



**WEBB COUNTY, TEXAS**  
**COMMISSIONERS COURT**

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2021 MAY -7 AM 8:19

WEBB COUNTY, TEXAS

BY REH DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
MAY 10, 2021  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Risk Management); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Head Start federal funds. **[Requested by Aliza Oliveros, Head Start Director]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2357-5200-531-410000	Payroll Cost	\$4,470,473	\$15,000	\$1,071,407.06	\$1,056,407.06
	2357-5200-531-421000	Health Life Insurance	\$1,581,098	\$105,000	\$611,415.96	\$506,145.96
	2357-5150-531-410000	Payroll Cost	\$662,141	\$15,000	\$260,495.34	\$245,495.34
				\$135,000		
To:	2357-5190-531-443000-020	Building Maintenance	\$66,755	\$60,000	\$11,370.15	\$71,370.15
	2357-5190-531-460004	Classroom Supplies	\$95,000	\$25,000	\$1,502.27	\$26,502.27
	2357-5190-531-463040	Non-USDA Food	\$5,000	\$25,000	\$1,077.74	\$26,077.74
	2357-5150-531-460000	Office Supplies	\$10,000	\$25,000	\$926.94	\$25,926.94
				\$135,000		

**Issue:** Payroll and Health Life Insurance line items have excess funds.

**Solution:** Approve line item transfer (Budget Amendment) request.

**Result:** Excess funds in Payroll and Health Life Insurance line items will be utilized.

- b. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Mike Villarreal, Constable Pct. 2]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2183-259700	Fund Balance	\$3,500	\$5,453.96	\$1,953.96
To:	2183-3180-001-456205	Training & Education	\$3,500	\$100	\$3,600

**Issue:** Funds need for Registration and Training and Education FY-2021.

**Solution:** With approval we will be able to register for training.

**Result:** Constable Pct. 2 Department will be able to attend training.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested by CAA Meals on Wheels]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2371-5260-521-44300-035	Repairs & Maint. Equip.	\$5,000	\$4,000	\$5,000.00	\$1,000.00
To:	2371-5260-521-443000-020	Repairs & Maint. Bldg.	\$705	\$700	\$22.30	\$722.30
	2371-5260-521-461000	Materials & Supplies	\$18,800	\$1,500	\$2,782.62	\$4,282.62
	2371-5260-521-463030	Bulk Food	\$66,875	\$1,300	\$631.01	\$1,931.01
	2371-5260-521-458060	In Town Mileage	\$8,000	\$500	\$521.34	\$1,021.34
From:	2371-5260-521-421000	Health Life Insurance	\$29,152	\$3,500	\$19,475.35	\$15,975.35
To:	2371-5260-521-426000	Worker Compensation	\$1,228	\$3,500	\$(822.22)	\$2,677.87

**Issue:** Line item Transfer is requested to cover the expenses for the CAA- Meals on Wheels program.

**Solution:** Ratify line item transfer will provide budget adjustment to cover the programs expenses.

**Result:** With the transfer, the Meals on Wheels program will be able to cover the cost for the home delivered meals.

- d. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State Forfeiture fund by increasing the expenditure budget by \$16,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. **[Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]**

	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
From:	2161-259700	Fund Balance	\$16,000
To:	2161-2260-001-456305	Uniforms	\$11,000
	2161-2260-001-460105	Minor Tools & Apparatus	\$5,000
			\$16,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

6. **Building Maintenance**

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 10, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0621	Groundskeeper	\$13.07-\$13.73 A/E

**Issue:** Request to fill vacant Slot #0621 Groundskeeper for Parks & Grounds Department which was vacated on October 27, 2020.

**Solution:** Approval to post and fill Slot 0621.

**Result:** This action will allow Parks & Grounds Department to continue to function efficiently and effectively.

**7. Civil Legal Division**

- a. Discussion and possible action to approve a Data Processing Services Agreement between the Webb County for Webb County Indigent Health Department and Indigent Healthcare Solutions commencing (April 1, 2021 to March 31, 2026) cost of Three Thousand One Hundred Twenty-Six Dollars (\$3,126.00) per month for the duration of the Agreement; authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Nancy Cadena, Director, Webb County Indigent Healthcare; Account #1001-5040-001-443000-110 (Repairs and Maintenance; Software)]**

**8. Honorable Victor Villarreal, County Court at Law 2 Judge**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-2070-001-464010	Dues and Memberships	\$1,000	\$10	\$210	\$200
To:	1001-2250-001-464010	Dues and Memberships	\$350	\$10	\$350	\$360

**Issue:** Yearly State Bar of Texas dues for Associate Judge to the County Courts at Law are due on June 1, 2021. The Judicial General line item for dues and memberships is short ten dollars to complete the requisition.

