



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2021 MAR 18 PM 4:02

WEBB COUNTY, TEXAS

BY REN DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040

MARCH 22, 2021

9:00 a.m.

On March 16, 2020 at the Attorney General's request, Gov. Greg Abbott utilized Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act (TOMA) in light of the ongoing COVID-19 emergency. Tex. Gov't. Code Ann. Section 418.016 (Vernon 2017). The Governor suspended provisions of TOMA that require a quorum of the governing body and the general public to be together in a single location in order to allow videoconference or telephonic meetings.

Live Video Stream: http://www.webbcountytx.gov/AgendaandMinutes_Video/

Call in number for meeting: (956) 523-4640

Email address for meeting: cctpubliccomments@webbcountytx.gov

Please include in the email your name, contact information and the agenda item you are addressing.

All questions must be submitted before 9:00 a.m. CST

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.

4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. **Auditor**

- a. Discussion and possible action to approve a Budget Amendment to the 2020-21 Texas Veterans Commission Fund for Veterans Assistance Grant No. GT-VTC-20-001 2020-21 for Veterans Treatment Courts. **[Requested by 406th District Court]**

	Account #	Acct. Name	Amended Budget	Request	Current YTD Balance	Ending Balance
From	2872-2040-001-458000	Administrative Travel	\$3,060	\$3,060	\$3,060	0.00
	2872-2040-001-458010	Local Travel	\$1,635	\$635	\$635	\$1,000
	2872-2040-001-458090	Travel	\$15,329	\$15,329	\$15,329	0.00
	2872-2040-001-432071	Psychological Evaluations	\$1,740	\$1,740	\$1,740	0.00
	2872-2040-001-432001-085	Professional Services Lab Testing	\$8,750	\$5,750	0.00	\$3,000

				\$26,514		
To:	2872-2040-001-441205	Utilities	0.00	\$8,750	0.00	\$8,750
	2872-2040-001-452001-015	Insurance Other vehicles	0.00	\$4,764	0.00	\$,4764
	2872-2040-001-444000	Rent Expense	0.00	\$13,000	0.00	\$13,000
				\$26,514		

Issue: The Texas Veterans Commission approved a request to expand services available to veterans participating in the Veteran Treatment Court allowing participants to qualify for rental, mortgage and utility assistance using grant funds.

Solution: With Commissioners Court approval, funds that were previously allocated to support program will be used to directly support the success of veterans participating in the treatment court program.

Result: Providing direct financial support through payments made on behalf of the client, we will be able to allow veterans the opportunity to directly focus their attention on their treatment and court requirements and negate the burden of temporary employment displacement that they may encounter due to the current pandemic.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the Forfeiture fund. **[Requested by Rudy Rodriguez, Constable Pct. 1]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2181-259700	State Forfeitures	\$643.35	\$17,144.42	\$16,501.07
To:	2181-3150-001-413000	Overtime	\$520.34	\$.83	\$521.17
	2181-3150-001-422000	Fica County Share	\$39.81	\$1,144.03	\$1,83.84
	2181-3150-001-423000	Retirement County Share	\$64.00	\$1,840.71	\$1,904.71
	2181-3150-001-425000	Unemployment	\$3.59	\$546.39	\$549.98
	2181-3150-001-426000	Workers Compensation	\$15.61	\$5.35	\$20.96
			\$643.35		

Issue: Funds required to cover Fringe Benefits for grant OPSG 2018.

Solution: Ratify transfer of funds to cover Fringe Benefits.

Result: Ratification will cover Fringe Benefits for grant OPSG 2018.

- c. Discussion and possible action to approve, by Order, a budget amendment to the Webb County Constable Pct. 1 State forfeiture fund by increasing the expenditure budget by \$34,610.80; said amount is available from seized funds pursuant to Chapter 59 of the Texas Code of Criminal Procedure. **[Requested by Rodolfo Rodriguez, Jr., Constable Pct. 1; Fund #2181-3150]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2181-3150	Fund Balance	\$34,610.80	\$41,802.84	\$7,192.04
To:	2181-3150-001-410030	Incentive Pay	\$28,000.00	\$0	\$28,000.00
	2181-3150-001-422000	Fica County Share	\$2,142.00	\$1,183.84	\$3,325.84
	2181-3150-001-423000	Retirement County Share	\$3,444.00	\$1,904.71	\$5348.71
	2181-3150-001-425000	Unemployment Tax	\$184.80	\$549.98	\$734.78
	2181-3150-001-426000	Workers Compensation	\$840.00	\$20.96	\$861.36
			\$34,610.80		

Issue: New proceeds under Chapter 59 of the Texas Code of Criminal Procedure have been awarded and may be spent by the Constable representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

Solution: Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

Result: The Constable representing the State can utilize the new proceeds for the official use of his Office

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by Economic Development]**

	Acct. Number	Acct. Name	Budget	Request	Current	End Bal.
From:	3522-7230-001-432001	Professional Services	\$50,000	\$1,762	\$50,000	\$48,238
To:	3522-7230-001-470000	Capital Outlay	\$840,067	\$1,762	\$840,067	\$841,829

Issue: Funds are needed to cover construction costs.

