



MARGIE R. IBARRA  
COUNTY CLERK  
FILED

**WEBB COUNTY, TEXAS**  
**COMMISSIONERS COURT**

2021 JAN -8 AM 8:42

WEBB COUNTY, TEXAS

BY REH DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JANUARY 11, 2021  
9:00 a.m.

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: [http://www.webbcountytx.gov/AgendaandMinutes\\_Video/](http://www.webbcountytx.gov/AgendaandMinutes_Video/)

Call in number for meeting: (956) 523-4640

Email address for meeting: [cctpubliccomments@webbcountytx.gov](mailto:cctpubliccomments@webbcountytx.gov)

Please include in the email your name, contact information and the agenda item you are addressing.

All questions must be submitted before 9:00 a.m. CST

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Forfeiture Funds; and any other matters incident thereto: **[Requested by Martin Cuellar, Sheriff; Forfeiture Fund #2153]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2153-3020-001-456305	Uniforms	\$2,000	\$2,000	\$2,000	-0-
	2153-3010-001-443000-035	Repair & Main. Equip.	\$1,000	\$1,000	\$1,000	-0-
	2153-3020-001-462605	Fuel	\$10,000	\$4,858	\$10,000	\$5,142
				\$7,858		
To:	2153-300-001-443000-090	Repairs-Helicopter	\$45,000	\$7,858	\$1,929	\$9,787

**Issue:** Funding is needed for additional repairs to the helicopter.

**Solution:** Request a line item transfer.

**Result:** There will be sufficient funds in the account to pay for repairs.

- b. Discussion and possible action to approve, by Order, a budget amendment to the Sheriff's Office State forfeiture fund by increasing the expenditure budget by \$10,394; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure; and any other matters incident thereto. **[Requested by Martin Cuellar, Sheriff; Fund # 2151]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>
From:	2151-259700	Fund Balance	\$10,394
To:	2151-3010-001-410000	Payroll Cost	\$6,504
	2151-3010-001-421000	Health Life Ins.	\$1,774
	2151-3010-001-422000	FICA/Medi.	\$672
	2151-3010-001-423000	Retirement	\$1,110
	2151-3010-001-425000	Unemployment	\$63
	2151-3010-001-426000	Worker's Comp.	\$271
			\$10,394

**Issue:** Funding is needed for payroll costs and fringe benefits.

**Solution:** Seek authorization to increase expenditure budget.

**Result:** Budget will be increased to cover payroll costs and fringe benefits.

- c. Discussion and possible action to approve, by Order, a budget amendment to the Sheriff's Office State forfeiture fund by increasing the expenditure budget by \$4,000; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure; and any other matters incident thereto. **[Requested by Martin Cuellar, Sheriff; Fund # 2151]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Amount</b>
From:	2151-259700	Fund Balance	\$4,000
To:	2151-3010-001-422000	FICA County Share	\$1,300
	2151-3010-001-423000	Retirement	\$2,000
	2151-3010-001-425000	Unemployment	\$200
	2151-3010-001-426000	Worker's Comp.	\$500
			\$4,000

**Issue:** Budget increase is needed to cover fringe benefits from overtime worked under the U.S. Marshals for Fiscal Year 2021.

**Solution:** Seek authorization to increase expenditure budget.

**Result:** Budget will be increased to cover payroll costs and fringe benefits.<

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Mike Villarreal, Constable Pct. 2]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2183-259700	Fund Balance	\$16,044	\$9,590.46	\$16,044	\$6,453.54
To:	2183-3180-001-460105	Minor Tools & Apparatus	\$0	\$9,590.46	\$0	\$9,590.46

**Issue:** The Department needs funds to purchase and replace computers.

**Solution:** Solution will be to approve this request to increase the account funds to \$9,590.46.

**Result:** The Department will have funds to purchase computers.

- e. Discussion and possible action to ratify, by Order, end of fiscal year 2020 budget amendments; necessary to process year-end invoices or services rendered on or before September 30, 2020; and any other matters incident thereto.

**Issue:** Various departments and offices depleted funds within departmental budget line items; nonetheless, multiple invoices were received for goods or services after the fiscal year-end which required apply date of FY-2020.

**Solution:** In order to process year-end transactions and pay invoices, funding was identified as approved by Commissioners Court on September 28, 2020, to allow Auditors Office and Budget Officers to enter and post budget amendments.

**Result:** Funds were transferred to cover pending invoices and properly classify transactions in FY-2020.

- f. Discussion and possible action to amend, by Order, the 2021 Capital Project funds budgets to the fiscal year-end 2020 available carry-over balances, and any other matters incident thereto.

**Issue:** The proposed Capital Project budgets were based on estimates as of August 2020. Capital Project budgets require the correct available balances for 2021.

