

**THIS FORM MUST BE INCLUDED WITH RFQ PACKAGE; PLEASE CHECK OFF EACH  
ITEM INCLUDED WITH RFQ PACKAGE AND SIGN BELOW TO COMPLETE  
SUBMITTAL OF EACH REQUIRED ITEM.**

*RFQ # 2021-003*

*“Engineering Services for Mangana-Hein Road Extension Project”*

Statement of Qualifications

Proposers Information form

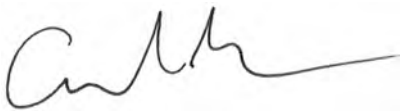
Conflict of Interest form (Form CIQ)

Certification regarding Debarment (Form H2048)

Certification regarding Federal lobbying (Form 2049)

Code of Ethics Affidavit

Proof of No Delinquent Tax Owed to Webb County



Armando Guerra, P.E.  
Signature of Authorized Official completing RFQ

3/12/2021  
Date



**Proposer Information**

Name of Company: Premier Engineering Surveying  
Address: 1302 Calle del Norte, Ste: 2  
County and State Webb County, Texas  
Phone: 956-717-1199  
Email Address: armando.guerra@premier-ce.com

Signature of Person Authorized to Sign:

A handwritten signature in black ink, appearing to read "Armando Guerra", written over a horizontal line.

Signature

Armando Guerra, P.E.

Print Name

Engineering Manager

Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

Partnership

03/12/2021

(Date)

***Note:***

*All submissions relative to these RFQ shall become the property of Webb County and are nonreturnable.*

*If any further information is required, please call the Webb County Contract Administrator, Juan*

*Guerrero, at (956)523-4125.*

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

Premier Civil Engineering, LLC

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

N/A

Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes

No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

N/A

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7** Ellie J. [Signature]  
Signature of vendor doing business with the governmental entity

1/20/2021  
Date



**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.



**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

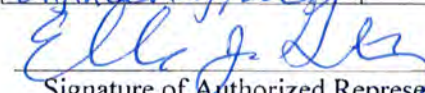
5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
Premier Civil Engineering, LLC		

  
Signature of Authorized Representative

1/20/2021  
Date

Eduardo d. Gutierrez, GM  
Premier Civil Engineering, LLC  
Printed/Typed Name and Title of  
Authorized Representative



**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

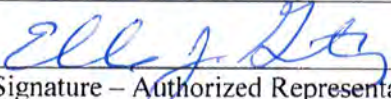
3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes  
 No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
Premier Civil Engineering, LLC		

Name of Authorized Representative	Title
Eduardo J. Gutierrez	GM

  
Signature – Authorized Representative

  
Date



**WEBB COUNTY PURCHASING DEPT.  
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS  
AFFIDAVIT FORM**

STATE OF TEXAS \*

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB \*

BEFORE ME the undersigned Notary Public, appeared Eduardo J. Gutierrez, the herein-named "Affiant", who is a resident of Webb County, State of Texas and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytx.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>*

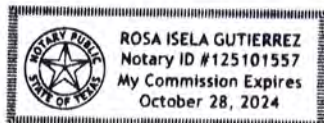
*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to [joel@webbcountytx.gov](mailto:joel@webbcountytx.gov).*


Executed and dated this 20 day of January, 2021.

  
Signature of Affiant

Eduardo J. Gutierrez, GM of Premier Civil Engineering, LLC  
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 20<sup>th</sup> day January, 2021



  
NOTARY PUBLIC, STATE OF TEXAS

## MINIMUM INSURANCE REQUIREMENTS

During the term of the Contract, the Contractor at its sole cost and expense shall provide primary commercial insurance of such type and with such terms and limits as may be reasonably associated with the Contract. As a minimum, the Contractor shall provide and maintain the following coverage and limits:

**Workers Compensation**, as required by the laws of Texas, and **Employers' Liability**, as well as All States, USL&H and other endorsements if applicable to the project, and in accordance with state law.