Solution: In order to cover construction costs, left over engineering funds must be moved to the construction line item.

Result: Submit a line item transfer and a budget modification to the Texas Department of Agriculture.

6. Civil Legal Division

- a. Discussion and possible action to approve a Memorandum of Understanding between Webb County for the benefit of the Webb County District Attorney's Office and Homeland Security & Investigations for reimbursement of employee overtime incurred from joint law enforcement operations, for the performance period of October 1, 2020 through September 30, 2021, in the amount of Fifteen Thousand Dollars (\$15,000.00). District Attorney Forfeiture funds will be utilized to cover the applicable fringe benefits

associated with this project's employee(s) overtime, therefore there will be no impact to the General Fund; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Account #2579-2260-001-413000 (I.C.E. - DA)]**

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to combat criminal organizations illegally exploiting America's travel, trade, financial and immigration systems.

Solution: Accept Federal assistance to continue local participation in Homeland Security investigations, strategic initiatives and prosecution of organized crime.

Result: Disruption of organized criminal activity in Webb County and along the Texas border.

- b. Discussion and possible action to authorize execution of a one year hardware/ software maintenance contract renewal for April 1, 2021 - March 31, 2022, between Webb County and International Business Machines Corporation (IBM), at a total cost of Eight Thousand One Hundred Forty-Eight Dollars (\$8,148.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Director, I.T. Department; Account #1001-1280-001- 443000-035/\$4,296.00 & Account #1001-1280-001-443000-110/\$3,850.00) (Software Maintenance)]**
- c. Discussion and possible action to authorize the County Judge to sign a Division Order for the newly completed Webb County School Lands Wells, WCSL 504 #60H, 61H, and 62H (0.12500000 Interest) and any matters incident thereto; authorizing the County Judge to sign all related documents.

Issue: Division Order needs to be acknowledged for payment of royalty interest for producing wells to the School Land Fund.

Solution: Authorize County Judge to sign Division Order.

Result: Division Orders will memorialize the three wells completion and payment interest to School Land Fund.

7. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- a. Discussion and possible action to approve the transfer of employees as promotion within the following Slots #2340 & #2709 to #2201 & #2807 with salary changes and approve the filling of the resultant vacant Slots #2340 & #2709, subject upon the availability of payroll funds and any applicable Civil Service guidelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2340	Center Aide	\$13.07 - 7/A-E
To:	2201	Community Center Assistant	\$14.42 - 11/A-E

From: 2709 Center Aide \$13.07 - 7/A-E
To: 2807 Community Center Assistant \$14.42 - 1/A-E

Issue: Slots 2201 & 2807 Community Center Assistant are currently vacant.

Solution: Promote employees from within the department and post and fill resulting vacant slots #2340 & #2709.

Result: Filling of vacant slots by promoting within will promote employee morale, while filling resulting vacant slots will alleviate work overload.

8. Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- a. Discussion and possible action to enter into an Agreement for Engineering Services with Porras Nance Engineering for design and construction administration services for the Welch Road Bridge in an amount not to exceed Forty-Seven Thousand Five Hundred Dollars (\$47,500) and any matters incident thereto; authorizing the County Judge to sign all related documents. **[Account #1001-1010-001-432-001 (Professional Services)]**

Issue: The Welch Road Bridge is impassable and a side road is being used to go around the damaged bridge structure.

Solution: The County's contribution of funds that would normally be paid to TxDOT for repair of bridges on the National Bridge System have been approved by TxDOT for a Participation Waived Project for the design and re-construction of the bridge and an Engineering Services contract will provide for the plans, specifications and construction administration for a bridge/culvert.

Result: Plans, specification and construction administration will be acquired for the construction of a new culvert/bridge crossing.

