



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JULY 26, 2021
9:00 a.m.

BY REN DEPUTY

WEBB COUNTY, TEXAS

2021 JUL 23 AM 8:26

MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Auditor

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Road & Bridge payroll savings for the TxDOT CTIF matching funds. **[Fund 2007 Road and Bridge]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 2007-7150-001-410000 | Payroll Cost | \$1,737,145 | \$38,829 | \$629,929 | \$591,100 |
| To: | 2007-7150-001-463901-005 | Comm. Court TxDOT CTIF | \$300,000 | \$38,829 | \$0 | \$38,829 |

Issue: TxDOT CTIF 2020 grant award requires matching funds budgeted under Road and Bridge Fund. County has budgeted matching funds for five years; but road projects were mostly completed in fiscal year 2021.

Solution: Budget line item transfer to cover the cost of CTIF-2020 required matching funds.

Result: Grant matching funds will comply with TxDOT requirement.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant Funds. **[Requested by Community Action Agency]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|--------------------------------|------------|-------------|-------------|-------------|
| From: | 2371-5260-521-410000 | Payroll | \$201,254 | \$6,000 | \$52,886.99 | \$46,886.99 |
| | 2371-5260-521-421000 | Health Life Insurance | \$25,152 | \$4,000 | \$7,908.19 | \$3,908.18 |
| | 2371-5260-521-425000 | Unemployment Tax | \$1580 | \$400 | \$709.91 | \$309.91 |
| | 2371-5260-521-452001-015 | Insurance Other Vehicles | \$800 | \$800 | \$800.00 | \$0.00 |
| | 2371-5260-521-460000 | Office Supplies | \$2,000 | \$690 | \$1,690.00 | \$1,000.00 |
| | 2371-5260-521-456205 | Training & Education | \$200 | \$200 | \$200.00 | \$0.00 |
| | 2371-5260-51-458090 | Travel | \$500.00 | \$300 | \$500.00 | \$200.00 |
| | 2371-5260-521-443000-020 | Repairs & Maintenance Building | \$1,405.00 | \$401.10 | \$752.70 | \$41.20 |
| | | | | \$12,791.10 | | |
| To: | 2371-5260-521-463030 | Bulk Food | \$77,175 | \$10,700 | \$9,756.69 | \$20,456.69 |
| | 2371-5260-521-44300-35 | Repairs & Maint. Equip. | \$1,000 | \$401.10 | \$943.12 | \$1,344.22 |
| | 2371-5260-521-462605 | Fuel & Lubricants | \$4,457 | \$1,000 | \$503.27 | 1,503.27 |
| | 2371-5260-521-441001 | Telephone | \$2,100 | \$490 | \$246.84 | \$736.84 |
| | 2371-5260-521-456105 | Licenses & Permits | \$0.00 | \$200 | \$0.00 | \$200.00 |
| | | | | \$12,791.10 | | |

Issue: Meals on Wheels requires funds to be transfer into the following accounts to cover the rest of the fiscal year.

Solution: By Commissioners Court ratification of the approval, we will have the funds to cover cost.

Result: With funds available, the department will be able to cover the cost for the home delivered meals and congregate meals.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant Funds. **[Requested by Community Action Agency]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|----------|---------|----------|------------|
| From: | 2025-5320-521-461000 | Materials & Supplies | \$3,671 | \$500 | \$945.25 | \$445.25 |
| | 2025-5320-521-444500 | Equipment Rental | \$538 | \$538 | \$538.00 | \$0.00 |
| | | | | \$1,038 | | |
| To: | 2025-5320-521-463030 | Bulk Food | \$38,667 | \$1,038 | \$566.27 | \$1,604.27 |

Issue: Elderly Nutrition requires funds to be transferred into the bulk food account to cover the rest of the fiscal year.

Solution: By commissioners Court ratification of the approval, we will have funds to cover cost.

Result: With the funds available, the department will be able to cover the food cost for the rest of the fiscal year.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds. **[Requested by James Flores, Director of CAA and Economic Development]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|---|----------|---------|----------|----------|
| From: | 2371-5260-521-460105-025 | Minor Tools & Apparatus Meals On Wheels | \$25,000 | \$5,380 | \$25,000 | \$19,620 |
| To: | 2371-5170-521-470000 | Capital Outlay | \$0.00 | \$5,380 | \$0.00 | \$5,380 |

Issue: Funds available in accounts will cover cost needed to purchase a Range with 36" Griddle with one oven.

Solution: By Commissioners Court approval, accounts in the line item transfers will have enough funds.

Result: We will be in compliance with the "Go Further" Grant issued by Meals on Wheels of American for purchasing new updated appliances.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture funds. **[Requested by Martin Cuellar Webb County Sheriff]**

| | Acct. Number | Acct. Name | Request |
|-------|--------------------------|-----------------------|---------|
| From: | 2151-3010-001-458000 | Administrative Travel | \$5,000 |
| | 2151-3010-001-443000-020 | Repair Maint. Vehicle | \$2,000 |
| | | | \$7,000 |
| To: | 2151-3010-001-461000 | Materials &Supplies | \$7,000 |

Issue: Not enough funds to purchase Operation ID License Plates.

Solution: Seeking Authorization from court to approve transfer.

Result: Purchase License plates and put them to use.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). **[Requested by Aliza Oliveros, Head Start Director]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|--------------------------------|----------------|----------------|----------------|-----------------|
| From: | 2357-5190-531-432088 | Mental Health Observations | \$15,000 | \$11,500 | \$11,500.00 | \$0.00 |
| | 2357-5230-531-456201 | College Tuition | \$9,000 | \$2,500 | \$5,246.97 | \$2,746.97 |
| | 2357-5190-531-432068 | Consultant Trainings | \$31,000 | \$15,000 | \$29,500.00 | \$14,500.00 |
| | | | | \$29,000 | | |
| To: | 2357-5190-531-460005 | Disability Supplies | \$5,000 | \$3,750 | \$354.25 | \$4,104.25 |
| | 2357-5190-531-460024 | Medical / Dental Supplies | \$5,000 | \$7,750 | \$120.63 | \$7,870.63 |
| | 2357-5230-531-456205 | Training & Education | \$28,400 | \$2,500 | \$803.25 | \$3,303.25 |
| | 2357-5190-531-443000-020 | Repairs / Building Maintenance | \$66,755 | \$15,000 | \$26,393.34 | \$41,393.34 |
| | | | | \$29,000 | | |

Issue: Funds are available in the Mental Health Observations, College Tuition, and Consultants Trainings line items.

Solution: Approve line item transfer (Budget Amendment).

Result: Funds will be available in the Disability Supplies, Medical/Dental Supplies, Training & Education, and Repairs / Building Maintenance line items.