Employers' Liability

Each Accident: \$1,000,000

Disease – Each Employee:

\$1,000,000 Policy Limit:

\$1,000,000

**Commercial General Liability**, including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability. Webb County shall be named Additional Insured on primary/non-contributory basis.

Each Occurrence: \$1,000,000

Personal and Advertising Injury:

\$1,000,000 Products/Completed

Operations: \$1,000,000 General

Aggregate (per project): \$2,000,000

**Automobile Liability**, including coverage for all owned, hired, and non-owned vehicles used in connection with the contract. Webb County shall be named Additional Insured on primary/non-contributory basis.

Combined Single Limit-Each Accident: \$1,000,000

**Umbrella/Excess Liability** (Webb County shall be named Additional Insured on primary/non-contributory

basis) Each Occurrence/Aggregate: \$1,000,000

**Professional/Errors & Omissions Liability** (if applicable) Each Occurrence/Aggregate: \$1,000,000

Policies of insurance required by the contract shall waive all rights of subrogation against the County, its officers, employees and agents. If any applicable insurance policies are cancelled, materially changed, or non-renewed, contractor shall give written notice to the County at least 30 days prior to such effective date and within 30 days thereafter, shall provide evidence of suitable replacement policies. Failure to keep in force the required insurance coverage may result in termination of the contract. Upon request, certified copies of original insurance policies shall be furnished to the County.



PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name Eduardo U. Gutierrez owes no delinquent property taxes to Webb County.

Premier Civil Engineering, LLC owes no property taxes as a business in Webb County.  
(Business Name)

Eduardo U. Gutierrez of Premier Civil Engineering, LLC owes no property taxes as a resident of Webb County.  
(Business Owner)

\_\_\_\_\_  
Person who can attest to the above information

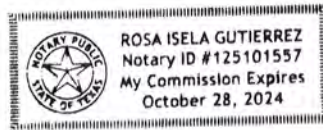
**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared Eduardo U. Gutierrez know to me (or proved to me on the oath of \_\_\_\_\_) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 20<sup>th</sup> day of January 2021.

Notary Public, State of Texas



(Print name of Notary Public here)

My commission expires the 28 day of October 2024.





# STATEMENT OF QUALIFICATIONS

**WEBB COUNTY TEXAS  
RFQ 2021-003  
ENGINEERING SERVICES FOR MANGANA-HEIN  
ROAD EXTENSION PROJECT**

**ATT: WEBB COUNTY PURCHASING DEPT.**  
**1110 WASHINGTON ST. (STE. 101)**  
**LAREDO, TEXAS 78040**

**DUE DATE: FRIDAY, MARCH 12, 2021, 10:00 am**



**SUBMITTAL BY:**



**PREMIER ENGINEERING SURVEYING**

1302 CALLE DEL NORTE, STE. 2

LAREDO, TEXAS 78041

TELEPHONE: (956) 717-1199

FAX: (956) 717-1196

March 12, 2021

WEBB COUNTY PURCHASING DEPT.  
1110 WASHINGTON ST. (STE. 101)  
LAREDO, TEXAS 78040

**Re: RFQ 2021-003 ENGINEERING SERVICES FOR MANGANA-HEIN ROAD EXTENSION PROJECT**

To Whom It May Concern:

**Premier Engineering Surveying** is delighted to have the opportunity to respond to your request and submit our Statement of Qualifications for the above referenced project. Our specialized team has reviewed the parameters that this project will encompass and carefully considered our approach to successfully complete this endeavor. Our company has grown significantly in the last few years and our team of experienced Engineers and Surveyors has diversified to provide Webb County with outstanding quality in all facets of design, improvements, and surveying services. The accompanying proposal provides an extremely comprehensive response to all the requirements as outlined in the RFQ.

Premier Engineering Surveying is committed to a successful project and we look forward to assisting you and building a professional relationship with Webb County in the near future.