9. Community Action Agency

- a. Discussion and possible action to approve Amendment Number 1 to Contract Number 61210003468 -FY 2021 Community Services Block Grant Program (CSBG) from Texas Department of Housing and Community Affairs (TDHCA) in the amount of \$440,518.00. This Amendment will add the second, third, and fourth quarter FY-2021 funds and our budget is FIVE HUNDRED EIGHTY EIGHT THOUSAND DOLLARS (\$588,000.00) and authorizing the County Judge to sign all relevant documents. The Contract Term is January 1, 2021 through December 31, 2021. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact SPOC procedures. This action will have no impact to the General Fund. **[Account #2368-5170-3303000]**

Issue: Approved funding \$588,000.00 for the Community Services Block Grant (CSBG) from Texas Department of Housing and Community Affairs (TDHCA) for the

Fiscal Year 2021.

Solution: This Grant Community Services Block Grant Program provides support to eligible elderly, disabled and low income residents of Webb County.

Result: The support services are intended to assist eligible Webb County residents to transition out of poverty.

- b. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual agreement with Reliant Energy Retail Services, Limited Liability Company (LLC) for Consumers Affordable Resource for Energy (C.A.R.E.) Program. Reliant Energy is a certified Retail Electric Provider serving residential customers. Each year Reliant allocates funding to support its Consumers Affordable Resource for Energy (C.A.R.E.) Program. Within 60 days of receipt of this signed agreement, a completed IRS W-9 Form (required prior to first payment each year) Reliant will contribute \$10,000.00 to the Agency in support of the 2021 Consumers Affordable Resource for Energy Program. Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services clients and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This agreement will have no impact to the general fund. **[Account #2368-5170-521-441210]**

Issue: To approve to enter into an annual agreement with the Reliant Energy Retail Services, Limited Liability Company Program. The purpose of the contribution is to provide funding for energy assistance payment to Reliant Energy customers under the Consumers Affordable Resource for Energy Program (C.A.R.E.)

Solution: As per the letter of agreement from Reliant Energy Retail Services, Community Action Agency will be receiving a contribution of \$10,000.00. The contribution will be providing funding for energy assistance payment to Reliant Energy customers under the Consumers Affordable Resource for Energy program (C.A.R.E.)

Result: Community Action Agency will accept the enrollment applications from potential clients and qualify Reliant Energy customers as eligible recipients in accordance with Reliant Energy Consumers Affordable Resource for Energy (CARE) program requirements.

- c. Discussion and possible action to proclaim April 2021 as the 52nd Anniversary of Fair Housing Month, April 13-17, 2021 as Fair Housing Week and designating the Webb County Community Action Agency to monitor Fair Housing Webb County.

Issue: In order to continue to apply for grants, it is a federal requirement that Webb County promotes Fair Housing within its jurisdiction.

Solution: Promotion of Fair Housing in Webb County and designating a week during the month of April will help citizens of Webb County to know their legal rights in housing discrimination.

Result: The federal requirement for Fair Housing will be met by promoting Fair

Housing within Webb County's jurisdiction. This will allow Webb County to continue to apply for grants.

10. Honorable Esther Degollado, District Clerk

- a. Discussion and possible action to enter into a historical civil and criminal file preservation project agreement/Phase IV, between Webb County for the District Clerks Office and Kofile Technologies, Inc. for an amount not to exceed \$208,460.62, pursuant to the Texas Local Government Code; Section 271.103, Subchapter G (Purchases from Federal Schedule Sources of Supply), GSA Contract No. GS-35F-275AA, and authorizing the Webb County Judge to execute all relevant documents and any other matters incident thereto. **[Account #2009-2290-001-460105 (Court Technology Fund-District Clerk-Administration - Minor Tools & Apparatus)]**

Issue: Due to the historical nature and continued physical deterioration of these 7 boxes (out of the remaining 58) of the Webb County Historical Civil and Criminal Case Files, and the required permanent retention period requirements as per the Texas State Library & Archives Commission, 2011, these historical civil and criminal file records stored and located at the Webb County District Clerk's Office need to be properly preserved, remediated, protected, archived, microfilmed and stored in order to prevent any further deterioration by providing for surface cleaning, tear repairs, removal of deposits, including dust, soot, airborne particulates, sedimentation, insect detritus, and/or biological mineral contaminants, archival imaging, indexing, microfilming, and binder storage of these files.

Solution: Approval of this Webb County Historical Civil and Criminal Case Files Preservation Project Agreement with Kofile Technologies, Inc., will provide for the proper preservation, archival imaging, indexing, and storage of these historical civil and criminal case files and records at the Webb County District Clerk's Office. Acquiring these services under a GSA contract will satisfy any State law requiring local governments to seek competitive bids for purchases of goods or services.