- g. Discussion and possible action to approve, by Order, a budget amendment in the amount of \$3,106.00 (Head Start Only) for auction sale revenue received in accordance with the Texas State Local Government Code, Sub-Chapter C; Section 111.07075 (Special Budget for Revenue After Start of Fiscal Year) for the purpose of using proceeds towards the Head Start program. **[Requested by Aliza Oliveros, Head Start Director]**

| | Acct. Number | Acct. Name | Request | Current | End Bal. |
|-------|----------------------|------------------------|----------------|----------------|-----------------|
| From: | 2357-1150-357420 | Other Revenues | \$1,056 | \$(1,056.00) | \$0.00 |
| | 2357-1150-392000 | Sale of Equipment | \$2,050 | \$(2,050.00) | \$0.00 |
| | | | \$3,106 | | |
| To: | 2357-1150-531-431002 | Administrative Expense | \$3,106 | \$30.35 | \$3,136.35 |

Issue: Auction proceeds incurred were not anticipated before the adoption of the FY 2021 Budget.

Solution: Appropriate a portion of the proceeds to be used for the purpose of funding Head Start program expenditures.

Result: Finalize special budget using auction proceeds incurred for the intended purpose stated on this agenda item.

- h. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer). **[Requested by Self Help Center]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1130-001-431007-010 | Operational Reserve | \$450,000 | \$1,940.71 | \$766,318.59 | \$764,377.88 |
| To: | 2021-6360-521-443000-075 | Repairs & Maint. Vehicles | \$1,800 | \$1,940.71 | \$707.62 | \$2,648.33 |

Issue: Transfer needed to cover costs associated with needed repairs to Self-Help Center backhoe for damages that occurred while on loan to Casa Blanca Golf Course.

Solution: Transfer as requested above.

Result: There will be sufficient funds to cover needed repair costs.

6. Budget Officer

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|-------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1130-001-441205 | Utilities | \$825,000 | \$650 | \$390,985 | \$390,335 |
| To: | 1001-1130-001-443000-035 | Repairs & Main't-Equip. | \$180,000 | \$650 | \$3,091 | \$3,741 |

Issue: An error in billing resulted in unforeseen invoices.

Solution: Transfer as about listed.

Result: Invoices will be processed.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer):

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|--|----------------|----------------|----------------|-----------------|
| From: | 1001-1130-001-469001-005 | General Fund Operating Lease Principal | \$1,700,000 | \$76,655 | \$742,630 | \$665,975 |
| To: | 2007-7140-001-469001-005 | Operating Lease Principal | \$94,000 | \$76,655 | \$4,774 | \$81,429 |

Issue: Pending invoices need to be covered from the Road & Bridge Fund.

Solution: Transfer as above listed

Result: Transfer will allow invoices to be processed

7. Casa Blanca Golf Course

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Golf Course funds:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|-------------------------------|----------------|----------------|----------------|-----------------|
| From: | 7100-6080-001-443000-155 | Repairs & Main't-Irrigation | \$5,000 | \$1,000 | \$3,473 | \$2,473 |
| | 7100-6120-001-443000-020 | Repairs & Main't-Buildings | \$0 | \$1,671 | \$1,671 | \$0 |
| | 7100-6120-001-456305 | Uniforms | \$700 | \$255 | \$443 | \$188 |
| | 7100-6080-001-443000-155 | Irrigation | \$5,000 | \$973 | \$973 | \$0 |
| | 7100-6080-001-443000-160 | Repairs & Main't-Barn | \$2,500 | \$1,315.42 | \$1,315.42 | \$0 |
| | 7100-6080-001-444001-020 | Trees & Landscaping-Sand | \$10,000 | \$1,200 | 3,499 | \$2,299 |
| | 7100-6110-001-461005-020 | Merchandise-Women's Apparel | \$1,020 | \$800 | \$800 | \$0 |
| | 7100-6110-001-461005-025 | Merchandise-Headwear | \$4,080 | \$500 | \$854 | \$254 |
| | 7100-6120-001-460105 | Minor Tools & Apparatus | \$2,500 | \$1,400 | \$1,465 | \$65 |
| | 7100-6130-001-459017 | Credit Card Fees | \$7,048 | \$4,000 | \$7,048 | \$3,048 |
| | 7100-6110-001-461005-015 | Merchandise-Men's Apparel | \$3,400 | \$161 | \$431 | \$270 |
| | | | | \$13,275.42 | | |
| To: | 7100-6110-001-461005-015 | COS Merchandise-Men's Apparel | \$3,400 | \$1,000 | \$431 | \$1,431 |
| | 7100-6110-001-461005-035 | COS Merchandise-Equipment | \$13,600 | \$1,926 | \$584 | \$2,510 |
| | 7100-6080-001-443000-035 | Repairs & Main't-Equipment | \$15,000 | \$973 | \$567 | \$1,540 |
| | 7100-6110-001-461005-035 | Merchandise-COS Equipment | \$13,600 | \$3,815.42 | \$84 | \$3,899.42 |
| | 7100-6120-001-459019 | Miscellaneous | \$2,500 | \$3,400 | \$48 | \$3,448 |
| | 7100-6100-001-461005-040 | Merchandise-COS Accessories | \$3,400 | \$2,000 | \$511 | \$2,511 |
| | 7100-6080-001-444001-020 | Trees & Landscaping-Sand | \$1,200 | \$46 | \$2,299 | \$2,345 |
| | 7100-6080-001-462605 | Fuel & Lubricants | \$5,000 | \$115 | \$2,655 | 2,770 |

| | | | | | | |
|--|--|--|--|-------------|--|--|
| | | | | \$13,275.42 | | |
|--|--|--|--|-------------|--|--|

Issue: In need of additional funding to purchase more merchandise/equipment.

Solution: Transfer as listed above.

Result: Purchases orders can be processed.

8. Civil Legal Division

a. Discussion and possible action to approve an amendment to the Inter-Governmental Service Agreement (IGSA 70CDCR18DIG000004) between Webb County and the United States federal government for the purpose of de-obligating funding in the amount of \$607,455.84 concerning task orders CLIN0001A and CLIN0004 which are for services at CoreCivic's Webb County Detention Center (WCDC); and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereto. **[Webb County Detention Center; Account #1001-209250-180]**

b. Discussion and possible action to enter into a three (3) year agreement with AT&T beginning on the date of the execution of this agreement for dedicated Internet services at a monthly rate of One Thousand Seven Hundred Thirty Dollars and Sixty Cents (\$1,730.60) and any other matters incident thereto; and authorize the Webb County Judge sign any relevant documents. **[Requested by Gus Ornelas, Information Technology; Account #1001-1130-001-441805 (General Fund)]**

Issue: Webb County is no longer under contract with AT&T for dedicated internet services.