Sincerely,



Armando Guerra, P.E.  
Engineering Manager





## Firm Summary

### PREMIER ENGINEERING SURVEYING

Premier Engineering Surveying was founded in 2004 and has become one of the most trustworthy civil engineering and surveying service providers for private companies, school districts, and governmental agencies in Laredo and the surrounding South Texas Regions. **Premier's group of dedicated professionals has been able to attract and retain highly motivated and experienced individuals, allowing them to compete with the most challenging engineering assignments.** With the help of computer

technology and by utilizing the most up-to-date survey/GIS data equipment, LiDAR Scanners, engineering software applications, and years of experience, the Premier team is able to provide our clients with high quality engineering and surveying services.

Premier Engineering Surveying employs twenty-one trained and qualified individuals which include Professional Engineers, Registered Professional Land Surveyors, Senior Project Managers, Design Technicians, GIS Specialists, Survey Field Coordinators, Survey Field Crews and Administrative Support Staff. Premier Engineering Surveying is TXDOT pre-certified in 17 engineering/surveying categories. The Premier Staff is committed to providing the highest quality of service to its clients and offers exceptional professional experience coupled with regionalize knowledge to the counties and communities it serves. Additionally, Premier Engineering has been involved in a range of project design provisions including (but not limited to):

- ❖ *Extensive Subdivision Design and Master Planning within the City of Laredo Community*
- ❖ *Storm Water Systems Design*
- ❖ *Drainage Analysis & Modeling*
- ❖ *Hydrology & Hydraulics*
- ❖ *Commercial Development*
- ❖ *Street/Highway Design*
- ❖ *Wastewater Treatment Plant Design/Expansions*
- ❖ *Water Plant Design/Upgrades*
- ❖ *Texas Water Development Board Funding Coordination*
- ❖ *Water Distribution Systems Design*
- ❖ *Post-Design and Construction Supervision*
- ❖ *Control and Construction Surveying*
- ❖ *Topographic Surveying*
- ❖ *Photogrammetry Control Surveying*
- ❖ *Property Deed Research, Boundary and Land Title Surveys for the City of Laredo Real Estate Department*
- ❖ *As Built and Record Drawings*

#### PRIMARY CONTACT:

**Eduardo Gutierrez, P.E., R.P.L.S.**  
Principal

**Office Location to Provide Services:**  
1302 Calle del Norte, Ste. 2  
Laredo, Texas 78041  
Phone: 956.717.1199  
Fax: 956.717.1196  
eduardo@premier-ce.com

# Qualifications

## QUALIFICATIONS

At Premier, our ability to provide exceptional quality services lies in the years of successfully completing projects on time and on budget. This exceptional quality has been seen year after year in Premier's excellent track record which has allowed clients to always renew our contracts with great trust and confidence. Premier has the personnel with the proper design expertise and experience to complete designs in the quickest, most efficient way possible.

Premier's extensive experience in high profile civil engineering projects has allowed project managers, engineers, and designers to attain a high level of skill and proficiency in planning and designing with over more than 75+ years in combined project experience.

In addition, **our project managers and engineers have been involved in the successful design and construction administration of various civil engineering design projects within the City of Laredo Community.**

Mr. Armando Guerra, P.E. will serve as the Project Manager for this project. He will provide senior technical design support for the project team, who will guide with their experience the project to completion. Mr. Guerra currently resides in Laredo and has been actively participating in civil engineering projects for over 15 years. He graduated from Texas A&M University in College Station with a Bachelor of Science degree in Nuclear Engineering and later obtained his Texas Professional Engineer's License in Water Resources. Mr. Guerra has completed numerous drainage design projects within South Texas and has a full understanding of the local and state government's design regulations. His design experience includes Storm Water Systems Design, Drainage Analysis & Modeling, Hydrology & Hydraulics, roadway design and analysis, sewer/water distribution systems, wastewater treatment plant and water plant improvements among many others. He is thoroughly familiar with the region's growth and development; as well as, the necessity for continual drainage improvements within the local communities. In addition, Premier has assembled a highly qualified team of professionals to aid in the design of the Project. These individuals were selected based upon their relevant expertise and their availability for the duration of the project.

