

THIS FORM MUST BE INCLUDED WITH RFQ PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFQ PACKAGE AND SIGN BELOW TO COMPLETE SUBMITTAL OF EACH REQUIRED ITEM.

RFQ # 2021-003

“Engineering Services for Mangana-Hein Road Extension Project”

- Statement of Qualifications

- Proposers Information form

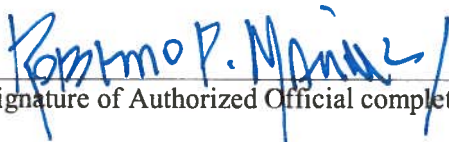
- Conflict of Interest form (Form CIQ)

- Certification regarding Debarment (Form H2048)

- Certification regarding Federal lobbying (Form 2049)

- Purchasing Code of Ethics Affidavit

- Proof of No Delinquent Tax Owed to Webb County



Signature of Authorized Official completing RFQ

March 11, 2021

Date



Proposer Information

Name of Company: Howland Engineering and Surveying Co.

Address: 7615 N. Bartlett Ave.

City and State Laredo, Texas

Phone: 956.722.4411

Email Address: rmartinez@howlandcompanies.com

Signature of Person Authorized to Sign:

A handwritten signature in blue ink that reads "Roberto P. Martinez, Jr." is written over a horizontal line.

Signature

Roberto P. Martinez, Jr.

Print Name

President

Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

Corporation

March 11, 2021

(Date)

Note:

All submissions relative to these RFQ shall become the property of Webb County and are nonreturnable. If any further information is required, please call the Webb County Contract Administrator, Juan Guerrero, at (956)523-4125.



March 12, 2021

Webb County Purchasing Department
1110 Washington Street, Suite 101
Laredo, Texas 78040

Attn.: Webb County Purchasing Agent

**Subject: Webb County – Request for Qualifications
Engineering Services for Mangana-Hein Road Extension Project
RFQ 2021-003**

Dear Webb County Purchasing Agent:

Howland Engineering and Surveying Co., Inc. (Howland) values this opportunity to submit the Request for Qualifications (RFQ) which depicts that we at Howland are experienced and qualified to provide professional engineering services for the above referenced project, and, if required, provide Geotechnical Engineering and Construction Materials Testing Services.

The following RFQ outlines in detail our qualifications and recent experience to complete the above referenced scope of work for your upcoming project(s). All terms and conditions of the RFQ are understood and acknowledged. If you have any questions or need additional information, please do not hesitate to contact me at 956-722-4411.

Thank you for providing us this opportunity to submit the following Request for Qualifications.

Sincerely,
Howland Engineering and Surveying Co., Inc.
TBPE Firm Registration No. F-4097


Roberto P. Martinez, Jr., PE
President

www.howlandcompanies.com

7615 N. Bartlett Avenue | P.O. Box 451128 (78045) | Laredo, TX 78041 | P. 956.722.4411 | F. 956.441.0180
4902 Sinclair Road | San Antonio, TX 78222 | P. 210.648.1600 | F. 210.648.1605
16225 Park Ten Place, Suite 500 | Houston, TX 77048 | P. 956.251.3890
TBPE Firm Registration No. F-4097 | TBPLS Firm Registration No. 10046400 | TBPLS Firm Registration No. 10194361

FIRM CONTACT INFORMATION**Howland Engineering and Surveying Co., Inc.**

7615 N. Bartlett Avenue
PO Box 451128 (78045)
Laredo, TX 78041-1128

Attn.: Roberto P. Martinez, Jr., PE
Tel: (956) 722-4411
Fax: (956) 722-5414
Email: rmartinez@howlandcompanies.com

CERTIFICATIONS

- Texas Board of Professional Engineers Firm Registration (**TBPE**): F-4097
- Texas Board of Professional Surveyors Firm Registration (**TBPLS**): 10046400
- Texas Board of Professional Surveyors Firm Registration (**TBPLS**): 10194361
- Historically Underutilized Business (**HUB**): #1742692335900 Ven#475445
- South Central Texas Regional Certification Agency - **HABE, MBE, SBE**: #216064189