Solution: Sign all relevant documents to enter into a new service agreement with AT&T.

Result: Webb County will have continued dedicated internet services.

c. Discussion and possible action to authorize the Webb County Risk Manager Director to apply and authorize Webb County to seek a CLINICAL LABORATORY IMPROVEMENT AMENDMENTS (CLIA) APPLICATION FOR CERTIFICATION in order to provide additional health services to Webb County Employees and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Issue: Webb County has started a medical and wellness center for county employees and it would benefit the employee to have basic lab testing provided to them at no cost. The application must be signed by the Laboratory Director

Solution: Authorize the Risk Management Director, Dr. Pedro F. Alfaro, who is also the Clinical Laboratory Director to apply and submit the application.

Result: Webb County will be able to provide in house wellness at no cost to the Webb County Employees by providing lab testing.

- d. Discussion and possible action to approve an interlocal agreement for E9-1-1 Public Safety Answering Point Services with the City of Laredo as administrator for South Texas Development Council (STDC) which is a regional planning commission. Webb County is a local government that operates Public Safety Answering Points (PSAP) and assists in implementing the strategic plan as approved by the commission, there will not be an impact on the county budget and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

- e. Discussion and possible action to enter into a three (3) year agreement with AT&T beginning on the date of the execution of this agreement for IPFlexs services at a monthly rate of ONE THOUSAND FOUR HUNDRED EIGHTY-THREE DOLLARS AND TWENTY- EIGHT CENTS (\$1,483.28) and any other matters incident thereto; and authorize the Webb County Judge sign any relevant documents. **[Requested by Gus Ornelas, Information Technology; Account #1001-1130-001-441001 (General Fund)]**

Issue: Webb County is no longer under contract with AT&T for IPFlexs services.

Solution: Sign all relevant documents to enter into a new service agreement with AT&T.

Result: Webb County will have continued IPFlexs services.

9. Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|-------------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-6160-001-44300-075 | Repairs & Maint. Vehicles | \$2,000 | \$1,500 | \$1,945.50 | \$445.50 |
| To: | 1001-6310-001-44300-075 | Repairs & Maint. Vehicles | \$500 | \$1,500 | \$380 | \$1,880 |
| | | | | | | |
| From: | 1001-1030-001-44300-035 | Repairs & Maint. Equip. | \$2,000 | \$1,000 | \$2,000 | \$1,000 |
| To: | 1001-1030-001-461000 | Materials & Supplies | \$8,160 | \$1,000 | \$832.41 | \$1,832.41 |

Issue: Current accounts have been depleted and funding is necessary to finish off the fiscal year.

Solution: Approve Line Item Transfers.

Result: Sufficient funding for continued operations.

10. Community Action Agency

- a. Discussion and possible action to approve contract extension to Contract #5899003318 Amendment No. 2 for the Fiscal Year 2020 Comprehensive Energy Assistance Program (CEAP) CARES Act from Texas Department of Housing and Community Affairs (TDHCA) and extending the contract from March 27, 2020 to September 30, 2021 and authorizing the County Judge to sign all relevant documents. This Contract will not have an impact to the General Fund. **[Account #2362-5150-3303000]**

Issue: Approve Comprehensive Energy Assistance Contract (CEAP) extension request from Texas Department of Housing and Community Affairs (TDHCA) for the fiscal year 2020 .

Solution: The court approval will allow the Webb County Community Action Agency provide direct services to eligible low-income residents of Webb County under the Comprehensive Energy Assistance Program (CEAP).

Result: These funds are intended to assist eligible Webb County residents that have been economically impacted by COVID-19. The residents will be assisted up to 12 months of energy consumption.

- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 26, 2021:

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|------------------|--------------------|
| 1217 | Food Transporter | \$10.00/H |

Issue: The Employee that was in Slot #1217 Resigned effective 07/09/2021

Solution: Request to fill this vacant slot will allow the department to continue to operate effectively.

Result: The filling of the slot #1217 will allow the department to be full staff in the count grants approval.

11. Honorable Hugo Martinez, County Court at Law 1 Judge

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|----------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2060-001-451158 | Juvenile Misdemeanor | \$18,000 | \$4,000 | \$14,050 | \$10,050 |

| | | | | | | |
|-----|----------------------|----------------------------|---------|---------|---------|---------|
| To: | 1001-2060-001-451003 | Court Interpreter/Reporter | \$4,250 | \$4,000 | \$- 0 - | \$4,000 |
|-----|----------------------|----------------------------|---------|---------|---------|---------|

Issue: There are pending invoices that need to be paid.

Solution: Transfer money in order to pay invoices and cover deficit.

Result: Invoices will be paid in a timely manner.

12. Economic Development

- a. Discussion and possible action to submit an application for the 5311 Federal American Rescue Plan Grant 5311- 2021- WEBB CO- 00056 for Webb County Community Action Agency - El Aguila Rural Transportation from the Texas Department of Transportation (TxDOT) in the amount of FIFTY THOUSAND NINE HUNDRED EIGHTY SEVEN DOLLARS (\$50,987.00). This grant does not require a County Match. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. No Impact to the General Fund. **[Requested by James Flores, CAA Executive Director]**

Issue: El Aguila Rural Transportation is a grant funded agency.

Solution: Application for Fed American Rescue Plan funds will benefit operations expenses and allow for continued transportation services to the rural areas of Webb County.

Result: Continuation of services throughout the rural areas of Webb County.

- b. Discussion and possible action to approve the submission of a grant application to the Firehouse Subs Public Safety Foundation as developed, prepared, written, and submitted by the Webb County Sheriff's Office in the amount estimated at \$35,000 for equipment/supplies for its peace officers; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match; and, thus will have no impact to the general fund. All required documents were sent to the Economic Development Department and were found in compliance with the Single Point of Contact (SPOC) policy. **[Requested by Martin Cuellar, Webb County Sheriff]**

Issue: According to the Officer Down Memorial Page, law enforcement continues to be one of the most dangerous professions in the United States.

Solution: Grant application so that the Webb County Sheriff's peace officers be provided with a supplemental source of safety equipment.

Result: The Webb County Sheriff's Office law enforcement officers will be able to utilize critical safety and life-saving equipment.

13. Extension Agent

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-7130-001-461000 | Materials & Supplies | \$3,000 | \$500 | \$1,477.64 | \$977.64 |
| | 1001-7130-001-456005 | Postage & Courier Service | \$200 | \$200 | \$200.00 | \$00.00 |
| | | | | \$700 | | |
| To: | 1001-7130-001-458000 | Administrative Travel | \$2,500 | \$700 | \$483.43 | \$1,183.43 |

Issue: The current funds are insufficient to cover needed out-of-county travel requests.