**Solution:** Approve and transfer monies to cover the expense.

**Result:** Dues and membership will be paid for Associate Judge to the County Courts at Law.

**9. Commissioners Court Administrator**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1010-001-456205	Training & Education	\$625	\$200	\$200	\$0
	1001-1010-001-464010	Dues & Memberships	\$1,000	\$765	\$765	\$0
	1001-1010-001-464005	Books & Subscriptions	\$500	\$500	\$500	\$0
				\$1,465		
To:	1001-1010-001-458000	Administrative Travel	\$750	\$1,465	\$710	\$2,175

**Issue:** Funding is required for the travel claims necessary for scheduled trips this fiscal year.

**Solution:** Provide funding source within Commissioners Court budget and transfer amount needed.

**Result:** Sufficient funding for travel claims.

**10. Community Action Agency**

- a. Discussion and possible action to authorize the Webb County Community Action Agency to enter into annual vendor agreement with Retail Energy Providers (listed below) for the implementation of the Community Services Block Grant (CSBG) and Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs. This agreement shall be effective from the 12th day of April 2021 for a period not to exceed two years from the effective date; and authorizing the Webb County Judge to sign any and all relevant documents and any other matters incident thereto.

**List of Retail Energy Provider**

**Peso Power**

**Issue:** The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

**Solution:** These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement.

**Result:** The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients.

- b. Discussion and possible action to authorize the Purchasing Agent to solicit bids for Webb County Community Action Agency's Program Year 2021 Comprehensive Energy Assistance Cares Act Program Heating and Cooling Service Provider for the repair or replacement including labor of Central Air Conditioning Units, Evaporative Coolers, Window A/C Units and Heating and Cooling portable units for program eligible Webb County residents within extreme weather conditions.

**Issue:** Low-income families are unable to service heating/cooling units or repair.

**Solution:** Contractors will replace, repair air conditioning and heating units for program eligible Webb County residents.

**Result:** Improve quality of life to program eligible Webb County residents.

## 11. Economic Development

- a. Discussion and possible action to accept the Fiscal Year 2021 Regional Solid Waste Grants award and enter into an agreement -Contract No. 21-19-03, with the Texas Commission on Environmental Quality (TCEQ) South Texas Development Council in the amount of Twenty Thousand Dollars (\$20,000) in grant funds and; authorizing the Webb County Judge to sign all pertinent contract documentation. The contract implementation schedule is projected to run from May 1, 2021 until August 31, 2021. **[Requested by Economic Development]**

**Issue:** Webb County has identified a need for litter and illegal dumping clean-up and Community Collection Events.

**Solution:** To carry out activities that address littering and illegal dumping, clean up and community election events.

**Result:** In cooperation with Community Action Agency and Road & Bridge will carry out a minimum of 3 clean up events, specifically geared towards tire collection and disposal.

- b. Discussion and possible action to authorize the acceptance of a Fiscal Year 2020 Operation Stonegarden (OPSG) grant as prepared and submitted by the Webb County Sheriff's Office in the amount of \$2,249,244.20 from the Office of the Governor Homeland Security Grants Division (HSGD) for overtime, applicable fringe benefits, equipment/supplies, fuel, data services, maintenance/repair of OPSG acquired assets, and other operational costs related to homeland security border operations for the Webb County Sheriff's Office, the Offices of the Constables, Pct. 1-4, and the Webb County Attorney's Office investigators; and any other matters incident thereto. This grant requires no financial match; and, therefore, will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff; Grant Fund #2468]**

**Issue:** Complex and dynamic law enforcement challenges exist in the Southwest border area of the United States, including Laredo/Webb County. For example, transnational criminals seek to exploit existing law enforcement jurisdictional boundaries by conducting their illegal enterprises across traditional jurisdictional divisions. The 2014 Texas Gang Threat Assessment expounds, "Gang activity remains widespread throughout all regions of Texas...Gang activity is also prevalent in the Texas counties adjacent to Mexico and along the key smuggling corridors, since Texas-based gangs are used for cross-border smuggling and trafficking in the state. Many transnational gangs operating in Texas....engage in criminal activity in Mexico as well as in Texas and elsewhere" (Texas Department of Public Safety April 2014).

**Solution:** Grant award: (1) to ensure first responders are equipped with enhanced tools/equipment/resources needed to confront well-funded criminal organizations and (2) for the coordination of law enforcement efforts between various local and

federal law enforcement agencies.

**Result:** Enhanced capabilities of local law enforcement responders; further coordination of response across local and federal jurisdictions.

**12. Emergency Management**

- a. Discussion and possible action to enter into a Non-Financial MOU agreement with Laredo Hams Amateur Radio Club, Inc. to allow access to radio tower and storage facility located at 8501 San Dario Ave, Laredo, TX 78045 to be utilized as backup radio operations during disaster emergency situations and will serve as backup communication, in the event of complete communication failure, and authorize the Webb County Judge to sign any and all relevant documents; and any other matters incident thereto.

**13. Engineering**

- a. Discussion and possible action to approve closeout and release of retainage in the amount of \$42,734.14 to Anderson Columbia, LTD (Purchase Order 2021-00003418) for Bid No. 2021-008 Espejo Molina Road Overlay Project; and authorize payment; and authorize the County Judge to sign any relevant documents; and any other matters incident thereto. [**Account #3720-206000 (Retainage Payable)**]

**Issue:** March 29, 2021, Commissioners Court approved Bid No. 2021-008 to Anderson Columbia LTD, the lowest and responsible bidder.