FIRM PROFILE

Howland Engineering and Surveying Co., Inc. (Howland) is a diverse team of highly skilled and certified professionals that include Registered Professional Land Surveyors, Professional Engineers, Certified Floodplain Managers, Planners, Safety Professionals, Certified Construction Materials Testing Technicians & other experienced personnel. Our focus has always been “getting the work done” and this remains our approach to providing efficient and quality service in today’s fast-paced environment.

Howland has been providing surveying services in Texas for over 85 years to both the public and private sectors. Our geographic databases and knowledge are unsurpassed with historical survey data dating back to the 1890’s. This valuable database allows our team ready access to pertinent information about the territory in turn providing a detailed and accurate product for clients.

In addition, Howland has about 25 years of civil engineering services related to land development, roadway designs, commercial development, and municipalities and institutional projects. Howland is committed to efficiently providing our clients with timely and accurate products while staying within budgets. Howland’s diverse team of professionals and qualified staff complete tasks at hand using our multi-discipline departments: surveying, land development, master planning, civil engineering, foundation engineering, geotechnical engineering, and construction materials testing.

NAMES OF KEY PERSONNEL

The following key personnel currently maintain professional licenses for their specific discipline and are currently in good standing with the State of Texas. Resumes are attached.

Professional		Experience
1	Bernal F. Slight, PE, RPLS Engineering Manager	33+ years experience <ul style="list-style-type: none"> • Roadway Designs • Public Works Design • Surveying • Residential / Commercial Development
2	Ricardo M. Villarreal, PE, RPLS Project Manager	17+ years experience <ul style="list-style-type: none"> • Surveying • Construction Supervision and Inspection • Residential / Commercial Development • Public Works Design
3	Juan Segovia, RPLS, CFM Planning Coordinator	25+ years experience <ul style="list-style-type: none"> • Certified Floodplain Manager • ALTA Surveying • Boundary Surveying • Construction Staking
4	Roberto P. Martinez, Jr., PE Geotechnical Engineering	20+ years experience <ul style="list-style-type: none"> • Foundation / Geotechnical • Commercial Civil Design • Construction Materials and Engineering Testing (CoMET) • Construction Supervision and Inspection



RELEVANT EXPERIENCE

Loop 20 Extension–Shiloh Dr, Del Mar Blvd, University Dr, Jacaman Rd, and Airport Rd Dannenbaum Engineering Co.

Richard Seitz, PE
109 Nolana, Suite 208
McAllen, Texas 78504
(956) 682-3677
richard.seitz@dannenbaum.com

Budget: \$250 Million +
Project Date: 2019

This project consisted of overpasses for Shiloh Dr., Del Mar Blvd., University Dr., Jacaman Rd., and Airport Rd. Howland performed aerial mapping, ground topography, and as-built surveying. We also worked on setting controls and panels on existing ROWs, obtaining Right of Entry, running static on panels, and establishing ground controls. We obtained cross sections from field surveying and submitted all field surveying deliverables. Engineering services included storm water pollution prevention plan and traffic control plans.

Loop 20 Stimulus Project-Overpasses at I-35, McPherson Rd, International Blvd Dannenbaum Engineering Co.

Richard Seitz, PE
109 Nolana, Suite 208
McAllen, Texas 78504
(956) 682-3677
richard.seitz@dannenbaum.com

Budget: \$50 Million+
Project Date: 2014

The Loop 20 Extensions project included overpasses for I-35, McPherson Rd., and International Blvd. Services included aerial mapping, obtaining Right of Entry, setting permanent controls with TxDOT, existing line work, setting traffic control measures, managing utility coordination, locating existing improvement surveys, and updating CAD drawings.

