



**WEBB COUNTY
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

INSTRUCTIONS:

ALL budget appropriation transfer and supplemental budget requests for grants and forfeitures require Auditor's Office pre-approval for court agenda. Please submit the signed form to the Auditor's Office for review along with copy of grant award, terms of award, proof of receipt of additional revenue and/or other backup to support this request for our review. Should pre-approval be granted, the Department will be notified and Auditor's Office will upload the signed form as part of the proposed agenda item. Agenda items will be between Auditor's Office sponsored by the Department requesting the budget amendment.

Requesting Department : 406th District Court - Grants (VTP) Date of Request: 03/10/2021

Request Type (check one):

Departmental Line Item Transfer
(Check if transfer within existing budget)

Supplemental Budget
(Check if new unbudgeted revenue / expenditure)

Transfer From / Supplemental Revenue:

Account Number	Account Name	Amount
2872-2040-001-458000	Administrative Travel	\$3,060.00
2872-2040-001-458010	Local Travel	\$635.00
2872-2040-001-458090	Travel	\$15,329.00
2872-2040-001-432071	Psychological Evaluations	\$1,740.00
2872-2040-001-432001-085	Professional Services Laboratory Testing	\$5,750.00
	TOTAL	\$26,514.00

Transfer To / Supplemental Expenditure Accounts:

Account Number	Account Name	Amount
2872-2040-001-441205	Utilities	\$8,750.00
2872-2040-001-452001-15015	Insurance Other Vehicles	\$4,764.00
2872-2040-001-444400	Rent Expense	\$13,000.00
	TOTAL	\$26,514.00

Justification for Request:

Budget amendment to better serve Veteran Treatment Court Program participants focus on treatment and court recommendations that may have been economically impacted by that pandemic.

Approved by Department Signing Authority:

Judge Oscar J. Hale, Jr. 406th Judicial District Court Judge

Print Name/Title

Oscar J. Hale, Jr.

Signature

FOR AUDITOR'S USE ONLY	
Recommended by County Auditor's Office: <i>Patricia Espinosa</i>	Date: <u>3/15/21</u>

FOR BUDGET OFFICE USE ONLY	
Commissioners Court Approval Date: _____	Agenda Item: _____
Date Entered by Budget Office: _____	Initials: _____