**Solution:** Capital Project budgets will have the appropriate funding to perform their intended purpose.

**Result:** With these budget amendments, the Capital Project budgets will have the correct available balances for October 1, 2020.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2906]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
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From:	2906-3010-001-410000	Payroll Cost	\$101,838	\$1,425	\$3,432.35	\$2,007.35
To:	2906-3010-001-422000	Fica/Medi	\$5,490	\$550	(\$490.97)	\$59.03
	2906-3010-001-423000	Retirement	\$8,297	\$850	(\$809.34)	\$40.66
	2906-3010-001-425000	Unemployment	\$502	\$25	(\$21.22)	\$3.78
				\$1,425		

**Issue:** The HITDA fund contains budget deficits.

**Solution:** Request a line item transfer.

**Result:** Fund will no longer be in deficit.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2467]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2467-3010-001-462605	Fuel & Lubricants	\$70,500	\$45,000.00	\$50,531.04	\$5,531.04
To:	2467-3010-001-413000	Overtime	\$974,989	\$36,394.00	\$40,576.41	\$76,970.41
	2467-3010-001-422000	FICA County Share	\$74,587	\$2,784.79	\$3,103.28	\$5,888.07
	2467-3010-001-423000	Retirement County Share	\$119,925	\$4,477.21	\$4,990.41	\$9,467.62
	2467-3010-001-425000	Unemployment Tax	\$9,728	\$251.63	\$279.70	\$531.33
	2467-3010-001-426000	Worker's Compensation	\$29,250	\$1,092.37	\$1,216.68	\$2,309.05
				\$45,000		

**Issue:** The federal agency has approved a budget line item transfer within grant funds for the FY 2019 OPSG.

**Solution:** Request a line item transfer by the court so that the line items in the budget matches the new grant budget.

**Result:** Funds will be available for use within the new approved line items.

- i. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2528-6360-330300-463801-020	Emergency Services ESHC Food	\$92,466	\$4,155	\$55,258.77	\$51,103.77
	2528-6360-330300-463801-025	Emergency Services ESHC Care	\$92,466	\$4,155	\$61,476.57	\$57,321.57

				\$8,310		
To:	2528-6360-330300-463801-015	Emergency Services ESHC Gift Cards	\$49,800	\$8,310	\$33,190.00	\$41,500.00

**Issue:** Line Item transfer is requested to cover the expenses for the modified program.

**Solution:** Ratify line item transfer will provide budget adjustment to continue with our modified program.

**Result:** The line item transfer will ensure sufficient funding for the completion of our program.

- j. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. [Requested by Harold DeVally, Constable Pct. 4]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2467-3170-001-462605	Fuel & Lubricants	\$18,000.00	\$7,00.00	\$11,983.30	\$4,983.30
To:	2467-3170-001-413000	Overtime	\$89,577	\$5,660.00	\$11,921.45	\$17,581.45
	2467-3170-001-422000	FICA County Share	\$6,853	\$433.50	\$912.33	\$1,345.83
	2467-3170-001-423000	Retirement County Share	\$11,018	\$696.78	\$1,466.36	\$2,163.14
	2467-3170-001-425000	Unemployment Tax	\$618	\$39.47	\$82.13	\$121.60
	2467-3170-001-426000	Worker Compensation	\$2,688	\$170.25	\$358.35	\$528.60
				\$7,000.00		

**Issue:** Funding is needed to cover Unemployment Tax and Retirement County Share rate.

**Solution:** Transfer of funds/approval of budget amendments.

**Result:** Expenses will be covered.

6. **Civil Legal Division**

- a. Discussion and possible action to enter into Amendment 1 to the Agreement for Engineering Services between Webb County and Porras Nance Engineering for the Mirando Water Well Project (TXCDBG Contract #7219095) in the amount of One Hundred Fifty-One Thousand Five Hundred Dollars (\$151,500) which represents an increase of Fifty-Five Thousand Five Hundred Dollars for additional services related to the new water well #4 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Funding is provided through a grant with Texas Department of Agriculture - Colonia Fund - Construction]**
  
- b. Discussion and possible action to enter into an Annual Maintenance Contract between Idemia Identity and Security and Webb County Juvenile Probation Dept. for a period of One (1) year from December 23, 2020 through December 31, 2021 for a total Amount of One Thousand Nine Hundred Eighty-Seven Dollars and Ninety-Six Cents (\$1,987.96) over the term of the agreement and authorizing the County Judge to execute all relevant documents, and any matters incident thereto. **[Requested by Gerardo Liendo, Webb County Youth Village Account # 1001-2450-001-443000-035 (Repair & Maintenance - Equipment)]**
  
- c. Discussion and possible action to enter into a Five (5) year agreement (beginning January 11, 2021 to January 10, 2026) in the annual amount of One Thousand Six Hundred Dollars (\$1,600.00) and Seven Hundred Fifty Dollars (\$750.00) per IRS refund request, with Hilltop Securities Asset Management, LLC, to act as an agent of Webb County in the determination of County's requirement to rebate certain investment earnings "Arbitrage Amount" from the proceeds in connection with the sale of certain bonds, notes, certificates, or other tax-exempt obligations, pursuant to the provisions of Section 148 (f)(2) of the Internal Revenue Code of 1986; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Rafael Perez, Auditor]**

**Issue:** The County will need to determine to what extent, if any, it will be required to rebate certain investment earnings.

