



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

2021 JUL -9 AM 8:38

WEBB COUNTY, TEXAS

BY *OR* DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JULY 12, 2021
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Harold DeVally, Constable Pct. 4]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3170-001-443000-075	Repairs & Maint. Vehicles	\$12,000	\$449.60	\$3,710.08	\$3,260.48
To:	1001-3170-001-443000-035	Repairs & Maint. Equip.	\$4,000	\$449.60	\$4,000.00	\$4,449.60

Issue: Transfer is needed to cover expenses for the remainder of the fiscal year.

Solution: Approve line item transfer request.

Result: The transfer of funds will cover any expenditures for the remainder fiscal year.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Drug Court Program]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2353-2040-003-421000	Insurance	\$30,048	\$1,500	10,076.00	\$8,576.00
	2353-2040-003-459020	Other	\$73,728	\$3,010	\$41,171.19	\$38,161.19
				\$4,510		
To:	2353-2040-003-410000	Payroll	\$150,824	\$4,000	\$42,168.59	\$46,168.59
	2353-2040-003-423000	Retire	\$18,510	\$500	\$5,187.16	\$5,687.16
	2353-2040-003-426000	Work Comp	\$281	\$10	\$20.92	\$30.92
				\$4,510		

Issue: Additional funds are needed to cover projected payroll expenditures.

Solution: Request a line item transfer.

Result: Ensure funding within the payroll accounts for the remainder of the grant period ending September 29, 2021.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) to increase the expense account in the amount of \$500.00 from revenues received from the Drug Court Program fees and court costs (Code of Crim. Proc., Art. 102.0178. **[Requested by Drug Court Program]**

	Acct. Number	Acct. Name	Request	Current	End Bal.
From:	2736-259700	Fund Balance	\$500	\$46,991	\$46,491
To:	2736-4050-001-432001	Professional Services	\$500	\$0.00	\$500

Issue: According to the National Association for Drug Court Professional best-practices, abstinence is monitored by frequent drug and alcohol testing and is part of the 10-Key Components that prove to be effective for Drug Court Programs.

Solution: Drug Court program fees allows expenditures to be utilized for services provided to the Webb County Adult Drug Court, specifically for the development and maintenance of drug court programs operated with the county as required under Code of Crim. Proc., Art. 102.0178.

Result: Continue to provide drug and alcohol drug testing services to all participants of the Webb County Adult Drug Court.

- d. Discussion and possible action to ratify, by Order, the following budget amendments (line item transfers) within the General fund. **[Requested by 341st District Court]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2030-001-456005	Postage & Courier	\$1,645	\$1,000	\$1,183.86	\$183.86

	1001-2030-001-433011	Visiting Judge	\$1,275	\$1,000	\$1,275.00	\$275.00
				\$2,000		
To:	1001-2030-001-458000	Administrative Travel	\$2,500	\$2,000	\$1,048.00	\$3,048.00

Issue: Line Item transfer is needed to properly classify and pay for pending expenditure.

Solution: Completing budget adjustment will allow the department to submit their payment.

Result: Payment will be made.

- e. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Martin Cuellar, Webb County Sheriff]**

	Acct. Number	Acct. Name	Request	End Bal.
From:	2151-3010-001-456305	Uniforms	\$500	\$500
To:	2151-3010-001-461000	Materials & Supplies	\$500	\$500

Issue: Not enough funds to cover a change order to one of our open purchase orders.

Solution: Seeking authorization from court to approve line item transfer.

Result: Available funds and pay invoice.

6. Budget Officer

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3015-1280-001-470000	Capital Outlay	\$240	\$5,000	\$34,975	\$29,975
To:	3015-1010-001-470000	Capital Outlay	\$0	\$5,000	\$0	\$5,000

Issue: The correct allocation of funds is needed for outstanding invoice for tract of land purchase.

Solution: Transfer as listed above.

Result: General request for payment will be completed.

7. Business Office

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1380-001-464005	Books & Subscriptions	\$500	\$395	\$500	\$105.00
To:	1001-1380-001-464010	Dues & Memberships	\$500	\$395	\$500	\$895
From:	1001-1380-001-458000	Administration Travel	\$275	\$275	\$275	\$0.00
	1001-1380-001-461000	Materials & Supplies	\$5,000	\$1,613	\$1,881.46	\$268.46
				\$1,888		
To:	1001-1380-001-456205	Training & Education	\$875.00	\$1,888	\$137.00	\$2,025
From:	1001-1130-001-431007-010	Operational Reserve		\$4,000		
To	1001-1100-001-443000-260	Repair & Maint. Bldg.	50,000	\$4,000	\$10,996.98	\$14,996.98

Issue: Funds available in the accounts will not cover the cost needed to purchase Accounts Payable Certification Membership, Courses, and office projects.