**Solution:** County proceeded with Notice of Award and execution of construction contract. Project was completed as per approved prepared plans by the County Engineering Department.

**Result:** Project was completed within County and Texas Department of Transportation-County Transportation Infrastructure Fund (CTIF) project funds. All required paper work will be submitted to TxDOT for reimbursement.

- b. Discussion and possible action to approve closeout and release of retainage in the amount of \$4,961.00 to Anderson Columbia LTD (Purchase Order 2021-00003416) for Bid No. 2021-007 El Pico Road Overlay Project; and authorize payment; and have the County Judge sign any relevant documents; and any other matters incident thereto. [**Account #3720-206000 (Retainage Payable)**]

**Issue:** March 29, 2021, Commissioner Court approved Bid No. 2021-007 to Anderson Columbia LTD, the lowest and responsible bidder.

**Solution:** County proceeded with Notice of Award and execution of construction contract. Project was completed as per approved plans by the County Engineering Department.

**Result:** Project was completed within County and Texas Department of



Trasportation (TxDOT) - County Transportation Infrastructure Fund (CTIF) project funds. All required paperwork will be submitted to TxDOT for reimbursement.

- c. Discussion and possible action to approve the closeout and release of retainage in the amount of \$20,252.68 to Anderson Columbia LTD (Purchase Order 2021-00003419) for Bid No. 2021-009 Mangana Hein Road Overlay Project; and authorize payment and authorize the County Judge to sign any relevant documents; and any other matters incident thereto. **[Account #3720-206000 (Retainage Payable)]**

**Issue:** March 29, 2021 Commissioner Court approved Bid No. 2021-009 to Anderson Columbia LTD, the lowest and responsible bidder.

**Solution:** County proceeded with the Notice to Award and execution of construction contract. Project was completed as per approved prepared plans by the County Engineering Department.

**Result:** Project was completed within County and the Texas Department o Transportation (TxDOT)-County Transportation Infrastructure Fund (2014 CTIF) project funds. All required paperwork will be submitted to TxDOT for reimbursement.

- d. Discussion and possible action to approve the closeout and release of retainage in the amount of \$13,948.00 to Anderson Columbia LTD (Purchase Order 2021-3413) for Bid No. 2021-006 Martinena Road Overlay Project; and authorize payment; and authorize the County Judge to sign any relevant documents; and any other matters incident thereto. **[Account #3720-206000 (Retainage Payable)]**

**Issue:** March 29, 2021 Commissioners Court approved Bid No. 2021-006 to Anderson Columbia LTD, the lowest and responsible bidder.

**Solution:** County proceeded with Notice of Award and execution of construction contract. Project was completed as per approved prepared plans by the County Engineering Department.

**Result:** Project was completed within County and the Texas Department of Transportation (TxDOT)-County Transportation Infrastructure Fund (2014 CTIF) project funds. All required paperwork will be submitted to TxDOT for reimbursement.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within 2014 CTIF funds;and any other matters incident thereto:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3720-7230-702-410000	Eagle Pass Road-Payroll	\$127,745.54	\$103,631.23	\$103,631.23	\$0
	3720-7230-702-421000	Eagle Pass Road-Health Insurance	\$47,303.49	\$45,236.49	\$45,236.49	\$0

	3720-7230-702-422000	Eagle Pass Road-FICA	\$9,798.93	\$8,012.05	\$8,012.05	\$0
	3720-7230-702-423000	Eagle Pass Road-Retirement	\$14,668.38	\$11,703.91	\$11,703.91	\$0
	3720-7230-702-425000	Eagle Pass Road-Unemployment Tax	\$882.49	\$718.27	\$718.27	\$0
	3720-7230-702-426000	Eagle Pass Road-Workers Compensation	\$8,841.53	\$7,172.08	\$7,172.08	\$0
	3720-7230-702-432001	Eagle Pass Road-Professional Services	\$10,891.05	\$5,444.40	\$5,444.40	\$0
	3720-7230-702-470000	Eagle Pass Road-Capital Outlay	\$762,248.33	\$338,460.38	\$338,460.38	\$0
				\$520,378.81		
To:	3720-7230-703-470000	Wormser Road-Capital Outlay	\$1,721,515.00	\$520,378.81	\$(31,095.51)	\$489,283.30
				\$520,378.81		

**Issue:** Eagle Pass/Mines Road Project has been completed.

**Solution:** With Commissioners Court approval, 2014 County Transportation Infrastructure Funds (CTIF) funds available from these projects will be transferred to another road project; Wormser Road.