Solution: The line item transfer will cover expenses for the remainder of the fiscal year.

Result: To ensure adequate funding for the remainder of the current fiscal year's administrative travel.

14. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the posting and filling of the following Slot:

| <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate/Salary</u> | <u>Pay Periods</u> |
|---------------|--------------|---------------------------|--------------------|
| 1419 | BA teacher | \$17.08 / \$27,330.75 | 20 |

15. Honorable Roberto "Bobby" Quintana, Justice of the Peace Pct. 2 Pl. 1

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2160-001-456005 | Postage & Courier Service | \$3,000.00 | \$177.91 | \$183.29 | \$5.38 |
| To: | 1001-2160-001-458000 | Administrative Travel | \$1,503.42 | \$177.91 | \$0 | \$177.91 |
| From: | 1001-2160-001-461000 | Materials & Supplies | \$9,656.58 | \$241.37 | \$277.69 | \$36.32 |
| To: | 1001-2160-001-441205 | Utilities | \$1,300.00 | \$241.37 | \$180.76 | \$422.13 |

Issue: We need to reimburse staff for a training travel expense in the amount of \$177.91. The Spectrum monthly fee increased, and we are going to be short by \$422.13.

Solution: Court authorization of supplemental funds transfer to cover the expenses incurred this fiscal year.

Result: Pending invoices and upcoming utility service bills will be paid in a timely manner.

16. Honorable Danny Dominguez, Justice of the Peace Pct. 2 Pl. 2

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|---------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2190-001-456005 | Postage & Courier Service | \$4,000 | \$3,800 | \$3,826.09 | \$26.09 |
| To: | 1001-2190-001-46100 | Materials & Supplies | \$6,000 | \$3,800 | \$1,362.93 | \$5,162.00 |

Issue: Transfer is needed in account #1001-2190-001-46100 to cover extra supplies needed for remainder of fiscal year.

Solution: Approved line item transfer request will ensure funding is available.

Result: Sufficient funds will be available for future purchases for supplies needed.

17. Honorable Jose "Pepe" Salinas, Justice of the Peace Pct. 4

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-2180-001-456205 | Training and Education | \$750 | \$520 | \$520.00 | \$0.00 |
| To: | 1001-2180-001-458000 | Administrative Travel | \$1,250 | \$520 | \$712.28 | \$1,232.28 |

Issue: Transfer of funds is needed to help cover expenses for Administrative Travel.

Solution: Approve Line Item Transfer Request

Result: The line item transfer will ensure sufficient funding for administrative travel expenses.

18. Public Defender

- a. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies, effective July 30, 2021.

| <u>Slot #</u> | <u>Title</u> | <u>Salary</u> |
|---------------|------------------------------|------------------------------------|
| 2085 | Assistant Public Defender II | \$73,955.87 - \$81,683.23 (23 N-V) |

Issue: Slot #2085 will become vacant on July 30, 2021.

Solution: Request is being made to fill the vacant slot.

Result: The filling of slot# 2085 will allow our department to continue to function efficiently and effectively.

19. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value and/or some usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to rescind award of Invitation to Bid (ITB) 2022-01 Annual Contract for Auto Parts - American Tire Distributors and any other matters incident thereto.

Issue: Bid submitted by vendor did not have the required commodities requested by the purchasing agent.

Solution: Reject Bid as recommended.

Result: Vendor was awarded a contract through a co-op purchasing contract for FY-2022.

- c. Discussion and possible action to rescind award of Invitation to Bid (ITB) 2022-08 Annual Contract for Milk, Bread, and Meats -Productos Doña Blanca and any other matters incident thereto.

Issue: Bid submitted by vendor did not have the required commodities requested by the purchasing agent.

Solution: Reject Bid as recommended.

Result: Other vendors met the requirements of Bid. Re-Bid will not be required.

- d. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|---------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1130-001-431007-010 | Operational Reserve | | \$6,000 | | |
| To: | 1001-1310-001-454000 | Advertising | \$23,639.00 | \$6,000 | \$0 | \$6,000.00 |

Issue: An increase in formal solicitations and asset dispositions requiring public notices as per state law resulted in a budget deficiency for the advertising general ledger account for the County.

Solution: Initiate an increase in budget for the advertising general ledger account.

Result: The increase in the advertising general ledger account will provide funding to pay for current and future invoices for public notices required by state law, for fiscal year-end 2021.

20. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|----------------------|-----------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-1370-001-456005 | Postage & Courier | \$500 | \$500 | \$500 | \$0 |
| | 1001-1370-001-456205 | Training & Education | \$1,500 | \$1,500 | \$1,500 | \$0 |
| | 1001-1370-001-458000 | Administrative Travel | \$250 | \$250 | \$250 | \$0 |
| | 1001-1370-001-464005 | Books & Subscription | \$500 | \$500 | \$500 | \$0 |

| | | | | | | |
|-----|----------------------|----------------------|-----------|----------|-------------|-------------|
| | 1001-1370-001-464010 | Dues & Membership | \$500 | \$500 | \$500 | \$0 |
| | 1001-3010-001-444500 | Equipment Rental | \$45,000 | \$7,750 | \$21,413.46 | \$13,663.46 |
| | 1001-4090-001-456305 | Uniforms | \$5,000 | \$2,000 | \$2,579.80 | \$579.80 |
| | 1001-4090-001-460028 | Janitorial Supplies | \$60,000 | \$8,000 | \$28,737.37 | \$20,737.37 |
| | 1001-4090-001-461000 | Materials & Supplies | \$150,000 | \$6,000 | \$36,130.18 | \$30,130.18 |
| | | | | \$27,000 | | |
| To: | 1001-3010-001-456205 | Training & Education | \$10,000 | \$7,000 | \$811.48 | \$7,811.48 |
| | 1001-4090-001-432063 | Medical Services | \$100,000 | \$20,000 | \$3,372.65 | \$23,372.65 |
| | | | | \$27,000 | | |

Issue: A training is needed for some officers to keep them up to date with the latest information. Medical Service Account is running low on funds.

Solution: Seeking authorization to transfer. Transfer funds to Training & Education and Medical Services.

Result: Officer will complete training. Inmate medical account will have funds to pay out claims.

21. Honorable Raul Reyes, Treasurer

- a. Discussion and possible action to authorize the County Treasurer to open a new bank account with Falcon Bank for funds received from the American Rescue Plan Act of 2021.

Issue: Webb County received money from the American Rescue Plan Act of 2021 and the Auditor is recommending that we open a separate bank account.

Solution: Create a new bank account and deposit those funds accordingly.