Solution: By Commissioners Court approval, the account will have enough funds to cover expenses.

Result: The line item transfer will add sufficient funds to cover the projected expenditure.

- b. Discussion and possible action to approve the purchase for Accounts Payable Certification Membership in the amount of \$895 per year of non-profit state associations as required by Local Government Code Section 89.002. **[Account #1001-1380-001-456205 (Training & Education)]**

Issue: Local Government Code §89.002 requires that:

The commissioners court may spend, in the name of the county, money from the county's general fund for membership fees and dues of a nonprofit state association of counties if:

- (1) a majority of the court votes to approve membership in the association;
- (2) the association exists for the betterment of county government and the benefit of all county officials;
- (3) the association is not affiliated with a labor organization;

(4) neither the association nor an employee of the association directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except that this subdivision does not prevent a person from providing information for a member of the legislature or appearing before a legislative committee at the request of the committee or the member of the legislature; and (5) neither the association nor an employee of the association directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

Solution: Obtain court approval as required.

Result: Purchase Orders for associations approved by the Court will be processed for payment.

8. Casa Blanca Golf Course

a. Discussion and possible action to ratify, by Order, the following budget amendments (line item transfers) within the Golf Course Fund 7100:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	7100-6110-001-461005-025	COS- Headwear	\$4,080	\$2,500	\$3,354	\$854
	7100-6080-001-443000-155	Repairs & Main't- Irrigation	\$5,000	\$1,500	\$3,473	\$1,973
	7100-6120-001-443000-020	Repairs & Main't- Building	\$0	\$180	\$1,851	\$1,671
		Total:		\$4,180		
To:	7100-6110-001-461005-040	COS- Accessories	\$3,400	\$2,000	\$521	\$2,521
	7100-6100-001-461005-015	COS- Men's Apparel	\$3,400	\$500	\$431	\$931
	7100-6080-443000-035	Repairs & Main't- Equip.	\$15,000	\$1,500	\$392	\$1,892
	7100-6120-001-442002	Linen Services	\$1,200	\$180	\$0	\$180
				\$4,180		

Issue: Funding needed to cover pending invoices.

Solution: Transfer as listed above.

Result: Invoices will be paid.

9. **Civil Legal Division**

- a. Discussion and possible action for Webb County to enter into a four (4) month (June 6, 2021 through October 15, 2021) Preventative Maintenance & Service Agreement with Southwest Solutions Group to provide for annual service and maintenance to the Lektriever File Cabinet (SN30415) located at the Webb County Risk Management Department at an annual cost of Four Hundred Sixty-Five Dollars and Eighty-Four Cents (\$465.84) and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto.
[Requested by Dr. Pedro Alfaro, Webb County Risk Management Department; Account #1001-1180-001-443000-005 (Repairs and Maintenance)]
- b. Discussion and possible action to ratify a One (1) year (June 2, 2021-June 1, 2022) service agreement between BioMedical Waste Solutions, LLC., and the Webb County Indigent Health Department for the purpose of disposing biohazardous waste at a monthly flat rate of One Hundred Twenty Dollars (\$120.00), and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Nancy Cadena, Indigent Health Care, Account #1001-5030-001-463555]**
- c. Discussion and possible action to approve a contractual amendment to the Inter-Governmental Service Agreement (IGSA) Contract with CoreCivics Laredo Processing Center in Laredo, TX into ICE IGSA 70CDCR18DIG000010 in order to incorporate the Wage Determination based on the Federal Department of Labor requirements; and authorizing the Webb County Judge to sign all relevant documents and any other matters incident thereto. This will have no impact on the County's General Fund and there is no requisition with this Amendment. **[Requested by the Webb County Sheriffs' Office, Account #1001-209250-185]**

Issue: The purpose of modification P00013 is to incorporate Department of Labor (DOL) Wage Determination (WD) into ICE IGSA 70CDCR18DIG000010.

Solution: Incorporate DOL modification P00013.

Result: Approval will not cost the County any money and all other terms and conditions shall remain the same.

- d. Discussion and possible action to enter into a sub-recipient agreement with the City of Laredo for the Byrne Justice Assistance Grants (JAG) and designating the Webb County Judge as the authorized official in all matters pertaining to these grants and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: The City of Laredo is required by the Department of Justice to provide monitoring and documentation for its sub-recipients.