**Solution:** Contract with HSAM so that the County can continue to be compliant with monies needed to be paid pursuant to Internal Revenue Codes.

**Result:** Agreement between Webb County Hilltop Securities Asset Management, LLC will provide the professional services to aid in meeting the County's obligations.

7. **Community Action Agency**

- a. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual vendor agreement with Retail Energy providers (listed below) for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). This vendor agreement is a Texas Department of Housing and Community Affairs (TDHCA)

requirement for the implementation of the programs; authorizing the County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2362-5360-521-463804 CEAP Grant]**

<b>List of Retain Energy Provider</b>
Volt Electricity
Power of Texas

- b. Discussion and possible action to accept a donation (check #150) in the amount of \$10.00, from The AGA-Chapter San Antonio on behalf of Bobby A Derrick, Authorizing the County Judge to sign all relevant documents. This donation does NOT require a County match.

**Issue:** The AGA-Chapter San Antonio, has donated Check #150 to Webb County Community Action Agency Meals on Wheels Program in the amount of \$10.00, on behalf of Bobby A. Derrick.

**Solution:** Funding will allow for continued home delivered meals to our clients.

**Result:** Additional monies would become available for continued services our clients.

- c. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 11, 2021:

Slot #	Title	Hourly Rate
2002	Construction Coordinator	\$16.26

**Issue:** The employee in this position resigned on January 3, 2021.

**Solution:** Advertise and hire a replacement who possesses the specialized experience and the qualifications necessary for this position.

**Result:** Move forward with Self-Help Center Program Activities.

- d. Discussion and possible action for approval to submit a request for a contract extension for Contract Number #61200003237 for the Program Year 2020 Community Services Block Grant (CSBG) from Texas Department of Housing and Community Affairs (TDHCA) extending contract for an additional 90 days to March 31, 2021 and authorizing the County Judge to sign all relevant documents for request and approval of contract extension. This action will not have an impact to the General Fund. **[Requested by James Flores, Director of CAA and Economic Development Program]**



**Issue:** Approve CSBG Contract extension request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2020.

**Solution:** The Community Services Block Grant (CSBG) provides support services to eligible elderly, disabled and low-income residents of Webb County.

**Result:** The support services are intended to assist eligible Webb County residents to transition out of poverty.

- e. Discussion and possible action to ratify contract extension request to Contract Number #58200003175 for the Program Year 2020 Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) extending contract for an additional 90 days to March 31, 2021 and authorizing the County Judge to sign all relevant documents for request and approval of contract extension. This action will not have an impact to the General Fund.

**Issue:** Approve CEAP Contract extension request from Texas Department of Housing and Community Affairs (TDHCA) for the Program Year 2020.

**Solution:** The court approval will allow the Webb County Community Action Agency provide direct services to eligible low-income residents of Webb County under CEAP program.

**Result:** These funds are intended to assist qualifying clients with their home energy expenses.

**8. Honorable Hugo Martinez, County Court at Law 1 Judge**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1130-001-432001	Professional Services	\$400,000	\$20,900	\$312,658.69	\$291,758.69
To:	1001-2060-001-451003	Court Interpreter/Reporter	\$4,250	\$4,250	\$0	\$4,250
	1001-2060-001-451002	Transcripts	\$1,725	\$1,725	\$0	\$1,725
	1001-2060-001-451051	Evaluation Services	\$10,500	\$10,500	\$0	\$10,500
	1001-2060-001-451006	Expert Witness	\$425	\$4,425	\$0	\$4,425
				\$20,900		

**Issue:** Funds were not transferred at the beginning of the fiscal year, and an additional \$4,000 is being requested on Expert Witness account to be able to cover expenses approved by the Court for trial.

**Solution:** Transfer money from another line item to be able to cover pending and future expenses.

**Result:** Funds will be available to pay pending and future invoices.

**9. Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to approve the transfer of vehicle from Webb County Judge's Office to the Elections Department and to make the necessary adjustments to the Webb County Inventory report and any other matters incident thereto. [**Accounts #1001-1110-001-443000-075 (Repairs and Maintenance Vehicles) and #1001-1110-001-462605 (Fuel and Lubricants)**]

Unit Number	Year	Make/Model	Vehicle ID Number
59-04	2012	Chevrolet Tahoe	IGNLCZE00DR26188

**Issue:** Elections department is in great need of a reliable vehicle to be used for transporting and delivering elections equipment, transport election Judges to sites and move equipment to storage.

