



**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : Constable Precinct 4

Date of Request: 12/28/2020

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2467-3170-001-462605	Fuel & Lubricants	\$7,000.00
TOTAL		\$7,000.00

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
2467-3170-001-413000	Overtime	\$5,660.00
2467-3170-001-422000	FICA County Share	\$433.50
2467-3170-001-423000	Retirement County Share	\$696.78
2467-3170-001-425000	Unemployment Tax	\$39.47
2467-3170-001-426000	Worker Compensation	\$170.25
TOTAL		\$7,000.00

Justification for Request:

Line item transfer will reclassify funds due to a relocation approval of monies from the Fuel & Lubricants account to the Overtime & Fringe Benefit accounts.

Approved by Department Signing Authority:

Harold Devally/Con.Pct.4

Print Name/Title

Harold Devally
Signature

FOR AUDITOR'S USE ONLY	
Recommended by County Auditor's Office: <i>John Jullis</i>	Date: <u>1/6/2021</u>

FOR BUDGET OFFICE USE ONLY	
Commissioners Court Approval Date: _____	Agenda Item: _____
Date Entered by Budget Office: _____	Initials: _____

Angelita F. Cruz

From: Victor Barberena
Sent: Tuesday, January 5, 2021 3:22 PM
To: Angelita F. Cruz
Subject: FW: FY2019 OPSG Frag Approval - Agenda Item
Attachments: BA-01 Form - CP4 Frag Approval.pdf

Importance: High

From: Felipe D. Padilla
Sent: Tuesday, January 5, 2021 2:59 PM
To: Victor Barberena <vbarberena@webbcountytx.gov>
Cc: Cesar Gonzalez <cesarg@webbcountytx.gov>
Subject: FW: FY2019 OPSG Frag Approval - Agenda Item
Importance: High

Good afternoon Mr. Barberena,

As part of the CP4 Fragmentation Order approval, please create and agenda item for next Commissioner's Court and include the attached line item transfer from Fuel & Lubricants account to the Overtime & Fringe Benefit accounts.

Transfer From:	Adopted	Request	Current	Ending
2467-3170-001-462605	\$ 18,000.00	7,000.00	11,983.30	4,983.30

7,000.00

Transfer To	Adopted	Request	Current	Ending
2467-3170-001-413000	\$ 89,577.00	5,660.00	11,921.45	17,581.45
2467-3170-001-422000	\$ 6,853.00	433.50	912.33	1,345.83
2467-3170-001-423000	\$ 11,018.00	696.78	1,466.36	2,163.14
2467-3170-001-425000	\$ 618.00	39.47	82.13	121.60
2467-3170-001-426000	\$ 2,688.00	170.25	358.35	528.60

7,000.00

Also, Constable Harold Deville must sign the BA form attached. Once he signs them, please send them to me to approve them

Let me know if you have additional questions.

Thank you,

Felipe Padilla, MPAcc
Senior Accountant
Webb County Auditor's Office
956-523-4010
fpadilla@webbcountytx.gov