ISIDRO R. ALANIZ

DISTRICT ATTORNEY
49TH JUDICIAL DISTRICT

COUNTIES OF

WEBB



ZAPATA

Letter of Intent to Apply REVISED 01/08/2018

Date: February 11, 2021

Honorable Tano Tijerina Webb County Judge Webb County Courthouse 1000 Houston Street (3rd Floor) Laredo, Texas 78040

Re: Letter of Intent to apply for "<u>FY22-23 Border Prosecution Unit (BPU) Program "</u>

Dear Judge Tijerina:

In accordance with the Webb County Single Point of Contact (SPOC) Policy and Procedures – revised 3/29/17, please accept this "Letter of Intent to Apply" for grant funds under the FY22-23 Border Prosecution Unit BPU Program. The District Attorney's Office requests authorization to apply for a grant of \$510,394 from Homeland Security Grants Division of Texas for the continuation of a 2020 Border Prosecution Unit. Your favorable review of the following information required under the SPOC policy and authorization to develop and submit the grant proposal shall be appreciated.

General Information:

A.	Project Title:	FY22-23 Border Prosecution Unit BPU Program
В.	Project Description: <u>Mexican Border and for counties</u>	To provide prosecution resources for District Attorneys along the Texas- that are significantly affected by border crime
	Contact Person: Department/Office Telephone nu	David Sanchez Jr mber: District Attorney's Office – 523-4487
	required to participate in the Cour	application authorization from the County Commissioner's Court are aty Biometric Time Clock Plus system in order to ensure compliance with knowledge compliance with the signature of the designated Contact Person:

F. For all grant-funded projects involving current county employees that propose grant funding for overtime will be required to use the County Biometric Time Clock Plus system and have GPS monitors in their vehicles, except for those involved in undercover work. Please acknowledge the intent to comply with the signature of the designated Contact Person:

Contact Person/Signature

G. All future grant-funded programs involving current County employees will include only Full Time Equivalency (FTE) percentages in a project's budget and will also apply to all future renewal projects; Please aeknowledge this criteria with the signature of the designated Contact Person:

Contact Person/Signature

H. A complete hard copy of the grant application is required to be submitted to the Economic Development Department inclusive with the "Letter of Intent to Apply" at least two (2) weeks before the grant application is presented to the County Commissioners Court requesting authorization to submit the grant application to the State or Federal funding agency. The complete hard copy of the grant application shall include at a minimum - Project Narratives, Performance Statement, Budget, Personnel Budget breakdown and Budget Narratives. This policy will be effective February 27, 2017; If not provided at submission of the Letter of Intent, then it must be submitted with ample time for review and approval by the Grant Application Review Committee (GARC)? Extenuating circumstances for not adhering to this procedure must be provided in writing for review and approval. Please acknowledge this requirement with the signature of the designated Contact Personk

Contact Person/Signature

I. Any and all budget amendments, budget modifications and/or line item transfer requests that may arise from grant-funded activity shall be submitted through the Economic Development Department - Single Point of Contact (whether Competitive or Formula grants, County (Federal and State allocations) that use the Webb County General Fund first then receives reimbursement at a later time). The budget request will be forwarded for review by the Grant Application Review Committee (GARC) for possible placement on the Webb County Commissioner's Court Agenda. Please acknowledge this requirement with the signature of the designated Contact Person:

Contact Person Signature

J. All departments that request a refunding or continuation grant application authorization from the County Commissioner's Court are required to provide documentation from the Funding Agency confirming/verifying previous or on-going grant compliance. The documentation shall be submitted to the Economic Development Department - Single Point of Contact at least two (2) weeks before the grant application is presented to the County Commissioners Court. Please acknowledge this requirement with the signature of the designated Contact Person:

Contact Person Signature

K. A representative from the D	epartment requesting authorization	a to apply for a grant must be present at the				
		om Commissioner's Court regarding the				
Gontact Person:	grant application. Please acknowledge this requirement with the signature of the designated					
dinact reison.	all black distributions or to the same					
Contact Person/Signature						
•						
K. Project Time Frames:	Start Date:	9-1-2021				

Ending Date :

8-31-2023

Project Duration:

24 Months

L. Project Area:

Prosecution / Law Enforcement

Project Analysis:

- 1) What County needs, services or problems will be addressed by this project? Webb County residents will benefit directly as the border crimes that occur within the jurisdiction will be thoroughly investigated and prosecuted, making for a safer community.
- 2) What is the grant matching amount of local funds or in-kind that will be proposed? Please identify specific sources of funds. No matching funds or in-kind is required.
- 3) Will this proposed project add cost, services or any financial responsibility to the County's General Fund after the project ends? The county is not obligated to continue the program therefore no additional cost will be added to the General Fund.
- 4) Will this project add employees to the county payroll if and when the grant is terminated? No, the county is not obligated to continue funding the project once the grant is terminated.
- 5) Does this project propose any monetary grant-funded stipends, incentive pay, supplement pay or any other pay that exceeds County General Fund salary? These types of monetary compensation are strictly prohibited. No.
- 6) What are the operating and maintenance costs of the grant funded project activities that will be funded by the county? No activity will be funded by the county.
- 7) How many citizens will be served and in what way? The grant will service the citizens of Webb County and its surrounding areas by investigating and prosecuting criminal enterprises therefore making Webb County a safer community for its citizens.

8) Please provide the Development staff	name of the department representat with the copy of the submitted gran	ive responsible for providing the Econ nt application. David Sanchez Jr.	omic .
Financial Analysis			
A. Type of Request:	Grant (X) Loan () Combination Amount of Request: Amount of Cash Match/In-Key Total Project Costs: New () Continuation (Augustion) Funding Agency: Homeland	\$510,394 Kind \$-0- \$510,394	
B. Is there any assurar	ace that the grant will be continued/	refunded by the funding agency? No.	
	e the project once the grant termina	t has ended? Please explain in detail. Tates. International Department Office Use Only	
IV. <u>APPLICATIO</u>	N REVIEW COMMENTS		
A. STAFF COMMI	ENTS:		
			And property and the
Staff Signature:		Date:	
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