Solution: Seek court authorization to enter into these sub-recipient agreements.

Result: The agreements will be duly authorized by the court.

10. Honorable Harold Devally, Constable Pct. 4

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3170-001-464005	Books & Subscriptions	\$500	\$500	\$500.00	\$0
	1001-3170-001-456005	Postage & Courier Service	\$250	\$100	\$250.00	\$150.00
				\$600		
To:	1001-3170-001-441001	Telephone	\$2,200	\$600	\$178.47	\$778.47

Issue: The following account #1001-3170-001-441001 (Telephone) requires additional funds to cover estimated future expenditures that are forecasted to occur for the remainder of the fiscal year.

Solution: A line item transfer will assist in account not reaching a deficit.

Result: The transfer of funds will cover any estimated future expenditures for the reminder fiscal year.

11. Honorable Oscar Liendo, Justice of the Peace Pct. 1, Place 2

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2150-001-464005	Books/Subscriptions	\$170	\$170	\$170	\$-0-
	1001-2150-001-460105	Minor Tools/App	\$85	\$85	\$85	\$-0-
				\$255		
To:	1001-2150-001-458000	Adm. Travel	\$1,000	\$255	\$80.57	\$335.57

Issue: Line item transfer is needed to cover any expenses for Judge's travel expenses.

Solution: Line item transfer will cover all expenses for Judge's travel.

Result: All accounts will be beneficial for budget.

12. Drug Court Program

- a. Discussion and possible action to approve the posting and filling of the following (grant funded) Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 12, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
New Slot	Drug Court Administrative Assistant/ Mentor	\$12.45 (grant-funded)

Issue: A new part-time grant-position providing clerical and mentorship support to the Webb County Adult Drug Court Program must be filled.

Solution: Request authorization by the court for the posting of this position subject to the availability of payroll funds and any applicable Civil Service Guidelines.

Result: Filling of part-time slot will help augment the work of the Webb County Adult Drug Court.

13. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve a Memorandum of Understanding (MOU) between United Independent School District and Webb County for the Webb County Head Start/Early Head Start Emergency Campus Relocation Program, for a One year term from August 1, 2021 thru July 31, 2022, at no cost to the County, in order to provide Head Start/Early Head Start students with an alternative emergency campus site relocation program facilities as needed in the event of any unforeseen emergency(ies), disaster(s), bad weather conditions, and/or other hazards; and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto.
- b. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2183	Area Service Manager	\$17.90	26
1950	Associate Degreed Teacher Assistant	\$13.06	21
1698	Substitute Teacher	\$9.42	20
1699	Substitute Teacher	\$9.42	20
2192	Substitute Teacher	\$9.42	20
1945	Substitute Teacher	\$9.42	20

14. Information Technology

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1280-001-44300-035	Repairs & Maint. Equip.	\$100,000	\$3,000	\$3,702	\$702
	1001-1280-001-44300-110	Repairs & Maint. Software	\$885,000	\$5,000	\$134,052	\$129,052
	1001-1280-001-444500	Equipment Rental	\$3,500	\$500	\$500	\$0
				\$8,500		
To:	1001-1280-001-461000	Materials & Supplies	\$18,000	\$8,500	\$593	\$9,093

Issue: Funding will be available to cover materials and supplies for the remainder of the year.

Solution: Request approval from Commissioners Court for the line item transfers.

Result: The line item transfer will ensure sufficient funding for the remainder of the year.

15. Honorable Salvador Johnson, Justice of the Peace Pct. 3

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2170-001-001-456205	Training & Education	\$375	\$375	\$375	\$-0-
	1001-2170-001-443000-075	Repairs & Maint. Vehicles	\$1,000	\$1,000	\$1,000	\$-0-
	1001-2170-001-464010	Dues & Membership	\$500	\$440	\$440	\$-0-
	1001-2170-001-464005	Books & Subscriptions	\$300	\$100	\$100	\$-0-
				\$1,915		
To:	1001-2170-001-458000	Administrative Travel	\$750	\$375	\$750	\$1,125
	1001-2170-001-461000	Materials & Supplies	\$4,500	\$1,540	\$1,242.64	\$2,782.64
				\$1,915		

Issue: Funding available in Materials & Supplies budget will not cover cost for the remainder of the fiscal year.

Solution: Request approval from Commissioners Court for line item transfer to provide funding for the remainder of the fiscal year.