N.D. Hachar Industrial Park Subdivision, Phase 1

Webb Development, Inc.

Irma Montemayor
6557 Metro Court, Suite 2
Laredo, Texas 78041
+52 (81) 8154 0258
irma.garza@gruposanmarino.mx

Budget: \$7.9 Million
Project Date: 2020

Howland performed a geotechnical investigation and roadway design for the proposed extension of Beltway Drive (120' R.O.W.) and the new construction of Mercury Drive (80' R.O.W.) located approximately 1,000' west of the I. H. 35 and Beltway Drive intersection in north Laredo, Webb County, Texas.

The street project consisted of extending the existing two-lane east and west bound Beltway Drive by approximately 345' from the current point of termination and to the proposed Mercury Drive which consisted of a two-lane north and south bound street and extended approximately 2,000' to the north from the Beltway intersection.

The new roadway construction consisted of Hot Mix Asphaltic Concrete (HMAC) pavement with concrete curb and gutter, valley gutters, sidewalks and accessible ramps. Project was completed on time.

San Isidro Parkway/Springfield Avenue, ROW

San Isidro Management, LC

Pat Murphy
9901 McPherson Rd., Suite 201
Laredo, TX 78041
(956) 796-1101
pmurphy@sanisidrotx.com

Budget: ~\$4.3 Million
Project Date: 2007

Howland performed a geotechnical investigation and roadway design of road extensions to San Isidro Parkway and Springfield Avenue providing perimeter access to the planned land development of approximate 245 acres. The test boring locations were uniformly spaced at approximately one (1) borehole every 150' to make adequate preliminary coverage. The field and laboratory soil testing was accomplished to provide roadway pavement recommendations.

The extensions of San Isidro Parkway and Springfield Avenue contain a 120' R.O.W. with four (4) lanes divided by a center median. The San Isidro Parkway and Springfield Avenue streets consist of flexible base and HMAC pavement with concrete curb and gutters. Project was completed on time.

PROFESSIONAL SERVICES

Howland's team performs alignment, boundary, and topographic survey(s), identifies existing right of ways, and the surveys for acquisition of any additional right of way as required for proper design and implementation of the project.

Howland performs planning and platting services and will obtain and/or assist in permit acquisition, environmental clearances, and drainage mitigation required for the project.

Based on gathered data, Howland will design and prepare construction plans and specifications in accordance and in compliance with standard specifications including right-of-way acquisition documentation, if any. In addition, Howland will prepare an engineer's cost estimate for the projects.

Howland coordinates with utility companies and/or municipality agencies for all projects. Designs are in compliance with all City, State, and Federal regulations.

Howland shall make site visits to ensure the construction phase services with the awarded contractor are being administered to comply with the plans and specifications. Howland maintains an on-site full service construction materials testing laboratory with certified personnel in Laredo, Texas, if needed.

In addition, Howland will maintain a professional level of communication with all parties involved with the project to ensure the project is proceeding in a timely manner. Howland will assist in the bidding phase of the projects by providing plans and specifications to qualified contractors.

Howland will submit all required data and the as-built mylar construction plans, if required, for the project's acceptance of the improvements. Our team services also include review of contractor's submittals, invoices, and assisting in project close out.

AVAILABILITY

Howland is ready to proceed immediately after receiving the authorization to proceed. Our current workload is such that we will be able to complete this project in the most expeditious time schedule. Our experienced staff assures reliability and rapid completion of work tasks involved.

In times of employee sickness, attrition and periods of the firm's increased workloads, Howland will allocate the on-going work for this project to available and capable members of the firm to ensure "zero" downtime during both the design and construction phases of the project.

Howland's professionalism and commitment to excellence incorporated with our years of knowledge and experience in providing Civil Engineering and Surveying Services, merged with the combined years of staff experience developed by providing services to the City, County, State, and the private sector prepares our firm to provide reliable and expeditious development of the project.