**Premier Engineering maintains the most current development software licenses and technologically advanced surveying equipment such as the LiDAR Scanner which creates detailed 3D point cloud models of any landscape.** In addition, our in-house surveying department has extensive experience in Property Deed Research, land acquisition, easement dedications, Right of Way Boundary and Land Title Surveys.

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## RELEVANT EXPERIENCE

Premier Engineering Surveying has obtained detailed civil engineering design experience in the completion of several large scale comprehensive design projects within the South Texas Region. The experience encompasses a variety of project types such as major residential/commercial subdivision design, roadway extensions, floodplain management, FEMA Studies, Storm Drainage Analysis and Design, water transmission lines, water line adjustments/replacements, service lines, water/sewer system planning. **More in particular, Premier has been involved in the successful design and construction administration of the D&J Alexander Subdivision Development which included the Bartlett Extension Project and other major city improvements.** This project not only involved the extension of a Major Collector Roadway, but also the design of complex drainage channels which required a major flood plain amendment with FEMA. **In addition, this development involved strategic goals and master planning that go hand in hand with the vision of Webb County and the City of Laredo Comprehensive Plan.**

The following bulleted summary has been prepared in an effort to assist Webb County with an understanding of the extensive experience, personnel capabilities, design knowledge and proven work satisfaction on similar projects that Premier Civil Engineering possesses:

- ❖ *Address Projected Needs and Demands*
- ❖ *Provide Alternatives and Recommendations*
- ❖ *Prepare Engineering Feasibility Reports*
- ❖ *Provide assistance during Project Bidding*
- ❖ *Conduct Monthly Meetings as required during Construction*
  
- ❖ *Site Assessment and Land Use Feasibility*
- ❖ *Development and Master Planning*
- ❖ *Storm Water Systems Design*
- ❖ *Drainage Analysis & Modeling*
- ❖ *Hydrology & Hydraulics*
- ❖ *Sanitary Sewage Systems Design*
- ❖ *Water Distribution Systems Design*
- ❖ *Roadway and Accessibility Design*
- ❖ *Site and Subdivision Design*
- ❖ *Post-Design and Construction Supervision*



## KEY PERSONNEL

The following is a current employee listing with key personnel tasked for this project, as well as, supporting engineering staff:

