



MARGIE R. IBARRA
COUNTY CLERK
FILED

WEBB COUNTY, TEXAS

2021 MAR -5 AM 8:24

COMMISSIONERS COURT

WEBB COUNTY, TEXAS

BY  DEPUTY

**PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MARCH 8, 2021
9:00 a.m.**

On March 16, at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: http://www.webbcountytx.gov/AgendaandMinutes_Video/

Call in number for meeting: (956) 523-4640

Email address for meeting: cctpubliccomments@webbcountytx.gov

Please include in the email your name, contact information and the agenda item you are addressing.

All questions must be submitted before 9:00 a.m. CST

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.

4. **Public Comment** - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Auditor**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2528-6360-330300-463801-020	Emergency Services ESHC Food	\$92,466.00	\$27,081.00	\$40,080.39	\$13,000
	2528-6360-330300-463801-025	Emergency Services ESCH Care	\$92,466.00	\$24,712.00	\$41,711.54	\$17,000
	2528-6360-330300-461000	Materials & Supplies	\$15,000	\$3,341.00	\$10,062.10	\$6,721.10

To:	2528-6360-330300-463801-015	Emergency Services ESCH Gift Cards	\$49,800	\$55,134.00	\$1,235.00	\$56,369.00
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Issue: Line item transfer is requested to cover the expenses for the modified program.

Solution: Ratify line item transfer will provide budget adjustment to continue with our modified program.

Result: The line item transfer will ensure sufficient funding for the completion of our program.

- b. Discussion and possible action to accept a Fiscal Year 2021 United States Marshals Services supplemental funding in the amount of \$1,157 for reimbursement of employee overtime incurred from Joint Law Enforcement Operations; and authorizing the Webb County Judge to sign all relevant documents; and any other matters incident thereto. Webb County Sheriff's Office state forfeiture funds will be utilized to cover the applicable fringe benefits associated with this project's employee(s) overtime. Thus, there will be no impact to the general fund. **[Account #2599-4070-001-413000 (US Marshals - Sheriff's Office)]**

Issue: Collaboration between federal, state and local law enforcement agencies is necessary to pursue and dismantle organized crime organizations along the Texas border and within our community.

Solution: Accept additional federal assistance to continue local participation in U.S. Marshals-related investigations, strategic initiatives, and prosecution of organized crime.

Result: Disruption of organized criminal activity in Webb County as well as along the Texas border.

- c. Discussion and possible action to approve the following carry over budget for the Loop 20 Extension (Texas Department of Transportation CSJ: 0086-14-058) Grant Fund 3560 in the amount of \$757,268.35. Financial information has been certified by the Auditor's office; and any other matters incident thereto. This is required by court policy but does not impact the Grant. **[Requested by Engineering Department; Account #3560-7230-330300 (Grant Revenue) and Account #3560-7230-001-432001 (Professional Services)]**

	Account Number	Account Name	Amount
From:	3560-7230-001-432001	Grant Revenue	\$757,268.35
To:	3560-7230-330300	Professional Services	\$757,268.35

Issue: Newly implemented procedures require year-end balances to be carried over and entered in the system in order to continue the availability of these grant funds until the end of the project.

Solution: Request Commissioners Court approval to carry over grant funds.

Result: Approval of agenda item for the continued availability of grant funds.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2528-6360-521-461000	Materials & Supplies	\$15,000	\$1,197.50	\$5,017.40	\$3,849.90
To:	2528-6360-521-460000	Office Supplies	\$0	\$1,197.50	\$0	\$1,950.50

Issue: Transfer is requested to cover the expenses for additional office supplies.

Solution: Approving line item transfer will allow to cover until the completion of project.

Result: The line item transfer will ensure sufficient funding for additional expenses.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Request
From:	3523-7230-001-470000	Capital Outlay	\$97,500.00
To:	3523-7230-001-432001	Professional Services	\$97,500.00

Issue: Engineering services for this project were under budgeted. Webb County Economic Development Department submitted a Request for a Budget Modification to the Texas Department of Agriculture and it was approved.

Solution: Submit a line item transfer to assure funds are in the correct account as per budget modification.

Result: With additional funds available for engineering services, the project will be able to get completed.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds. **[Requested by Community Action Agency]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-458060	In Town Mileage	\$8,800	\$1,900	\$3918.78	\$2018.78
To:	2371-5260-521-463030	Bulk Food	\$64,975	\$1,900	\$21.84	\$1,041.28

Issue: Meals On Wheels Requires Funds to be Transfer into the In Bulk Food.

Solution: By Commissioners Court ratification of the approval, we will have funds to cover cost.

Result: With funds available, the department will be able to cover the cost for the home delivered meals and congregate meals program.