Result: Historical Civil and Criminal Case File preservation and physical deterioration preventive measures will ensure that these files and records are properly preserved, cared for and maintained by the Webb County District Clerk's Office.

11. Economic Development

- a. Discussion and possible action to authorize the acceptance of a 2021 National Crime Victims' Right Week (NCVRW) Community Awareness Project (CAP) grant award in the amount of \$5,000 from the Office for Victims of Crime (OVC) as developed, written, and submitted by the Webb County Sheriff's Office, and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. This grant requires no financial match, and, thus, will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The rights of crime victims are enshrined in the federal code (Section 3771 of Title 18 of the U.S. Code, Crimes and Criminal Procedure), the Texas Constitution (Article I Section 30), and the Texas Code of Criminal Procedure (Chapter 56). However, many victims of crime are unaware of their mandated rights as well as the services that are specifically available to them to facilitate needed restitution, recovery, privacy, dignity, and justice.

Solution: Grant funds to highlight the rights of and services for crime victims in the Laredo/Webb County area during the 2021 National Crime Victims' Right Week.

Result: The general public and any victims of crime will become more aware of the services available to them in the Laredo/Webb County area.

- b. Discussion and possible action to authorize the acceptance of a High Intensity Drug Trafficking Areas Grant (HIDTA Program) from the Executive Office of the President, Office of National Drug Control Policy in the amount of \$530,150 for the continued salary and fringe benefits of seven Task Force Investigators; and authorizing the Webb County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant. There is no cash match requirement for this grant; however, the District Attorney's Office requests additional funding in the form of cash match to cover expenditures in excess of the grant award. The cash match in the amount of \$100,125 is requested each year through the county's budget process. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Contract Term: January 1, 2021 to December 31, 2021. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Account #1001-1160-001-463903-025 (Federal Matching Narcotics Task Force DEA)]**

Issue: There is evidence that trafficking in narcotics and dangerous drugs exists in Laredo, Texas and that such illegal activity has a substantial and detrimental effect on the health and welfare of the people of Texas.

Solution: Gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. Conduct undercover operations and engage in other traditional methods of investigations.

Result: Disrupt the illicit drug traffic in Laredo by immobilizing targeted violators and trafficking organizations.

- c. Discussion and possible action to authorize the ratification of acceptance of the Self-Help Center Contract #7220013 grant award in the amount of \$700,000 from the Texas Department of Housing and Community Affairs, and designating the Webb County Judge as the authorized official to sign all relevant documents; and any other matters incident thereto. All required documents were sent for review through the Economic Development Department and were found to be in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Community Action Agency]**

Issue: A resolution was passed by the Commissioners Court on May 26, 2020 authorizing the submission of the grant proposal and appointing the Webb County Judge as the authorized signatory for all relevant contract documents. The County Auditor's office is requesting an agenda item in addition to the Resolution ratifying the acceptance of this grant award.

Solution: Approve the ratification of acceptance of the Self-Help Center Grant, Contract #7220013.

Result: Self-Help Center Grant funds will be available to continue assistance through this grant.

12. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1615	Part-time Child Care Partnership Classroom Aide	\$9.42	26
2520	Part-time Child Care Partnership Classroom Aide	\$9.42	26

13. Honorable Juan Paz, Jr., Justice of the Peace Pct. 1 Pl. 1

- a. Discussion and possible action to authorize the purchase of five (5) OptiPlex All-In-One PC's, five (5) Dell Wireless Keyboards and Mouse, two (2) Xerox Color Printers, three (3) Fujitsu scanners, five (5) Office Professional Plus 2019, five (5) Microsoft Exchange Standard CAL, five (5) Windows Server CAL pursuant to Article 102.0173 of the Texas Criminal Traffic Judicial Code of Criminal Procedure from Insight Public Sector to be used for Justice of the Peace Pct. 1 Pl. 1 Judge Juan Paz, Jr., pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program NCPA Contract 01-44 in the amount of Thirteen Thousand Four Hundred Forty-Four Dollars and Seventy-One cents (\$13,444.71). **[Requested by Judge Juan Paz, Jr., Justice Of the Peace Precinct 1 Place 1, Account #2009-2140-001-460105 (Minor Tool & Apparatus-Technology Fund)]**

Issue: The Justice of the Peace Pct. 1 Pl. 1 is need of additional updated computers, scanners and printers for their department's court operations.

Solution: By the approval of use of the available Technology funds, the department can procure computer equipment needed for daily court operations.

Result: The approval of the purchase will allow the Justice of the Peace Court Pct. 1 Pl. 1 to continue to function efficiently and effectively.