**\*\*Eduardo J. Gutierrez, P.E., R.P.L.S.—Principal**

**\*\*Manuel Gonzalez Jr., P.E.—Principal**

**\*\*Armando Guerra, P.E.—Engineering Manager**

**\*\*Adrian X. Castillo —Survey Manager**

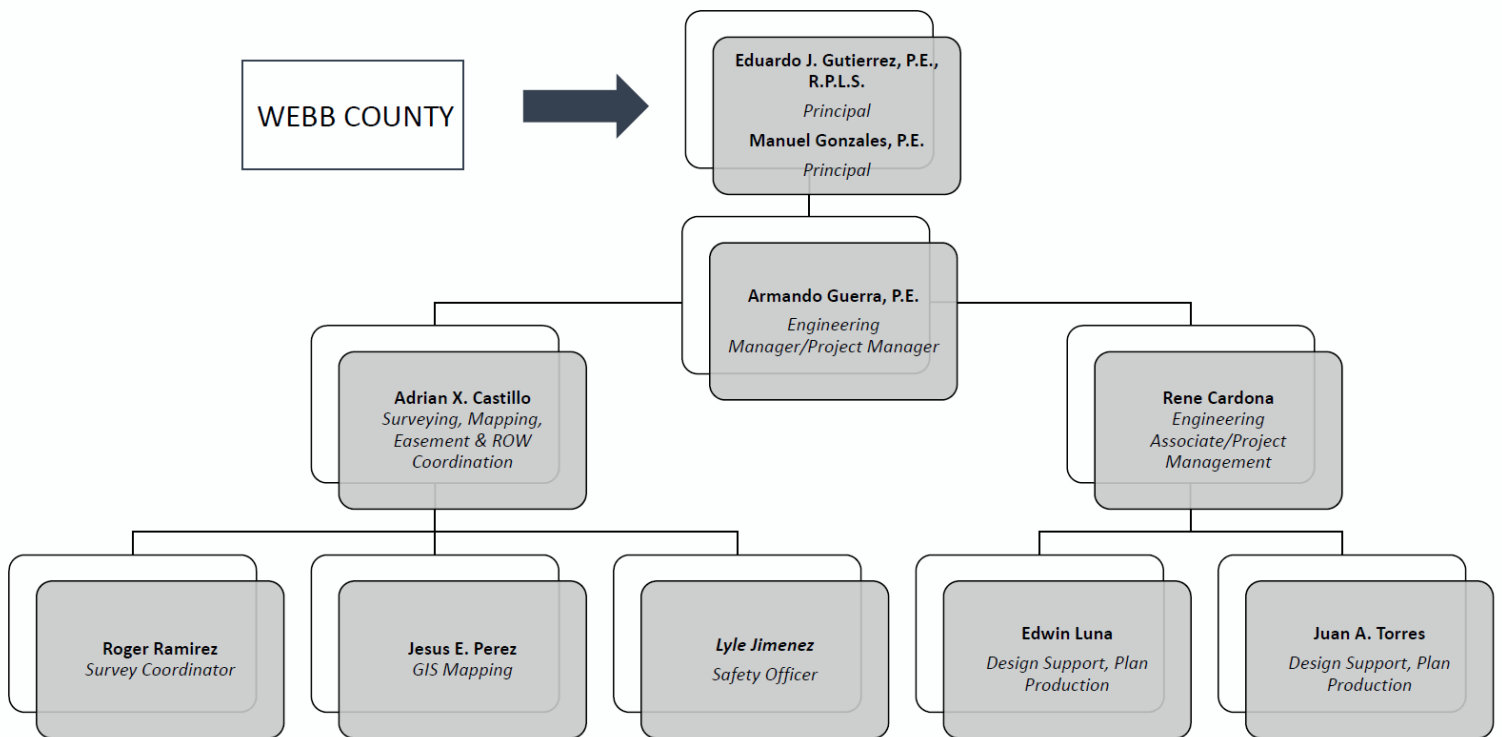
**Rene Cardona, Engineering Associate**

**Juan A. Torres—CADD Technician**

**Lyle Jimenez —Safety Officer**

**Roger Ramirez—Survey Coordinator**

The diagram below represents the Premier team structure proposed for the Webb County Project. The diagram also identifies the proposed relationships between key personnel and support staff who will participate on the project, and which aspects of the work each person will be responsible for performing.





### **EDUARDO J. GUTIERREZ, P.E., R.P.L.S. | PRINCIPAL**

Mr. Gutierrez resides in Laredo, Texas and has over 25 years of professional experience as Project Manager, Project Engineer and Land Surveyor. He co-owns and manages Premier Engineering Surveying since July 2004. His professional engineering experience includes work involving hydraulics, drainage, land development, roadway planning and design, water supply, wastewater and construction contract administration. His surveying professional experience includes work in aerial mapping, design surveys, title surveys, oil & gas surveys and staking, and construction surveying.

#### **EDUCATION**

BS in Civil Engineering, University of Texas, San Antonio, 1991

#### **REGISTRATION**

Professional Engineer, TX No. 82657  
Professional Land Surveyor TX No. 5839

### **MANUEL GONZALEZ JR., P.E., | PRINCIPAL**

Mr. Gonzalez resides in Zapata, Texas and has over 22 years of professional experience as Project Manager and Project Engineer. He co-owns and manages Premier Engineering Surveying since July 2004. He has been directly involved in the design and management of water/wastewater infrastructure projects throughout Texas. His experience includes water/wastewater design, water resources, commercial development, roadway schematics, and utility projects involving grant/loan funding agencies. He has extensive project experience with TxDOT, Texas Water Development Board, USDA, CDBG and TCEQ. Mr. Gonzalez is accomplished in the use of MicroStation, Geopak, Microsoft Office and other highway software applications. Mr. Gonzales is also greatly involved in the community by serving as a Zapata County Independent School District Board Member for various years.