Result: Materials & Supplies account will be sufficient to carry through the end of fiscal year.

16. Pre-Trial Services

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 12, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2092	Judicial Bond Officer	\$15.15 - \$15.93 12/A-E

Issue: Slot #2092, Judicial Bond Officer became vacant on 6/28/2021 and will be filled within the department after a qualified employee is determined to fill slot, thus leaving an available slot vacant.

Solution: Request is being made to promote an employee to slot #2092, and fill either slot #2936, Judicial Clerk, #2695, Judicial Clerk or #2095, Administrative Clerk., whoever is most qualified.

Result: This action will allow our department to promote within, and fill the remaining vacant slot, and will allow us to continue to function efficiently and effectively.

17. Purchasing

- a. Discussion and possible action to approve the purchase of one (1) 2022 Chevrolet Suburban, 4WD LT from Holiday Chevrolet (DBA Johnson Grayson Automotive, Inc.) in the amount not to exceed \$69,928.00. Pursuant to the Texas Local Government Code Section 271.101 and 271.102, Subchapter F. Cooperative Purchasing Programs, Texas Smart Buy – State of Texas Contract #070-A1 Series XS159SSV; and any other matters incident thereto. **[Requested by Sheriff Martin Cuellar; Account #2153-3010-001-470000 (Capital Outlay – Federal Forfeiture Fund/DOL)]**

Issue: Sheriff Cuellar has authorized the purchase of one (1) Chevy Suburban for investigative purposes using his federal forfeiture funds.

Solution: Approve the cooperative pricing for requested law enforcement unit.

Result: Proceed with purchase. Lead time from point of order is six (6) months.

- b. Discussion and possible action to award the following annual contracts, effective October 1, 2021 through September 30, 2022 and to further authorize the Webb County Judge to execute all independent contractor and vendor agreements and any other matters incident thereto.

Bid No. 2022-01 Auto Parts:

Gonzalez Auto Parts (Buyboard 629-20), O'Reilly Auto Parts (Sourcewell 062916-ORA), Toro Automotive LLC (Buyboard 629-20), Fleetpride (629-20, 630-20), Family Chevrolet, Rotex Truck Center (Buyboard 629-20, 630-20), Andy's Auto Air & Supplies (Buyboard 629-20, 630-20), Jasper Engines and Transmissions (Buyboard 629-20), (Sourcewell 32521), (Choice Partners 21/040SG), (HGCACBuy AP02-20), ESC 19 Allied State (18-7278), 1GPA (17-03DP), and Battery Systems

Bid No. 2022-02 Mechanical & Electrical Repair for County Vehicles:

Toro Automotive, LLC, Houston Hi Tech, South Texas Auto Rebuilders, and Family Chevrolet

Bid No. 2022-03 Electrical Supplies:

CED Laredo

Bid No. 2022-04 Flexible Base 'Caliche' and Road Construction Material:

Emperor Services, LLC, Tindol Construction LLC, Vulcan Construction Materials, and Martin Asphalt Company

Bid No. 2022-05 Fuel and Lubricants:

Arguindegui Oil Co. II, Ltd., Petroleum Traders Corp., and Gonzalez Auto Parts

Bid No. 2022-06 Janitorial Supplies:

Gulf Coast Paper Co., Patria Office Supply, Executive Office Supply, TexChem Corp. (Buyboard 569-18), Quill LLC, Interboro Packaging Corp., and Ben E. Keith Foods

Bid No. 2022-07 Machine Shop Repair:

Laredo Mechanical Industrial Services, and Laredo Machine Shop, LLC

Bid No. 2022-08 Milk, Bread, & Meats:

Oak Farms / Hygeia Dairy, Flowers Baking Co. of San Antonio LLC, and Ben E. Keith Foods (Bread), and Ben E. Keith (Meat)

Bid No. 2022-09 Motor Rewinds:

Delta House Electric & Motor Rewinds, and Shermo Industries Inc.

Bid No. 2022-10 Office Supplies:

Patria Office Supply, Executive Office Supply LTD., Gulf Coast Paper Co. (Buyboard 576-18), Office Depot (Omnia Partners Region 4 ESC R190303 Office Supplies), Unipak Corp., Quill LLC

Issue: Formal Bids 2022-01 through 2022-05 for goods/ services listed above closed on July 6, 2021 at 10 am. Bids 2022-06 through 2022-10 closed on July 7, 2021 at 2pm.

Solution: Approval of multiple annual contracts for the goods and services advertised for Bids listed above. All annual contracts approved will start October 01, 2021.