FAMILIARITY WITH AREA

Our Team thoroughly understands the project scope of work and the effort necessary to provide the required civil engineering services. Howland has completed several engineering, surveying, and geotechnical jobs in the general project area. This experience working in the general project area allows us ready access to pertinent information about the geographical area. Years of experience with local procedures allows our team to work in an efficient and streamlined manner, which translates to expedited project completion. The Howland team of multi-disciplinary professionals allows us to service varying components of projects for our clients.

Howland has had an established office in Laredo since 1954, providing surveying services to both the public and private sectors. Our geographic knowledge and databases are unsurpassed with historical survey facts dating back to the 1890's. This valuable database allows our team ready access to pertinent information about the geographical area in turn providing a detailed and accurate product for clients. To this date, Howland has conducted thousands of Land Title Surveys including ALTA's and Category 1A surveys.

Our reputation in Laredo is based on our ability to perform the tasks we undertake in a professional and workman like manner. Howland performs all work in accordance with all City, State, and Federal laws and guidelines in compliance to the specifications provided by the County.



IN-STATE REFERENCES

	Company	Contact Name	Contact Information
1	City of Laredo Engineering Department 1110 Houston Street Laredo, Texas 78040	Ramon E. Chavez, PE	(956) 791-7346 rchavez@ci.laredo.tx.us
2	TxDOT 1817 Bob Bullock Loop Laredo, Texas 78043	Carlos G. Rodriguez, PE Area Engineer	(956) 712-7701
3	Texas A&M International University 5201 University Boulevard Laredo, TX 78041	Roberto Garza	(956) 326-2266 facil@tamiu.edu
4	Laredo College 5500 South Zapata Hwy Laredo, Texas 78046	Orlando J. Zepeda	(956) 794-4000 orlando.zepeda@laredo.edu
5	San Isidro Management, LC 9901 McPherson Rd., Suite 201 Laredo, TX 78041	Pat Murphy	(956) 796-1101 pmurphy@sanisidrotx.com



Bernal F. Slight, PE, RPLS

Engineering Manager / Partner

CERTIFICATION

Texas Registered Professional Engineer (TX Registration No. 77981)

Texas Registered Professional Land Surveyor (TX Registration No. 5328)

TxDOT Pre-Certified Surveyor (Sequence No. 9914)

TxDOT PRECERTIFICATIONS

TxDOT 15.1.1 Survey

TxDOT 15.1.4 Right of Way Maps

TxDOT 15.1.2 Parcel Plats

TxDOT 15.2.1 Design & Construction Survey

TxDOT 15.1.3 Legal Descriptions

TxDOT 15.4.1 Horizontal & Vertical Control for Aerial Mapping

EDUCATION

Texas A&M University, College Station, Texas

Bachelor of Science in Civil Engineering (1986)

BIO

Bernal F. Slight is a partner and engineering manager of Howland Engineering and Surveying Co. A Howland staple since 1996, he started his career in civil engineering and grew to include land surveying services. Today he has more than 33 years of experience in civil engineering and land surveying. This includes vast experience with water and wastewater design, civil engineering surveying services, land development, subdivision master planning and platting, and civil site development. He has managed various major land surveying, civil engineering, and land development projects throughout the City of Laredo.

WORK EXPERIENCE

Howland Engineering & Surveying Co., Inc. (1996- Present)

Laredo, Texas

- Water and Wastewater Design
- Civil Land Surveying
- Land Development
- Subdivision Master Planning and Platting
- Hydraulics / Hydrology
- Civil Site Development

Mejia Engineering Co. (1990-1996)

Laredo, Texas

- Land Development
- Subdivision Master Planning and Platting
- Hydraulics / Hydrology
- Civil Site Development

Texas Department of Transportation (1988-1990)

Del Rio, Texas

- Roadway Alignment
- Inspections

Ricardo M. Villarreal, PE, RPLS

Land Development Manager / Principal

Howland Engineering and Surveying Co., Inc.

