





# WEBB COUNTY BUDGET OFFICE

## REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

**INSTRUCTIONS:**

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

**Requesting Department :** Webb County District Attorney **Date of Request:** 01/04/2021

**Request Type (check one):**

Departmental Budget Amendment



Emergency Budget Amendment

**Transfer From:**

Account Number	Account Name	Amount
2163-259700	Fund Balance	\$10,000.00
<b>TOTAL</b>		<b>\$10,000.00</b>

**Transfer To:**

Account Number	Account Name	Amount
2163-2260-001-443000-075	Repairs & Maintenance Vehicles	\$5,000.00
2163-2260-001-457006	Law Enforcement - Other	\$5,000.00
<b>TOTAL</b>		<b>\$10,000.00</b>

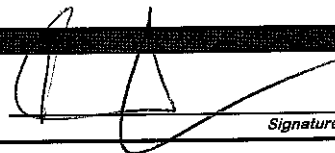
**Justification for Request:**

Budget Needed to cover Law Enforcement Expenditures  
 Budget Needed to cover Law Enforcement Expenditures  
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**Approved by Department Signing Authority:**

**David Sanchez, CFO**  
Print Name/Title

  
Signature
**FOR BUDGET OFFICE USE ONLY**

Commissioners Court Ratification Date: \_\_\_\_\_  
 Date Entered by Budget Office: \_\_\_\_\_  
 BA#: \_\_\_\_\_

Agenda Item: \_\_\_\_\_  
 Initials: \_\_\_\_\_