**Solution:** Approve the transfer of vehicle to Elections department.

**Result:** Elections department will have a reliable vehicle to use for transportation purposes.

**10. Economic Development**

- a. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Criminal Justice Division in the amount estimated at \$35,000 for overtime and applicable fringe benefits for members of the Mental Health Unit to provide mental health services, including commitments, executions of court orders, and transports to mental health facilities as well as grant funding for training/consultant services to provide supplemental instruction to deputies of the Sheriff's Office on responding to mental health scenarios/crisis intervention; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.  
[**Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2738**]

**Issue:** The local Laredo/Webb County community continues to constitute a

medically and mental health underserved area, which requires mentally ill youth and adults to travel to out-of-town facilities in order to receive these needed mental health services

**Solution:** Grant application to provide training and consultant services to provide supplemental instruction on responding to crisis intervention/mental health matters for the officers of the Webb County Sheriff's Office as well as overtime and applicable fringe benefits for the Mental Health Unit to transport mental health patients to these out-of-town facilities so that they may receive the care that they require.

**Result:** Grant funding will allow officers of the Sheriff's Office to receive supplemental training on crisis intervention and members of the Mental Health Unit to undertake complex and time consuming activities and requirements, including execution of court orders, mental health commitments, and the actual transports to out-of-town mental health facilities, so that the mentally ill patients, their families, and the overall community can be better served.

- b. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Criminal Justice Division in the amount estimated at \$25,000 for equipment, minor tools, and supplies for the officers and canines of the K9 unit; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** K9s and the Officers who handle them perform a myriad of important law enforcement duties. However, due to the complexity, diversity, and wide depth/breadth of important law enforcement/criminal justice functions all Sheriff's Offices perform, there are finite financial resources available to provide for these types of specialized divisions.

**Solution:** Grant application to provide supplemental resources for equipment, minor tools, and supplies in support of the K9 unit.

**Result:** Grant funding will allow members of the K9 Unit to be equipped with supplemental resources.

- c. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Division (HSGD) for a Law Enforcement Terrorism Prevention Activities (LETPA) grant in the amount estimated at \$20,000 for equipment, minor tools, and supplies for the officers of the Specialized Weapons And Tactics (SWAT); and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the

general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Since the tragedy of 9/11, the urgent need for expanded and enhanced law enforcement efforts to prevent terrorism in the United States was understood to help save the lives of both first responders and the people they serve.

**Solution:** Grant award to fund enhanced SWAT capabilities for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office will have increased capacities and enhanced capabilities

- d. Discussion and possible action to authorize the submission of a grant application as developed, written, and submitted by and for the Webb County Sheriff's Office to the Office of the Governor Homeland Security Grants Program (HSGP) for a State Homeland Security Program (SHSP) grant in the amount estimated at \$20,000 for equipment, minor tools, and supplies for the officers of the Webb County Sheriff's Office; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. Furthermore, the County of Webb/City of Laredo continues to be one of the busiest in-land ports as well as a strategically significant international commerce corridor for the United States.

**Solution:** Grant application to further enhance the Webb County Sheriff's Office preparedness to prevent threats, protect citizens, mitigate loss of life and property, and respond quickly to save lives.

**Result:** Through the grant-funded efforts, the Webb County Sheriff's Office will be able to address high-priority preparedness goals to strengthen core capabilities to prevent, protect, mitigate, respond, and support community recovery.

- e. Discussion and possible action to approve the submission of a Violent Crimes Against Women Criminal Justice and Training (VAWA) grant application as developed, written, presented, and submitted by the Webb County Sheriff's Office to the Criminal Justice Division (CJD) Office of Governor (OOG) in the amount estimated at \$7,000 for training and supplies for investigators and patrol officers working at the Webb County Sheriff's Office serving victims of violent crimes against women and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires a

Twenty-Five (25%) percent cash match, or a \$2,333 cash match, which will be met by the Webb County Sheriff's Office state forfeiture funds. Thus, this grant will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Sheriff; Grant Fund #2605; Cash Match Account #2151-9080-001-485005 (Transfer out from State Forfeiture Funds)]**

**Issue:** Violence against women is among the most intractable and deadliest criminal justice problems in the United States, especially domestic violence and in the South Texas area. According to published statistics, the number of American women between 2001-2012 who were murdered by current or ex male partners in the United States was 11,766. That's almost double the amount of casualties lost during wars in Afghanistan and Iraq. Women who will be victims of severe violence by an intimate partner in their lifetimes number 1 in 4. ("30 Shocking Domestic Violence Statistics That Remind Us It's An Epidemic" Vagianos 10/23/2014).

**Solution:** Grant application to enhance the tools, techniques, and training to those investigators who follow-up to calls for assistance, conduct interviews with these victims, file incident reports, provide these victims information/referrals to service providers, initiate arrests of perpetrators, refer cases for prosecution, and prepare testimony/evidence for trial in cases of domestic violence, sexual assault, dating violence, and stalking.

**Result:** Enhanced law enforcement services, including investigative techniques, to deal with emergent criminal trends, such as cyber stalking, and improved efficacy of the law enforcement response to the needs of victims of violent crime.