- g. Discussion and possible action to approve the following carry over budget for the grant fund 2473 in the amount of \$368.25 and any matters incident thereto. This is required by court policy but does not impact the grant, and therefore, does not require notification to approval by the funding agency. This there is no financial impact to either general fund or the grant. **[Requested by Community Action Agency]**

Account Number	Account Name	Amount
2473-5170-330300-040	Grant Revenue	\$368.25
2473-5270-521-441211	Utilities	\$368.25

Issue: This grant funding is available until May 31, 2021. Newly implemented procedures require year end balances to be carried over and entered in the system in order to continue availability of these grant funds during the new fiscal year.

Solution: In order to carry over grant funds, this carry over agenda item must be approved by the court.

Result: Approval of this agenda for the continued availability of these grant funds.

6. Casa Blanca Golf Course

- a. Discussion and possible action to enter into a Master Lease Agreement (#648410L) with TCF National Bank and adopt two Resolutions authorizing negotiation, execution and delivery of Lease No. 008-0648410-100, being a forty-eight month Lease Agreement for the lease of eighty 2021 E-Z-GO RXV Elite Golf Cars together with any and all attachments included thereto in the amount of Seven Thousand Six Hundred Twenty-Two Dollars and Forty Cents (\$7,622.40) monthly and Lease No. 008-0648410-302 for the lease of eighty TFM I0EX GPS Units together with any and all attachments and accessories included thereto in the amount of Three Thousand Two Hundred Seventy-Four Dollars and Forty Cents monthly (being a monthly total of \$10,896.80) and further authorizing entering into an Equipment Schedule (Fair Market Value Purchase Option) for each of the aforementioned leases and any matters incident thereto; authorizing the County

Judge to sign all relevant documents. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

7. Civil Legal Division

- a. Discussion and possible action to approve an agreement between Webb County and Badger Meter, Inc., d/b/a National Meter & Automation in the amount of \$14,145.28, to buy 16,448 automated cellular registers, as needed for the Automated Meter Infrastructure (**AMI**), system used by the Utilities Department. Cellular register technology systems provides automatic & accurate household water consumption information data, meter readings, a customer feedback portal, monitors real-time water consumption, and give leak site information & security technology to identify and eliminate water theft, meter tampering, and/or prohibited access of meters; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Requested by Tomas Sanchez; Water Utilities Director; Account #7200-7050-001-443000-035 (Repairs & Maintenance)]**

Issue: The Utilities Department had previously implemented a Badger Meter, Inc., automatic water meter reading system in both Rio Bravo and El Cenizo, and these additional cellular registers are needed to maintain the system. The use of this upgraded automated meter reading system significantly reduced the prior need to use up to 432 man hours to manually process & read the water meters. The automated system & technology greatly reduces keypunching results, re-reading meters and human errors. The automated system also significantly reduced staff's exposure to hazardous field conditions, heat exposure, snake, dog, and insect bites, as well as reduced staff's physical injuries caused by holes, terrain, and/or heat exhaustion.

Solution: New automated technology allows Webb County to monitor water meter reading remotely by using cellular service data meters, and gives provides data on consumers daily actual per household water consumption & use, detects water leaks, illegal water taps and/or consumption, and provides feedback of exactly when and how much water is used hourly at each household to enable them to monitor and track their water use.

Result: The use of this new technology has increased our revenues, saves water by significantly reducing the level of water loss and theft, & and reduces system revenue losses due to increased ability for early detection of water line leaks, meter tampering and illegal taps/connections on the system.

Automated water consumption technology system provides a much more detailed and accurate information accounting system, with increased revenue, reduction in human errors due to meter reading and/or keypunch errors, and safety for our employees and accurate metered consumption.

- b. Discussion and possible action to authorize the purchase of a subscription to CotractSafe for database and contract tracking and Aassistant software services effective from March 9, 2021 through September 20, 2021 at a cost of Three Thousand Three Hundred Sixty-Three dollars (\$3,663) and any matters incident thereto; authorizing the County Judge to sign all relevant documents as necessary. [**Account #1001-1130-001-432001 (Professional Services)**]
- c. Discussion and possible action to enter into a twenty (20) year lease agreement between Webb County and American Electric Power (“AEP”) Texas Inc. for the utilization of the AEP Calton Tower, in an amount not to exceed \$10 dollars per year; and authorizing the County Judge to sign off on all relevant documents; and any other matters incident thereto.
- d. Discussion and possible action to enter into a twenty (20) year lease agreement between Webb County and American Electric Power (“AEP”) Texas Inc. for the utilization of the AEP Lobo Tower, in an amount not to exceed \$10 dollars per year; and authorizing the County Judge to sign off on all relevant documents; and any other matters incident thereto.