**Result:** Additional funds for Wormser Road Project.

- f. Discussion and possible action to approve, by Order, for the Engineering Department, the following budget amendment (line item transfers) from the 2014 CTIF Funds; and any other matters incident thereto:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3720-7230-705-432001	El Pico Road-Professional Services	\$15,000.00	\$14,600.00	\$14,600.00	\$0
	3720-7230-705-470000	El Pico Road-Capital Outlay	\$135,000.00	\$35,780.00	\$35,780.00	\$0
	3720-7230-706-432001	Martinena Road-Professional Services	\$36,000.00	\$35,460.00	\$35,460.00	\$0
	3720-7230-706-470000	Martinena Road-Capital Outlay	\$324,000.00	\$45,040.00	\$45,040.00	\$0
	3720-7230-708-432001	Espejo Molina Road-Professional Services	\$112,500.00	\$110,835.00	\$110,835.00	\$0
	3720-7230-708-470000	Espejo Molina Road-Capital Outlay	\$1,012,500.00	\$157,817.30	\$157,817.30	\$0
	3720-7230-709-432001	Mangana Hein Road-Professional Services	\$4,945.00	\$4,545.00	\$4,545.00	\$0

	3720-7230-709-470000	Mangana Hein Road-Capital Outlay	\$405,055.00	\$1.28	\$1.28	\$0
	3720-7230-703-432001	Wormser Road-Professional Services	\$209,580.00	89,447.10	89,447.10	\$0
				\$493,525.68		
To:	3720-7230-703-470000	Wormser Road-Capital Outlay	\$1,721,515.00	\$493,525.68	\$(31,095.51)	\$462,430.17
				\$493,525.68		

**Issue:** Overlay projects have been completed.

**Solution:** With Commissioners Court approval, 2014 County Transportation Infrastructure Funds (CTIF) funds available from these projects, will be transferred to the Wormser Road Project.

**Result:** Additional funds for Wormser Road Project.

- g. Discussion and possible action to adopt an Order of Acceptance for the dedication of FOURTEEN (14) Roadway Right-of-Way and/or Public Utility Easements out of the Los Fresnos, Los Mesquites, and Nopalitos Subdivisions, for the purpose of acquiring these necessary easements by Webb County to perform road maintenance and improvements in order to facilitate transportation needs for residents including emergency medical services and school bus pickups for students, and for use, extension and/or provision of proper drainage, and/or utility services; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

**Los Nopalitos**

**Property**

0.023-acre out of Tract 9

**Grantor(s)**

Joaquin Garcia

**Los Fresnos**

**Property**

0.126-acres out of Tract 14

0.033-acres out of Tract 15

0.034-acres out of Tract 53

0.034-acres out of Tract 54

0.034-acres out of Tract 55

0.034-acres out of Tract 56

0.034-acres out of Tract 57

**Grantor(s)**

Francisco Hernandez III

Ricardo Garcia & WF. Maria Guadalupe Garcia

0.035-acre out of Tract 66

0.034-acre out of Tract 72

0.033-acre out of Tract 78

0.033-acre out of Tract 80

Georgina T. Gonzalez-Sanchez

Hector Lozano

Carlos Magallanes

Alfredo Rendon & WF Sara Rendon

**Los Mesquites  
Property**

0.022-acre out of Tract 2

**Grantor(s)**

Alejandro Hernandez & Alejandro C.  
Hernandez

0.022-acre out of Tract 1

Nidia K. Santana

**14. Fire Suppression & EMS Services**

- a. Discussion and possible action to accept Fiscal Year 2021 Systems Development/Tobacco Grant Award provided through the Seven Flags Regional Advisory Council (RAC) Trauma Service Area "T" in the amount of \$3,357.76, to be utilized in the purchase of EMS supplies, uniforms, training, travel, personnel cost, membership to professional/technical organizations, public education, vehicle maintenance and equipment for all stations of the Webb County Volunteer Fire Department, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Accounts #2929-3140-001-456305 & Revenue Account #2929-3140-357420-010]**

**Issue:** State funding provided through Seven Flags RAC for EMS needs/operations.

**Solution:** Accept funds, and utilize monies for purchase of supplies, uniforms, training, travel, equipment and its maintenance.

**Result:** Properly stocked emergency units ready for response, and well-prepared personnel.

**15. Fred & Anita Bruni Community Center**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-6200-001-458000	Administrative Travel	\$125	\$125	\$125.00	\$0.00
	1001-6200-001-476100	Materials & Supplies	\$1,600	\$400	\$1,405.88	\$1,005.88
	1001-6200-001-461003	Goods for Public Events	\$2,100	\$400	\$1,677.10	\$1,280.42
				\$925		
To:	1001-6200-001-462605	Fuel & Lubricants	\$1,925	\$925	\$0.00	\$925.00

**Issue:** Our fuel & lubricants account has depleted its budget to cover any anticipated fuel expenditures through September 30, 2021.

**Solution:** Make a line item transfer.

**Result:** Once the line item transfer is made we will have the funds to cover our fuel.

**16. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the conversion of Slot #1048 with title and salary change and approve the filling of the vacant Slot, subject upon the availability of payroll funds.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1048	Teacher Assistant	\$12.96
To:	1048	Education Assistant	\$18.30
To Fill:	1048	Education Assistant	\$18.30

**17. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess County property that either is salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value or some usefulness for the intended purpose is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by State law.