- f. Discussion and possible action to approve the submission of a Juvenile Justice Program grant application as developed, written, presented, and submitted by the Office of the Justice of the Peace, Pct. 4, Place 1 in collaboration with the Webb County Sheriff's Office in the amount estimated at \$60,000 for the continued payment of salary/fringe benefits of a juvenile case manager in order to divert at-risk juveniles from entering the juvenile justice system in Laredo/Webb County; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match; and, thus, there will be no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Jose R. Salinas, Justice of the Peace, Pct. 4, Place 1; Grant Fund #2734]**

**Issue:** Juvenile delinquency is a nationwide problem that negatively affects not only the delinquent youth and their families but also adversely impacts schools, neighborhoods, and the local community at large. In addition, youth at-risk for juvenile delinquency who enter into the juvenile justice system tend to face limited future career, educational, and other socio-economic prospects, especially in the South Texas area.

**Solution:** Grant Application for continued pay of salary for Juvenile Case

Manager, in order to provide prevention, diversion, and intervention strategies through the court of the Justice of the Peace, Precinct 4 in Laredo/Webb County area.

**Result:** Increased focus on diversion strategies to steer at-risk juveniles from the juvenile and criminal justice system.

- g. Discussion and possible action to authorize the Webb County Economic Development Department to submit Contract Modification/Budget Modification #1 to the Texas Department of Agriculture, Texas Community Development Block Grant Contract #7219095 (Mirando Water Well) to transfer \$97,500 from the construction line item into engineering line time and authorize Webb County Judge to sign all relevant documentation. **[Requested by Economic Development]**

Activity	Original Budget	Change	Revised Budget
03J Water Improvements - Construction	\$886,000.00	- \$97,500.00	\$788,500
03J Water Improvements - Engineering	\$54,000.00	+ \$97,500.00	\$151,500
21J General Administration	\$60,000.00		\$60,000
			\$1,000,000

**Issue:** Engineering services for this project were under budgeted.

**Solution:** Submit budget modifications to the Texas Department of Agriculture.

**Result:** With additional funds available for engineering services, the project will be able to get completed.

- h. Discussion and possible action to authorize the Economic Development Department to develop and submit a 6-month grant extension to the Center for Tech and Civic Life on behalf of the Elections Department. The grant extension request will allow the Elections Department to expend remaining funds in the amount of \$304,327.49; and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for the grant extension. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Jose Salvador Tellez, Elections Executive Director]**

**Issue:** The Coronavirus epidemic has negatively impacted the Webb County community and the unprecedented impact it will have on the upcoming primaries and November general election.

**Solution:** Through this proposed grant application, Webb County will expend funds allocated to prevent, prepare for, and respond to the COVID-19 pandemic, domestically and internationally for the 2020 Federal election cycle.

**Result:** If the 6-month extension is granted, funds will be utilized to train staff on the operation of the new election machines, to hold public exhibitions on the use of

the election machines by the voter, and to produce public service announcements regarding the availability of the new machines in future elections.

- i. Discussion and possible action to approve the following budget to allow carry over Contract Number #61200003358 for the Community Services Block Grant (CSBG) from Texas Department of Housing and Community Affairs (TDHCA) Seven Hundred Ninety Seven Thousand Five Hundred Ninety One Dollars (\$797,591.00) in grant balances for CAA- CSBG Fund account #2368-5170-3303000 into 2020-2021 starting in March 27, 2020. Contract shall commence on March 27, 2020 and shall end on July 30, 2021. This carryover balance will not require a County Match. This required documentation has been submitted for review through the Economic development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. **[Requested by James Flores, CAA Director and Economic Development Program]**

**Issue:** Year and end balances must be carried over and entered into the New World in order to continue the availability of these grant funds. CSBG Cares Act.

**Solution:** Approval of budget allowing for carryover of year-end balances for CAA.

**Result:** Continued availability of State grant funds.

- j. Discussion and possible action to approve the following budget to allow carry over Contract Number #58990003318 for the Comprehensive Energy Assistance Program (CEAP) from Texas Department of Housing and Community Affairs (TDHCA) ONE MILLION ONE HUNDRED TWENTY EIGHT THOUSAND FIVE HUNDRED THIRTY SIX DOLLARS (\$1,128,536.00) in grant balances for CAA- CEAP Fund Account #2362-5150-3300300 into 2020-2021 starting in March 27, 2020. Contract shall commence on March 27, 2020 and shall end on July 30, 2021. This carryover balance will not require a County Match. This required documentation has been submitted for review to the Economic development Department. The solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. **[Requested by James Flores, CAA Director and Economic Development Program]**

**Issue:** Year and end balances must be carried over and entered into the New World in order to continue the availability of these grant funds. CEAP CARES ACT.

