of project design provisions including stormwater systems, drainage design, hydrology analysis, hydraulics, sanitary sewage systems design, water distribution systems design, grading and roadway design, surveying/photogrammetry, site and subdivision design, site assessment, land-use feasibility, and construction supervision.

Public Works Division

CEC's Public Works Division manages the projects administered by municipalities and utility companies. Such municipalities and utility companies include the City of San Antonio, Bexar County Public Works, and the San Antonio Water System. We pride ourselves on the knowledge we bring to the table for each client. CEC's Public Works Division provides full capabilities in all types of projects required by municipalities, including water and wastewater, roadways, airports, drainage/flood control, water systems, sanitary sewer systems, and utilities.

Development Division

CEC's Development Division provides a full range of services to developers, institutions, architectural teams, and construction companies. Our experience embraces a diversity of building types, including residential communities, commercial/industrial/institutional, K – 12 schools and universities, and parks and recreational facilities. The services provided by our Development Division draw on the expertise of staff members skilled in all aspects of site engineering – water and wastewater utilities systems; drainage and detention facilities; platting and zoning; traffic; roadways; and paving and site grading. Special studies include: traffic operations; traffic impact analysis; hydraulic analysis of water systems; floodplain determination; and stormwater pollution abatement plans. CEC staff members are skilled in navigating through an increasingly complex maze of regulatory requirements to limit risks and enhance possibilities. In all our work, we are guided by strong ethical principles and a cooperative spirit with our client, design team, construction partners, and the regulatory community.

ADDITIONAL HUMAN AND/OR FINANCIAL RESOURCES

CEC maintains some of the most current development software licenses and technologically advanced computer systems. While our company has state of the art computers and surveying equipment, which are tools used to enhance our ability to analyze design issues and improve decisions, they are used judiciously and with discretion, to assist in the process, not to replace it. To strengthen our customer service, CEC offers the full spectrum of standard civil engineering and surveying resources including computer and CADD capabilities, drafting, cost estimating, planning, design, project scheduling and management, construction observation services, and surveying.

CEC's team is committed to providing Webb County with the utmost in design services, as we strive to live by our core values of Honesty, Integrity and Ethical Behavior, Respect, Family, Cooperation, and Success. CEC endeavors to make a positive difference whenever we are involved, making the world a better place, and improving the quality of life for people, which is exactly as our motto reads, "We Make a Difference".

The firm's practical approach, cooperative attitude, and timely project execution compels many clients to repeatedly retain CEC when they require professional engineering and surveying services. CEC is proficient and qualified in the range of services listed:

- Bicycle and Pedestrian Facilities
- Bond Planning
- Construction Management
- Drainage Design
- Engineering Evaluation
- Facilities Assessment
- Feasibility Studies
- Flood Control
- Forensic Investigation
- Grade Separations
- Grading & Paving
- Highways & Roadways
- Inspection Services
- Intelligent Transportation Systems
- Interchanges
- Land Development Planning
- Land Surveying/Platting
- Master Planning
- Project Management
- Public Involvement
- Regulatory Processing
- Right-of-Way Services
- Roads & Streets
- Site Development
- Site Selection
- Sport Facilities
- Stormwater & Drainage
- Subdivision Design
- TCEQ WPAP, SCS & CZP
- Tennis Courts
- Traffic & Signals
- Traffic Engineering—Planning & Design
- Trenchless Technology
- Unmanned Aerial Systems / Mobile LiDAR
- Urban Design & Planning
- Utility Planning & Design
- Wastewater Collection / Force Mains
- Wastewater Systems
- Wastewater Treatment
- Water Storage
- Water Supply & Distribution
- Water Transmission
- Water Treatment

CURRENT PROFESSIONAL LIABILITY INSURANCE

CEC carries professional liability insurance with the insurance company of Grona Boles Martin Bloxson. A copy of our current professional liability insurance certificate is attached on the following page for your reference.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GBMB Insurance Agency LLC P. O. Box 790828 San Antonio TX 78279-0828		CONTACT NAME: Lisa Bielefeld PHONE (A/C No. Ext): 210-366-5094 FAX (A/C No): 210-366-9549 E-MAIL ADDRESS: LisaB@gbmbinsurance.com	
INSURED CIVIL01 Don Durden, Inc. DBA Civil Engineering Consultants 11550 I-10 West, Ste 395 San Antonio TX 78230		INSURER(S) AFFORDING COVERAGE INSURER A: Texas Mutual Insurance Co. 22945 INSURER B: Continental Casualty Ins. Co. 20443 INSURER C: Valley Forge Insurance Co. 20508 INSURER D: INSURER E: INSURER F:	NAIC #

COVERAGES **CERTIFICATE NUMBER:** 620358314 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		6024596811	6/1/2019	6/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BUA6024596825	6/1/2019	6/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUE6024596842	6/1/2019	6/1/2020	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> A	0001327495	6/1/2019	6/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liab - Claims Made Retro Date N/A Knowledge Date 10/8/1992		AEH113773009	10/21/2018	10/21/2019	Each Claim 3,000,000 Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Information Only XXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXXXXXX	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/17/2019

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GBMB Insurance Agency LLC P. O. Box 790828 San Antonio TX 78279-0828	CONTACT NAME: Lisa Bielefeld PHONE (A/C. No. Ext): 210-366-5094 E-MAIL ADDRESS: LisaB@gbmbinsurance.com	FAX (A/C. No): 210-366-9549
	INSURER(S) AFFORDING COVERAGE	
INSURED CIVIL01 Don Durden, Inc. DBA Civil Engineering Consultants 11550 I-10 West, Ste 395 San Antonio TX 78230	INSURER A: Texas Mutual Insurance Co	NAIC # 22945
	INSURER B: Continental Casualty Ins. Co.	20443
	INSURER C: Valley Forge Insurance Co	20508
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 620358314