#### **EDUCATION**

BS in Civil Engineering, Texas A&M University in College Station, 1996

#### **REGISTRATION**

Professional Engineer, TX No. 94766

### **ARMANDO GUERRA, P.E. | PROJECT MANAGER**

Mr. Guerra currently resides in Laredo and has been actively participating in civil engineering projects for over 15 years. Mr. Guerra has completed numerous drainage design projects within South Texas and has a full understanding of the local and state government's design regulations. His design experience includes sanitary sewer systems, water distribution systems, wastewater treatment plant and water plant improvements among many others. He is thoroughly familiar with the region's growth and development; as well as, the necessity for continual water/sewer system improvements to meet the future water/sewer demands of any city.

#### **EDUCATION**

BS in Nuclear Engineering, Texas A&M University in College Station, 2004

#### **REGISTRATION**

Professional Engineer, TX No. 104992



## Project Experience

PROJECT	OWNER CONTACT INFO.	PROJECT BUDGET	FINAL COST	PERCENT OVERRUN
1 - (AEP) Convent Avenue Duct Bank Replacement	Benjamin Hinojosa AEP Texas 1519 W. Calton Rd. Laredo, Texas 78041 Phone: 956-721-3061	\$1,089,600.00	\$1,002,200.00	-Renovation Under Budget
2- D & J Alexander Estates Bartlett Extension	David Arredondo D & J Alexander Development LLC 1302 Calle del Norte Suite 1 Laredo, TX 78041-6043 Phone: 956-725-2551	\$10,300,000.00	\$6,300,000.00	-New Construction Under Budget
3-City of Laredo -24" Transmission Main from Del Mar Blvd., Along Casa Verde Road to Loop 20	William Lim 5816 Daugherty Laredo, Texas 78041 Phone: 956-721-2000	\$4,426,241.00	\$3,346,323.00	-New Construction Under Budget
4-VELENO BRIDGE PROJECT (In association with the TxDOT US HWY 83 PROJECT)	Carlos Trevino Zapata County Water Works 605 US-83, Zapata, TX 78076 Phone: 956-765-9975	\$1,500,000.00	\$1,700,000.00	-New Construction 13.33%
5-Zapata County Waterworks Waste Water Treatment Plant Improvements (0.8 MGD Expansion) Project	Carlos Trevino Zapata County Water Works 605 US-83, Zapata, TX 78076 Phone: 956-765-9976	\$8,500,000.00	\$9,830,000.00	-Expansion 15.65%

PROJECT 1:PROJECT MANAGER & ENGINEER  
 PROJECT 2:PROJECT MANAGER & ENGINEER  
 PROJECT 3:PROJECT MANAGER & ENGINEER  
 PROJECT 4:PROJECT MANAGER & ENGINEER  
 PROJECT 5:PROJECT MANAGER & ENGINEER

-Eduardo Gutierrez, P.E., & Armando Guerra, P.E.  
 -Eduardo Gutierrez, P.E., R.P.L.S.  
 -Armando Guerra, P.E.  
 -Manuel Gonzalez, P.E.  
 -Manuel Gonzalez, P.E., & Armando Guerra, P.E.



## Summary of Approach

Premier's initial response is to conduct a site visit to determine current conditions and probable conflicts. From here, Premier would determine a list of tasks involved in planning, coordination, and design of the proposed project.

Breakdown of specific tasks shall be as follows:

### TASK 101 — PROFESSIONAL ENGINEERING DESIGN SERVICES

#### 101.1 Preliminary Engineering Report

- ❖ Collect and review available data, record drawings, and inspection reports.
- ❖ Determine affected area and possible pothole locations.
- ❖ Coordinate with Geotechnical Consultants for potential environmental/archeological issues.
- ❖ Evaluate possible alternatives to satisfy work order main objectives.
- ❖ Provide 3 best possible alternatives with cost-benefit analysis
- ❖ Compile findings and prepare Preliminary Engineering Report.