**Solution:** Approval of budget allowing for carryover of year-end balances for CAA.

**Result:** Continued availability of State grant funds.

**11. Engineering**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) for the County Transportation Infrastructure Fund Grant Program (C.T.I.F. 2014):

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	3720-7230-001-410000	Payroll Cost	\$41,740.87	\$3,203.35	\$3,203.35	\$0
	3720-7230-001-421000	Health Life Ins	\$45,922.00	\$40,098.93	\$40,098.93	\$0
	3720-7230-001-422000	FICA County Share	\$3,029.62	\$224.53	\$224.53	\$0
	3720-7230-001-423000	Retirement County Share	\$5,011.51	\$394.00	\$394.00	\$0
	3720-7230-001-425000	Unemployment Tax	\$289.99	\$19.16	\$19.16	\$0
	3720-7230-001-426000	Workers Comp	\$2,894.90	\$222.78	\$222.78	\$0
	3720-7230-001-470000	Capital Outlay	\$397,074.30	\$86,728.30	\$0	\$0
	3720-7230-703-470000	Capital Outlay	\$3,670,675.00	\$854,160.00	\$3,663,422.10	\$2,809,262.10
				\$985,051.05		
To:	3720-7230-702-432001	Professional Services	\$0	\$10,891.05	\$0	\$10,891.05
	3720-7230-702-470000	Capital Outlay	\$916,244.08	\$954,160.00	\$362,107.73	\$1,316,267.73
	3720-7230-703-432001	Professional Services	\$358,000.00	\$20,000.00	\$0	\$20,000.00
				\$985,051.05		

**Issue:** Espejo Gates project has been completed with surplus funds.

**Solution:** Proposing to transfer funds to other C.T.I.F. Projects, namely, Mines Road-Eagle Pass Road Project and Wormser Road Project.

**Result:** Additional fund distribution for the remaining 2014 C.T.I.F. Projects.

**12. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2559	Early Head Start Teacher Floater	\$10.96/Hour	26

- b. Discussion and possible action to approve the "Annual Report to the Public" for the 2019 - 2020 Program Year and to make available to the public via the Head Start website at <http://www.webbcounty.com/HeadStart/>



13. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to utilize the Cooperative Purchasing vendor, Grainger (Omnia Partners Region 4 ESC Contract #R192002) for the purchase of supplies and related services for the remaining of the fiscal year ending September 30, 2021 and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto.

**Issue:** Webb County benefits from online marketplace vendors that provide value pricing on various commodities ordered throughout the fiscal year.

**Solution:** Utilizing national cooperative pricing through an online marketplace vendor is a mechanism which provides Webb County competitive pricing and value for commodities being ordered for County departments. This vendor has met the competitive bidding requirements of the State of Texas.

**Result:** Authorizing the Purchasing Agent to use the Omnia Partner Region 4 ESC Contract #R192002 (Grainger) for online marketplace purchases will provide more options, competitive pricing and cost savings for County Departments.

- b. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that that is no longer needed by the department and may have some usefulness for the purpose it was intended and would be transferred for use by another County department or auctioned online to the general public and/or donated as permitted by law.

**Solution:** Attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by State law.

**Result:** Generate revenue from sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets turned in by County departments.

14. **Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve the acceptance of a reimbursement agreement for overtime expenses as per the Memorandum of Understanding between Webb County Sheriff's Office and the Southern District of Texas (79), United States Marshals Services, and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. The performance period for this agreement is October 7, 2020, through September 30, 2021. The Webb County Sheriff's Office will receive an amount not to exceed Sixteen Thousand Dollars (\$16,000.00) in support of Joint Law Enforcement Operations-Project JLEOTFS4. Applicable estimated fringe benefits in the amount of \$4,000 associated with this overtime will be covered using state forfeiture funds. Thus, this cooperative agreement will continue to have no impact on the general fund. **[Fund #2599; Cash Match from Fund #2151 (State Forfeiture Fund)]**

**Issue:** Various criminals with felonious charges, such as but not limited to murder, robberies, sexual assault of minors, all gang-related felonies, and aggravated assaults with deadly weapons, abscond from the local jurisdiction in order to avoid justice for their crimes. Due to the limited manpower and other resources of local law enforcement agencies, these criminal can sometimes continue to successfully evade arrest with impunity.

**Solution:** Through joint law enforcement overtime (OT) operations, members of the U.S. Marshal's Service Multi-Agency Task Force can continue to assist other local law enforcement agencies, such as the Laredo Police Department and the Zapata County Sheriff's Office, to conduct necessary investigations, covert surveillance and undertaken arrests of absconders who have outstanding warrants for their felonious crimes.

**Result:** Webb County/Laredo citizens will be safer once these criminals are captured and taken out of the local community in order to face justice for their felonious crimes.

**REGULAR AGENDA**

**Civil Legal Division**

15. Discussion and possible action to enter an Order of the Webb County Commissioners Court authorizing the County Judge to nominate a County Judge Pro-Tempore and appointment by vote of the Commissioners Court, the County Judge Pro-Tempore shall be present at and responsible for conducting all meetings in the absence or unavailability of the County Judge, including the right to sign documents, contracts or legal notices and any matters incident thereto.

## Emergency Management

16. Discussion and possible action authorizing Webb County to enter into a COVID Testing MOU with Curative, Inc for the purpose of providing COVID-19 testing in the rural areas of Webb County (outside of the city limits of the City of Laredo) and any other matters incident thereto.