**Result:** Generate revenue from public sale of property, reduce County expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to authorize the Purchasing Agent to utilize the following Cooperative Purchasing Vendor: Office Depot (Omnia Region 4 Cooperative Contract #R190303) for the purchase of goods and services for fiscal year ending 2020-2021 and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto

**Issue:** Webb County benefits from online marketplace vendors that provide value pricing on various commodities ordered throughout the fiscal year.

**Solution:** Utilizing national cooperative pricing through online marketplace vendors is a mechanism which provides Webb County competitive pricing and value for commodities being ordered for County departments. This vendor by State law has met the competitive bidding requirements of the State of Texas.

**Result:** Authorizing the Purchasing Agent to use national co-ops for online marketplace purchases will provide more options, competitive pricing and cost savings for County Departments.

- c. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Qualifications for the County's Independent Auditors.

- d. Discussion and possible action to authorize the Purchasing Agent to utilize the Cooperative Purchasing vendor, Home Depot (Omnia Partners Region 4 ESC Contract #16154 (Supplies) and Contract 170009 (Paint Supplies)) for the purchase of supplies and related services for the remaining of the fiscal year ending September 30, 2021 and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Program Participation); and any other matters incident thereto.

**Issue:** Webb County benefits from online marketplace vendors that provide value pricing on various commodities ordered throughout the fiscal year.

**Solution:** Utilizing national cooperative pricing through an online marketplace vendor is a mechanism which provides Webb County competitive pricing and value for commodities being ordered for County departments. This vendor has met the competitive bidding requirements of the State of Texas.

**Result:** Authorizing the Purchasing Agent to use the Omnia Partner Region 4 ESC Contract #16154 and #170009 (Home Depot) for online marketplace purchases will provide more options, competitive pricing and cost savings for County Departments. Home Depot also offers volume pricing and annual rebates on purchases.

**18. Risk Management**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1180-001-457502	Safety Fair	\$1,500	\$1,499	\$1,500	\$1.00
To:	1001-1180-001-457502-005	Safety Fair Safety Incentive Program	\$1,500	\$1,499	\$1,500	\$2,999

**Issue:** Due to pandemic, Risk Management is not able to have a safety fair, and our Safety Specialist created a program to reduce WC claims. Risk Management has seen an increase in Workers Compensation claims this fiscal year, the Safety Specialist would like to use those funds to purchase Safety incentive items (Steel Toe Boots).

**Solution:** By adequately funding the safety fair safety incentive program account, we will be able to target individuals who have not had any injuries or workers comp claims during this fiscal year 2020-2021.

**Result:** We will be able to purchase safety incentive items (Steel Toe Boots) for employees who follow safety practices and did not have any injury claims this fiscal year 2020-2021. This incentive program will motivate employees to practice and adopt safe work habits, thus helping to mitigate any future injuries, and workers comp claims ultimately saving Webb County money.

**19. Road & Bridge**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 10, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1377	Road & Bridge Supervisor	\$21.41 - \$22.50 19/A-E
1896	Maintenance Worker	\$13.07 - \$13.73 9/A-E
2117	Truck Driver	\$14.42 - \$15.16 11/A-E
2356	Truck Driver	\$14.42 - \$15.16 11/A-E
2358	Equipment Operator	\$14.42 - \$15.16 11/A-E

**Issue:** Former employees holding the above mentioned positions retired and/or resigned.

**Solution:** Fill vacant positions.

**Result:** New employees will assist with the daily operations of the Road & Bridge Dept.

**20. Honorable Martin Cuellar, Sheriff**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-3010-001-444500	Equipment Rental	\$45,000	\$10,000	\$34,518.82	\$24,518.82
	1001-3010-001-443000-035	Repair Maint Equip	\$25,000	\$10,000	\$24,486.56	\$14,486.56
	1001-3190-001-460105	Minor Tools	\$10,000	\$6,500	\$10,000	\$3,500
				\$26,500		
To:	1001-3010-001-460105	Minor Tools	\$30,000	\$6,500	\$1,632.96	\$8,132.96
	1001-4070-001-460105	Minor Tools	\$7,500	\$20,000	\$875.73	\$20,875.73
				\$26,500		

**Issue:** Departments at the Jail and Administration building is in need of new computers for daily functions.

**Solution:** Seeking authorization from courts to approve transfer.

**Result:** Transfer money to said accounts and keep the departments operating.

**21. Water Utilities**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Water Utilities fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	7200-7050-001-443000-020	Repair and Maint. Bldg.	\$30,000	\$17,050	25,171	\$8,121
To:	7200-7050-001-443000-105	Repair and Maint. Waterlines	\$31,000	\$7,050	\$10,096	\$17,146
	7200-7050-001-443000-035	Repair and Maint. Equip.	\$119,000	\$10,000	\$10,703	\$20,703
				\$17,050		



**Issue:** To purchase Water Meters needed and repair equipment at the Water Treatment Plant.

**Solution:** Replace old Meters and repair failed equipment.

**Result:** Meters will now be sending data from site to office remotely and equipment back in operation.

### REGULAR AGENDA

#### Casa Blanca Golf Course

22. Discussion and possible action to increase the revenues and expenses for the Casa Blanca Golf Course, in the amount of \$115,251 to cover the demand for service due to an increase in food and beverage operations; in accordance with Texas Local Government Code, Section 111.07075 (Special Budget for Revenue Received after Start of Fiscal Year). This budget increase will cover labor expense for the end of the fiscal year 2021. **[Fund 7100]**