Result: County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.

- c. Discussion and possible action to authorize the Purchasing Agent to utilize the following Cooperative Purchasing Vendors; Amazon Business (US Communities R-TC-17006), Staples Business Advantage (Soucrewell #012320-SCC), Lowe's Pro (Omnia Partners R192006), Home Depot (Omnia Partners 16154), Grainger (Omnia Partners R192002), Southern Tire Mart (Buyboard 636-21) and American Tire Distributors (Buyboard 636-21) for the purchase of goods and services for fiscal year ending 2021-2022 and in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Program Participation) and any other matters incident thereto.

Issue: Webb County benefits from online marketplace vendors that provide value pricing on various commodities ordered throughout the fiscal year.

Solution: Utilizing national cooperative pricing through online marketplace vendors is a mechanism which provides Webb County Competitive pricing and value for commodities being ordered for County departments. These vendors have by state law met the competitive bidding requirements of the State of Texas.

Result: Authorizing the Purchasing Agent to use national co-ops for online marketplace purchases will provide more options, competitive pricing and cost savings for county departments.

18. Risk Management

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-001-452012	Property Casualty Premium	\$746,130	\$5,500	\$23,550.01	\$18,550.01
To:	1001-1180-001-461000	Materials & Supplies	\$8,000	\$3,000	\$1,643.46	\$4,643.46
	1001-1180-001-460105	Minor Tools & Apparatus	\$8,000	\$2,000	\$5,978.14	\$7,978.14

	1001-1180-001-443000-035	Repairs & Maint. Equip.	\$-0-	\$500	\$-0-	\$500.00
				\$5,500		

Issue: Future expenditures and current funding will not be adequate to close out the fiscal year.

Solution: Additional funding from the other source is needed to complete the fiscal year.

Result: Approval of line item transfer.

19. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-460140	Fire Arms & Ammunition	\$70,000	\$7,313.75	\$10,712.38	\$3,398.63
	1001-4070-001-450001-035	Contract Services Maverick	\$100,000	\$7,245	\$84,072	\$76,827
				\$14,558.75		
To:	1001-3010-001-456205	Training and Education	\$2,500	\$11,313.75	\$810.73	\$12,124.48
	1001-4070-001-432001	Professional Services	\$84,000	\$245	\$3,255	\$3,500
	1001-4070-001-432001-005	Professional Services	\$17,250	\$3,000	\$625	\$3,625
				\$14,558.75		

Issue: A drone class is needed to train Five (5) officers. One of the Doctors payment is short for September's invoice. Pre Post account low on funds to process invoices.

Solution: Seeking authorization from courts to approve transfer to mentioned accounts.

Result: Officers will complete training. Doctors September payment will be encumbered. Pre-Post invoices will be processed.

20. Honorable Patricia Barrera, Tax-Assessor- Collector

- a. Discussion and possible action to approve two Annual Application Software Renewal Support Services Agreement between Webb County on behalf of the Webb County Tax Office and Hamer Enterprises for the computer software and support services as needed for the Webb County Tax Office Internet Real Estate, Motor Vehicle, and Personal Property Tax Billing Information Systems and the Webb County Tax Office Website Credit Card Billing/Collection Systems to collect these various tax payments, for a term of One (1) year, from September 9th, 2021 thru September 8th, 2022, in the amount of \$19,200.00 and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[Account #1001-1280-001-443000-110 (Repairs & Maintenance Software)]**

REGULAR AGENDA

Honorable Monica Notzon, 111th District Court Judge

- 21. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$30,000		
To:	1001-2230-001-451003	Court Interpreter/Reporter	\$65,000	\$30,000	\$1,962	\$31,962

Issue: The 49th District Court has pending invoices in the amount of \$2,750 and expects more invoices to be coming in before the fiscal year.

Solution: The 49th District Court has requested \$30,000 to cover any pending and incoming invoices through the end of the fiscal year.

Result: All current and incoming invoices will be paid.

Casa Blanca Golf Course

- 22. Discussion and possible action to increase funding to the following accounts withing the Golf Course Fund not to exceed \$25,000; and any other matters incident thereto.

7100-6120-001-463005-010 COS Food Groceries- \$15,000.00
 7100-6090-001-443000-130 Repairs & Main't- Carts -\$10,000.00

Issue: Currently our food sales have increased significantly and are in need of additional funding, and several carts are in need of replacement batteries.

Solution: Add funds to Food & Beverage account in order to fulfill remainder of the year food purchases.