## Information Technology

17. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 11, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2387	Systems Support Technician	\$16.73-\$17.58 14/A-E

**Issue:** Slot became vacant employee was promoted.

**Solution:** Request is being made to fill the slot.

**Result:** The filling of the slot will allow our department to continue to function efficiently and effectively.

## Pre-Trial Services

18. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 14, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly</u>
2695	Judicial Clerk	\$14.42-\$15.16 11/A-E

**Issue:** On 1/4/2021, one of our staff members submitted her Letter of Resignation. Her last day of employment will be 01/14/2021.

**Solution:** Hire a replacement as soon as possible.

**Result:** Filling this position will allow the department to operate effectively and efficiently.

## Purchasing

19. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) No. 2021-001 "Civil Engineering Services for the Webb County Fairgrounds & Agricultural Expansion Center to the highest ranking firm S&B Infrastructure and to further authorize the Civil Legal Department to negotiate the terms and conditions of the professional service agreement and all necessary fees and any other matters incident thereto.

Company Name	Total Score	Ranking
Crane Engineering	349	2
S&B Infrastructure	370	1

**Issue:** Commissioners Court authorized the solicitation of professional civil engineering services for the Webb County Fairgrounds project.

**Solution:** Take into consideration the highest ranking firm for award of professional civil engineering service as recommended by the scoring committee.

**Result:** Authorize the civil legal department to negotiate a professional services agreement with awarded firm, return to commissioners court for approval and execution of contract.

## Risk Management

20. Discussion and possible action to approve the following Renewal/New bonds for the elected officials taking office January 1, 2021, according Texas Local Government Code 262.001 (a) (c) for an approximate amount of \$3,907.50. **[Account #1001-1180-001-452001-010 (Insurance Other Bonds & Insurance)]**

Name	Department	Amount
Alaniz, Isidro	District Attorney	\$5,000
Barrera, Patricia A.	Tax Assor/Col County	\$100,000
Barrera, Patricia A.	Tax Assor/Col State	\$100,000
Cortez, Adrian	Constable Pct. 3	\$1,000
Cuellar, Martin	County Sheriff	\$30,000
Devally, Harold	Constable Pct. 4	\$1,000
Dominguez, Daniel III	JP Precinct 2, Pl. 2	\$5,000
Galo, John	Commissioner Pct. 3	\$3,000
Gonzalez, Jesse	Commissioner Pct. 1	\$3,000
Montemayor, Marco	County Attorney	\$2,500
Paz, Juan P.	JP Precinct 1, Pl. 1	\$5,000
Rodriguez Jr, Rodolfo	Constable Pct. 1	\$1,000

Villareal, Miguel                      Constable Pct. 2                      \$1,000

**Issue:** New and Renewal Bonds must be issued in order for elected officials to execute their duties for the new coming year.

**Solution:** Approval of New and Renewal Bonds.

**Result:** Webb County will be in compliance with State statute.

**Honorable Raul Reyes, Treasurer**

21. Discussion and possible action to approve and adopt an order of Webb County, Texas providing that county funds previously budgeted for salaries and authorized office expenses may be disbursed as payment for a salary or routine office expenses; and any other matters incident thereto.

**Issue:** Avoid any interruption of county payments for bills and disbursements due to submission deadlines unmet and frequent need to ratify bills and disbursements.

**Solution:** Adopt and approve an order in accordance to Senate Bill 354 of the 86<sup>th</sup> Legislative Session Section §113.047 and §154.0235 of the Texas Local Government Code that allows funds previously budgeted for salaries and authorized office expenses to be disbursed as payment for a salaries or routine office expenses of officers and employees of Webb County.

**Result:** The order will authorize the payment of salaries and office expenses that have been previously budgeted upon submission of all necessary payroll information by the appropriate department head or supervisor and upon the submission of a proper voucher for routine expenses such as utilities, supplies, equipment repairs and maintenance, equipment rental/lease payments, dues, publications, subscriptions, printing, forms, and personnel training.

**Budget Officer**

22. Discussion and possible action to transfer county payroll savings funds accumulated as of January 7, 2021 in the amount of \$717,897 to the Operational Reserve account and to the respective departments to offset deficits due to budgeting errors; and any other matters incident thereto.

1001-1130-001-431007-010	Operational Reserve	\$680,897
1001-1130-001-443000-035	Repairs & Main't- Equipment	\$9,000
1001-1100-001-456305	Uniforms	\$19,750
1001-1100-001-461000	Materials & Supplies	\$8,250
	Total	\$717,897

## Commissioners Court Administrator

23. Discussion and possible action to retain the professional services of Margo Frasier, to provide expert advice and testimony in an Alternate Dispute Resolution (ADR) hearing regarding a contested termination of employment issue; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)]****[Requested by the Webb County Civil Legal Division, Account #1001-1130-001-432001 (Professional Services)]**  
**[Requested by Civil Legal Department]**

**Issue:** The ADR hearing is based on a complex legal issue and would benefit the County to have an expert provide expert advice and testimony in said hearing.