14. **Medical Examiner**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3100-001-443000-35	Repairs & Maint. Equip.	\$2,000	\$300	\$1725.00	\$1425.00
To:	1001-3100-001-460105	Minot Tools & Apparatus	\$750	\$300	\$300.66	\$600.66

Issue: Line item transfer is requested to cover the expense of a new washer.

Solution: Request commissioners court approval to carry over funds.

Result: The line item transfer will ensure sufficient funding to buy the new washer.

15. **Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess County property that either is salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value or some usefulness for the intended purpose is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by State law.

Result: Generate revenue from public sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

16. Risk Management

- a. Discussion and possible action to approve the Annual Bond Renewal for County Auditor in the amount of Five Thousand Dollars (\$5,000.00) commencing on March 30, 2021 through March 30, 2022 according to the Texas Local Government Code 262.011 (a) (c). **[Account #1001-1180-001-452001-010 (Bonds & Insurance)]**

Issue: Renew yearly bond.

Solution: Obtain the bonding document.

Result: Webb County will be in compliance with State statute.

REGULAR AGENDA

Honorable Martin Cuellar, Sheriff

17. Discussion and possible action to approve the posting and filling of slot #888824, a vacant part-time Nurse/Paramedic, at the hourly rate of \$20.00 to work at the Webb County Jail for the Webb County Sheriff's Office; and all subsequent part-time Nurse/Paramedic positions and any other matters incident thereto. The operational general order states that the pay for part-time employees cannot exceed \$15/hr. unless specific approval to pay more is authorized by Commissioners Court. **[Account #1001-4070-001-412000] (Jail Bargaining Unit Administration Part-Time)]**

Issue: Due to competitive labor market forces, slot #888824 is currently vacant.

Solution: Seek approval from the Webb County Commissioners Court to pay this part-time employee a rate of \$20.00/hr at the Webb County Jail.

Result: Approval of rate to fill the position w/ a qualified individual.

18. Discussion and possible action to approve and accept the funding provided by the federal government and the allocation of applicable fringe benefits for the overtime expenses paid through a continuous reimbursement agreement between the Webb County Sheriff's Office and the Immigration and Customs Enforcement (ICE) Task Force for the performance period of October 1, 2020 through September 30, 2021 for an amount not exceed \$15,000.00 per officer (5) [Fund 2601]. Applicable estimated fringe benefits in the amount of \$8,000.00 associated with this overtime are not covered through this federal funding agreement; and, therefore, will be covered by State Forfeiture Funds [Fund 2151]. Thus, this continuous cooperative agreement will continue to have no impact on the general fund; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. **[Account #2601 (Federal Agreement); and #2151 (State Forfeiture Funds)]**

Issue: International criminal organizations deftly exploit traditional jurisdictional boundaries across geographic areas and among different types/levels of law enforcement agencies, such as federal, state and local agencies, in order to carry on their illicit, highly lucrative and dangerous smuggling enterprises.

Solution: The Webb County Sheriff's Office and federal agencies, such as the U.S. Department of Immigration and Customs Enforcement (ICE), seek to work collaboratively to conduct joint operational/task force objectives in order to disrupt the illegal activities regarding the illegal importations, distribution, manufacture and possession of illegal narcotics.

Result: Investigators from the Webb County Sheriff's Office will be able to work cooperatively with ICE federal agents in conducting undercover operations, utilizing confidential informants, participating in special enforcement operations and conducting contraband smuggling investigations in order to detect, disrupt, deter, and help dismantle the illicit activities of these international criminal organizations.

Casa Blanca Golf Course

19. Discussion and possible action to increase the funding for Pro Shop Merchandise Cos due to higher level of sales activity as follows; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

Merchandise COS Mens	\$3,000.00
Merchandise Cos Womens	\$2,000.00
Merchandise Cos Headwear.....	\$3,500.00
Merchandise Cos Shoes.....	\$3,000.00
Merchandise Cos Equipment.....	\$20,000.00
Merchandise Cos Accessories.....	\$8,500.00
Total	\$40,000.00

Issue: Due to a miscommunication the golf courses' annual budget for fiscal year 2021 was not submitted timely and defaulted to fiscal 2020 budget. Casablanca Por shop has been selling significantly more goods than budgeted in fiscal year 2020 continuing into fiscal year 2021. The numbers above show final sales for FY 2020 and for the past three months into FY 2021. FY 2020 total was \$77,476.00. FY 2021 currently were tracking close to \$140,000.00 in sales for FY 2021.

Solution: Adopt the amended budget as shown above.

Result: Budget amendments above will allow us to procure the cost of sales inventory needed to properly stock the golf course Proshop.