#### 101.2 Preliminary Engineering Design, Plan and Specifications (30%, 60%, & 90% Phases)

- ❖ Prepare preliminary plan and profile sheets
- ❖ Prepare Detail Sheets
- ❖ Prepare Specifications
- ❖ Prepare OPCC (Opinions of Probable Construction Cost)
- ❖ Conduct Utility Coordination Process
- ❖ Submit plans for review
- ❖ Pothole location for tie-ins and prepare connection details

#### 101.3 Final Engineering Design

- ❖ Complete final design of construction plans
- ❖ Update Specifications
- ❖ Update OPCC
- ❖ Submit plans for project bidding

### TASK 102 — SURVEYING

#### 102.1 General

- ❖ Perform a ground control survey for entire affected area.
- ❖ Coordinate with DIG TESS to locate all existing utilities in the affected area.
- ❖ Locate and reference existing survey monuments along the project area.

- ❖ Locate and reference existing Right-of-way of Streets and drains, culverts, etc., all existing utilities within Right-of-way to include size, elevation and horizontal location.

#### 102.2 Easement Acquisition Survey (if required)

- ❖ Prepare survey and metes and bounds for easement acquisition

#### 102.3 Project "As Built" Drawings

- ❖ Perform as built survey of constructed improvements, with X, Y, and Z coordinates, upon completion of construction by contractor.
- ❖ Prepare set of "As Built" Drawings 24" x 36" (Paper)

### TASK 103 — CONSTRUCTION MANAGEMENT SERVICES

#### 102.1 Construction Management

- ❖ Attend pre-bid and pre-construction meetings with contractors.
- ❖ Review and tabulate contractor's bids.
- ❖ Make General Contractor recommendation to the County based on bid tabulation.
- ❖ Coordinate project between general contractor and County.
- ❖ Review monthly contractor invoices.
- ❖ Review and make recommendation on materials specs submittals.
- ❖ Attend project meetings.
- ❖ Coordinate with project Inspector and other utility companies as required.
- ❖ Coordinate with assigned testing lab during construction.

#### 102.2 Project close-out

- ❖ Provide Engineer's Completion Report.
- ❖ Provide project close-out documentation.

## PROFESSIONAL REFERENCES

- ❖ **Francisco Mendoza**  
Zapata County Commissioner Pct. 1  
200 E. 7<sup>th</sup> Avenue, Ste. 11  
Zapata, Texas  
956-236-7869
- ❖ **Juan F. Estrada**  
City of Dilley City Administrator  
P.O. Box 230  
Dilley, Texas 78017  
Cell: 830-965-7106
- ❖ **Ralph Treviño III**  
Zapata County Waterworks Director  
605 N. Hwy 83  
Zapata, TX 78076  
956-765-9975
- ❖ **David Arredondo**  
Alexander Development  
1302 Calle del Norte Rd.  
Laredo, TX 78041  
956-763-4867



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## **CERTIFICATIONS & GOOD FAITH EFFORT PLAN**

### **Firm Registrations:**

Engineering F-8019  
Survey 100097-00

### **Engineering Licenses:**

Eduardo Gutierrez, P.E., R.P.L.S.  
Texas Professional Engineer No. 82657

Manuel Gonzalez, Jr., P.E.  
Texas Professional Engineer No. 94766

Armando Guerra, P.E.  
Texas Professional Engineer No. 104992

### **Surveying Licenses:**

Eduardo Gutierrez, P.E., R.P.L.S.  
Texas Reg. Prof. Land Surveyor No. 5839

### **Good Faith Effort Plan:**

Premier Engineering Surveying is certified in the following Enterprises:

HABE – Hispanic American Business Enterprise  
MBE – Minority Business Enterprise  
SME – Small Business Enterprise