**Solution:** Retain the professional services of Margo Frasier.

**Result:** Finalize legal questions surrounding the contested employment issue and will result in a binding ruling from an arbitrator.

24. Discussion and possible action to select a final layout and amend the budget for the J.P. Precinct 4 Building Constable Office Expansion Project and any matters incident thereto. **[Account #3870-3170-001-474501 (Building Construction Pct. 4, Series 2019A)]**

## Honorable Tano E. Tijerina, Webb County Judge

25. Discussion and possible action authorizing the county purchasing agent to solicit bids for the construction of two (2) memorial walls in the north side parking area of the Webb County courthouse, to be dedicated to COVID-19 victims; and any other matters incident thereto.

## Closed Session/Executive Session

26. Discussion and possible action to retain the law firm of Allison, Bass, and Magee, LLC, as legal counsel to represent Webb County in Cause Number 2020CVI002236D4, Araceli Rojo-Buendia vs. Webb County, and authorizing the County Judge to execute any and all relevant documents and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending or contemplated litigation)]** **[Requested by the Webb County Civil Legal Division, Account #1001-1130-001-432001 (Professional Services)]**

**Presentations**

27. Recognition and presentation of Plaque to Ricardo "Cuate" Santos for his 39 years of service to Webb County as a photographer with the Laredo Morning Times. **[Requested by Tano E. Tijerina, County Judge]**
28. Discussion and possible action to proclaim the month of January, 2021 as Cervical Cancer Awareness Month in Webb County. **[Requested by Tano E. Tijerina, County Judge]**
29. **Communications**
30. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 DISABILITY ACCESS STATEMENT 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8th DAY OF JANUARY, 2021

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8th day of January, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

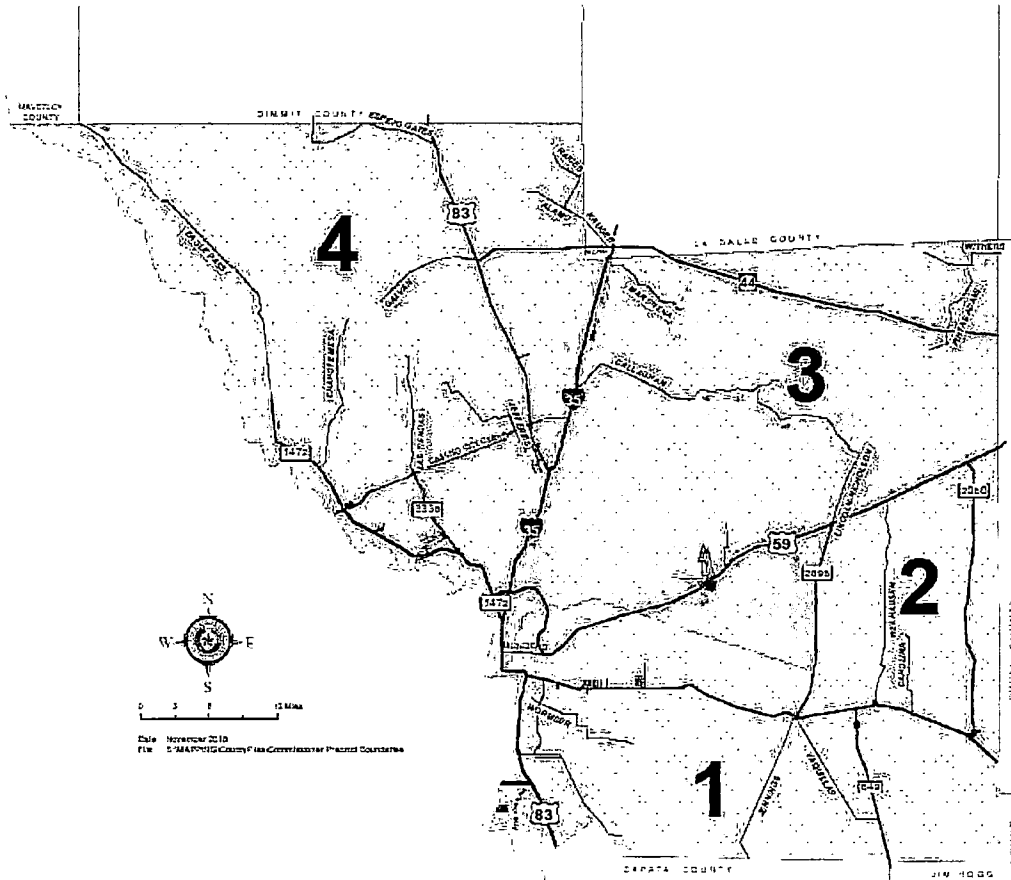
DATED THIS 8th DAY OF JANUARY, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Margie Ramirez-Ibarra  
for Margie Ramirez-Ibarra, County Clerk












Date: November 2019  
 File: 2-WebbCountyPrecinctBoundaries

**COUNTY COMMISSIONERS**

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas  
 Commissioner Precinct Boundaries**