Economic Development

20. Discussion and possible action to authorize the development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Colonia Fund Construction Program in an amount not to exceed \$1,000,000.00 for water system improvements in colonias adjacent to U.S. Highway 59; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Colonia Fund Construction Program. This grant application will require a county cash/in-kind match of 5% or \$50,000.

Issue: The U.S. Highway 59 water well, tank, and dispenser system has issues that require improvements for optimal drinking water production.

Solution: Improve water quality by installation of a filtration system to remove sulfur and other contaminants from the water well system.

Result: The development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Colonia Fund Construction Program for water system improvements

21. Discussion and possible action to approve the transfer of employee from Economic Development Department, slot #2804 (Senior Grant Writer) to the Adult Drug Court Program, Slot #2543 (Program Administrator), subject to the availability of payroll funds and adhering to any and all Wage Plan Policies, effective March 30, 2021, with additional action to fill vacant slot #2804, subject to the availability of payroll funds and any applicable Civil Service guidelines; and any other matters incident thereto.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2804	Senior Grant Writer	\$24.24 - 19/K
To:	2543	Program Administrator	\$34.38
To Fill:	2804	Senior Grant Writer	\$21.41 - 19/A

Issue: Employee in slot # 2543, Adult Drug Court Program resigned.

Solution : Request to transfer employee in Slot # 2804 (Economic Development) to fill Slot # 2543, Webb County Adult Drug Grant Program and request to fill the newly vacant slot in Economic Development Dept. Slot # 2804.

Result: Approval to transfer will allow program to continue to operate efficiently.

Human Resources

22. Discussion and possible action to approve the updates and revisions to the Webb County Personnel Policies Manual; and any other matters incident thereto.

Issue: Webb County Personnel Policies Manual needs to be updated and revised in an effort to provide Departments direction reflecting the latest County, State and Federal regulations and mandates.

Solution: Approval of these revisions will clarify County policies and procedures, giving direction to Departments in their operation of daily functions.

Result: County Departments will better address the operations of their daily functions using current mandates and procedures.

Indigent Healthcare Services

23. Discussion and possible action to create, fund, post and fill a new full-time Nurse position through the General Fund for the Indigent Health Care Department at a Grade Level 16Z subject to the availability of funds and any applicable Civil Service guidelines.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
	Nurse	\$25.19 - 16/Z

Issue: Due to the current pandemic, the Indigent Health Care Department has needed to expand services within the Public Health office, such as administering COVID-19 vaccines, in addition to the regular health services that are offered to the public. An additional nurse is being requested to assist with the increase of services. Training and certification of a new nurse is a long process, so it is vital to hire as soon as possible.

Solution: Approval by Commissioners Court for a new slot.

Result: The new nurse will be able to train and receive certification as soon as possible to ensure that the public health services are provided efficiently.

Engineer

24. Discussion and possible action to approve payment of un-reimbursable grant expenditures in the amount of \$66,121.68 to Dannenbaum Engineering for the Hachar Reuthinger Road Project using related grant matching funds in Fiscal Year 2021; and any other matters incident thereto; and have the County Judge sign all relevant documents. **[Account #2007-7150-001-47000 (Road & Bridge Fund)]**

Issue: The Engineering Department is in communication with Dannenbaum Engineering for any outstanding invoices owed for the Hachar Reuthinger Project. Grant funds show a deficit fund balance.

Solution: Dannenbaum Engineering will deliver all pending work and Webb County will transfer it to the Texas Department of Transportation (TxDOT).

Result: Webb County will close-out the Hachar Reuthinger Project and TxDOT will finish any additional environmental work. Fund will reflect a zero fund balance.

Pre-Trial Services

25. Discussion and possible action to authorize the Economic Development Department to submit a fiscal year 2022, multi-year grant application to the Texas Commission on Indigent Defense. The purpose of the grant is to request funding for staff and the possibility to purchase video-conferencing software and devices for the weekend magistrate process concerning the appointment of attorneys to indigent offenders that qualify. The necessary documents have been submitted for review to the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. Webb County must provide a cash match 20% of the total project costs in the first funding year, 40% the second year, 60% the third funding year and 80% the fourth funding year.

Issue: Webb County has implemented a weekend magistrate process at our jail. The Pre-Trial Services Department has been delegated to take charge of the manpower needed to support the appointment of attorneys to indigent offenders that qualify at the front-end of the magistrate process during the weekend. This hinders our limited staff to provide effective, efficient and adequate services to indigent clients, the Courts and our office during our normal regular business hours of operation.