Result: Will have sufficient funds to purchase food, beverages and cart batteries for the remainder of the year.

Economic Development

23. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 12, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1382	Project Coordinator	\$18.4616/A - \$20.1416/H

Issue: The employee that was in slot #1382 resigned effective 7/8/2021.

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of slot #1382 will allow the department to run on a full staff if the court grants approval.

Business Office

24. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 12, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2761	Administrative Clerk	\$13.07 - \$13.56 9/A-E

Issue: Administrative Clerk position has become available at the Business Office.

Solution: Post of the slot will fill the vacancy.

Result: Filing of the slot will allow Business Office to continue the distribution of workflow evenly.

Civil Legal Division

25. Discussion and possible action to approve a Non-Financial Memorandum of Understanding (MOU) between Texas A&M International University (TAMIU) and Webb County to provide speech, language, and hearing services as well as education to children and adults at the community centers. The term of the MOU will be August 1, 2021 through July 31, 2026, and authoring the County Judge to execute all relevant documents; and any other matters incident thereto.
26. Discussion and possible action to authorize the Judge to grant a Right-Of-Entry on approximately 30 acres (within Parcel Number 206987 out of POR 27 & SUR 1284 303.1701) of Webb County Property to the Federal Government (U.S. Customs and Border Protection Department of Homeland Security) and any other matters incident thereto; authorizing the County Judge to sign all relevant documents.

Engineer

27. Discussion and possible action to approve payment of Cash Match in the amount of \$5,000.00 to the Texas Department of Transportation for the Hachar Reuthinger Road Project; and any other matters incident thereto; and have the County Judge sign all relevant documents. **[Account #2007-7150-001-47000 (Road & Bridge Fund)]**

Issue: Webb County was committed to pay \$20,000.00 of direct state costs, as of February 28, 2021, the local government has submitted payments in the amount of \$15,000.00.

Solution: Approval and payment of remaining balance of Webb County cash match.

Result: Webb County will close-out the Hachar Reuthinger Road Project and TxDOT will finish any additional environmental work. Fund will reflect a zero-fund balance.

28. Discussion and possible action to review and revise the proposed 2020 County Transportation Infrastructure Fund (CTIF) Prioritized List. The 2020 CTIF Grant amount is \$7,139,125.00; and any other matters incident thereto.

Roadway Name or Designation	Project Limits
Wormser Road	From SL 20 to approximately 1.5-2 mile East
Mangana Hein	From pavement end to South 1 mile
Espejo Molina	From end of road to 1 mile North
Milagro Road	From SH 359 to Maria Elena
Maria Elena	From Milagro to Main
Main Street	From Ibarra to Ozuna

Camino Las Lomas	From US59 to 7150G
7150G	From Camino Las Lomas to end of roadway

Purchasing

29. Discussion and possible action to award "Invitation to Bid (ITB) No. 2021-020 Casa Blanca Golf Course Golf Cart Path Project" to the lowest and responsible bidder Azar Services LLC., in an amount not to exceed \$146,025.00 and to further authorize the transfer from the General Operation Reserve Account (1001-1130-001-431007-010 Operational Reserve) for the awarded amount to the Golf Course Capital Outlay Account and any other matters incident thereto. **[Account #7100-6080-001-470000 (Golf Administration-Capital Outlay)]**

Issue: Invitation to Bid closed 7/1/2021 at 2pm. Six (6) bids were submitted by deadline.

Solution: Award to Azar Services LLC the lowest and responsible bidder.

Result: Proceed with Notice of Award and execution of construction contract between Webb County and Azar Services LLC.

30. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2021-004 "Financial Audit Services" to the highest-ranking firm, Garza, Gonzalez and Associates and to further authorize the Civil Legal Division to negotiate the terms and conditions of agreement and any other matters incident thereto. **[Account #1001-1130-001-432055 (General Fund); #2775-4020-001-432001 (CJAD Supervision); #2825-2460-001-432055 (TJJD State Aid)]**

Company Name	1	2	3	4	Total Score	Ranking
Burton, McCumber & Longoria, LLP	92	85	92	85	354	4
Carr, Riggs and Ingram	91	88	88	85	352	5
Cascos & Associates, PC	98	88	85	90	361	3
Garza, Gonzalez and Associates	87	100	96	100	383	1
Pattillo, Brown & Hill, LLP	92	95	95	100	382	2

Issue: RFQ for External Audit Services closed on 06/18/21 at 10 am. Five (5) statements of qualifications were submitted by deadline.