8. **Community Action Agency**

- a. Discussion and possible action to enter into a Memorandum of Understanding between Laredo College (LC) and Webb County Community Action Agency (WCCAA) to include Community Services Block Grant (CSBG) Contract Number #61210003468 for funds of a CDL Truck Driving Training classes. This project is funded through the Texas Department of Housing and Community Affairs (TDHCA) Community Services Block Grant Program (CSBG), two (2) year term, commencing March 8, 2021 and ending March 7, 2023 and authorize the County Judge to sign any relevant document. [**Account #2368-5170-521-457008-10 (Contractual Skills Training)**]

Issue: As a Texas Department of Housing and Community Affairs requirement, the agency must assist qualify Webb County residents to transition out of poverty.

Solution: Webb County Community Action Agency would enter a Memorandum of Understanding and fund the Truck Driver Training Classes with Laredo Community College.

Result: By providing the training to qualifying Webb County residents, it would increase the resident's probability of transitioning out of poverty.

- b. Discussion and possible action to enter into a Memorandum of Understanding between Laredo Health Care Training Center (LHCT) and Webb County Community Action Agency (WCCAA) to include Community Services Block Grant (CSBG) Contract Number #612210003468 for funds of Commercial Driver's License (CDL) Truck Driving Training classes. This project is funded through the Texas Department of Housing and Community Affairs (TDHCA) Community Services Block Grant Program (CSBG), two (2) year term, commencing March 8,

2021 and ending March 7, 2023 and authorizing the Webb County Judge to sign any relevant documents. **[Account #2368-5170-521-457008-010 (Contractual Skills Training)]**

Issue: As a Texas Department of Housing and Community Affairs requirement, the agency must assist qualify Webb County residents to transition out of poverty program (T.O.P.)

Solution: Webb County Community Action Agency would enter a Memorandum of Understanding and fund the Truck Driver Training Classes with Laredo Health Care Training Center (LHCT).

Result: By providing the training to qualifying Webb County residents, it would increase the resident's probability of transitioning out of poverty.

- c. Discussion and possible action to accept a donation check from Direct Energy / Central Power and Light (CPL) Retail Energy/West Texas Utilities (WTU) Retail Energy Neighbor to Neighbor Program in the amount of \$5,000.00. Webb County Community Action Agency will utilize these funds to assist qualified Direct Energy clients. Authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #2924-5170-521-441210]**

Issue: Webb County Community Action Agency received a check from Direct Energy/Central Power and Light (CPL) Retail Energy/West Texas Utilities (WTU) Retail Energy Neighbor to Neighbor Program in the amount of \$5,000.00.

Solution: Webb County Community Action Agency will utilize these funds to assist qualified Direct Energy clients.

Result: The clients will be assisted to pay their utility bills from donation company.

9. **Economic Development**

- a. Discussion and possible action to approve a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number One Program ("Program") for Mr. Jose L. Arrellano and wife Andrea L. Arrellano as owners of a single family home situated in Webb County, Texas, and being the surface only of all of lot number eight (8), in block number two hundred forty-four (244), Eastern Division, situated in the City of Laredo; also commonly known as 405 Guerrero St. Laredo, Texas 78040; due to qualifying property improvements pursuant to City of Laredo resolution No. 2017-R-63; and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto.

Issue: A tax abatement has been approved by City of Laredo for the single family home at 405 Guerrero Street and requires approval from the Webb County Commissioners Court and is necessary for the Webb County Tax Appraisal District to issue the respective tax abatement.

Solution: Approval of this tax abatement under the name of Mr. Jose L and Andrea

L Arrellano owners of the home at 405 Guerrero St. Laredo, Texas 78040.

Result: Approval of this tax abatement will allow the Webb County Tax Appraisal District to issue the respective tax abatement under the NEZ, Number One Program.

- b. Discussion and possible action to execute Project Grant Agreement 5311-2021-WEBB CO-00032 CARES Act for FY 2021 wherein, Webb County Community Action Agency - El Aguila accepts a grant in the amount of SIX HUNDRED THIRTY TWO THOUSAND THREE HUNDRED TWENTY EIGHT DOLLARS (\$632,328.00) from The Texas Department of Transportation (TxDOT). This grant does not require a County Match. All required documentation has been submitted for review to the Economic Development Department and the solicitation is compliant with Webb County Single Point of Contact (SPOC) procedures. No impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: The Texas Department of Transportation (TxDOT) has allotted monies as part of the COVID19 Emergency Relief Response in order to cover operational expenses at 100% for Webb County Community Action Agency El Aguila Rural Transportation with NO County Match.

Solution: This grant is calculated to reflect average expenses for the Community Action Agency El Aguila from January 1, 2021 through December 31, 2022.

Result: Continuation of transportation services throughout the rural areas of Webb County allowing for safe and reliable response to the transportation needs of rural Webb County during the COVID19 pandemic.

- c. Discussion and possible action to authorize the submission of a Fiscal Year 2022 Local Border Security Program (FY22 LBSP) grant application as developed, written and submitted by Webb County Constable Pct. 3 Department to the office of Homeland Security Grants Division (HSGD) in the amount estimated at \$72,390.76, for peace officers' overtime/applicable fringe benefits, fuel/vehicle maintenance and equipment. Grant funds shall be utilized to help provide enhanced border security in Webb County and Precinct 3 area, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. This grant does not require a match; and thus, will not have an impact on the general fund. All required documents were sent for review through the Economic Development and the solicitation is compliant with the Webb County single point of contact (SPOC) procedures. **[Requested by Adrian Cortez, Webb County Constable Pct. 3]**

Issue: The State of Texas recognizes that border communities face urgent security challenges caused by increased activity from transnational organized criminal syndicates and their allies that are intensified by the fluidity of border crossings, heavy commercial activity, and interdependence of the international border communities' economies. These socio-economic pressures place increased demands on law enforcement services and intensify the need for augmented public

safety resources.

Solution: Grant application to provide enhanced border security in Webb County and the Precinct 3 area in order fulfill State of Texas Local Border Security Program objectives, including overtime (OT) resources to suppress, deter, and reduce border-related criminal activity in Texas.

Result: Enhanced/increased patrol for certified peace officers working at Webb County Constable Pct. 3.

10. Fire Suppression & EMS Services

- a. Discussion and possible action to accept a donation from Medina Electric Cooperative, Inc. as per Local Government Code 81.032, in the amount of \$400.00, to be utilized in the following line item: Training & Education, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [**Account #1001-3140-001-456205 (Training & Education)**]

Issue: Donation check issued by Medina Electric, to support the mission of the Webb County Volunteer Fire Department.

Solution: Deposit money into appropriate line item.

Result: Continue working relationship with Medina Electric, and meet department needs.

11. Indigent Healthcare Services

- a. Discussion and possible action to ratify the following budget amendment (line item transfer) within General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$1,625		
To:	1001-5040-001-441210	Minor Tools & Apparatus	\$100	\$1,325	\$100	\$1,425
	1001-5040-001-441210	Utilities	\$0	\$300	\$0	\$300
				\$1,625		

Issue: Approved ministerial budget amendment requested to purchase an alarm system for the new Bruni Health Care Facility.

Solution: Approval of Ratification.

Result: Funds to be transferred to cover the cost of the alarm system for the new building.

12. **Medical Examiner**

- a. Discussion and possible action to enter into Interlocal Cooperation Agreements with the following counties for autopsy services and any matters incident thereto; authorizing the County Judge to sign all relevant documents:

Val Verde County
Maverick County
Dimmit County
Zavala County
Jim Hogg County
Brooks County
LaSalle County
Zapata County
Frio County
Duval County

13. **Public Information Office**

- a. Discussion and possible action to approve the execution of a technology support maintenance agreement for Courthouse audio visual equipment between Webb County and Ford Audio Video Systems, LLC., for a One (1) year term, commencing March 26, 2021 thru March 25, 2022, at an annual fee of \$1,850.00 and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Larry Sanchez, Webb County Public Information Officer; Account #1001-1300-001-443000-030 (Repairs and Maintenance A/V Equipment)]**

14. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value or some usefulness for the intended purpose is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by State law.

Result: Generate revenue from public sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

15. Risk Management

- a. Discussion and possible action to enter into a Work Experience Subsidized Employment Worksite Agency Agreement by and between Webb County and Workforce Solutions, South Texas, for intern/trainee placement in Webb County employment positions by the Webb County Risk Management Department and authorizing the County Judge to sign and execute all relevant documents; any matters incident thereto. There is no impact to the General Fund, as all intern/trainee wages and worker's compensation coverage costs shall be paid for by Workforce Solutions, South Texas. **[Requested by Risk Management Director]**

16. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to authorize the disposal of jail law library books that are obsolete and have no value for the purpose for which it was originally intended in accordance with Sub Chapter D. Disposition of Salvage or Surplus Property, Section 263.151 and 263.152; and any other matters incident thereto.

Issue: Jail library books are over 10 years old. Since 2009, the law library information is available online to all Webb County inmates. The hard cover books are considered 'salvage property' because they are obsolete and are no longer needed by jail inmates and/or Sheriff's Office administration.

Solution: Ensure proper disposal of all jail law library books by securing approval from the Webb County Commissioners' Court prior to destruction/disposal.

Result: Dispose of salvage property in compliance with Texas Local Government Code requirements.

- b. Discussion and possible action to enter into a 12 month rental agreement (February 1, 2021 through January 31, 2022) between Barker Ground Services, Inc. and Webb County for the Webb County Sheriff's Office for approximately 780 square feet of hangar space and 132 square feet of office space located at the Laredo International Airport, Laredo, Texas in the amount of NINE HUNDRED DOLLARS (\$900.00) per month for a total of TEN THOUSAND EIGHT HUNDRED DOLLARS (\$10,800.00) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #170-2002-6227 (Federal Forfeiture Fund)]**

Issue: The helicopter requires a place to be stored to protect it from adverse weather conditions and provide a secure location to maintain the equipment.

Solution: Rent sufficient space from Barker Ground Services, Inc. for a fixed base

operations located on the Laredo International Airport premises.

Result: Hanger space will be available to maintain and secure the helicopter at the Laredo International Airport for the Sheriff's Aviation Operation.

REGULAR AGENDA

Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

17. Discussion and possible action to authorize the purchase of the equipment listed below totaling \$6,240.20 and to further authorize the funding source from the Technology Fund pursuant to Article 102.0173 of the Texas Code of Criminal Procedure. **[Account #2009-2180-001-460105 (Minor Tools & Apparatus)]**

Description	Amount
6 (six) Printers-Lexmark MS431DN Laser 42PPM600DPI DUPLX	\$1,560.78
6 (six) Toners	\$386.22
2 (two) Laptops-Dell Latitude 5520	\$2,984.38
2 (two) Docks-Dell Thunderbolt-WD19TB	\$360.00
2 (two) Keyboard & Mouse-Dell Wireless Km636	\$50.00
2 (two) Software License- Office Professional Plus 2019	\$718.74
2 (two) Software License- Microsoft Exchange Standard CAL 2019	\$126.06
2 (two) Software License-Windows Server CAL 2019	\$54.02
Total	\$6,240.20

Issue: The Justice of the Peace Court, Pct. 4 is in need of six (6) printer/toners and two (2) laptops & software licenses for court operations.

Solution: By the approval of use of the available Technology funds, the department can procure the equipment needed for daily court operations.

Result: The approval of the purchase will allow the Justice of the Peace Court, Pct. 4 to continue to function efficiently and effectively.

Economic Development

18. Discussion and possible action to authorize the development and submission of the Texas Department of Transportation (TX-DOT) FY 2021 Transportation Alternatives Set-Aside Program, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the application. This grant application requires a 20% minimum local match. All required documents were sent for review to the Economic Development and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

Issue: Identified sidewalks located in different Colonia areas in Webb County are in need of repair and improvements.

Solution: The Texas Department of Transportation released applications for the 2021 Transportation Alternatives Set-Aside Program for bicyclist and pedestrian infrastructure.

Result: If awarded, funding will improve safety, access, and mobility for the residents of Webb County of all ages and abilities.

Fire Suppression & EMS Services

19. Discussion and possible action to authorize the Economic Development Department to develop and submit a Fiscal Year 2020 Staffing for Adequate Fire and Emergency Response (SAFER) Grant application to the U.S. Department of Homeland Security for up to \$2,000,000.00, and authorizing the County Judge to act as the Authorized Representative in all matters pertaining to the County's request for funding. The purpose of the application is to supplement the Webb County Volunteer Fire Department with a minimum of Nine (9) frontline firefighters. This application does not require a cash match. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

Issue: As the Webb County Volunteer Fire Department expands to insure the safety of Webb County residents, so does the demand for paid, certified, frontline firefighting personnel.

Solution: The acquisition of grant funds will offset Webb County personnel expenses for a three year period.

Result: A healthy budgetary outlook for Webb County and the volunteer fire department.

20. Status report by Webb County Fire/EMS and Angel Care Ambulance Service (Webb County 911 Service Provider) for year in review of 2020 to present.

Juvenile Probation Department

21. Discussion and possible action to authorize the reclassification of the following job title, with a modified job description and an increase in pay in the amount not to exceed \$5,622.00, within the Webb County Youth Village payroll savings; subject to approval by Civil Service Commission and any applicable Civil Service guidelines, and any other matters incident thereto, effective April 1, 2021.
[Account #1001-2450-001-410000 (Payroll Cost)]

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	324	Training Coordinator	\$16.73 - 14/A
To:		Training Officer	\$21.68 - 19/A

Issue: The Webb County Youth Village is in dire need of a Training Officer in order to provide certification/re-certification training for Juvenile Probation Officers and Juvenile Supervision Officers.

Solution: Training Officer will be dually certified as a Juvenile Probation Officer and Juvenile Supervision Officer and will provide year round training to staff to meet certification and re-certification hours required by the Texas Juvenile Justice Department.

Result: Training Officer will provide initial/reoccurring training certification/re-certification for all department employees to meet the requirements of the Texas Juvenile Justice Department.

Water Utilities

22. Discussion and possible action to approve the closeout and release of retainage in the amount of \$27,889.50 to Southern Trenchless Solutions (Purchase Order 2019-6621 Lift-Station #4 Paseo de Danubio & 2019-6534 Lift-Station #2 Espejo Molina North) for the Wastewater Improvements Project; and have the County Judge sign relevant documents and any others matters incident thereto. **[Account #7220-206000 (Retainage Payable)]**

Issue: Lift Stations did not have enough pump capacity and Backup Generators or Diesel Pumps.

Solution: Lift stations 2 and 4 Improvements.

Result: In compliance with T.C.E.Q.

Emergency Management

23. Discussion and possible action to develop and implement a directive of the Commissioners Court, that is consistent with the Governor's Executive Order GA-34, regarding the wearing of face masks by County employees and members of the public while inside county facilities; and any other matters incident thereto.

Engineer

24. Discussion and possible action to approve a proposal from O'Connor Engineering & Science, Inc., for an Asbestos Survey for the Medical Examiners Building (Proposed area of renovation) in the amount of \$1,815.00; and any other matters incident thereto; and have the County Judge sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)]**

Issue: Required asbestos containing building material (ACBM) survey needed for proposed area of renovation.

Solution: Request Commissioner Court approval to proceed with survey.

Result: Proceed with survey.

Purchasing

25. Discussion and possible action to approve a lease agreement between Webb County and Enterprise Fleet Management (TIPS #2072816) for a 48-month term at an annual cost of \$7,264.20 for one (1) police package leased vehicle to be assigned to the Webb County Constable Pct. 3 Office and in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-469001-005 (Operating Lease Principle)]**

Unit No.	Yr. / Make	Last 4 #s VIN	Lease Vehicle Description	Monthly Lease Rate	Annual Cost
1610	2016 Dodge Charger	1031	2020 Ford F150 XL 4x4 PPV	\$605.35	\$7,264.20

**Preventive Maintenance program not offered with police package vehicles (PPV).*

Issue: The police charger was involved in a wreck, vehicle was repaired through an insurance claim but is still not road-worthy or safe for law enforcement use as per the Constables Office. Constable Cortez is requesting one leased police package vehicle to replace the 2016 Dodge Charger currently not being used due to damages sustained during wreck.

Solution: Consider approval of a (48) month term lease agreement for one 2020 leased unit to replace damaged unit used for law enforcement operations.

Result: Upon arrival of new unit, department will turn over county owned unit to the Purchasing Agent for future sale of public property.

26. Discussion and possible action to approve a lease agreement between Webb County and Enterprise Fleet Management (TIPS #2072816) for a 48-month term at an annual cost of \$14,074.08 for two (2) leased vehicles to be assigned to the Planning Department and in accordance with the Texas Local Government Code; Subchapter F. Cooperative Purchasing Program; Sections 271.101 & 271.102 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #1001-1130-001-469001-005 (Operating Lease Principle)]**

Unit No.	Yr./Make	Last 4 #'s VIN	Lease Vehicle Description	Monthly Lease Rate	Annual Cost
47-01	2004 Chevy Pickup Crew Cab	3468	2021 F150 Crew Cab 4x2-White	\$586.42	\$7,037.04
47-02	2007 Ford F150 Pickup Crew Cab	7898	2021 F150 Crew Cab 4x2-White	\$568.42	\$7,037.04

**Monthly Lease Rate includes preventative maintenance program.*

Issue: The Planning Department is requesting to two (2) leased vehicles to replace existing fleet that is over 10 years old.

Solution: Consider approval of a (48) month term lease agreement for two 2021 leased units to replace older fleet assigned to the Planning department.

Result: Upon arrival of new leased units, department will turn over older county owned units to the Purchasing Agent for future sale of public property.

27. Discussion and possible action to reject Invitation to Bid (ITB) 2021-005 Quad City Fire Station Renovations submitted by sole bidder Tri-Gen Construction, LLC for a base bid of \$214,351.00 including alternate bid #1 for \$5,500.00 and alternate bid #2 for \$2,000.00 and to further authorize the Purchasing Agent to resolicit ITB and any other matters incident thereto.

Issue: The sole bidders bid proposal exceeds the Project Architects estimated construction cost budget by approximately \$93,350.00. In addition, the bid proposal lacks the required unit pricing form breaking down the bid amount proposed.

Solution: Consider the recommendation to reject bid and authorize the Purchasing Agent to resolicit if the Commissioners Court deems necessary.

Result: Depending on final Court action, the Purchasing Agent will initiate any directive from the Court that involves further procurement action.

Honorable Adrian Cortez, Constable Pct. 3

28. Discussion and possible action to authorize the reclassification of the following slot, job title and modified job description and an increase in pay in the amount not to exceed \$2,523.00, within the Webb County Constables Office Pct. 3; subject to approval by civil service commission and any applicable civil service guidelines, and any other matters incident thereto, effective April 1, 2021. **[Account**

#1001-1130-001-431007-015 (Wage & Classification Study)]

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
Current Title:	2858	Deputy Constable	\$20.39 16/I
New Title:		Lieutenant	\$24.54 20/A

Issue: Slot #2858, currently classified as a Deputy Constable, needs a reclassification to Lieutenant in order to allow the Constables Pct. 3 office to supervise current Deputy Constables, reserves, and future Sergeants.