Result: Funds from the American Rescue Plan Act of 2021 will be managed out of this new account.

22. Water Utilities

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Water Utilities fund:

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|----------------------------|----------------|----------------|----------------|-----------------|
| From: | 7200-7050-001-460032 | Chemicals | \$121,000 | \$23,000.00 | \$43,638 | \$20,638 |
| To: | 7200-7050-001-443000-105 | Repair & Maint. Waterlines | \$31,000 | \$18,852.97 | \$3,517 | \$22,369.97 |

| | | | | | | |
|--|----------------------|------------------|--------------|-------------|------------|-------------|
| | 7220-7280-001-474501 | 2016 Bond Series | \$415,897.00 | \$4,147.03 | \$8,181.94 | \$12,328.97 |
| | | | | \$23,000.00 | | |

Issue: Funding needed to cover materials for the remainder of the year.

Solution: Request approval from Commissioners Court for the line item transfer.

Result: The line item transfer will ensure sufficient funding for the end of fiscal year.

REGULAR AGENDA

Honorable Joe Lopez, 49th District Court Judge

23. Discussion and possible action to authorize an exception to current county Personnel Policy Section 6.13 and approve a salary for transferred employee in slot #2429 Bailiff in the amount of \$28.17 per hour as is currently budgeted for slot; and any other matters incident thereto.

Issue: Previous Bailiff employee for 49th District Court Slot #2429 recently retired from county. The Judge's office has now filled vacant slot with employee who transferred from the Sheriff's Office. County policy Section 6.13- "Transfers Non-Wage Plan to Wage Plan" states that transferred employees from a non-wage plan to the wage plan shall be placed at entry level of the corresponding grade as per county wage and pay scale plan. This would result in a maximum pay of \$20.14 per hour, Grade 16H.

Solution: Transferred employee was previously employed with 49th District Court in a Bailiff position. Due to previous budget restrictions, employee was moved to Sheriff's office in 2017 where his pay current was \$27.14 per hour. Employee has been with the county for over 30 years. An exception to Section 6.13 is being requested for this particular circumstance.

Result: Transferred employee retains, at a minimum, same salary earned in previous position.

Honorable Roberto "Bobby" Quintana, Justice of the Peace Pct. 2 Pl. 1

24. Discussion and possible action to authorize the purchase of one (1) 50" TV RoKu Smart LED TV in the amount of \$346 from Walmart to replace the expired 55" TV in chambers. Authorization to use Technology fund pursuant to Article 102.0173 of the Texas Code of Criminal Procedure. **[Account #2009-2160-001-460105 - Minor Tools & Apparatus]**

Issue: The existing court TV has stopped working. We got a quote to fix the expired 55" TV, but it is a better value to just replace it with a new one.

Solution: By approval of the Commissioner's Court we would be able to proceed with this purchase for the court chambers.

25. Discussion and possible action to authorize the use of Court Technology Fund #2009-2160-001-456205 (Training and Education) to pay for a virtual FY21 Legislative Update workshop in the amount of \$50.00. **[Account #2009-2160-001-456205 (Technology fund)]**

Issue: We do not have funds in our general training account to pay for this workshop.

Solution: By approval of the Commissioners Court we would be able to pay the cost of this virtual training workshop for the FY21 Legislative Update.

Result: We will have access to this FY 21 Legislative update workshop.

Honorable Adrian Cortez, Constable Pct. 3

26. Discussion and possible action authorizing the Purchasing Agent to add Ten (10) new radio device and phone line including data service in accordance with the current approved AT&T FirstNet Plan for the Webb County Constable Pct 3 pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR Agreement TSO-3420 at a monthly rate of \$107.94 plus surcharges and other fees; and subject to annual budgetary appropriation. **[Account #1001-1130-001-441001 (Telephone)]**

Issue: Current Radios are outdated and need to be replaced.

Solution: New radios will ensure that the communication is available at all times.

Result: Deputies will be able to work effectively and efficiently.

Casa Blanca Golf Course

27. Discussion and possible action to approve, by Order, the following budget amendment in the amount of \$128,487, to cover Golf Course contractual payroll deficits for FY-2021 from the General Fund; and any other matters incident thereto. **[Account #1001-1130-001-431007-015 (Wage and Classification)]**

7100-6080-001-457005-005 Reimbursable Labor- \$83,199

7100-6120-001-457005 Reimbursable- \$42,861

7100-6130-001-457005-005 Reimbursable Labor- \$2,427

Issue: Payroll for the Golf Course is in a deficit.

Solution: Transfer as above requested.

Result: Payroll expense will be covered until the end of the year.

Human Resources

28. Discussion and possible action to approve revisions to Webb County Personnel Policy 6.10 demotion; and any other matters incident thereto.

Issue: Webb County Personnel Policy 6.10 needs to be revised in an effort to provide Departments clarification and proper procedures.

Solution: Approval of these revisions will clarify County Policy 6.10, providing direction and procedures to Departments, facilitating operations of daily functions.

Result: County Departments will better address the operations of their daily functions using current mandates and procedures.

Indigent Healthcare Services

29. Discussion and possible action to approve the transfer of employee from a slot within Fund #2002 (Healthcare Plan 20) to Fund #1001 (General Fund) subject upon the availability of payroll funds and any applicable Civil Service guidelines:

| | <u>Slot#</u> | <u>Title</u> | <u>Hourly Rate</u> |
|-------|--------------|--------------|--------------------|
| From: | 686 | Nurse | \$25.19 -16/Z |
| To: | 2861 | Nurse | \$25.19 -16/Z |

Issue: Slot #2861 recently became vacant. Employee slot #686 is currently being funded through the 1115 Waiver Fund and will now be transferred into vacant slot under the General Fund.

Solution: Approval by Commissioners Court for employee transfer.

Result: Employee will be able to fill the vacant position.

Auditor

30. Status report on Certificates of Obligation (Series 2003, 2006, 2010, 2013, and 2016) capital project funds' available fund balance, with discussion and possible action to review and transfer available funds to Debt Service Fund; and any other matters incident thereto.

Planning

31. Discussion and possible action to authorize the purchase of three (3) Trimble Geo 7x Handheld GPS units and associated software to replace obsolete units in the Planning Department in the amount of \$26,126.61, in accordance with the Texas Local Government Code; Sub-Chapter F. Cooperative Purchasing Program, Sections 271.101, 271.102 (Cooperative Purchasing Participation DIR-CPO-4504) and any other matters incident thereto. **[Account #2007-7030-001-460105]**

(Environmental Health & Sanitation Minor Tools & Apparatus), #2007-1070-001-460105 (Planning & Physical Development Minor Tools & Apparatus), #2007-7020-001-460105 (GIS Minor Tools & Apparatus), #2029-1070-001-460105 (Special Funds), #2007-7030-001-461000 (Environmental Health & Sanitation Materials & Supplies), #2007-1070-001-461000 (Planning & Physical Development Material & Supplies), #2007-7020-001-461000 (GIS Materials & Supplies)]

Issue: The Planning Department field staff is working with obsolete GPS equipment and software that is no longer capable of acquiring accurate GPS data with current satellite technology and results in numerous data logging errors.