Solution: The acquisition of the grant funds will offset the Webb County personnel expenses for a period of four years and will provide adequate staffing for the weekend and our normal hour of operations. This will also eliminate Pre-Trial Services employees from earning accrued comp-time hours, that the county pays out, if an employee resigns.

Result: Webb County is required to be in compliance with all local and state legislative mandates concerning indigent defense in order to continue to receive the Formula Grant Funding.

26. Discussion and possible action to submit an initial multi-year 2022, Grant Resolution to the Texas Indigent Defense Commission for the possibility to secure funding to further improve of our indigent defense program and to authorize the county judge to act as the Authorized Representative.

Issue: Webb County has implemented a weekend magistrate process at our jail. The Pre-Trial Services Department has been delegated to take charge of the manpower needed to support the operators at the front-end of the magistrate process during the weekend. This has hindered our office to provide adequate services to indigent clients and the Courts during normal business operations.

Solution: Securing this grant will offset the Webb County personnel expenses for a possible 4 years.

Result: Securing this grant will allow Webb County to be in compliance with all local and state legislative mandates concerning indigent defense in order to continue to receive the Formula Grant Funding.

Purchasing

27. Discussion and possible action to approve the purchase of law enforcement uniforms from Kirkpatrick Guns and Ammo, Inc. (Buy-Board Contract No. 603-20) for an amount not to exceed \$118,221.00 for the Webb County Sheriff's Office and in accordance with the Texas Local Government Code; Section 271.101 & 271.102 (Sub-Chapter F. Cooperative Purchasing Program) and any other matters incident thereto. **[Accounts #1001-3010, 3050, 3070, 3190, 4070-001-456305 (Multiple Uniform Accounts)]**

Issue: The Webb County Sheriff's Office on an annual basis provides at minimum four (4) replacement uniforms for all collective bargaining members. This order will meet the requirement set under the CBA agreement under article XV.

Solution: Approve the use of the recommended vendor who also holds a cooperative contract meeting all the competitive bidding requirements of the State.

Result: Issue purchase order for the approved amount. Lead time is 6-7 months but final deliveries will not exceed 10/31/2021.

28. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2021-003 "Engineering Services for Mangana Hein Road Extension Project" to the highest ranking firm Crane Engineering Corp. and to further authorize the Civil/Legal Department to negotiate the terms and conditions of the professional service agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 – General Fund/Professional Services]**

Company Name	1	2	3	Total Score	Ranking
Civil Engineering Consultants	88	81	92	261	3
Crane Engineering Corp.	88	92	90	270	1
GDJ Engineering LLC	82	89	93	264	2
Howland Engineering & Surveying Company	92	84	88	264	2
Premier Civil Engineering LLC	86	82	86	254	4
Saxon Loomis Consulting Group	84	80	79	243	5

Issue: Project listed in Transportation Priority List for 2014 CTIF is a new one mile asphalt section of roadway from current pavement end south. Commissioners Court authorized the formal solicitation for RFQ's for Engineering Services on February 08, 2021.

Solution: Six (6) firms officially submitted and Crane Engineering Corp. is the highest ranking firm.

Result: Proceed with a professional service agreement with selected firm as authorized by Commissioners Court.

Risk Management

29. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) in the amounts of \$98,870.00 from Property Casualty Premium and \$69,006.90 from Operational Reserve to cover the expense for the damages caused by the winter weather on several Webb County locations.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-001-452012	Property Casualty Premium	\$875,000	\$98,870.00	\$157,740.00	\$58,870.00
	100-1130-001-431007-010	Operational Reserve		\$69,006.90		
				\$167,876.90		
To:	1001-1180-001-452007	Claims Paid	\$200,000	\$167,876.90	\$79,233.88	\$247,110.78

Issue: Several locations were severely affected by the winter weather and the cost of repairs exceeds the balance on the Claims Paid account, therefore, funds must be transferred to the account to cover the damages.

Solution: Request the court approval to transfer funds and repair damages on Webb County locations.

Result: Account will be funded to address the repairs needed.

Honorable Rudy Rodriguez, Constable Pct. 1

30. Discussion and possible action to authorize the compensation of Incentive pay line item in the Webb County Constable Precinct 1 Chapter 59 State Forfeiture budget for the following Webb County Constable Pct. 1 employees. **[Account #2181-3150-001-410030 (State Forfeiture Fund)]**

Slot #	Total Amount
0583	\$8,034.65
1249	\$8,034.65
0586	\$3,708.30

0582	\$3,708.30
2373	\$3,708.30
0580	\$3,708.30
2374	\$3,708.30
Total	\$34,610.80

Issue: The Webb County Constable Pct. 1 Office seeks authorization the compensation of Incentive pay line items for 7 employees for the remainder of the current fiscal year, for a total of \$28,000.