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			6024596811	6/1/2019	6/1/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 25,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BUA6024596825	6/1/2019	6/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUE6024596842	6/1/2019	6/1/2020	EACH OCCURRENCE	\$ 6,000,000
							AGGREGATE	\$ 6,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	0001327495	6/1/2019	6/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Professional Liab - Claims Made Retro Date N/A Knowledge Date 10/8/1992			AEH113773009	10/21/2018	10/21/2019	Each Claim Aggregate	3,000,000 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Information Only
 XXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXXXXXX

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS FORM MUST BE INCLUDED WITH RFQ PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFQ PACKAGE AND SIGN BELOW TO CONFIRM SUBMITTAL OF EACH REQUIRED ITEM.

RFQ # 2020-008

“Civil Engineering Services for Tex Mex Parking Lot Project”

Proposer Information

A minimum of five (5) references with whom the firm has performed substantially similar services described in this document.


Conflict of Interest form (Form CIQ)

Certification regarding Debarment (Form H2048)

Certification regarding Federal lobbying (Form 2049)

Code of Ethics Affidavit

Proof of No Delinquent Tax Owed to Webb County


Signature of person authorized to sign RFQ

03/25/2020
Date



Proposer Information

Name of Company: CIVIL ENGINEERING CONSULTANTS
Address: 7109 N. BARTLETT AVENUE, STE. 201
City and State: LAREDO, TEXAS 78045
Phone: 956-729-7844
Email Address: jpuig@cectexas.com

Signature of Person Authorized to Sign:

Jeffrey G. Puig
Signature

JEFFREY G. PUIG
Print Name

PRINCIPAL / LAREDO DIVISION MANAGER
Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

CORPORATION

MARCH 25, 2020
(Date)

Note:

All submissions relative to these RFQ shall become the property of Webb County and are nonreturnable.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

NONE / NOT APPLICABLE

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

NONE / NOT APPLICABLE

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

~~A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?~~

Yes No


~~B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?~~

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

NONE / NOT APPLICABLE

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

03/25/2020
Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

PART A.

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

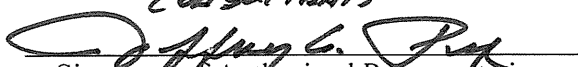
5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor <i>DON DURDEN, INC dba Civil Engineering CONSULTANTS</i>	Vendor ID No. or Social Security No. <i>74-2330985</i>	Program No.
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Signature of Authorized Representative

03/25/2020
Date

JEFFREY G. PUIG, PRINCIPAL/LAREDO DIVISION MANAGER
Printed/Typed Name and Title of
Authorized Representative

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

PART A. PREAMBLE

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

PART B. CERTIFICATION

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
- No

Name of Contractor/Potential Contractor <i>DON DUNDELL, INC.</i> <i>dba</i> <i>CIVIL ENGINEERING CONSULTANTS</i>	Vendor ID No. or Social Security No. <i>74-2330985</i>	Program No.
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Name of Authorized Representative <i>JEFFREY G. PUIG</i>	Title <i>PRINCIPAL/LAREDO DIVISION MANAGER</i>
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Signature - Authorized Representative

03/25/2020
Date

**WEBB COUNTY PURCHASING DEPT.
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS
AFFIDAVIT FORM**

STATE OF TEXAS *

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB *

BEFORE ME the undersigned Notary Public, appeared JEFFREY G. PUIG, P.E., P.A.S the herein-named "Affiant", who is a resident of WEBB County, State of TEXAS and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytx.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>

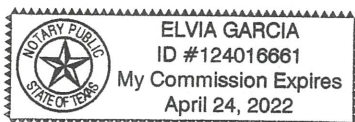
I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to joel@webbcountytx.gov.

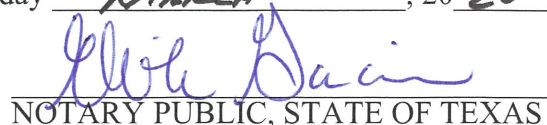
Executed and dated this 25 day of MARCH, 2020.


Signature of Affiant

JEFFREY G. PUIG
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 25 day MARCH, 20 20




NOTARY PUBLIC, STATE OF TEXAS

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

DON DURDEN, INC
Name dba CIVIL ENGINEERING CONSULTANTS owes no delinquent property taxes to Webb County.

DON DURDEN, INC
dba CIVIL ENGINEERING CONSULTANTS owes no property taxes as a business in Webb County.
(Business Name) CONSULTANTS

DON DURDEN OR ANY SHAREHOLDERS owes no property taxes as a resident of Webb County.
(Business Owner)

JEFFREY G. PUIG, PE, RPLS
Person who can attest to the above information

*** SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas
County of Webb

Before me, a Notary Public, on this day personally appeared JEFFREY G. PUIG, PE, RPLS, know to me (or proved to me on the oath of JEFFREY G. PUIG, PE, RPLS to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 25 day of March 2020.

Notary Public, State of Texas



Elvia Garcia

(Print name of Notary Public here)

My commission expires the 24 day of April 2022

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*Civil Engineering | Land Development | Surveying & Mapping | Municipal/Public Utilities
Drainage | Unmanned Aerial Systems (UAS)/Mobile LiDAR/Terrestrial Scanning Solutions
Traffic Engineering | Transportation Engineering | Construction Management | Design/Build*



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

www.ceptexas.com