Solution: Through budget savings accrued during this fiscal year's limited operations due to prior COVID restrictions, we are able to purchase using current funds, updated hardware and software in order to accurately capture GPS data necessary for our inspections associated with the office's duties including mapping, utility requests, floodplain management, E911 addressing services, land development, OSSF Program management, code-enforcement, etc.

Result: The Planning Department office will be able to acquire accurate GPS data necessary for our records associated with the office's duties including mapping, utility requests, floodplain management, E911 addressing services, land development, OSSF Program management, code-enforcement, etc.

Purchasing

32. Discussion and possible action to award the following annual contracts, effective October 1, 2021 through September 30, 2022 and to further authorize the Webb County Judge to execute all independent contractor and vendor agreements and any other matters incident thereto.

Bid No. 2022-11 Outdoor Advertising:
Hachar Media, Lamar Outdoor Advertising

Bid No. 2022-12 Pharmaceutical Supplies:
Diamond Drugs Inc., Integrated Prescription Management

Bid No. 2022-13 Processed Foods:
Ben E. Keith Foods, Labatt Food Services, RC Food Services & Produce Inc.

Bid No. 2022-14 Produce:
Ben E. Keith Foods, RC Food Services & Produce Inc., Westside Produce LLC

Bid No. 2022-15 Uniforms (Civilian Personnel Only):
AI & Rob Sales, Express Press, GA Advertising, Kirkpatrick Guns & Ammo

Bid No. 2022-16 Water Plant Chemicals:
Brenntag Southwest, Chemrite Inc., Chemtrade Chemicals US LLC, Gasochem

International LLC, Polydyne Inc., Univar Solutions USA Inc.

Bid No. 2022-17 Paint & Body Work for County Vehicles:

Mendoza's Paint & Body Shop, Pete Lozano Garage & Body Shop, Quarter Mile Inc., South Texas Auto Rebuilders

Bid No. 2022-18 Refuse Collection:

Trashco LTD, Southern Sanitation

Bid No. 2022-19 Master Electrician Services:

Isaias Electric Inc., LED Electric & Lighting Contractors LLC

Bid No. 2022-20 Plumbing Services:

Chavarria's Plumbing Inc.

Issue: Formal Bids 2022-11,13,14,15 for goods/ services listed above closed on July 8, 2021 at 10 am. Bids 2022-16 through 2022-20 closed on July 12, 2021 at 2pm. Bid 2022-12 closed on July 13, 2021 at 2 pm.

Solution: Approval of multiple annual contracts for the goods and services advertised for Bids listed above. All annual contracts approved will start October 01, 2021.

Result: County departments will be able to use annual contracted vendors throughout the fiscal year that have met the competitive bidding requirements.

33. Final status report by Project Architects on the plans, specifications and project cost estimates for the remodeling/reconstruction to county building located at 1300 Chicago Street (Old Juvenile Detention Center) for use as an Adult Detox Facility with discussion and possible action to allocate additional funding if necessary, to cover the total estimated project cost and to further authorize the Purchasing Agent to publish a Competitive Sealed Proposal and any other matters incident thereto. **[Account #3902-7230-001-474501 (Juv. & Adult Rehab & Detox Fac Series 2020-Construction in Progress)]**

Issue: Project Architects (Redline Architecture, Inc.) has finalized the construction documents for the renovations to the building located on, 1300 Chicago Street (former Juvenile Detention Center) and has completed an updated opinion of probable cost for review by Commissioners Court.

Solution: Finalize the approval of the design and floor plans and allocate additional funding if necessary, based on the updated opinion of probable cost and further authorize the Purchasing Agent to start the solicitation process based on the construction documents presented by project architect to include any changes authorized by Commissioners Court as a Competitive Sealed Proposal.

Result: The solicitation process will start immediately after Commissioners Court gives approval on final construction documents/plans presented by project architect

subject to any changes requested by Court through formal action.

34. Discussion and possible action to award Invitation to Bid No. 2021-011 "Mirando City Water Well Project-Phase II" to the sole bidder Alsay, Inc. for base bid totaling \$366,860.00, subject to approval of this contract by Texas Commission for Environmental Quality (T.C.E.Q.), to drill and complete Mirando City water well No. 4, and expressly made subject to water well No. 4, certified of producing a minimal acceptable water flow rate of thirty-five gallons per minute (g.p.m.), as certified by the project engineer and approval by (T.C.E.Q.) If Water Well No. 4, is not capable of producing the minimal water flow rate, then in that event, Webb County shall have the right to exercise Option "A", to drill one (1) additional water well by using Option "A"/Alternative bid No. five (5), and adding an additional contract amount of \$275,740.00 for a total possible total award amount of \$642,600.00 (Base Bid (Well #1) + Option "A" Alternative Bid for Well #2). Option "A" will only be used if water well No. 4, meet the minimal 35 g.p.m. water flow rate and/or T.C.E.Q., requirements. In such event, Webb County, reserves the right to determine if g.p.m. water flow rate produced by well #4 is sufficient then in that event Option "A"/Alternative bid for well #5 (\$275,740.00) will not be required and authorizing the Webb County Judge to execute and sign all relevant documents of the construction contract contingent upon final approval by TCEQ and any other matters incident thereto. **[Account #3523-7230-001-470000- Capital Outlay]**

Issue: Commissioners Court authorized the Purchasing Agent to publish a formal invitation to bid for the Mirando City Water Well Project. Solicitation closed on July 8, 2021, at 10 a.m. Bids package was viewed by 13 vendors. Only one bid was submitted.

Solutions: Award as recommended by Staff and Project Engineer to sole bidder Alsay, Inc. Contractor currently has multiple water well improvement projects with San Antonio Water System, and the City of Buda, and Pattison, Texas.

Result: Secure authorization to award and execute the construction contract contingent upon final approval of TCEQ.

35. Discussion and possible action to approve the lease of twenty-three (23) new vehicles to replace those leased vehicles which will expire between October 1, 2021 through September 30, 2022 with Enterprise Fleet Management Solutions with a projected monthly savings of \$3,397.68 and any other matters incident thereto. **[Multiple Accounts]**

Issue: Out of the 245 leased vehicles, 23 expire between October 1, 2021 through September 30, 2022. Some of the departments currently utilizing these leased units include Building Maintenance, Road & Bridge, Sheriff's Office, Constable's Office and Juvenile.

Solution: Authorize the Purchasing Agent to order the renewals of all units expiring during fiscal year end 2021-2022, discontinue the leasing of units after term expires, or a combination of both options.

Results: Replacing all units expiring will provide departments with newer units that will operate more efficiently and will decrease any required vehicle maintenance due to age and mileage of vehicle. This action will also recognize monthly savings on lease rates throughout the fiscal year.

36. Discussion and possible action to accept the rankings and award Request for Proposals (RFP) 2021-006 "Treatment Alternative to Incarceration Program (TAIP)" to the Association for the Advancement of Mexican Americans (AAMA) and to further authorize the Civil Legal Division to negotiate the terms and conditions of the professionals service agreement and any other matters incident thereto. **[Grant Account #2776-4030-001-450001-040 & 2776-4030-001-450001-045 (Contract Services Outpatient Group & Individual)]**

| Company Name | 1 | 2 | 3 | Total Score | Ranking |
|--------------|----|----|----|-------------|---------|
| AAMA | 80 | 72 | 80 | 232 | 1 |
| PILLAR | 73 | 70 | 75 | 218 | 2 |

Issue: Commissioners court authorized the Purchasing Agent to seek RFP for a three (3) year contract for the Treatment Alternative to Incarceration Program for Community Supervision and Corrections Department. A total of four (4) firms viewed this solicitation. Only two (2) firms submitted.

Solution: Award to the highest ranking firm.

Result: Authorize the Civil Legal Division to negotiate the terms and conditions of the professional services agreement.

37. Discussion and possible action to accept the rankings and award Request for Qualifications (RFQ) 2021-005 "Tax Increment Reinvestment Zone Consulting Services" to the highest ranking firm Calderon Economic Development Strategies LLC and to further authorize the Civil Legal Division to negotiate the terms and conditions of the professional services agreement and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Operating - Professional Services)]**

| Company Name | 1 | 2 | 3 | Total Score | Ranking |
|--|-----|----|----|-------------|---------|
| Calderon Economic Development Strategies LLC | 100 | 95 | 87 | 282 | 1 |
| Capex Consulting Group | 84 | 80 | 80 | 244 | 2 |

Issue: Commissioners court authorized the Purchasing Agent to seek RFQ for Tax Increment Reinvestment Zone consulting services to review, analyze, and verify values presented by developers for proposed TIRZ within Webb County. RFQ closed on 12, 2021 at 2p.m. A total of five (5) firms viewed the solicitation and two (2) firms submitted.

Solution: Award to the highest ranking firm Calderon Economic Development Strategies LLC.

Result: Authorize the Civil Legal Division to negotiate the terms and conditions of the professional services agreement.

38. Discussion and possible action to accept the rankings and award Request for Proposal 2021-010 "Urinalysis Testing for Community Supervision and Corrections Department (CSCD)" to Cordant Health Solutions and to further authorize the Civil Legal Division to negotiate the terms and conditions of the professional services agreement and any other matters incident thereto. **[Account #2775-4020-460021 (Surveillance Supplies)]**

| Company Name | 1 | 2 | 3 | Total Score | Ranking |
|--------------------------|----|-----|-----|-------------|---------|
| Avertest LLC | 90 | 95 | 95 | 280 | 2 |
| Cordant Health Solutions | 88 | 100 | 100 | 288 | 1 |

Issue: Commissioners Court authorized the Purchasing Agent to seek RFP for a three (3) year contract for Urinalysis Testing for Community Supervision and Corrections Department. A total of ten (10) firms viewed the solicitation and only two firms submitted.

Solution: Award to the highest ranking firm.

Result: Authorize the Civil Legal Division to negotiate the terms and conditions of the professionals services agreement.

39. Discussion and possible action to accept the rankings and award Request for Proposal (RFP) 2021-003 "Liability & Workers Compensation Third Party Administrator" to the highest ranking firm, TRISTAR Risk Management and to further authorize the Civil Legal Division to negotiate the terms and conditions of the agreement and any other matters incident thereto. **[Account #6200-1090-001-432059 (Workers Compensation; 1001-1180-001-432059 (Liability)]**

| Company Name | 1 | 2 | 3 | Total Score | Ranking |
|---|-----|-----|----|-------------|---------|
| Cannon Cochran Management Services Inc. | 59 | 59 | 67 | 185 | 5 |
| Crawford & Company | 70 | 75 | 72 | 217 | 3 |
| Davies Claims Solutions | 75 | 83 | 76 | 234 | 2 |
| PMA Management Corp. | 55 | 83 | 59 | 197 | 4 |
| TRISTAR Risk Management | 100 | 100 | 95 | 295 | 1 |

Issue: Webb County's current contract with TRISTAR will expire on September 30, 2021.

Solution: Award to the highest ranking firm.

Result: Once approved by Commissioners Court, enter into a new agreement with TRISTAR, effective October 1, 2021.

40. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Qualifications (RFQ's) for professional engineering services including analysis, planning, design, preparation of construction documents and construction administration for the Webb County Wastewater Treatment Plant System Upgrades located at 1806 Margarita Lane, Rio Bravo and in accordance with the Texas Government Code; Chapter 2254 (Professional Services Procurement Act) and any other matters incident thereto. **[Coronavirus State and Local Fiscal Recovery Funds (SLFRF)]**

Issue: On June 11, 2021, the Utility Director submitted a formal request for extension to the Texas Commission on Environmental Quality (TCEQ) in order secure approval to extend the existing deadlines to fulfill non-compliance issues in accordance with TCEQ Docket No. 2016-0612-MLM-E. TCEQ responded on June 23, 2021, approving the requested extension and outlined the new deadlines to comply and to include interim progress reports with first report due September 1, 2021.

Solution: Authorize the advertisement for professional services being requested by the Water Utility Director in order to start the process of securing requests for qualifications as required by State law.

Result: Approval will authorize the Purchasing Agent to advertise for RFQ for professional engineering services for this County project.

Water Utilities

41. Discussion and possible action to approve Amendment Number One (1) to the Software and License Agreement between Webb County and Badger Meter, Inc., d/b/a National Meter & Automation, as per RFP 2018-008 in and amount not to exceed \$4,147.03 for the acquisition of four (4) additional commercial water flow meters, and related software, and/or software license agreement(s), as needed for the Automated Meter Infrastructure (AMI) at the Webb County Utilities Department. The extra project costs for the additional 4 commercial water meters are to be funded by 2016 Bond Series proceeds, and authorizing the Webb County Judge to execute any and all relevant documents and any other matters incident thereto. **[2016 Bond Series - Account #7220-7280-001-474501 (Construction in Progress)]**

Issue: The Utility Department implemented an automated water meter reading system and additional commercial water meters are needed to have a complete automated system.