Solution: Court authorization for compensation and fund from within the proposed account for Incentive pay for 7 employees.

Result: 7 employees will receive compensation for the remainder of the current fiscal year.

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

- 31. Discussion and possible action to approve a Resolution to recognize the month of April, 2021, as World Autism Awareness Month, and to commemorate World Autism Awareness Month in Webb County, Texas, by lighting up the Webb County Courthouse in Blue for the month of April, 2021; and any other matters incident thereto.

Honorable Tano E. Tijerina, Webb County Judge

- 32. Discussion and possible action to proclaim the month of April, 2021 as Child Abuse & Neglect Awareness Prevention Month.

Closed Session/Executive Session

- 33. Status report by Ms. Melissa Morales Fletcher (retained outside legal counsel), with discussion and possible action regarding Cause No. 2018CVI001385 D4, styled Ricardo “Rick” Manuel Romo vs. Webb County, Texas and Marco Montemayor, Individually; and any other matters incident thereto. [Closed Session/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)]. **[Requested by Civil Legal Division]**
- 34. **Communications**
- 35. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 18th DAY OF MARCH, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

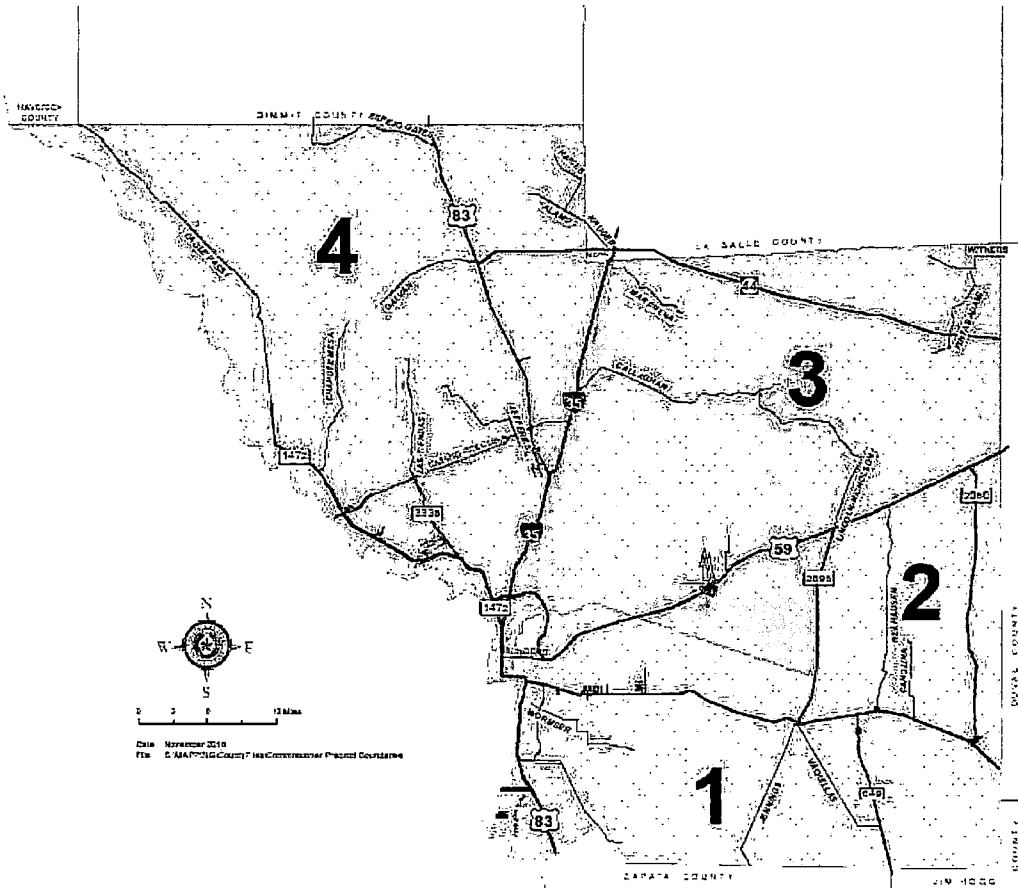
CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 18th day of March, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.






DATED THIS 18th DAY OF MARCH, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosa E. Herrera
for: Margie Ramirez-Ibarra, County Clerk
by: Rosa E. Herrera, Recording Secretary



COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas
Commissioner Precinct Boundaries**