Solution: The reclassification of Slot #2858 to a Lieutenant position will allow this position to cross train in all areas and will oversee all employees meet the certifications standards required by the Texas Commission on Law Enforcement.

Result: The Lieutenant will ensure all training qualifications/re-qualifications for the department deputies/employees meet the requirements of the Texas Commission on Law Enforcement.

Honorable Patricia Barrera, Tax-Assessor- Collector

29. Discussion with possible action to consider the posting, filling, and funding for the remainder of the fiscal year of the following vacant slots not to exceed \$91,803, to be posted immediately and begin employment April 1, 2021; and any other matters incident thereto.

Slot #	Title	Requested Annual Salary	Grade/Step	Current Status
0148	Administrative Clerk	\$27,185.60	9/A	Unfunded= \$0
1453	Administrative Clerk	\$27,185.60	9/A	Unfunded= \$0
0147	Deputy Tax Collector	\$28,558.40	10/A	Unfunded= \$0
1704	Deputy Tax Collector	\$28,558.40	10/A	Unfunded= \$0
1750	Deputy Tax Collector	\$28,558.40	10/A	Unfunded= \$0
0136	Motor Vehicle Investigator	\$28,558.40	10/A	Unfunded= \$0
	Part Time	\$15,000		Unfunded= \$0
	Annually	\$183,604.80		
	Remainder of fiscal year	\$91,803.00		

Issue: There were 13 positions left vacant by the previous administration that were not funded for this fiscal year. Current administration advocated for the funding of these positions and five (5) were approved during budget adoption process. Current administration continues to be severely understaffed and in need of the other positions to be funded.

Solution: Funding the positions listed above will allow the Tax Office to be fully

staffed and operate at full potential to address the increased volume of customers.

Result: Better turnaround time and flow of customers in and out of the Webb County Tax Assessor-Collector office.

Budget Officer

30. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the South County Fire Station 2020 Bond Series; and any other matters incident thereto:

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	3907-9080-001-485005	Transfer Out	\$100,000		
To:	3906-7230-001-474501	Construction in Progress	\$100,000	\$0	\$100,000

Issue: Webb County published notice of intent to issue Certificates of Obligation Series 2020 and funded various funds on November 23, 2020, except for two projects that would be addressed at a later time.

Solution: Allocation available funding for this project will begin the capital project.

Result: Architects can begin construction on this project.

Commissioners Court Administrator

31. Discussion and possible action to approve the salary adjustments submitted in February for consideration to be effective April 1, 2021 as per county policy; with additional action to approve the budget amendment in the amount not to exceed \$39,000 to all payroll line items required; and any other matters incident thereto. **[Account #1001-1130-001-431005-0 (Wage Classification Study)]**

Issue: As per county policy, salary adjustments are submitted during budget and in February for consideration in April, which is mid fiscal year.

Solution: Request court to consider the salary adjustments submitted from departments.

Result: Positions adjusted to meet the discretionary steps allowed within their grade and/or positions that were pending to be re-evaluated.

32. Discussion and possible action to adopt the State Legislative Agenda 2021 for Webb County as recommended by the Legislative Affairs Committee, and to include any additional department requests; and authorize the County Judge to execute a Resolution recognizing the official action of Commissioners Court; and any other matter incident thereto.

33. Report from County Judge's Office and staff regarding department head meetings addressing county emergency preparedness and response to severe freezing weather recently experienced during the week of February 15th-19th, 2021; with discussion and possible action to authorize administrative staff to prepare an itemized list of all incurred damages and replacement costs; with additional action to include proposed list of necessary equipment and plan of action to address future emergency; and any other matters incident thereto.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

34. Discussion regarding the recent vandalism at the Casa Blanca Golf Course with further discussion and possible action to secure bids on upgrades to the perimeter fencing, security camera system, and any other items that may be deemed necessary for added security and monitoring of the County facility, and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)] [Co-Sponsored by Webb County Judge Tano E. Tijerina]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

35. Discussion and possible action to accept the resignation of Juan J. Rendon from the Laredo/Webb County Drug and Alcohol Commission and appoint Marina Morales as representative, and any other matters incident thereto.

Honorable Cindy Liendo, Webb County Commissioner Pct. 4

36. Proclamation designating March 2021 as Women's Empowerment Month in Webb County Texas in celebration and recognition of all outstanding women that keep driving Laredo-Webb County forward. **[Requested by Cindy Liendo, Commissioner Pct. 4] [Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

Honorable Tano E. Tijerina, Webb County Judge

37. Discussion and possible action to authorize the Purchasing Agent to seek competitive bids from qualified vendors to provide palm pruning services for Webb County to include all labor and equipment necessary to complete the required services and to further authorize the transfer of funds to cover expenses for these services that will be procured in accordance with the Purchasing Rules and Regulations for Webb County and any other matters incident thereto.

Issue: Landscaping services are needed to prune palm trees at the Webb County golf course and any other County property that may require it.

Solution: Authorize the Purchasing Agent to seek competitive bids (informal) and further authorize the Budget Office to transfer the necessary funds to cover expense. Currently only the Golf course has a Tree and landscaping account but has no budget. No other landscaping account is available under the general operating

building maintenance fund.

Result: Annual maintenance to clean up palm trees and related landscape will be completed.

Presentations

38. Presentation by Majestic Realty Co. and discussion and possible action to authorize staff to discuss with Majestic Realty Co. their request that Webb County's participate in "Tax Increment Reinvestment Zone Number Three, City of Laredo, Texas" and any other matters incident thereto. **[Requested by Nathan Bratton, Civil Legal Department]**
39. **Communications**
40. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 5th DAY OF MARCH, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

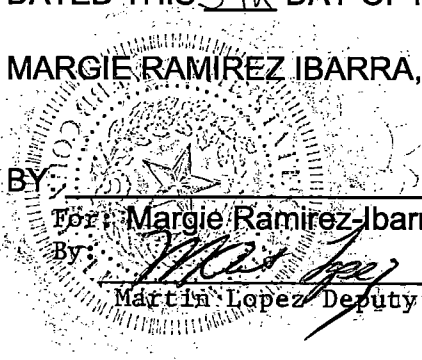
CERTIFICATION OF NOTICE AND POSTING

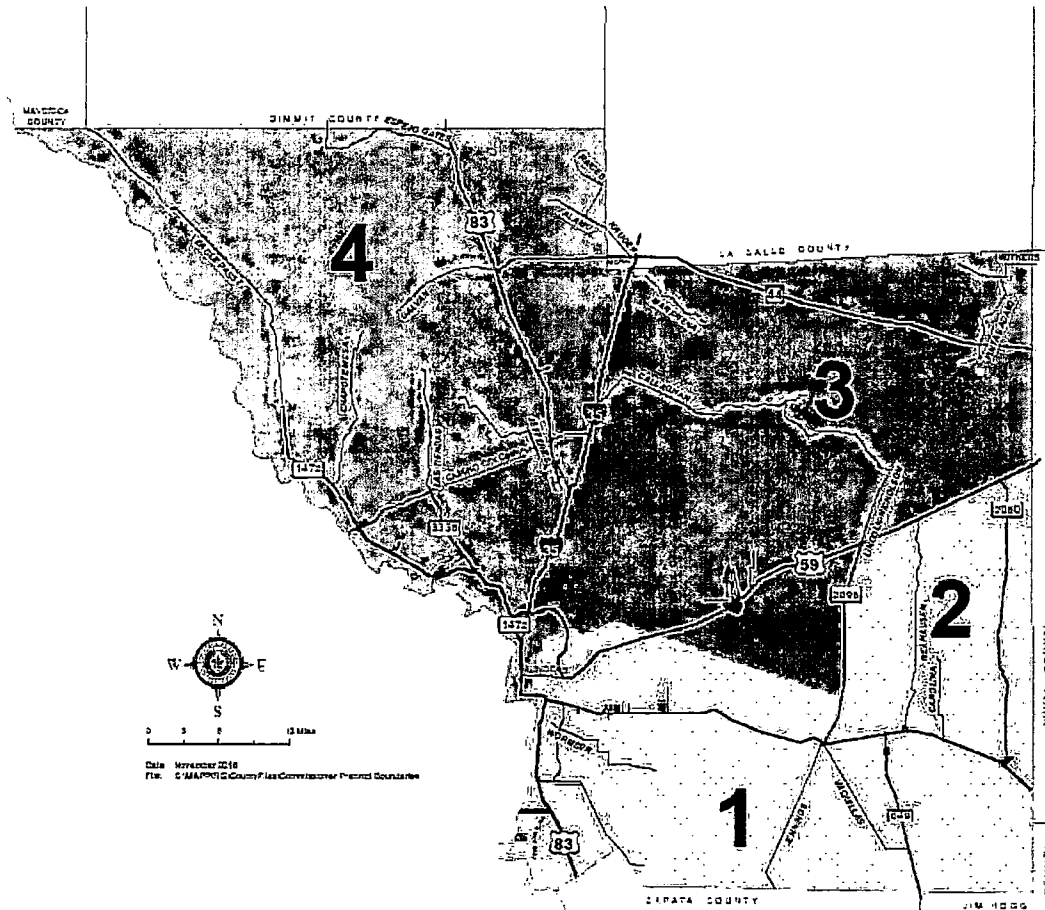
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 5th day of March, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 5th DAY OF MARCH, 2021






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
For: Margie Ramirez-Ibarra, County Clerk
By: Martin Lopez
Martin Lopez, Deputy Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**