Solution: Automated water consumption technology system provides a much more detailed and accurate information.

Result: The use of this new technology will detect water leaks, meter tampering and illegal connections to the system.

Honorable Patricia Barrera, Tax-Assessor- Collector

- 42. Discussion and possible action to designate an officer or employee to calculate the no-new-revenue (NNR) tax rate and the voter approval tax rate for the taxing entity as per Senate Bill 2, Texas Property Tax Reform and Transparency Act of 2019 (Tax Code Section 26.04©) and any other matters incident thereto.

Budget Officer

- 43. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) to transfer funds between General Fund and Former HEB Project Fund, Local Government Codes 111.070 and Fund Balance Policy. **[Funds #1001 and #3867]**

| | Acct. Number | Acct. Name | Adopted | Request | Current | End Bal. |
|-------|--------------------------|--------------------------|----------------|----------------|----------------|-----------------|
| From: | 1001-259700 | Fund Balance | | \$1,181,036 | | |
| To: | 3867-7230-001-474501-002 | Construction in Progress | \$4,454,400 | \$1,181,036 | \$4,569,123 | \$5,750,159 |

Issue: Budget Line item transfer is needed to transfer funds out from General Fund’s fund balance reserves to Former HEB Project fund in order to cover construction contract in the amount of \$6,078,801.

Solution: As per fund balance policy for one-time expenditures that are non-recurring in nature, and with court approval of budget amendment, transfer of funds is needed from General Fund to HEB project fund.

Result: There will be sufficient funds to cover construction contract and issue purchase order.

Commissioners Court Administrator

- 44. Discussion and possible action to formally accept the voluntary letter of resignation of Jose Salvador Tellez, Elections Administrator, delivered to the Webb County Judge's office, effective October 1, 2021; and any other matters incident thereto.
- 45. Discussion and possible action to review and amend the current Webb County Policy for Non-Travel Meals, Refreshments & Related Expenses to clarify certain department expenditures from Good for Public Events (Account #461003) budgeted line items and other associated accounts; and any other matters incident thereto.

Issue: The current policy requires additional review and possible updating as issues have surfaced with particular terms of said policy. Policy lists prohibited expenditures within the goods for public events account line item.

Solution: Review and revise policy so that departments are not denied certain expenses for eligible events.

Result: Updating the policy will both addresses past concerns but do not prohibit departments to provide services to the community.

Closed Session/Executive Session

46. Status report from Gilpin Engineering, Webb County's Owner's Representative, regarding current negotiations for the following contracts associated with the Webb County Fairgrounds Project; with discussion and possible action regarding said negotiations; and any other matters incident thereto. **[Executive Session is requested pursuant to Government Code §551.0725 Deliberation Regarding Contract Being Negotiated; Closed Meeting]**

Presentations

47. Recognition and presentation of plaque to 2nd Lieutenant Joshua M. Tinajero for graduating from the U.S. Army Ranger School. **[Requested by Tano E. Tijerina, County Judge]**
48. **Communications**
49. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23rd DAY OF JULY, 2021

By: Melinda Mata
Melinda Mata
Court Administrator

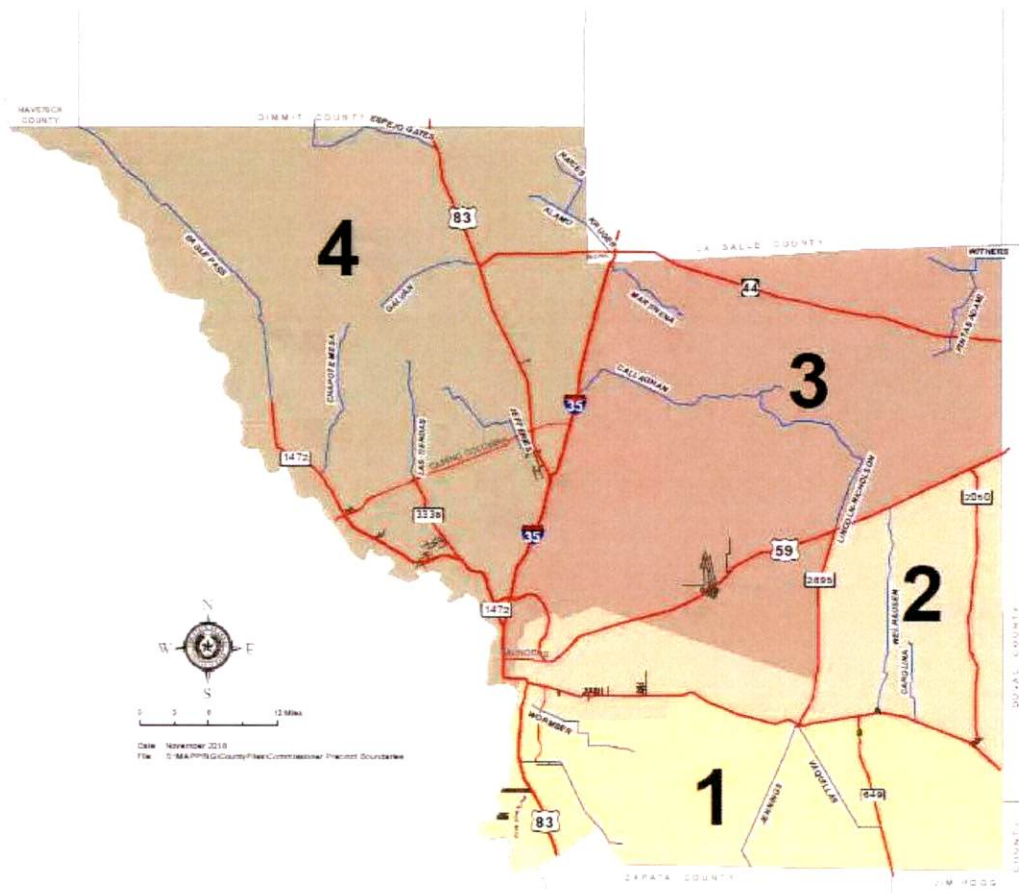
CERTIFICATION OF NOTICE AND POSTING


I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23rd day of July, 2021 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 23rd DAY OF JULY, 2021

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Rosa E. Herrera
for: Margie Ramirez-Ibarra, County Clerk
Rosa E. Herrera, Recording Secretary



| COUNTY COMMISSIONERS | | |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Jesse Gonzalez | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Cindy Liendo | Precinct 4 |

Webb County, Texas Commissioner Precinct Boundaries