Acct. Number	Acct. Name	Request
7100-6090-347133	Carts	\$50,000
7100-6120-347151	Nonalcoholic Beverage Sales	\$11,000
7100-6120-347157	Tips	\$39,000
7100-6120-357040	Concession Commissions	\$15,251
		\$115,251
7100-6120-001-457005	Reimbursable Labor- F&B	\$87,187
7100-6130-001-457005-005	Reimbursable Labor- G&A	\$28,064
		\$115,251

**Issue:** Higher revenue, particularly in the food and beverage operations, has necessitated a higher level of staffing to support operations.

**Solution:** As noted above, through 6 months the overall net operation of the golf course is performing at \$355,644 better than budget.

**Result:** As a result, in order to provide for adequate funding for the remainder of fiscal 2021, the following additional payroll and payroll related costs requests is presented to the Court (Total request of \$115,251).

#### Medical Examiner

23. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$38,000		
To:	1001-3100-001-412000	Part-time	\$80,000	\$38,000	\$19,243.14	\$57,243.14

**Issue:** Monies in part-time line item will be exhausted and require a line item transfer to cover part-time salaries for the remaining of the fiscal year.

**Solution:** Process line item transfer to have sufficient monies for the remainder of the fiscal year.

**Result:** Sufficient funds for part-time salaries.

## Purchasing

24. Discussion and possible action to approve an Order and Resolution for the purpose of authorizing a public property finance contract issued under Local Government Code Section 271.005 (Authority to Contract for Personal Property) between Government Capital Corporation (GCC) and Webb County for the purpose of financing Heavy Equipment for the Webb County Road and Bridge Department with a proposed financing term of Five (5) annual payments of \$88,388.45 at an interest rate of 2.534%, with first annual payment due twelve (12) months after signing; and authorizing the Civil/Legal division to prepare and finalize all related documents with final authorization from the County Judge; and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road & Bridge Fund-Road Maintenance General-Administration-Capital Outlay)]**

Heavy Equipment	Qty.	Unit Cost	Extended Cost
2022 LT625 6x4 Intl. Trailer (includes wet kit) 2021 Brenner 6,500 tanker w/sprayer	1	\$186,174.00	\$186,714.00
2022 HV607 6x4 International w/Curry 4,000 gallon water tanker	2	\$112,031.00	\$224,062.00
Total cost for 3 tankers:			\$410,236.00

**Issue:** The Road and Bridge Director is requesting three (3) water trucks be added to his fleet in order to improve the efficiency of transporting water to County road projects being repaired/maintained by his department. The current water trucks are older models and the department has experienced continuous mechanical issues that have caused delays in the completion of road projects due to water trucks being out of service.

**Solution:** Approve the recommended financing option being provided by Government Capital Corporation in order to secure the funding necessary to purchase the water trucks. Should the County opt to pay off the balance early there are no penalty fees for doing so. Early payoffs are permitted only during payment due date as per agreement. First payment is due twelve (12) months from signing.

**Result:** Proceed with the execution of the public property finance contract and authorize the Purchase Agent to order the water trucks, immediately after funding is transferred to Webb County by GCC.

25. Discussion and possible action to authorize the purchase of one (1) 2022 LT625 6X4 International Tractor with a 2021 Brenner 6,500 gallon tanker with sprayer and two (2) 2022 International HV607 6X4 Trucks with 4,000 Gallon Curry Water Tankers from Santex Truck Centers, LTD in an amount not to exceed \$410,236.00 (Cooperative Contract - HGAC No. HTO6-20) for the Webb County Road and Bridge Department and in accordance with the Texas Local Government Code, Sub-Chapter F. Cooperative Purchasing Program; Section 271.102 (cooperative Purchasing Program Participation) and any other matters incident thereto.

**[Account #2007-7150-001-470000 (Road and Bridge Fund-Road Maintenance General Administration-Capital Outlay)]**

Heavy Equipment	Qty.	Unit Cost	Extended Cost
2022 LT625 6x4 Intl. Trailer (includes wet kit) 2021 Brenner 6,500 gallon tanker w/sprayer	1	\$186,174.00	\$186,714.00
2022 HV607 6x4 International w/Curry 4,000 gallon water tanker	2	\$112,031.00	\$224,062.00
Total cost for 3 tankers:			\$410,236.00

**Issue:** Road and Bridge is in need of trucks with water tankers to assist with road maintenance and improvements for Webb County roads.

**Solution:** Approve purchase and proceed with order. Contingent upon approval of Government Capital Finance Agreement.

**Result:** Purchase the needed trucks with water tankers as authorized by Commissioners' Court. This equipment will help maintain county roads used by Webb County constituents.

26. Discussion and possible action to reject the three (3) proposals submitted by the following contractors for Request for Proposals (RFP) No. 2021-002" Quad City Fire Station Renovations" due to price proposals exceeding the available budget allocation for this project and any other matters incident thereto.