CERTIFICATION

Texas Registered Professional Engineer (TX Registration P.E. No. 101308)

Texas Registered Professional Land Surveyor (TX Registration R.P.L.S. No. 6242)

EDUCATION

Texas A&M University, College Station, Texas

Bachelor of Science in Civil Engineering (2003)

BIO

Rick has been a part of the Howland Team for 17 years. As Land Development Manager, he manages a team which includes: utility coordination, drainage and grading, boundary surveying, subdivision planning and platting, civil engineering, hydraulics/hydrology, civil site development, site assessment, and traffic control. Rick attended Texas A&M University – College Station where he obtained a B.S. in Civil Engineering.

WORK EXPERIENCE

Howland Engineering & Surveying Co., Inc. (2003- Present)

Laredo, Texas

- Land Development (Residential, Commercial, Industrial, and Municipal)
- Subdivision Planning and Platting (Civil Plans)
- Hydraulics/Hydrology
- Drainage & Grading
- Civil Site Development
- Utility Coordination
- Site Assessment
- Traffic Control
- Water and Wastewater Design
- Due Diligence

Bury & Partners Inc. (May 2003 - September 2003)

San Antonio, Texas

- Subdivision Planning and Platting (Civil Plans)
- Hydraulics/Hydrology
- Civil Site Development
- Utility Coordination
- Site Assessment
- Traffic Control

Juan Segovia, RPLS, CFM

Planning Coordinator

Howland Engineering and Surveying Co., Inc.

CERTIFICATION

Registered Professional Land Surveyor (Registration No. 6290)

Certified Floodplain Manager (Registration No. 0417-02N)

EDUCATION

University of Texas, Austin, Texas

Bachelor of Architecture (1988)

WORK EXPERIENCE

Howland Engineering & Surveying Co., Inc. - Planning Coordinator (2003- Present)

Laredo, Texas

- Review and certify ALTA/NSPS land title surveys, partition surveys, and boundary surveys
- Oversee the quality control department in the review of all oil & gas related plats (i.e. locations, SUP's, pipeline routes, leases, etc.)
- Oversee all planning and zoning applications and submittals that are to be presented to the Parks Advisory Board, Board of Adjustments, Planning and Zoning Commission, and City Council
- Review and provide input in the creation of plats and master plans
- Research warranty deeds, mineral leases, agreements, ordinances relevant to land development projects
- Review and certify elevation certificates and other floodplain development permits and related applications for compliance with technical requirements

City of Laredo - Planning and Zoning Department - Senior Planner (1993-2003)

Laredo, Texas

- Review plats and master plans submitted by engineering companies to be presented to the Planning and Zoning Commission
- Review zone change, special use permit, and conditional use permit requests to be presented to the Planning and Zoning Commission and City Council
- Review cases to be presented to the Board of Adjustments
- Review cases to be presented to the Historical Commission
- Oversee the park design and staff support for two city parks
- Long range planning, special projects and administrative duties
- Responsible for ordinance amendments and new ordinances (i.e. Model Rules, Floodplain Management Ordinance, etc.)

OTHER

Planner in charge of the *City of Laredo* creation of the Urban Plan of Los Dos Laredos "La Carta Urbana", in a joint project with the City of Nuevo Laredo, Tamps., Mexico. This project received the Project Planning Award from the Texas Chapter of the American Planning Association (1995).

Roberto P. Martinez, Jr., PE

Geoscience Manager / Partner

Howland Engineering and Surveying Co., Inc.

