



WEBB COUNTY BUDGET OFFICE

REQUEST FOR MINISTERIAL / EMERGENCY BUDGET AMENDMENT

INSTRUCTIONS:

ALL budget appropriation transfer requests require Budget Office approval before being presented to court for ratification. Please submit the signed form to the Budget Office for review along with copy or backup to support this request for our review. The Budget Office will send the approved form to the department via email. Agenda items must be submitted by the department requesting ministerial budget amendment.

Requesting Department : Elections Department

Date of Request: 06/18/2021

Request Type (check one):

Departmental Budget Amendment

Emergency Budget Amendment

Transfer From:		
Account Number	Account Name	Amount
2930-1110-001-412000	part time	\$54,288.95
2930-1110-001-422000	Fica county Share	\$18,362.86
2930-1110-001-425000	Unemployment Tax	\$1,579.05
2930-1110-001-426000	worker compensation	\$117.42
2930-1110-001-451201-101	Election expense early voting pay & supplies	\$25,000.00
2930-1110-001-451201-103	Election expense secure dropboxes & supplies	\$10,000.00
2930-1110-001-451201-103	Election expense secure dropboxes & supplies	\$10,000.00
TOTAL		\$119,348.28

Transfer To:		
Account Number	Account Name	Amount
2930-1110-001-451201-104	Election expense other safe election & supplies	\$109,348.28
2930-1110-001-451201-102	Election expense Election day pay & supplies	\$10,000.00
TOTAL		\$119,348.28

Justification for Request:

Line item transfers are necessary to be meet the total amount of funding for the required PO's

Approved by Department Signing Authority:

Jose Salvador Tellez
Print Name/Title

Jose Salvador Tellez
Signature

FOR BUDGET OFFICE USE ONLY

Commissioners Court Ratification Date: 06.28.21
Date Entered by Budget Office: 06.21.21
BA#: BA 2021-00033178

Agenda Item: Pending
Initials: EO