**Issue:** Webb County Commissioners Court authorized the formal solicitation of competitive sealed proposals for the renovations of the Webb County Quad City Fire Station. Current funding allocated will not cover the base bid price proposals or any alternates being offered.

**Solution:** Recommend to reject all proposals and revisit the funding allocation for this project and return to Commissioners Court with options at a future public meeting. Current opinion of probable cost from project Architect is approximately \$128,501.00.

**Result:** Approval to reject all proposals due to budget constraints. Instruct staff to revisit funding solutions, and alternates to design and/or any project adjustments

necessary and return to Commissioners Court with recommended solutions.

**Risk Management**

27. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	1001-1180-001-452021	Property Casualty Premium	\$875,000	\$30,000	\$58,870	\$28,870
	1001-1130-001-431007-010	Operational Reserve		\$111,011.08		
To:	1001-1180-001-452007	Claims Paid	\$200,000	\$141,011.08	\$6,489.83	\$147,500.91

**Issue:** Several locations are pending repairs for damages due to the winter storm. The cost of the repairs exceeds the balance on the Claims Paid account, resulting in no funds available for the remaining for the fiscal year.

**Solution:** Request the court approval to transfer funds to repair damages and fund the Claims Paid account for the remainder of the fiscal year.

**Result:** Account will be adequately funded to finish the fiscal year.

**Water Utilities**

28. Discussion and possible action to authorize Webb County Civil Legal Division staff to enter into negotiations and provide an offer to purchase two (2) empty lots located next to the Webb County/Rio Bravo Wastewater Lift Station 4 (Paseo De Danubio), being described as Property I.D.'s #951-00019-234/Unit 23-E, & #951-00019-235/ Unit 23-F, Block 19, Rio Bravo Subdivision, Habitat for Humanity Replat, and commonly known as 1204 & 1206 Paseo De Danubio, Rio Bravo, Texas; and authorizing the hiring of a certified real estate appraiser to determine the fair market value of the land; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto.  
**[Possible Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072 (Deliberations regarding purchase of Real Property)][Requested by Tomas Sanchez, Director, Webb County Utilities Dept.]**

**Honorable Juan Paz, Jr., Justice of the Peace Pct. 1 Pl. 1**

29. Discussion and possible action to authorize the purchasing agent to procure office furniture for Justice of the Peace Pct. 1, Pl. 1 in an amount not to exceed \$7,727.44; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

## Commissioners Court Administrator

30. Discussion and possible action to approve the purchase of an estimated 1,850 US flags for Memorial Day Veteran's events at an estimated cost of up to \$1,500.00 from the best qualified vendor; and any other matters incident thereto. **[Account #1001-1010-001-461003 (Commissioners Court Goods for Public Events)]**
31. Discussion and possible action to adopt an Order authorizing the lease of Casa Ortiz, (being the property described as "30.55 of 2 & W55.69 of 3&W55.69 of N50' of 8 & E38.81' of N50'-9 Block 19, Western District", (2.70 acre tract), commonly known as 915 Zaragoza Street, Laredo, Webb County, Texas 78040) to Laredo Cultural District Inc., a 501(c)(3) non-profit corporation, for the establishment of an art gallery and arts and cultural center, and to be additionally used for meetings, conferences, art and cultural events, offices, artist and artisan studios space, classes and classrooms; approving a five year lease, authorizing the Judge to sign all relevant documents, and any matters incident thereto. **[Co-sponsored by Commissioner Cindy Liendo]**
32. Discussion and possible action to approve a budget amendment not to exceed \$19,000 for the use of administrative travel into various county departments; and any other matters incident thereto. **[Account #1001-1130-001-431007-010 (Operational Reserve)]**

**Issue:** On April 26, 2021, item #28 approved the removal of the freeze on all administrative travel, however funding for FY 20-21 had been reduced in all departments by 75%. In an effort to have sufficient funding for upcoming events, an amount has been presented to commissioners court to assure each office has the monies necessary for all travel claims and registrations.

**Solution:** Approve budget amendment necessary for all travel vouchers and registrations.

**Result:** Payment of all vouchers and registration fees for conferences.

33. Status report from Civil Legal Division regarding final contract for Program Manager (Owners Representative) with Gilpin Engineering Company for services related to the Webb County Fairgrounds project; and any matters incident thereto; and authorizing the County Judge to sign all relevant documents. **[Account #3901-7230-001-474501-004 (Construction In Progress - Program Manager)]**

## Honorable Tano E. Tijerina, Webb County Judge

34. Discussion and possible action to proclaim the week of May 9-15, 2021, as National Law Enforcement Week in Webb County and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff]**

35. Discussion and possible action to proclaim the month of May as National Foster Care Month in Webb County, Texas.
36. Discussion and possible action to proclaim the month of May as Mental Health Awareness Month in Webb County, Texas.
37. Discussion and possible action to authorize Webb County Civil Legal Division staff to enter into negotiations and provide an offer to purchase the following tract of land; Situated in Webb County, Texas and being The "Surface Only" of Lots 18, 19, 20, 21 and 22, Tanquecitos South Subdivision, Phase I, containing approximately 30 acres, and authorizing the hiring of a certified real estate appraiser to determine the fair market value of the land; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Possible Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.072 (Deliberations regarding purchase of Real Property) [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