CERTIFICATION

Texas Registered Professional Engineer (TX Registration No. 87810)

EDUCATION

Purdue University, West Lafayette, Indiana
Master of Science in Civil Engineering (1993)
Specializing in Structural Engineering

Texas A&M University, College Station, Texas
Bachelor of Science in Civil Engineering (1991)
Emphasis in Structural Engineering

BIO

Roberto P. Martinez, Jr. is a partner and geoscience manager of Howland Engineering and Surveying Co. After obtaining a master's degree in civil engineering, he began his engineering career performing forensic engineering studies. Today he has over 25 years of experience in geotechnical engineering. This includes an extensive knowledge of local construction projects, forensic engineering, construction materials engineering and testing, civil design, and pavement design. He has managed various major geotechnical engineering and civil engineering projects throughout the City of Laredo.

For over a decade, Mr. Martinez has served as President of Howland Engineering and Surveying Co. In this role he oversees the management, operations, and administration for the company. Throughout his career he has maintained strong working relationships with clients including architectural and engineering firms, City, County, and State agencies.

WORK EXPERIENCE

Howland Engineering and Surveying Co., Inc. (1999- Present)
Laredo, Texas

- Geotechnical Engineering
- Construction Materials Engineering and Testing
- Forensic Engineering
- Civil Design
- Pavement Design
- Conventional / Post Tension Foundation Designs (Residential and Commercial)

Law Engineering and Environmental Services, Inc. (1996-1999)
Dallas and Austin, Texas

- Forensic Engineering
- Structural Evaluation and Design
- Building Condition Assessments
- ADA Surveys

Vacek- Crawford, Inc. (1994 - 1996)
Kingwood, Texas

- Forensic Engineering and Structural Evaluation of Buildings (Residential and Commercial)

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Howland Engineering and Surveying Co., Inc.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes

No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Roberto P. M.../
Signature of vendor doing business with the governmental entity

03.11.21
Date

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

PART A.

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

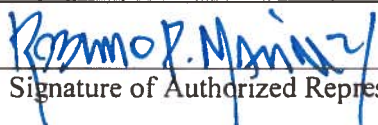
5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
Howland Engineering and Surveying Co., Inc.	74-2692335	


Signature of Authorized Representative

03.11.21
Date

Roberto P. Martinez, Jr., President

Printed/Typed Name and Title of
Authorized Representative

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

PART A. PREAMBLE

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

PART B. CERTIFICATION

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
 No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
Howland Engineering and Surveying Co., Inc.	74-2692335	

Name of Authorized Representative	Title
Roberto P. Martinez, Jr.	President

Roberto P. Martinez, Jr.
Signature – Authorized Representative

03.11.21
Date

**WEBB COUNTY PURCHASING DEPT.
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS
AFFIDAVIT FORM**

STATE OF TEXAS *

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB *

BEFORE ME the undersigned Notary Public, appeared Roberto P. Martinez, Jr., the herein-named "Affiant", who is a resident of Webb County, State of Texas, and upon his/her respective oath, either Webb County, State of Texas behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytexas.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>

I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to joel@webbcountytexas.gov.

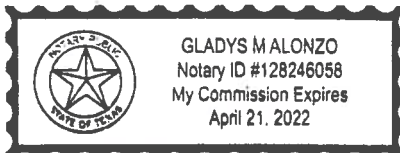
Executed and dated this 11 day of March, 2021.


Signature of Affiant

Roberto P. Martinez, Jr.

Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 11 day March, 2021




NOTARY PUBLIC, STATE OF TEXAS

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name Roberto P. Martinez, Jr. owes no delinquent property taxes to Webb County.

Howland Engineering and Surveying Co owes no property taxes as a business in Webb County.
(Business Name)

Roberto P. Martinez, Jr. owes no property taxes as a resident of Webb County.
(Business Owner)

Ana M. Cisneros
Person who can attest to the above information

*** SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas
County of Webb

Before me, a Notary Public, on this day personally appeared Roberto P. Martinez Jr. know to me (or proved to me on the oath of _____) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 11 day of March 20 21

Notary Public, State of Texas

[Signature]

My commission expires the 21 day of April 2022 (Print name of Notary Public here)