Solution: Consideration to award to highest ranking firm.

Result: Proceed with negotiations with awarded firm to finalize a professional services agreement.

31. Discussion and possible action to accept the rankings and award to the highest-ranking offeror, Competitive Sealed Proposal (CSP) 2021-005 "Constable Pct. 4 Administration Building Expansion" to Tri-Gen Construction, LLC and to further authorize the Webb County Civil Legal Division and project architect to negotiate pricing and the terms of the construction contract in accordance with the Texas Government Code; Competitive Sealed Proposals, Section 2269.155 (Selection of Offeror) and any other matters incident thereto. **[2019A Bond Series; Account #3870-3170-001-474501 (Construction In Progress)]**

Company Name	1	2	3	Total Score	Ranking
Romo Contractors LLC	69	68	70	207	3
Tri-Gen Construction LLC	89	100	90	279	1
Zertuche Construction LLC	79	70	79	228	2

Issue: CSP 2021-005 "Constable Pct. 4 Administration Building Expansion" closed on 07/01/2021 at 2pm. Three (3) firms officially submitted and Tri-Construction, LLC is the highest-ranking firm.

Solution: Attempt to negotiate a contract with selected contractor (highest-ranking firm).

Result: If approved, award to the highest ranking firm and authorize staff and project architect to negotiate a final contract sum.

32. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) "Section 125 Plan Administration and Online Enrollment System" to TEB Benefits Group, Inc. and to further authorize the Civil Legal Division to negotiate the terms and conditions of agreement and any other matters incident thereto.

Company Name	1	2	3	Total Score	Ranking
Bay Bridge Administrators	DNQ	DNQ	DNQ	0	
Salazar Insurance Group	DNQ	DNQ	DNQ	0	
TEB Benefits Group	100	100	100	300	1
Wex Health Inc.	DNQ	DNQ	DNQ	0	

Issue: RFQ 2021-004 "Section 125 Plan Administration and Online Enrollment System" closed on 06/01/21 at 10am.

Solution: Consideration to award to TEB Benefits Group Inc.

Result: Proceed with negotiations with qualifying firm to finalize a professional services agreement.

Water Utilities

33. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 12, 2021:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0667	Heavy Equipment Operator	\$15.92 - \$16.73 13/A-E

Issue: Slot #0667 became vacant on June 25, 2021.

Solution: Obtain authorization to advertise and fill the position with a qualified candidate.

Result: Provide continuous operation for Water Utilities.

Budget Officer

34. Discussion and possible action to transfer county payroll savings funds accumulated as of July 6, 2021 in the amount of \$485,691 to the Operational Reserve account and to the respective departments to offset deficits; and any other matters incident thereto.

Acct. Number	Acct. Name	Increase
1001-1130-001-431007-010	Operational Reserve	\$285,691
1001-1130-001-460105	Minor Tools & Apparatus	\$200,000

Issue: Commissioners court directed a quarterly payroll sweep and allocation of funding for new computers for county departments.

Solution: Complete third quarterly payroll sweep.

Result: Savings for Operational Reserve and computers will be available.

35. Discussion with possible action to adopt the updated County Travel Policies and Procedures to more accurately reflect actual travel costs to include meals, car rental, airfare, lodging, etc.; and any other matters incident thereto.

Commissioners Court Administrator

36. Discussion and possible action to authorize the purchase of a congratulatory advertisement for WBCA's 124th year Celebration festivities in the amount of \$600.00. The Webb County Commissioners Court would be featured on the official WBCA Program Book. [**Account #2004-1010-001-463526 (Community Promotions)**]

Honorable Tano E. Tijerina, Webb County Judge

37. Discussion with possible action to ratify the acceptance of award and enter into agreement with the US Department of Treasury for The American Rescue Plan Act of 2021 in an amount of \$53,600,000.00 Dollars. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Issue: COVID-19 has caused financial distress to many residents in Webb County.

Solution: To accept funding for The American Rescue Plan for COVID-19 related eligible activities.

Result: Provide response to the pandemic and its negative economic impacts.