#### **Closed Session/Executive Session**

38. Discussion and possible action to approve settlement offer in the case entitled Juan C. Garcia Lino, Individually and as Representative of the Estates of Suleika R. Fonseca Saldivar, Deceased and Alessandra Juliette Garcia, Deceased et al v. Webb County, cause number 2017-CVA-356-D3, pending in the 341<sup>st</sup> Judicial District Court of Webb County, Texas and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Closed Session/Executive Session pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.171(1)(B) (consultation with Attorney regarding a settlement offer)] [Requested by Molly Higgins Santos, Assistant County Attorney]**
39. Discussion and possible action on Grievance 2021-001 as filed by the Webb County Deputy's Association pursuant to Article XXI of the Collective Bargaining Agreement. **[Closed Meeting/Executive Session is requested pursuant to §551.071 (Consultation with Attorney) and §551.074 (Personnel Matters) Texas Government Code]**
40. **Communications**
41. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF MAY, 2021

By: Melinda Mata  
Melinda Mata  
Court Administrator

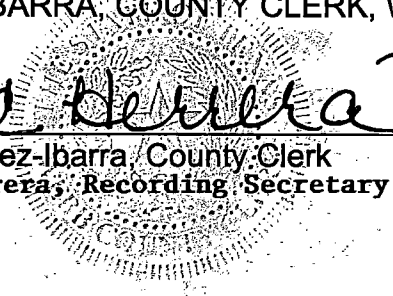
CERTIFICATION OF NOTICE AND POSTING

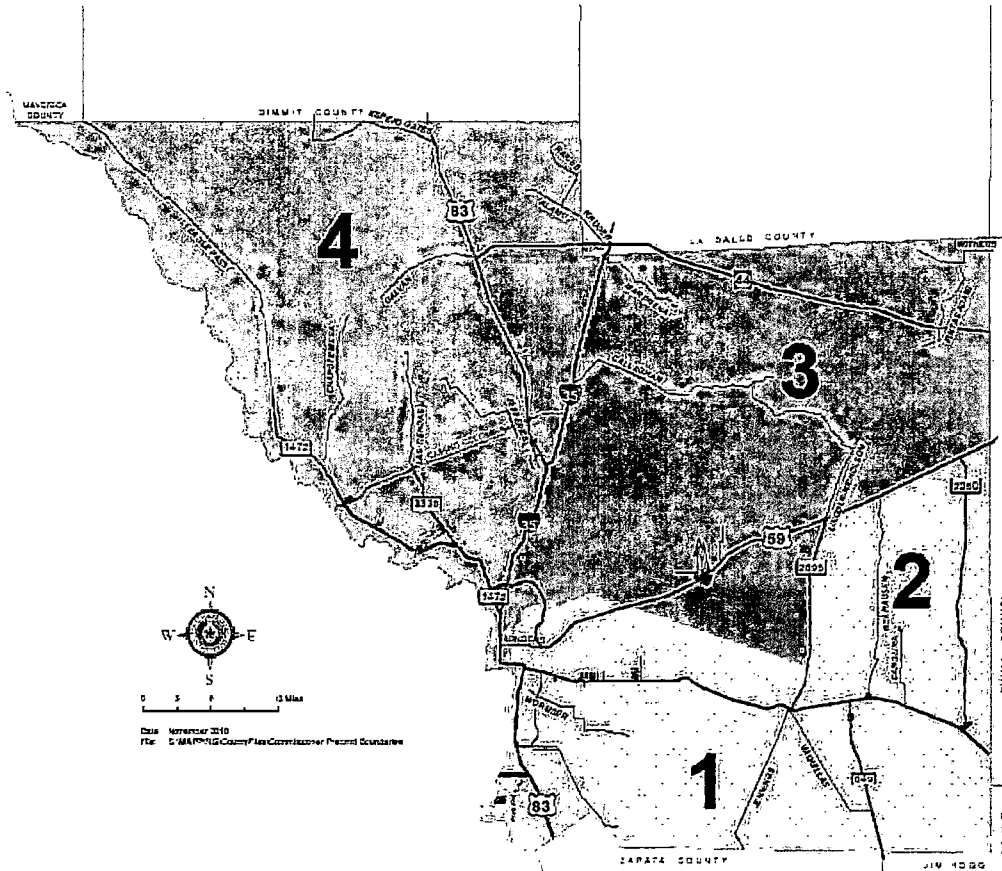
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of May, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7th DAY OF MAY, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS






BY: Rosa E. Herrera  
For: Margie Ramirez-Ibarra, County Clerk  
By: Rosa E. Herrera, Recording Secretary





Date: November 2010  
 File: C:\MAPPING\County Files\Commissioner Precinct Boundaries

**COUNTY COMMISSIONERS**

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Cindy Liendo	Precinct 4

**Webb County, Texas  
 Commissioner Precinct Boundaries**