Presentations

38. Recognition and presentation of plaque to Diego Alejandro Garcia, Alisa Flores and Juan Gonzalez, Jr. for advancing to the 2021 National High School Finals Rodeo in Lincoln, Nebraska. **[Requested by Tano E. Tijerina, County Judge]**
39. Recognition and presentation of plaque to Sheriff Martin Cuellar for passing the Texas Commission on Jail Standards Inspection for 13 consecutive years. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
40. Recognition and presentation of plaque to Mr. Miguel Conchas upon his retirement from the Laredo Chamber of Commerce after 35 years of service. **[Requested by Tano E. Tijerina, County Judge]**
41. **Communications**
42. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 9th DAY OF JULY, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

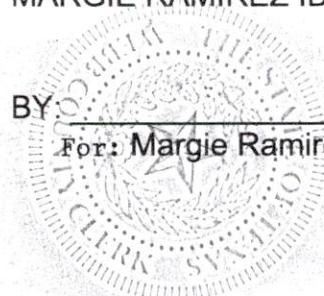
CERTIFICATION OF NOTICE AND POSTING

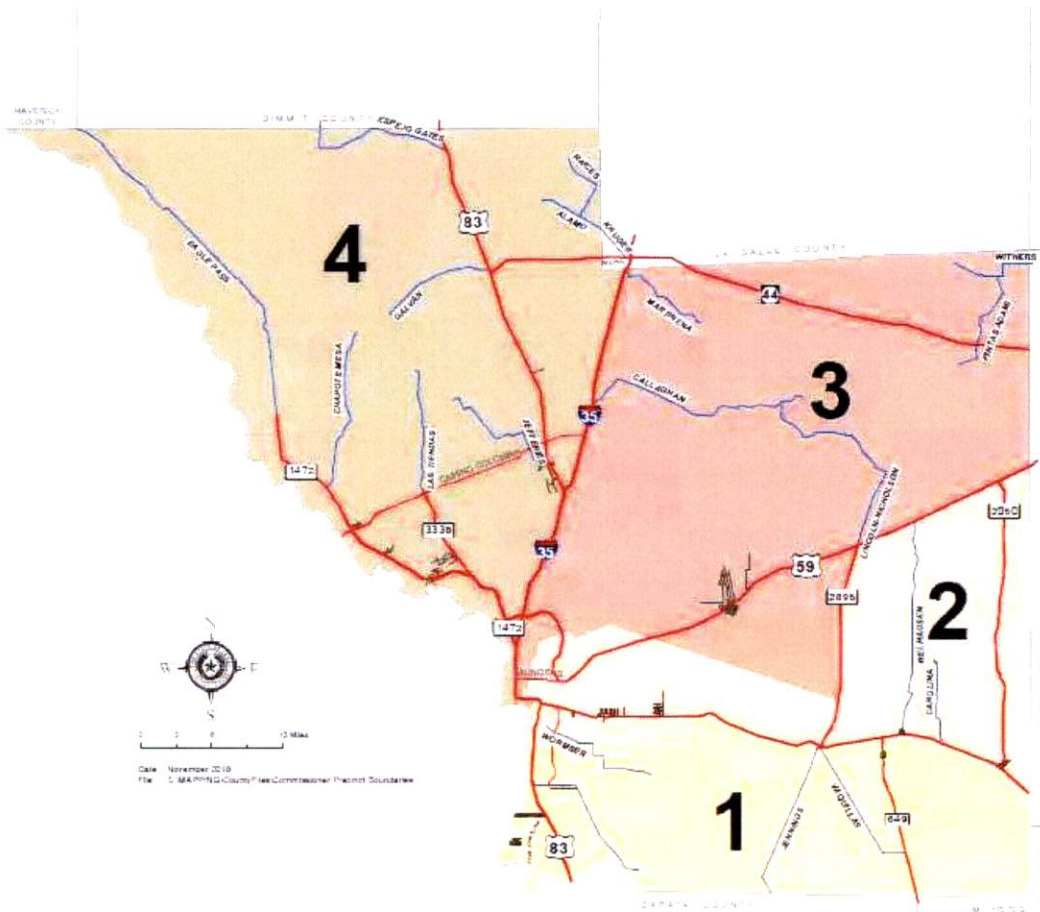
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 9th day of July, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 9th DAY OF JULY, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Oscar Romanos
For: Margie Ramirez-Ibarra, County Clerk By: Oscar Romanos
Senior Deputy Clerk





Date: November 2019
 File: C:\MapInfo\CountyFiles\Commissioner Precinct Souster.kw

COUNTY COMMISSIONERS	
	Honorable Tano E. Tijerina
	Commissioner Jesse Gonzalez
	Commissioner Rosaura "Wawi" Tijerina
	Commissioner John C. Galo
	Commissioner Cindy Liendo
	County Judge
	Precinct 1
	Precinct 2
	Precinct 3
	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries